

Corkey Harmon
County Member

Chris Kelstrom
County Member

Allen Long
County Member Alternate

Susie Baugh
City Member

Mike Littau
City Member

Pam Morgan
City Member Alternate



Fred Ryness
Special District Member

Ronnean Lund
Special District Member

Rosemary Smith
Special District Alternate

Larry Russell
Public Member

Michael Spencer
Public Member Alternate

REGULAR COMMISSION MEETING

Thursday, April 3, 2025 at 9:00 a.m.
City of Redding Council Chambers
777 Cypress Avenue, Redding, CA 96001

DRAFT MEETING MINUTES

1. CALL TO ORDER

Chairman Russell called meeting to order at 9:00 a.m. at the City of Shasta Lake Council Chambers

a. Roll Call

Present: Chairman Russell; Commissioners Harmon, Kelstrom, Baugh, Ryness, and Lund; Alternate Commissioners Smith and Spencer

Absent: Commissioner Littau; Alternate Commissioners Long and Morgan

Staff Present: Executive Officer Krystle Heaney; Legal Counsel Jim Underwood

b. Pledge of Allegiance

c. Recognition of Outgoing Commissioners – Audette, Garman, Jones, Neutze, Powell, Rickert

The Commission expressed gratitude to outgoing Commissioners.

d. Seating of New Commissioners – Baugh, Harmon, Kelstrom, Littau, Long, Morgan

Incoming Commissioners introduced themselves to the Commission, noting their experience with LAFCO.

e. Appointment of Chair and Vice Chair for 2025 Calendar Year

Motion Kelstrom/ Harmon to nominate Commissioner Lund as Chair. Commissioner Lund declined her nomination; Commissioner Kelstrom rescinded his motion.

Motion Lund/ Ryness to nominate Larry Russell as Chair for the 2025 Calendar Year. Motion passed by a 6-0-0 voice vote.

Motion Lund/ Harmon to nominate Fred Ryness as Vice-Chair for the 2025 Calendar Year. Motion passed by a 5-0-1 voice vote with Commissioner Ryness abstaining.

2. PUBLIC COMMENT

No public comment was provided.

3. AGENDA ADOPTION

a. Agenda – Additions/ Changes

SHASTA LAFCO

b. Business/Campaign Conflict Disclosures

No changes were made to the agenda or disclosures made.

Motion Lund/ Kelstrom to adopt the agenda. Motion passed by 6-0-0 voice vote.

4. SPECIAL PRESENTATIONS

a. Introduction to LAFCO

The Commission received a presentation from Krystle Heaney, Shasta LAFCO Executive Officer, on the basics of LAFCO including why LAFCO was formed, responsibilities of Commissioners, and powers of the Commission. Commissioners asked clarifying questions.

5. CONSENT CALENDAR

a. December 5, 2024 Draft Meeting Minutes

b. November 2024 - February 2025 Financial Summary

Motion Ryness/ Lund to approve the consent calendar. Motion passed by a 6-0-0 voice vote.

6. ITEMS PULLED FROM CONSENT CALENDAR - NONE

7. CORRESPONDENCE

a. CALAFCO: Addressing Member Concerns & Strengthening CALAFCO's Future

Executive Officer Heaney introduced a letter that CALAFCO sent to all member LAFCOs. The letter explains that CALAFCO is going through a transitional period and is working towards improving communication and transparency with member LAFCOs. Commissioners asked clarifying questions as to what prompted the letter; Executive Officer Heaney explained that there has been a lack of trust between CALAFCO and some member LAFCOs since the dissolution of CALAFCO's Legislative Committee in 2024.

8. SCHEDULED PUBLIC HEARINGS

a. CSA #1 - Shasta County Fire Department Municipal Service Review and Sphere of Influence Update

Executive Officer Heaney introduced the staff report for CSA #1's MSR/SOI Update and provided a brief presentation on the information included in the document. Representatives from CAL FIRE and the County provided a brief presentation on Shasta County Fire and noted comments that they would like to be incorporated into the revised draft document, mainly focusing on volunteerism. Commissioners made comments and asked the CAL FIRE and County representatives clarifying questions. The Commission opened the public hearing.

Motion Kelstrom/Baugh to adopt the MSR/SOI Update for CSA #1. Additional discussion was held, and it was noted that the County requested additional changes prior to adoption. Commissioner Kelstrom rescinded his motion.

Motion Lund/ Baugh to continue the public hearing for County Service Area #1's Municipal Service Review and Sphere of Influence Update to the June 5, 2025, Regular Commission meeting to allow for additional feedback by the agency, Commission, and public to be

incorporated into the document prior to consideration of adoption. Motion passed by a 6-0-0 voice vote.

b. Proposed Budget for Fiscal Year 2025-26

Executive Officer Heaney introduced the staff report for the proposed FY2025-26 budget and provided a brief overview of planned revenues and expenses. Commissioners asked clarifying questions about proposed changes for certain budget items including professional services, rent, and storage space. The Commission opened the public hearing. Beverly Fickes from the Clear Creek Community Services District provided public comment and voiced concerns regarding cost saving measures and the value of LAFCO's memberships. Fickes also noted that an error had been made on the budget that resulted in it not appearing balanced; Executive Officer Heaney responded that she would correct the error.

Motion Lund/ Kelstrom to adopt Resolution 2025-01 to approve the proposed FY2025-26 budget with a decrease of \$80 to Office Supplies Expense to balance the budget. Motion passed by a 6-0-0 voice vote.

9. BUSINESS ITEMS

a. Appointment of Executive Committee for Calendar Year 2025

Executive Officer Heaney provided an overview of LAFCO's Executive Committee, explained its composition, and noted general duties.

Motion Kelstrom/ Lund to nominate Commissioner Baugh as the third Executive Committee member. Motion passed by a 6-0-0 voice vote.

b. Designation of Surplus Equipment

Executive Officer Heaney introduced the staff report and explained the current status of surplus equipment in LAFCO's office space. Commissioners made comments on their ideas regarding surplus equipment.

Motion Baugh/ Kelstrom to approve the surplus equipment list and authorize the Executive Officer to dispose of equipment by offering items to LAFCO's member agencies and donating remaining items. Motion passed by a 6-0-0 voice vote.

10. EXECUTIVE OFFICER REPORT

a. Status of Municipal Service Review/Sphere of Influence Update Preparations

b. Status of Current and Future Applications

c. CALAFCO Update

Executive Officer Heaney introduced the staff reports and provided an overview of the work being done on MSR/SOI Updates, current and future applications, and current legislative affairs. It was also noted that the annual CALAFCO workshop would be held at the end of the month.

11. CLOSED SESSION - NONE

12. COMMISSIONER ANNOUNCEMENTS

SHASTA LAFCO

Commissioner Ryness commented that he has a CSDA meeting on April 4, 2025, in Sacramento.

Commissioner Lund requested that the letter regarding LAFCO's composition be agendaized for discussion at a future meeting.

13. STAFF ANNOUNCEMENTS - NONE

14. ADJOURNMENT - 10:43 AM

DRAFT