

Approved FY 2023-2024 Shasta LAFCO Budget

Budget Categories	Approved FY 2023/2024
REVENUES	
Interest	\$0.00
Intergovernmental Revenue	
Contribution - Cities	\$69,500.00
Contribution - Shasta County	\$69,500.00
Contribution - Special Districts	\$69,500.00
Total Intergovernmental Revenue	\$208,500.00
TOTAL REVENUES	\$208,500.00
EXPENSES	
Payroll, Benefits & Retirement	
Part Time Manager - Prior Exec Officer CalPERS Expenses	
Regular Hours - Manager (clerk/administrator)	\$34,600.00
Required 3 day Sick Leave Hours - Manager	\$400.00
Annual Retirement Payout to CalPERS - Previous Exec Officer	\$50,498.00
Employer Taxes - Manager	\$6,300.00
Total Employer Expense	\$91,798.00
Total Payroll, Benefits & Retirement	\$91,798.00
Services and Supplies	
Contract Employment Services	
Contract Independent Executive Officer Services	\$57,500.00
Contract LAFCO Staff (included in Executive Officer Budget)	\$0.00
Total Contract Employment Services	\$57,500.00
Office Services & Supplies	
Bank & Transfer Fees	\$300.00
Communications	\$1,619.52
Info Tech Tools & Equip	\$500.00
Memberships (CALAFCO - SDRMA)	\$4,000.00
Mileage Reimbursement	\$300.00
Office Expense	\$500.00
Office Furnishings	\$0.00
Office Supplies	\$500.00
Postage & Shipping	\$500.00
Printing	\$0.00
Total Office Services & Supplies	\$8,219.52
Professional Services	
Misc Professional Services	
Fiscal/Audit Services (bi-annual)	\$0.00
InfoTech Services	\$750.00
InfoTech- Website	\$120.00
Total Misc Professional Services	\$870.00
Legal Counsel	
Contract Legal Counsel Services (annual service contract)	\$12,500.00
Total Legal Counsel	\$12,500.00
Total Professional Services	\$13,370.00

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Budget Categories	Approved FY 2023/2024
Rents, Leases & Misc	
Property & General Liability	\$3,900.00
Publications/Legal Notices - Regular	\$1,000.00
Rents & Leases Equipment - Copier (paid off)	\$0.00
Rents & Structure Leases (999 Mission Del Oro Dr Suite 106)	\$7,200.00
Small Tools & Equipment	\$312.00
Software	\$200.00
Total Rents, Leases & Misc	\$12,612.00
MSR/SOI Expenses	
GIS Services	\$4,500.00
Postage Printing	\$100.00
Public Hearing Notices	\$140.00
Preparing, Review, Hearings, Postings	\$20,260.00
Total MSR/SOI Expenses	\$25,000.00
Utilities (most included in rent)	\$0.00
Total Services & Supplies	\$116,701.52
TOTAL EXPENSES	\$208,499.52
Appropriation for Contingency	\$0.00
TOTAL BUDGET ALLOTMENT BALANCE	\$208,500.00
CONTINGENCY FUND BALANCE	
Contingency Deposit	
Contingency Withdrawal	
Contingency Balance	\$6,186.48
FY 2023-24 Change	\$3,900.00