

Patrick Jones
County Member

Vacant
Special District Member

Pamelyn Morgan
City Member

Mary Rickert
County Member Alternate

Stan Neutze
City Member Alternate

Ronnean Lund
Special District Member

Mark Dacquisto
City Member Alternate



Larry Russell
Public Member

Michael Spenser
Public Member Alternate

Kevin Crye
County Member

George Williamson
Executive Officer

Fred Ryness
Special District Alternate

James M. Underwood
General Counsel

Agenda Items: 7.b

Meeting Date: December 7, 2023

From: George Williamson Executive Officer

Subject: Shasta Fire Protection District
Municipal Service Review and Sphere of Influence Update for District Formation

Two Hearings: CEQA Exemption
Shasta FPD - District Formation Municipal Service Review and Sphere of Influence

Background:

Fire Protection Districts are authorized under Section 13800 et seq. of the California Health and Safety Code to provide a range of emergency response services including wildfire and community (structure) fire protection, medical aid, technical rescue, hazardous materials containment and control, and general public assistance responses. The proposed services of the Shasta FPD specifically include emergency medical, traffic collisions, wildland and structure fires, hazmat, and public service requests. The District also plans to hire paid personnel and maintain higher service levels.

The Proposed Shasta Fire Protection District's principal act is the Fire Protection District Law of 1987 (California Health and Safety Code §13800-13970). The principal act dates to 1921 and was comprehensively updated by the California Legislature in 1947, 1961, and most recently in 1987. It empowers FPDs to provide a moderate range of municipal service functions tied to fire services.

The Fire Protection District formation was approved by registered voters on November 7, 2023. The District encompasses approximately 7,207 acres and has an estimated population of 1,043.

DISCUSSION

The Shasta Community Services District MSR/SOI Update for Fire Services Divestiture was approved on October 7, 2023. The Shasta FPD Formation MSR/SOI Update includes the following determinations:

a) Growth and population projections for the affected area. The Shasta FPD population increase is expected to be comparable to the County projected annual 0.5 percent growth rate for the next several years.

b) The location of any disadvantaged unincorporated communities. The Shasta FPD boundaries generally align with the Shasta Census Designated Place (CDP) boundary, which has a MHI of \$86,500. This figure is larger than California's reported MHI of \$80,440. A large portion of the District does not fall within a disadvantaged community block, tract or place as defined by the California State Department of Water Resources and therefore does not qualify as a DUC. The proposed divestiture and designation of successor agency is expected to address a service need related to fire protection and emergency response for the southerly portion of the Shasta CSD. The Shasta CSD provides water services to the entire District. There is no wastewater service for Shasta CSD.

c) Present and planned capacity of public facilities and adequacy of public services. Shasta CSD provides domestic water services within the District boundary and has some infrastructure capacity for additional

connections. However, due to recent drought conditions, the amount of water that can be supplied is limited. The CSD promotes water conservation to reduce consumption. Pursuant to Government Code §56653, a Plan for Services was prepared, to evaluate the proposed fire services divestiture, with the proposed Shasta Fire Protection District (FPD) taking over fire protection and emergency response services for the southerly portion of the CSD, should the divestiture be approved. Police services, electricity, and solid waste collection will continue to be provided by the County and contractors. Portions of the Keswick community have been rebuilt and water connections restored. The Shasta CSD indicates there would be adequate infrastructure capacity for rebuilding the remaining houses that were destroyed, however, water supply is dependent on allocations due to water supply conditions.

d) Financing ability of agencies to provide services. Shasta CSD water revenues are primarily from water enterprise funds and fire service revenues are primarily from property taxes. Upon fire services divestiture, the CSD will transfer a portion of property tax revenue to the successor agency, for expenses associated with serving the southerly portion of the CSD. For water services, the District management tracks treatment chemicals, lab testing, utilities, and personnel costs, which continue to increase annually. The Shasta CSD conducted a comprehensive review of the budgetary expenditures in 2021 to maximize available resources and reduce operational costs. Water rates were adjusted to allow the District to provide that primary service. The District is proposing fire services divestiture partially due to financial limitations.

e) Status of, and opportunities for, shared facilities. The primary shared facilities opportunity addressed in this MSR/SOI Update are fire and emergency response services to the area proposed for services divestiture by Shasta CSD. If approved by LAFCO, these services will become the FPD's responsibilities as successor agency. CSA #1 already provides these services in the northerly portion of the District, formerly CSA #25 – Keswick. CSA #1 is a dependent special district and is governed by the Shasta County Board of Supervisors acting as the Board of Directors and overseeing operations as the CSA's administrative and financial manager. CSA #1's day-to-day management is the responsibility of CAL FIRE, operating as the Shasta County Fire Department, who have significant resources within the County and the State of California. These services are shared through mutual aid agreements with other fire and emergency response agencies. The Plan for Services prepared for the fire services divestiture and successor agency designation states that the Shasta CSD fire station #56 and vehicles would be transferred to and be operated by the successor agency.

f) Accountability for community service needs. Shasta FPD meetings will be held at 10644 High Street in Shasta, CA, 96001. A Shasta FPD website will be created, where meeting agendas, minutes and other District information is available. Future Board vacancy announcements will be published in newspapers, at the Shasta County Public Library, and local public places for a minimum of three weeks. Candidates are voted in by district residents. The Shasta FPD Board of Directors operates as the District governing body. All District residents have the right to vote for, and serve as, members of Shasta FPD's Board of Directors. The Shasta FPD will be governed by a three-member elected board.

g) Any other matter related to effective or efficient service delivery. LAFCO has reviewed its local policies and there are no other pertinent matters to be discussed.

The recommended determinations in this section and MSR information provide support for the proposed Shasta CSD divestiture of fire services and designation of the Shasta Fire Protection District as successor agency.

Shared Services

The primary shared facilities opportunity addressed in this MSR/SOI Update are fire and emergency response services to the area proposed for services divestiture by Shasta CSD. Since voters approved Shasta FPD formation on November 7, 2023, these services will become the FPD's responsibilities as

successor agency. CSA #1 already provides these services in the northerly portion of the CSD, formerly CSA #25 – Keswick.

The Plan for Services prepared for the FPD formation states that the Shasta CSD fire station #56 vehicles and equipment would be transferred to and be operated by the successor agency.

RECOMMENDATION

Staff recommends the Commission:

- Receive verbal report from staff;
- Open the CEQA Exemption public hearing and read testimony; and
- Discuss item, and consider CEQA Exemption recommendation:

- Receive verbal report from staff;
- Open the MSR and SOI Update public hearing and read testimony; and
- Discuss item, and approve both hearing items by Resolution 2023-10

Attachments

- Shasta FPD MSR NOE
- Shasta FPD MSR and SOI Update for Fire Services Divestiture
- Resolution 2023-10 MSR and SOI Update

Les Baugh
County Member

Larry Farr
City Member

Stan Neutze
City Member

Michael Dacquisto
City Member Alternate

Vacant
Special District Member

Mary Rickert
County Member Alternate

Brenda Haynes
Special District Member



Larry Russell
Public Member

Joe Chimenti
County Member

Fred Ryness
Special District Alternate

Katharine Ann Campbell
Public Member Alternate

George Williamson
Executive Officer

James M. Underwood
General Counsel

California Environmental Quality Act Notice of Exemption

To: Leslie Morgan
Shasta County Clerk Recorder
1643 Market St.
Redding, CA 96001

From: George Williamson, Executive Officer
Shasta Local Agency Formation Commission
999 Mission Del Oro Drive, Suite 106
Redding, CA 96003

Project Title: Shasta Fire Protection District Municipal Service Review (MSR) & Sphere of Influence (SOI) Update

Project Summary: The Shasta Local Agency Formation Commission (LAFCO) has prepared materials for updating the Shasta Fire Protection District's Municipal Service Review and Sphere of Influence.

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (CKH Act) requires that LAFCOs conduct periodic reviews for cities & special districts (Government Code § 56425). This Update provides LAFCO with a tool to study current & future public service conditions comprehensively & evaluate organizational options for accommodating growth, preventing urban sprawl, & ensuring that critical services are provided efficiently. This Update is for Shasta LAFCO's use in conducting a statutorily required MSR review process.

Public Agency Approving Project: Shasta LAFCO. The Update **adoption** hearing date: December 7, 2023.

Pertinent California Environmental Quality Act (CEQA) Exemptions: The purpose of the environmental review process is to provide information about the environmental effects of the actions and decisions made by LAFCO and to comply with the CEQA Guidelines found in Public Resources Code § 210000 et seq. It has been determined that this project is statutorily exempt from CEQA pursuant to § 15262 – Feasibilities & Planning Studies and categorically exempt pursuant to § 15306 – Information Collection.

Rationale for Exemption: The Update is an activity that will not bring about any physical changes to the environment. The adoption of the Update does not involve, authorize, or permit the siting or construction of any facilities.

Contact: George Williamson, Executive Officer
Shasta Local Agency Formation Commission

Date: December 7, 2023

Signature: _____



Shasta Fire Protection District

Municipal Services Review &
Sphere of Influence

Commission Draft December 2023

Shasta Fire Protection District
Proposed as Shasta Community Services
District Fire Services Successor Agency

SHASTA LOCAL AGENCY FORMATION COMMISSION

Commissioners

Patrick Jones, County Member - District 4 Supervisor

Kevin Crye, County Member - District 1 Supervisor

Stan Neutze, City Member - City of Anderson

Pamelyn Morgan, City Member - City of Shasta Lake

Ronnean Lund, Special District Member - Anderson Cottonwood Irrigation District

Vacant, Special District Member & Chair

Lawrence Russell, Public Member

Alternate Members:

Mary Rickert, County Member - District 3 Supervisor

Mike Dacquisto, City Member- City of Redding

Fred Ryness, Special District Member – Burney Water District

Michael Spenser, Public Member

Shasta LAFCO Staff:

George Williamson, AICP, Executive Officer

James M. Underwood, Legal Counsel

Planwest Partners Staff:

Jason Barnes, GIS Analyst

Krystle Heaney AICP, Senior Planner

Amber Chung, Planning Technician

Acknowledgements:

LAFCO staff would like to thank the contributors to this Municipal Service Review. Input instrumental in completing this report was provided by the Shasta Community Services District, County of Shasta Departments, proposed Shasta FPD formation commission and County Service Area #1 Shasta County Fire.

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1.0 INTRODUCTION

This Municipal Service Review (MSR) and Sphere of Influence (SOI) update provides information about the services and boundaries of the Proposed Shasta Fire Protection District (FPD) in western Shasta County. The report is for use by the Shasta Local Agency Formation Commission (LAFCO) in conducting a statutorily required review and update process. The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (CKH Act) requires that the Commission conduct periodic reviews and SOI updates for Shasta County cities and special districts (Government Code §56425).

State law also requires that prior to SOI adoption, LAFCO must conduct a municipal services review for the local agency (Government Code §56430). This report provides Shasta LAFCO with a tool to comprehensively study current and future public service conditions and to evaluate organizational options for accommodating growth, preventing urban sprawl, and ensuring that critical services are provided efficiently.

Fire Protection District Overview

Fire Protection Districts are authorized under Section 13800 et seq. of the California Health and Safety Code to provide a range of emergency response services including wildfire and community (structure) fire protection, medical aid, technical rescue, hazardous materials containment and control, and general public assistance responses. The proposed services of the Shasta FPD specifically include emergency medical, traffic collisions, wildland and structure fires, hazmat, and public service requests. The District also plans to hire paid personnel and maintain higher service levels.

Principal Act

The Proposed Shasta Fire Protection District's principal act is the Fire Protection District Law of 1987 (California Health and Safety Code §13800-13970). The principal act dates to 1921 and was comprehensively updated by the California Legislature in 1947, 1961 and most recently in 1987. It empowers FPDs to provide a moderate range of municipal service functions tied to fire services.

Service Review Determinations

CKH Act §56430 requires LAFCO to conduct a review of municipal services provided in the county by region, sub-region or other designated geographic area, as appropriate, for the service or services to be reviewed, and prepare a written statement of determinations with respect to each of the following topics:

- Growth and population projections for the affected area;
- The location and characteristics of any disadvantaged unincorporated communities within or contiguous to the sphere;

- Present and planned capacity of public facilities, adequacy of public services, and infrastructure needs or deficiencies;
- Financial ability of the agency to provide services;
- Status of, and opportunities for, shared facilities;
- Accountability for community service needs, including governmental structure and operational efficiencies; and
- Any other matter affecting or related to effective or efficient service delivery, as required by Commission policy.

This service review provides an overview of the Proposed Shasta Fire Protection District along with an agency profile. The report also includes service review determinations and sphere of influence recommendations for:

Proposed Shasta Fire Protection District

State Guidelines and Commission policies encourage stakeholder cooperation in the municipal service review preparation. It also provides a basis to evaluate and make changes to the Spheres of Influence, if appropriate.

Sphere of Influence Determinations

A Sphere of Influence (SOI) is a LAFCO-approved boundary that designates an agency's probable physical service area. Spheres are planning tools used to provide guidance for individual boundary change proposals and are intended to encourage efficient provision of organized community services, discourage urban sprawl and premature conversion of agricultural and open space lands, and prevent overlapping jurisdictions and duplication of services.

LAFCO is required to establish SOIs for all local agencies and enact policies to promote the logical and orderly development of areas within the SOIs. Furthermore, LAFCO must update those SOIs every five years. In updating the SOI, LAFCO is required to conduct a MSR and adopt related determinations. In addition, in adopting or amending an SOI, LAFCO must make determinations in the following categories:

- (1) Present and planned area land uses, including agricultural and open-space lands;
- (2) Present and probable need for public facilities and services in the area;
- (3) Present capacity of public facilities and adequacy of public services that the agency provides or is authorized to provide;
- (4) Existence of any social or economic communities of interest in the area if the Commission determines that they are relevant to the agency; and

- (5) Present and probable need for public facilities and services related to sewers, municipal or industrial water, or structural fire protection of any disadvantaged unincorporated communities in the existing SOI (effective July 1, 2012).

California Environmental Quality Act

The California Environmental Quality Act (CEQA) is contained in Public Resources Code §21000 et seq. Public agencies are required to evaluate the potential environmental effects of their actions. MSRs are statutorily exempt from CEQA pursuant to §15262 (feasibility or planning studies) and categorically exempt pursuant to CEQA Guidelines §15306 (information collection). CEQA requirements are applicable to SOI Updates. The CEQA lead agency for SOI Updates is most often LAFCO, unless an agency has initiated an SOI expansion or update.

Shasta County Growth Projections

When reviewing population data, it is important to distinguish between population changes that affect the entire County and those that affect the unincorporated area, which can be affected by annexations and other boundary changes. The unincorporated area currently makes up about 38% of the County's total population. The California Department of Finance projects the County's population will increase from 179,412 to 188,154 between 2020 and 2030, an average annual growth rate of 0.49%. If the unincorporated area's portion of the County remains near 38%, this area's population would increase from 68,177 to 71,499 in 2030.

According to the most recent California Department of Finance estimate, the Shasta County population decreased by 0.1% from 2018 to 2019. This could be the result of recent wildfires. For report purposes, an annual population growth estimate of 0.17% to 0.49% is used to predict the future population range that may be served by the FPD during this MSR cycle.

1.1 Report Uses

This service review process identifies ways to expand district boundaries where appropriate and ways to increase efficiency of service provision. The potential report uses are described below:

To Update Spheres of Influence

This service review serves as the basis for potentially updating the Shasta FPD SOI. Specifically, a SOI designates the territory LAFCO believes represents an agency's appropriate future jurisdiction and service area. All boundary changes, such as annexations, must be consistent with an affected agency's SOI with limited exceptions. No change in SOI is anticipated as part of the divestiture.

To Consider Jurisdictional Boundary Changes

LAFCO is *not* required to initiate any boundary changes based on service reviews. However, LAFCO, other local agencies (including cities, special districts or the County), or the public may subsequently use this report together with additional research and analysis, where necessary, to pursue changes in jurisdictional boundaries.

Resource for Further Studies

Other entities and the public may use this report for further study and analysis of issues relating to service provision in Shasta County.

Reorganization and Sphere of Influence Changes - 2019

Shasta CSD annexed County Service Area (CSA) #25 – Keswick in 2019 and the CSA was dissolved (see Figure 1). CSA #1 – Shasta County Fire, currently serves the Keswick area and will continue to do so. The current boundary and SOI of proposed Shasta FPD does not include the former CSA #25 Keswick territory.

1.2 Review Methods

The following categories of information were gathered from the district to understand the current status of district operations and services:

1. Governance and Organization
2. Financial
3. Personnel
4. Infrastructure and Facilities
5. Water Source and Demand
6. Treatment and Distribution

Other source documents include, but are not limited to, the following:

- Shasta FPD proposed budget and plan for services

Information gathered was analyzed and applied to make the required determinations for each agency and reach conclusions about the focus issues identified in the service review. All information gathered for this report is filed by LAFCO for future reference.

2.0 AGENCY PROFILE

Formation of Shasta FPD was initiated by petition of landowners and registered voters in 2022 to provide fire and emergency response services to the southern portion of Shasta CSD. In 2023, the FPD began providing fire protection services to the community. The CSA #25-Keswick was annexed into the Shasta CSD in 2019 but is provided fire services by CSA #1 – Shasta County Fire. To the southeast is the City of Redding and to the south is Centerville CSD. In the west are U.S. Forest Service lands and the Whiskeytown National Recreation Area. Bureau of Land Management (BLM) parcels are interspersed throughout the District. The District is bisected by State Route 299 West.

Table 1: Shasta FPD Contact Information

Contacts:	Eric Ohde, Interim Fire Chief	Christopher Varnum, Asst. Fire Chief
Emails	Eric.ohde@icloud.com	Chrisvarnum@icloud.com
Physical Address	10644 High Street, Redding, CA 96033	
Mailing Address	Fire Station 56, 10644 High Street	
Phone Number	530-949-4200	530-515-9059
Website	To be developed upon formation	
Population Served	~1,043	Service Area 7,207 acres
Number of Staff	2 paid staff budgeted, plus volunteers	
Board Members – Elected November 7 2023		
Cynthia Macdonald		
Susan G Weale		
Stanley "Rusty" Swayne		

District Boundaries

Currently the Shasta FPD encompasses about 7,207 acres (Figure 1). There are no changes to the FPD boundary proposed in this MSR/SOI Update. The proposed FPD will provide fire services to the southerly portion of Shasta CSD’s boundary where they currently provide fire services. The northern portion of Shasta CSD, about 5,519 acres, currently has fire services provided by CSA #1 (Shasta County Fire Department) and will continue to be served by this area. After FPD formation, Shasta CSD will still be providing water service within its boundaries and is only divesting fire services to a successor agency,

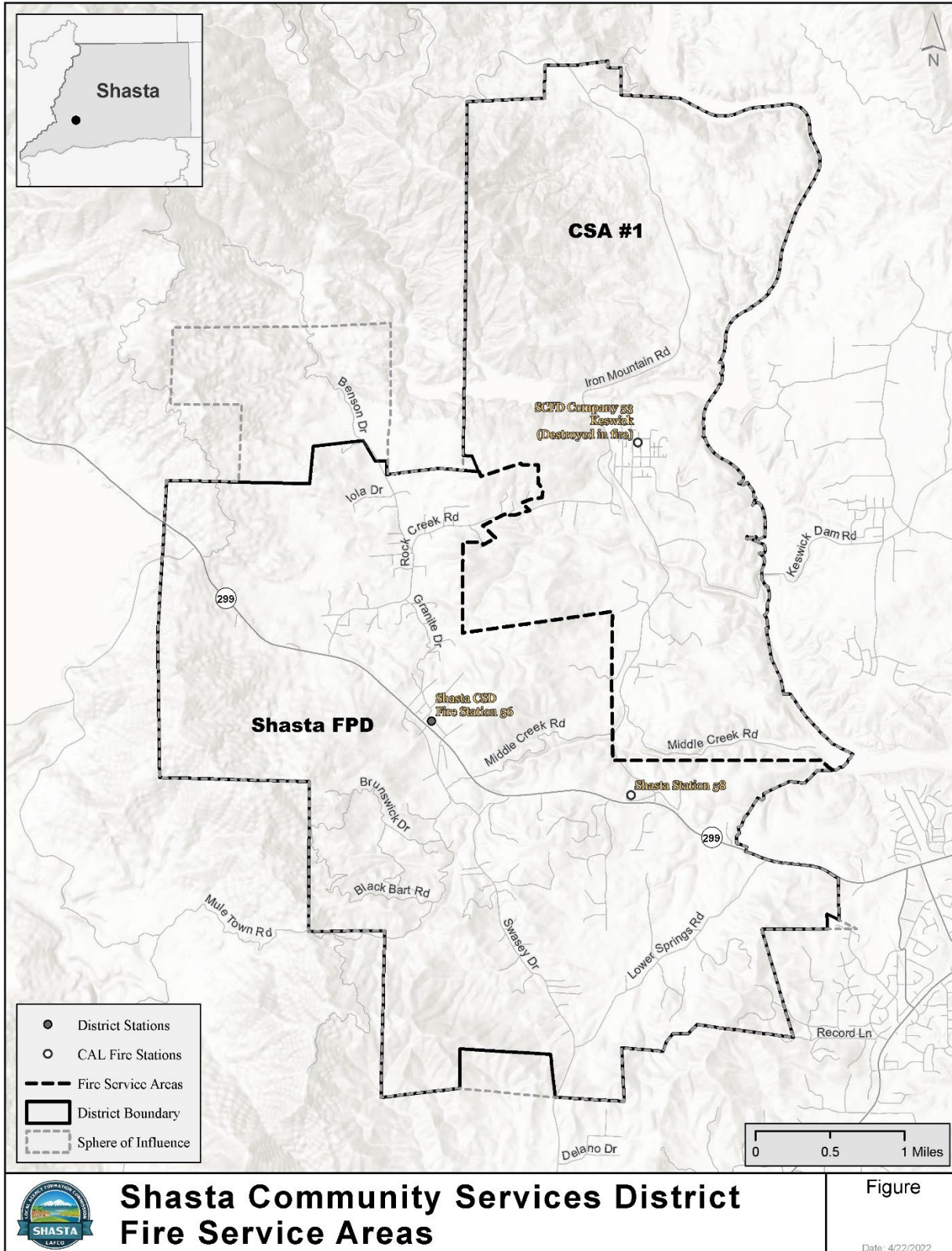
Population

The estimated 2020 Shasta County population is 182,155. The Annual Growth Rate since the last MSR/SOI Update in 2019 is approximately 0.2%. The unincorporated area of the County currently makes up about 38% of the entire County’s total, for an estimated population of 68,854. The remainder is in the three Cities, Redding, Anderson and Shasta Lake.

Shasta CDP, whose boundaries closely line up with Shasta FPD, has an estimated population of 1,043¹ according to US Census population statistics.

¹ US Census Bureau, Profile of General Population and Housing Characteristics (Table DP1, 2020: DEC Demographic Profile)

Figure 1: Boundary and Sphere of Influence



Sources: Boundaries, Roads, Parcels: Shasta County GIS.

Existing and Planned Uses

Land uses within the area are subject to the Shasta County General Plan and Zoning Ordinances. The Shasta County General Plan identifies Shasta FPD as a Rural Community Center which is defined as a community that may or may not provide water and/or wastewater treatment. Zoning in the District is primarily Limited Residential (R-L), Rural Residential (R-R), Building Site (B), and Community Commercial. Land-use is primarily rural residential with some areas of planned development in the western and southern portions of the district and an aggregate mining operation designated mineral resources adjoining an industrial area along Iron Mountain Road. Land uses are shown in Figure 2.

Shasta County designates much of the Shasta FPD lands as rural residential, agricultural, and timber lands with sections of Open Space designated lands along the Sacramento River.

Disadvantaged Unincorporated Communities

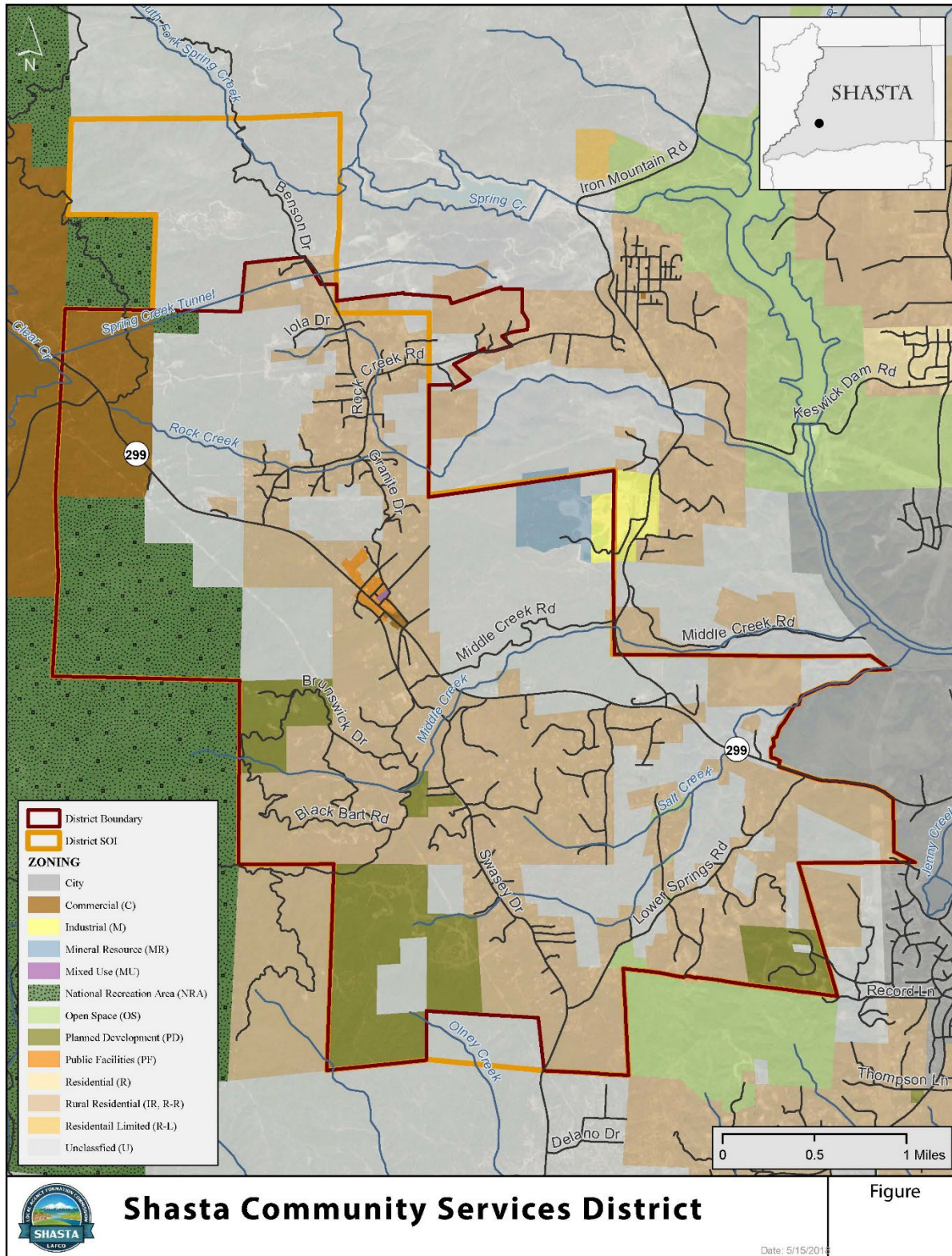
LAFCO is required to evaluate disadvantaged unincorporated communities (DUCs) as part of its municipal service review process. Per CKH Act Section 56033.5, a DUC is defined as any area with 12 or more registered voters where the median household income (MHI) is less than 80 percent of the statewide MHI. Within a DUC, three basic services are evaluated: water, sewer, and fire protection.

The California Department of Water Resources Disadvantaged Communities Mapping Tool uses US Census Block Groups, Tracts and Places from the US Census American Community Survey (ACS) 5- Year Data: 2016-2020 to map disadvantaged communities. Using this information, each district or agency is evaluated to determine whether or not it is a DUC, or in the case of cities, whether or not there are DUCs within the District's SOI. In many cases, Census Block Groups are larger than Districts.

The boundaries of Shasta FPD closely line up with the boundaries of Shasta CDP, which has a MHI of \$86,500². This figure is larger than California's reported MHI of \$80,440, thereby not qualifying the area as disadvantaged.

² US Census Bureau, Median Income in the Past 12 Months (Table S1903, in 2021 Inflation-Adjusted Dollars)

Figure 2: Land Uses



3.0 INFRASTRUCTURE AND SERVICES

3.1 Fire Services

Shasta FPD will provide fire and emergency response services. The FPD is a part of the automatic aid agreement and the direct hire agreement with CSA #1 as of June of 2022. This ensures CalFire Station 58 responds to calls within the proposed Shasta FPD. The FPD will reciprocate by responding to traffic accidents on Hwy 299W and, when requested, to Whiskeytown, Keswick, Centerville, and French Gulch. The FPD will also provide the water tender to out of district fires when requested.

Infrastructure and Facilities

The Shasta Community Services District has one fire station (#56) located at 10644 High Street in Old Shasta, with vehicles listed below in Table 3. The District reports that all of the vehicles are in good condition. Apparatus replacement is made on a 15-year cycle. Generally, apparatuses 15 to 30 years old become reserve equipment. Other equipment such as self-contained breathing apparatus and Jaws of Life are repaired or replaced as needed. This equipment will be transferred to the proposed Shasta FPD upon formation.

Table 2: Shasta FPD Current Fire Fleet

Apparatus	Type	Capacity
E-56	Type 1	1,000 GPM
E-256	Type 2	1,000 GPM
E-556	Type 2/3	500 GPM
B-56	2011 F150	-
WT-56	Water Tender	2,000 Gal/500 GPM
R-56	F350	-
R-256	2009 5150	-

Fire Services in Northern Portion of Shasta CSD (Formerly CSA #25)

Fire and emergency response services in the northerly portion of the CSD, formerly CSA #25 – Keswick which was annexed into Shasta CSD in 2019, are provided by CSA #1 – Shasta County Fire. No change is proposed for those services. When CSA #25 – Keswick was annexed, there were only changes in organization, not in level of service provided. Upon rebuilding, the Keswick community needed 200 water service connections and were therefore annexed into Shasta CSD which was able to provide water services.

3.2 Other Service Providers

Several other service providers operate within the Shasta FPD. These are described below.

Shasta Community Services District. The Shasta CSD provides water services within the Shasta FPD boundary. They serve a population of approximately 1,231 on 12,366 acres. To the southeast is the City of Redding and to the south is Centerville CSD. In the west are U.S. Forest Service lands and the Whiskeytown National Recreation Area. Bureau of Land Management

(BLM) parcels are interspersed throughout the District. The District is bisected by State Route 299 West.

County Service Area (CSA) #1 Shasta County Fire's boundary is coterminous with the County boundary, excluding only areas with independent fire districts and areas served by cities. Shasta County Fire covers approximately 3,251 square miles, including the northerly portion of Shasta CSD and serves a total population of over 70,000. They offer fire protection, fire suppression, and emergency medical services. The CSA #1- Shasta County Fire Department station #58 is located at 16064 Homestake Road, near Highway 299 which is within the northern portion of the Shasta CSD boundary. The equipment and station are both in great condition. The fire station was built in 1964 and had an addition to the west end in the mid-1970's. The station recently installed a new roof, as it had started leaking during the winter. The FPD is anticipated to hire two full-time, paid personnel. If budget allows, the FPD is planning to consider hiring one or two seasonal firefighters. They are also working to on-board the qualified volunteers who have recently applied.

The **City of Redding** has incorporated area adjacent to the District's boundary. The City of Redding offers its residents, visitors and residents of unincorporated areas services such as, parks and recreation, housing and community development, police, solid waste, fire, and public works.

Western Shasta Resource Conservation District encompasses approximately 1.7 million acres bounded on the east by the watershed divide between eastern and western Shasta County; the north by the Siskiyou County line; the west by the Trinity County line; and the south by the Tehama County line. The District serves a population of 64,000. They provide support for projects in wetland and riparian habitat restoration, habitat mitigation, and fire protection, including increasing forest health and defensible space.

The **Shasta Mosquito and Vector Control District** (SMVCD) encompasses the Cities of Redding, Anderson, and Shasta Lake, the entire I-5 corridor through the county, Lakehead area and unincorporated areas to the west and east of Anderson. The current area of SMVCD is approximately 1,291 square miles. The District monitors and controls mosquito populations through their focus on juvenile populations, which are more concentrated and easier to abate using physical, biological, and chemical methods. The District also works on adult mosquito control activities and monitors for other vectors including ticks and rodents.

4.0 FINANCING

4.1 Budget Information

In FY 2023-2024, the District budgeted for \$311,060 in total revenue and \$301,799.50 in total expenses, netting an expected income of \$9,260.50. The budget revenue, primarily property taxes and expense breakdown is shown in Table 3. There is a considerable reserve fund built up, that would be transferred to the District.

Upon formation, designated property tax revenues shall be transferred to the District as approved by Shasta LAFCO and Shasta CSD Property Tax Revenue Agreement Resolutions.

The District is expecting to hire one full-time Fire Chief and one part-time Fire Engineer, increasing expenses by \$137,025 to account for their salaries. If the budget allows, the District would like to hire seasonal firefighting staff as well.

Table 3: Shasta Fire Department FY2023-24 Budget

Income	
Donations	\$0.00
Interest Revenue	\$0.00
Property Tax Revenue	\$311,060.00
Total Income	\$311,060.00
Expense	
SCSD Reimbursement	\$0.00
Volunteer Fund Expense	\$0.00
Gas/Oil/Diesel/Expense	\$5,763.00
Office Expense	\$10,730.40
Building Maintenance	\$3,060.00
Vehicle Maintenance	\$6,630.00
Repairs/Replace Equipment	\$9,155.30
General Supplies	\$0.00
Training/Travel Expense	\$1,500.00
Meals	\$500.00
Per Diem Expense	\$8,000.00
Memberships/Dues	\$3,000.00
Professional Expenses	\$19,020.00
Payroll Expenses	\$155,413.75
Employee Benefits	\$65,889.15
Liability/Fire/Auto Insurance	\$6,000.00
Interest Expense	\$0.00
Tax Administration	\$7,137.90
Total Expense	\$301,799.50
Net Ordinary Income	\$9,260.50
Cash at Year End	\$38,097.42
Reserve at Year End	\$452,995.28
Reserve After Budgeted Amounts	\$491,092.70

5.0 ACCOUNTABILITY AND GOVERNANCE

The Shasta FPD Board of Directors will operate as the governing body for the District for the services they provide. The Board members were determined on the same November 7, 2023, ballot as formation approval. Regular meetings will be held each month at Station 56 located on 10644 High Street, with time to be determined.

The District formation, board members and parcel fee were subject to election by registered voters within the District. A special election on these ballot items was held November 7, 2023, with the following results:

Measure A – District Formation						
Yes – 91.85%			No – 8.15%			Total Votes
Mail Vote	Election Day	Total Yes	Mail Vote	Election Day	Total No	405
353	19	372	33	0	33	

Measure B – Parcel Fee						
Yes – 90.10%			No – 9.90%			Total Votes
Mail Vote	Election Day	Total Yes	Mail Vote	Election Day	Total No	404
345	19	364	40	0	40	

Board of Directors	Number of Votes	% of Vote
Cynthia MacDonald	302	33.56
Susan G. Weale	289	32.11
Stanley 'Rusty' Swayne	309	34.33

The District is now engaged in formation condition compliance, which will include fire services assets transfer, including Station 56 and contents and adopting a budget in coordination with the County Auditor. Upon condition compliance, the LAFCO Executive Officer will prepare, record and distribute a Certificate of Completion and file boundary information with the State Board of Equalization.

Shasta FPD would develop a website, where meeting agendas, minutes and additional District information will be made available to the public. Notices would be posted on the website, post office, and J's Market.

The District proposes employing two staff and oversee volunteers that would provide emergency response. Ideally, the District would be supported by volunteer firefighters, seasonal employees, water tender operators, and trained medical responders.

6.0 MUNICIPAL SERVICE REVIEW DETERMINATIONS

1) Growth and population projections for the affected area

- a) According to the 2020: DEC Demographic Profile, the Shasta FPD population is 1,043.
- b) A large part of the Keswick community and the portion of Old Shasta that was burned in the Carr Fire are being rebuilt. However, the County projected annual growth rate of 0.5 percent is not expected to be exceeded for the next several years.

2) The location and characteristics of any disadvantaged unincorporated communities within or contiguous to the sphere of influence

- a) The boundaries of Shasta FPD closely line up with the boundaries of Shasta CDP, which has a MHI of \$86,5002. This figure is larger than California's reported MHI of \$80,440, thereby not qualifying the area as disadvantaged. The District does not fall within a disadvantaged community block, tract or place as defined by the California State Department of Water Resources and therefore does not qualify as a DUC. Should the territory in the surrounding area be proposed for annexation in the future, any disadvantaged communities should be considered.

3) Present and planned capacity of public facilities and adequacy of public services, including infrastructure needs or deficiencies

- a) The proposed FPD has a planned capacity of public facilities including Station 56 and apparatuses and will be able to provide adequate fire services in the event of Shasta CSD divestiture from providing fire services.

4) Financing ability of agencies to provide services

- a) Shasta FPD revenues are primarily from property tax revenues and expenses largely include payroll expenses. The past fiscal year of FY 2022-2023 has shown higher revenues than expenses and a net income of \$119,324.19. This is an improvement from FY 2021-2022, where net income was \$44,289.49. It's expected that the financial ability of the District will continue to improve in coming years as the budget increases and the District gains longevity.

5) Status of and, opportunities for, shared facilities

- a) CSA #1 is a dependent special district and is governed by the Shasta County Board of Supervisors acting as the Board of Directors and overseeing operating as the CSA's administrative and financial manager. The CSA's day-to-day management is the responsibility of CAL FIRE, operating as the County Fire Department, who have significant resources within the County and the State of California. These services are shared through mutual aid agreements with other

fire and emergency response agencies, including Shasta CSD, and proposed Shasta FPD

6) Accountability for community service needs, including governmental structure and operational efficiencies

- a) Shasta FPD meetings would be held monthly at Station 56 in Shasta, CA, 96087.
- b) The Shasta FPD Board of Directors would operate as the District governing body. All District residents have the right to vote for, and serve as, members of Shasta FPD's Board of Directors. Board of Directors members to be determined upon formation.

7) Any other matter related to effective or efficient service delivery.

- a) LAFCO has reviewed its local policies and there are no other pertinent matters to be discussed.

7.0 SPHERE OF INFLUENCE DETERMINATIONS

The recommended determinations in this section, and MSR information provide support for the Shasta FPD. Shasta LAFCO makes the following written SOI determinations:

1) The present and planned area land uses, including agricultural and open-space lands.

- a) Land uses within Shasta FPD Sphere of Influence are subject to the Shasta County General Plan.
- b) Shasta County has zoned the northerly SOI area as Unclassified. The County also designates land uses in the northerly portion of the District, formerly CSA #25 – Keswick, as rural residential, agricultural, and timber lands with sections of Open Space designated lands along the Sacramento River. Commercial uses are located along State Route 299 West, which bisects the District. The smaller SOI area to the south is also zoned by the County as Unclassified.
- c) In the southerly portion of the Shasta FPD, the current land-use is primarily rural residential with some planned development areas to the west and south and an aggregate mining operation designated mineral resources adjoining an industrial area along Iron Mountain Road.

2) The present and probable need for public facilities and services in the area.

- a) Fire protection and emergency response services will be dispatched from Station #56, to be transferred to the FPD and CSA #1 Station #58. Station #56 will be updated by the FPD.

3) The present capacity of public facilities and adequacy of public services that the agency provides or is authorized to provide.

- a) The proposed Shasta FPD has the capacity to provide adequate fire services. The Shasta CSD's ability to provide adequate fire services is limited due to low personnel, staff, and volunteers.

4) The existence of any social or economic communities of interest in the area if the commission determines that they are relevant to the agency.

- a) The City of Redding provides a nearby population hub for district residents to shop for goods and services, as well as access health services. The proposed change in services is not expected to affect access to, or the availability of, these services.

5) The present and probable need for services for any disadvantaged unincorporated community within the area

- a) The boundaries of Shasta FPD closely line up with the boundaries of Shasta CDP, which has a MHI of \$86,5002. This figure is larger than California's reported MHI of \$80,440, thereby not qualifying the area as disadvantaged. Portions of the

District do not fall within a disadvantaged community block, tract or place as defined by the California State Department of Water Resources and therefore does not qualify as a DUC. Should the territory in the surrounding area be proposed for annexation in the future, any disadvantaged communities should be considered.

8.0 REFERENCES

California Department of Water Resources, Disadvantaged Community Mapping Tool

<https://gis.water.ca.gov/app/dacs/>

Environmental Protection Agency: Safe Drinking Water Information System, California Drinking Water

Watch <https://sdwis.waterboards.ca.gov/PDWW/index.jsp>

Shasta County Department of Resource Management. General Plan.

https://www.co.shasta.ca.us/index/drm_index/planning_index/plng_general_plan.aspx

Shasta County GIS. <https://maps.co.shasta.ca.us/ShastaCountyMap/>

United States Census Bureau, American Fact Finder.

<https://data.census.gov/cedsci/> .

Shasta CSD: Application materials and website information

**SHASTA LOCAL AGENCY FORMATION COMMISSION
LAFCO RESOLUTION 2023-10**

**RESOLUTION OF THE SHASTA LOCAL AGENCY FORMATION COMMISSION
APPROVING THE SHASTA FIRE PROTECTION DISTRICT
MSR/SOI FOR PROPOSED DISTRICT FORMATION**

WHEREAS, the Shasta Local Agency Formation Commission (LAFCO), hereinafter referred to as the “Commission”, is responsible for regulating boundary changes affecting cities and special districts pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000; and

WHEREAS, an application to form the Shasta Fire Protection District (FPD), hereinafter referred to as “Shasta FPD”, by property owner petition, was filed with the Commission on July 29, 2022; and

WHEREAS, the proposal includes Commission approval for fire district formation, as the successor agency for Shasta Community Services District, hereinafter referred to as “Shasta CSD”, fire services divestiture; and

WHEREAS, the Shasta FPD shall be the successor agency to all rights, responsibilities, properties, contracts, assets, liabilities, and functions of Shasta CSD Fire and Emergency Response Services; and

WHEREAS, that jurisdictional change would affect the service area or service responsibility of one or more special districts, a property tax revenue sharing agreement as defined in Revenue and Taxation Code Section 2215 is negotiated; and

WHEREAS, the Shasta LAFCO Commission approved a property tax revenue sharing agreement between the Shasta CSD and Shasta FPD if formed, on October 6, 2022, by Resolution 2022-15; and

WHEREAS, the Shasta CSD Board of Directors did adopt Resolution 2022-01, on April 20, 2022, to approve establishing a property tax exchange related to the Shasta CSD Fire Services divestiture; and,

WHEREAS the Base Year Property Tax Revenue, as defined by the Revenue & Taxation Code, were reallocated as follows: 100% to Shasta FPD, 0% to Shasta CSD, for fire services after final approval from the Board of Equalization of the tax sharing agreement; and

WHEREAS, pursuant to the Cortese Knox Hertzberg (CKH) Local Government Reorganization Act of 2000, Section 56810 (a) (2), if a proposal includes district formation, the Commission shall, on behalf of the district being formed, negotiate any property tax revenues exchange, which is a unique role for the Commission; and

WHEREAS, the subject territory is inhabited as defined in Government Code Section 56046; and

WHEREAS, a Shasta FPD formation election was held November 7, 2023, with 90% of registered voters casting ballots approving special district formation; and

WHEREAS, the registered voters within the district casting ballots on November 7, 2023, elected three candidates to serve as the District Board of Directors and approved a parcel fee by more than 2/3rds majority (89%) vote; and

WHEREAS, the Commission is authorized to conduct municipal service reviews and establish, amend, and update spheres of influence for local governmental agencies whose jurisdictions are within Shasta County; and

WHEREAS, the Commission conducted a municipal service review pursuant to California Government Code Section 56430 to evaluate the available and performance of governmental services to be provided by the newly approved Shasta FPD; and

WHEREAS, the Commission conducted a sphere of influence review for the Shasta FPD pursuant to California Government Code Section 56425; and

WHEREAS, the Executive Officer has given notice of the public hearing by the Commission on this matter at the times and in the form and manner provided by law; and

WHEREAS, the Executive Officer has presented to the Commission, a written staff report with recommendation on the proposal, municipal service review, and sphere of influence review in the manner provided by law; and

WHEREAS, the Commission heard, discussed, and considered all evidence for and against the proposal, including but not limited to, the Executive Officer's analysis and proposed conditions and recommendations, the environmental document, applicable general and specific plans, and all testimony, correspondence, and exhibits received prior to or during this noticed public hearing, all of which are included herein by reference as presented at a public hearing held on December 7, 2023; and

WHEREAS, the Commission considered all the factors required under California Government Code Section 56425.

NOW THEREFORE, IT IS RESOLVED, DETERMINED AND ORDERED as follows:

1. The Commission's determinations on the proposal incorporate the information and analysis provided in the Executive Officer's written staff report.
2. The formation is categorically exempt from environmental review under provisions of State CEQA Guidelines Section 15320.
3. The report is assigned the following short-term designation: Shasta Fire Protection District MSR/SOI.

4. The Commission, pursuant to Government Code Section 56430(a), makes the written statement of determinations for the Shasta FPD included in the municipal service review, hereby incorporated by reference.
5. The Commission, pursuant to Government Code Section 56425(e), makes the written statement of determinations for the Shasta FPD included in the sphere of influence review, hereby incorporated by reference.
6. The Executive Officer may make additions and clarifications to the MSR/SOI, such as Board meeting dates, website information and budget updates, where this information is not known at time of Resolution 2023-10 adoption.
7. The Shasta Fire Protection District (FPD), when formed, shall be the successor agency to all rights, responsibilities, properties, contracts, assets, liabilities, and functions of Shasta Community Service District Fire Services.
8. Fire protection and emergency response services to be dispatched from Fire Station 56 when staffed, with automatic aid from CSA #1 Shasta County Fire Station 58.
9. Shasta FPD to provide fire services, contingent upon satisfaction of following terms and conditions as determined by the Executive Officer:
 - a. Divesting Agency. Shasta CSD shall transfer fire services assets, including Station 56 and contents, as well as fire service budget reserve funds.
 - b. Successor Agency. Shasta FPD, as shall be determined by Shasta LAFCO, shall be the successor to Shasta CSD for purposes of providing fire protection and emergency medical services to the affected territory, and succeeding to all of the rights, duties, and obligations with respect to enforcement, performance, or other contracts obligations within the affected territory previously served.
 - c. Shasta CSD shall transfer fire services assets, including Station 56 and contents, as well as fire service budget reserve funds, to the successor agency.
 - d. Property Tax Revenues. Upon formation, designated property tax revenues shall be transferred to Shasta FPD as approved by Shasta LAFCO and Shasta CSD Property Tax Revenue Agreement Resolutions.
 - e. The Commission delegates to the Executive Officer the performing of conducting authority proceeding requirements under Government Code Section 57000.
 - f. As allowed under Government Code 56107, the Commission authorizes the Executive Officer to make non-substantive corrections to address any technical clarifications, inconsistencies, updates or omission related to this action.
 - g. Payment of any outstanding fees as identified in the Commission's fee schedule.
 - h. The Executive Officer is directed to record a Certificate of Completion for this proposal upon completion of all proceedings.
 - i. Completion of proceedings shall be concluded within one year after adoption of this resolution. If the proceedings are not concluded within one year after passage of this resolution, all proceedings shall be terminated unless an extension is approved.
10. The Executive Officer shall revise official Commission records to reflect fire services changes.

BE IT FURTHER RESOLVED The Shasta Fire Protection District MSR/SOI Update, for Fire Services Divestiture and Successor Agency Designation, is hereby approved and incorporated herein by reference as presented on the attached map noted as Exhibit A.

Adopted on December 7, 2023, by the following votes:

AYES:
NOES:
ABSTAINS:
ABSENT:

Dated: _____

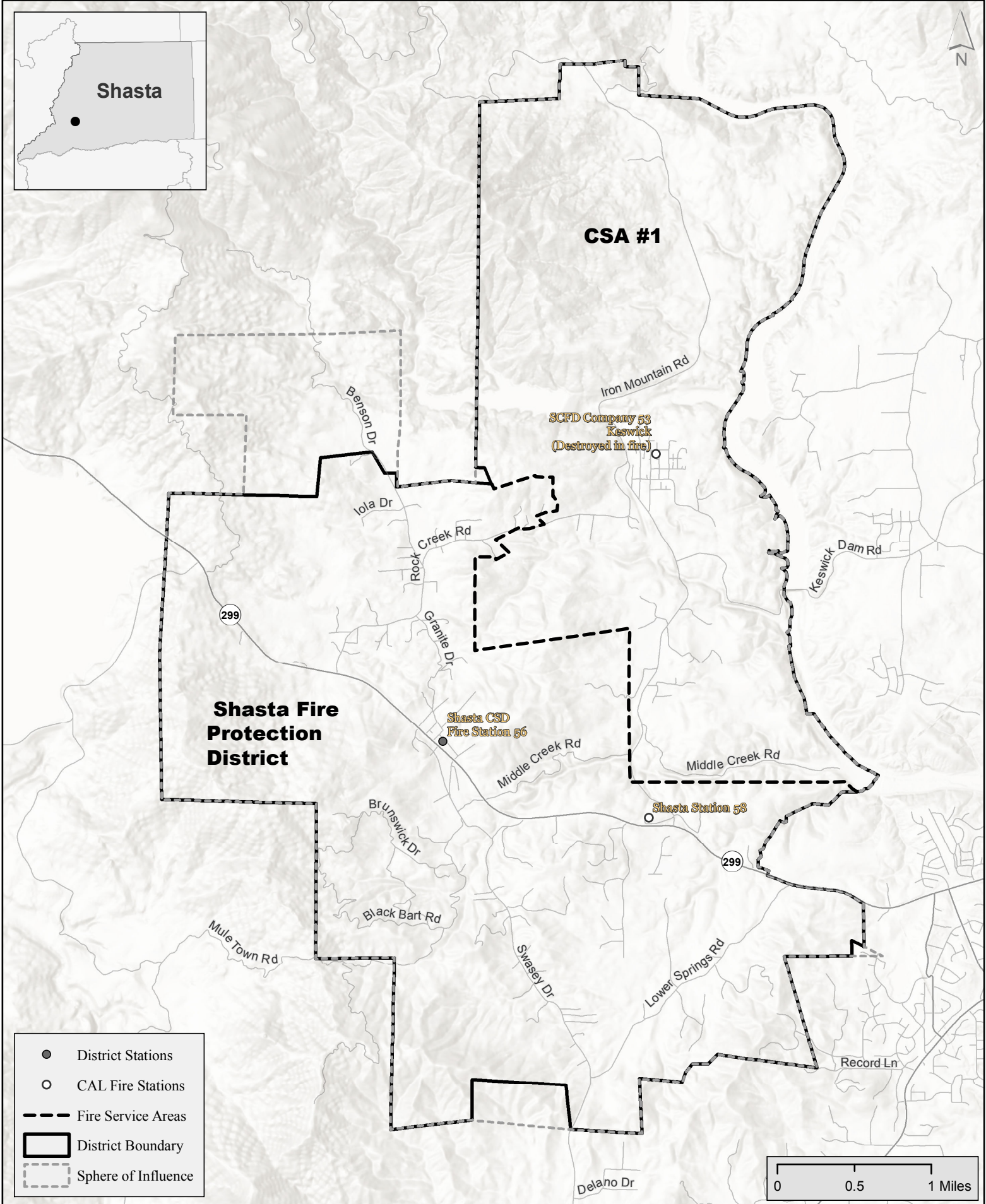
Stan Neutze, *Chair*
Shasta Local Agency Formation Commission

Attest:

Dated: _____

George Williamson, Executive Officer
Shasta Local Agency Formation Commission

Exhibit A – Shasta FPD Location Map



Shasta Community Services District Fire Service Areas

Figure

Date: 4/22/2022