SHASTA LOCAL AGENCY FORMATION COMMISSION

RESOLUTION 2025-03 ADOPTING A FINAL BUDGET FOR FISCAL YEAR 2025/2026

WHEREAS, the Shasta Local Agency Formation Commission is required by the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 to adopt a final budget for the next fiscal year no later than June 15; and

WHEREAS, the Commission adopted a Draft Budget at a noticed public hearing on April 3, 2025, as recommended by the Executive Committee with a \$4,200 (1.99%) increase in member contributions; and

WHEREAS, comments were received during the Public Hearing and incorporated into the draft budget prior to adoption; and

WHEREAS, at the direction of the Commission, the Executive Officer circulated the Draft Budget to each of the contributing member agencies for review and comment; and

WHEREAS, no further comments on the Draft Budget were received by local funding agencies; and

WHEREAS, the Final Budget for Fiscal Year 2025/2026 was presented to the Commission in the manner provided by law at a noticed public hearing on June 5, 2025; and

WHEREAS, the Commission determined the Final Budget's projects, staffing, and program costs of the agency were represented as accurately and appropriately as is possible; and

NOW THEREFORE, IT IS RESOLVED, DETERMINED AND ORDERED as follows:

- 1. The Final Budget for Fiscal Year 2025/2026 as outlined in Exhibit A is approved.
- 2. The overall operating costs provided in the Final Budget will allow the Commission to fulfill its regulatory and planning responsibilities as required under Government Code Section 56381(a).
- 3. The adopted Final Budget for Fiscal Year 2025/26 as outlined in Exhibit A will be circulated to local funding agencies and the County Auditor as required under Government Code Section 563819(a).
- 4. The Shasta County Auditor-Controller is authorized to apportion the budget as specified in Government Code Section 56381(b) and request payment from the County and each City and each contributing Special District no later than July 1, 2025 as specified in Government Code 56381(c).
- 5. If the County, a City, or Special District does not remit its required payment within 60 days, the County Auditor is requested to collect an equivalent amount from property tax, fee or eligible revenue owed the County, City, or Special District as described in Government Code Section 56381(c).

Resolution 2025-03 Page 1 of 2

THE FOREGOING RESOLUTION was introduced at a regular meeting of Shasta LAFCO on the 5th day of June 2025, and adopted by the following vote:

AYES: Harmon, Kelstrom, Baugh, Ryness, Russell

NOES: None

ABSTAINS: Lund
ABSENT: Littar

Dated: June 5, 20%

Larry Russell, Chair
Shasta Local Agency Formation Commission

Attest:

Dated: June 5, 2025

Krystle Brogna, Executive Officer
Shasta Local Agency Formation Commission

Exhibit A

Adopted FY 2025-2026 Shasta LAFCO Budget

| EXPENSES Payroll, Benefits & Retirement Payout | \$0 \$38 \$0 \$70,500 \$70,500 \$70,500 \$70,500 \$211,50 \$500 \$211,88 44% ~ \$0 \$50,498 -\$84 500 \$50,498 -\$84 500 \$50,498 -\$84 \$1,022 \$1,022 \$1,022 \$1,022 | 81 \$0 \$1 \$0 \$71,900 \$71,900 \$71,900 \$71,900 00 \$215,700 83 \$215,700 1.99% \$0 \$50,500 \$0 14 \$50,500 \$44 \$50,500 \$28,000 \$28,000 \$5,000 20 \$119,000 46 \$12,500 77 \$2,000 | 2.0% 2.0% 2.0% 2.0% 2.0% 0.0% 0.0% 0.0% |
|--|---|--|---|
| CD Interest | \$0 \$70,500 \$70,500 \$70,500 \$70,500 \$211,50 \$500 \$211,88 \$50,498 \$500 \$50,4° \$50,4° \$500 \$50,4° \$50,4° \$17,238 \$1,022 \$000 \$88,620 | \$1 \$0 \$71,900 \$71,900 \$71,900 \$71,900 \$215,700 \$3 \$215,700 \$1.99% \$0 \$50,500 \$0 \$4 \$50,500 \$6 \$50,500 \$8 \$6,000 \$28,000 \$28,000 \$28,000 \$28,000 \$28,000 \$28,000 \$28,000 \$20 \$119,000 46 \$12,500 77 \$2,000 | 2.0% 2.0% 2.0% 2.0% 2.0% 0.0% 0.0% 0.0% |
| Savings Interest | \$0 \$70,500 \$70,500 \$70,500 \$70,500 \$211,50 \$500 \$211,88 \$50,498 \$500 \$50,4° \$50,4° \$500 \$50,4° \$50,4° \$17,238 \$1,022 \$000 \$88,620 | \$1 \$0 \$71,900 \$71,900 \$71,900 \$71,900 \$215,700 \$3 \$215,700 \$1.99% \$0 \$50,500 \$0 \$4 \$50,500 \$6 \$50,500 \$8 \$6,000 \$28,000 \$28,000 \$28,000 \$28,000 \$28,000 \$28,000 \$28,000 \$20 \$119,000 46 \$12,500 77 \$2,000 | 2.0% 2.0% 2.0% 2.0% 2.0% 0.0% 0.0% 0.0% |
| Funding Agencies' Apportionments | \$70,500 \$70,500 \$70,500 \$70,500 \$211,50 \$500 \$211,80 4% ~ \$0 \$50,498 -\$84 500 \$50,49 \$50,47 \$500 \$50,47 \$17,238 \$1,022 | \$71,900 \$71,900 \$71,900 \$71,900 00 \$215,700 83 \$215,700 1.99% \$0 \$50,500 \$0 \$4 \$50,500 \$86,000 \$28,000 \$20 \$215,700 \$21 | 2.0% 2.0% 2.0% 2.0% 2.0% 0.0% 0.0% 0.0% |
| Cities S68,200 S69,500 S69,500 S70,500 S70,500 S68,200 S69,500 S69,500 S70,500 S70,500 S69,500 S69,500 S70,500 S70,500 S69,500 S69,500 S70,500 S70,500 S69,500 S69,500 S69,500 S70,500 S70,500 S69,500 S69,500 S69,500 S69,500 S69,500 S70,500 S70,500 S69,500 S69,500 S69,500 S69,500 S70,500 S70,5 | \$70,500 \$70,500 \$70,500 \$211,50 500 \$211,88 4% ~ \$0 \$50,498 -\$84 500 \$50,4' \$50,4' \$71,361 \$17,238 \$1,022 | \$71,900 \$71,900 \$71,900 00 \$215,700 83 \$215,700 1.99% \$0 \$50,500 \$0 \$50,500 14 \$50,500 14 \$50,500 \$86,000 \$28,000 \$28,000 20 \$119,000 46 \$12,500 77 \$2,000 | 2.0% 2.0% 2.0% 2.0% 2.0% 0.0% 0.0% 0.0% |
| Shasta County \$69,200 \$69,500 \$69,500 \$69,500 \$70,500 \$70,500 \$70,500 \$70,500 \$88,200 \$89,500 \$89,500 \$89,500 \$70,500 | \$70,500 \$70,500 \$70,500 \$211,50 500 \$211,88 4% ~ \$0 \$50,498 -\$84 500 \$50,4' \$50,4' \$71,361 \$17,238 \$1,022 | \$71,900 \$71,900 \$71,900 00 \$215,700 83 \$215,700 1.99% \$0 \$50,500 \$0 \$50,500 14 \$50,500 14 \$50,500 \$86,000 \$28,000 \$28,000 20 \$119,000 46 \$12,500 77 \$2,000 | 2.0% 2.0% 2.0% 2.0% 2.0% 0.0% 0.0% 0.0% |
| Special Districts \$68,200 \$69,500 \$69,500 \$208,500 \$208,500 \$211,500 \$208,500 \$211,500 \$208,500 \$208,500 \$211,500 \$208,500 \$20 | \$70,500 \$211,50 \$0 \$211,88 4% ~ \$0 \$50,498 -\$84 500 \$50,4' \$50,4' \$71,361 \$17,238 \$1,022 000 \$89,62' | \$71,900 00 \$215,700 83 \$215,700 1.99% \$0 \$50,500 \$0 \$50,500 \$14 \$50,500 \$28,000 \$28,000 \$5,000 20 \$119,000 46 \$12,500 77 \$2,000 | 2.0% 2.0% 2.0% 2.0% 0.0% 0.0% 12.0% 0.0% 4.4% 0.0% |
| Total Apportionments | \$00 \$211,56 \$00 \$211,88 \$4% ~ \$0 \$50,498 -\$84 \$500 \$50,4' \$71,361 \$17,238 \$1,022 \$1,022 | \$00 \$215,700 \$3 \$215,700 1.99% \$0 \$50,500 \$0 14 \$50,500 14 \$50,500 \$286,000 \$28,000 \$5,000 20 \$119,000 46 \$12,500 77 \$2,000 | 2.0% 2.0% 0.0% 0.0% 0.0% 2.4% 12.0% 0.0% 4.4% 0.0% |
| TOTAL REVENUES \$20,600 \$208,500 \$208,500 \$211,1 | \$00 \$211,88 4% ~ \$0 \$50,498 -\$84 500 \$50,4° \$00 \$50,4° \$71,361 \$17,238 \$1,022 \$1,022 | \$0 \$0 \$50,500 \$0 \$1.99% \$0 \$50,500 \$0 \$14 \$50,500 \$50,500 \$28,000 \$28,000 \$5,000 \$20 \$119,000 \$6 \$12,500 \$77 \$2,000 | 2.0% 0.0% 0.0% 0.0% 2.4% 12.0% 0.0% 4.4% 0.0% |
| Increase from prior FY | \$0 \$50,498 -\$84 500 \$50,4' 500 \$50,4' \$71,361 \$17,238 \$1,022 | \$0 \$50,500 \$50,500 \$4 \$\$50,500 \$86,000 \$28,000 \$28,000 \$28,000 \$119,000 46 \$12,500 77 \$2,000 | 0.0% 0.0% 0.0% 2.4% 12.0% 0.0% 4.4% 0.0% |
| EXPENSES Payroll, Benefits & Retirement Payout | \$0 \$50,498 -\$84 500 \$50,4' 500 \$50,4' \$71,361 \$17,238 \$1,022 | \$0 \$50,500 \$0 14 \$50,500 14 \$50,500 \$86,000 \$28,000 \$5,000 20 \$119,000 46 \$12,500 77 \$2,000 | 0.0% 0.0% 2.4% 12.0% 0.0% 4.4% 0.0% |
| Payroll, Benefits & Retirement Payout | \$50,498 -\$84 500 \$50,4' 500 \$50,4' \$71,361 \$17,238 \$1,022 000 \$89,62 | \$50,500 \$0 14 \$50,500 14 \$50,500 \$86,000 \$28,000 \$5,000 20 \$119,000 46 \$12,500 77 \$2,000 | 0.0% 0.0% 2.4% 12.0% 0.0% 4.4% 0.0% |
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| Employer Expenses | \$50,498 -\$84 500 \$50,4' 500 \$50,4' \$71,361 \$17,238 \$1,022 000 \$89,62 | \$50,500 \$0 14 \$50,500 14 \$50,500 \$86,000 \$28,000 \$5,000 20 \$119,000 46 \$12,500 77 \$2,000 | 0.0% 0.0% 2.4% 12.0% 0.0% 4.4% 0.0% |
| Clerk/Administrator S32,800 S35,000 S1,000 S1,550 S0 | \$50,498 -\$84 500 \$50,4' 500 \$50,4 ' \$71,361 \$17,238 \$1,022 000 \$89,62 | \$50,500 \$0 14 \$50,500 14 \$50,500 \$86,000 \$28,000 \$5,000 20 \$119,000 46 \$12,500 77 \$2,000 | 0.0% 0.0% 2.4% 12.0% 0.0% 4.4% 0.0% |
| CalPERS Annual Payout Employer Taxes \$50,498 \$50,498 \$50,498 \$50,498 \$50,500 Total Employer Expense \$6,030 \$6,300 \$300 \$84 \$0 Total Payroll, Benefits & Retirement \$89,328 \$91,798 \$51,798 \$52,132 \$50, Professional Services Executive Officer & Staffing Services \$52,500 \$57,500 \$84,000 \$87,742 \$84,000 Executive Officer and Clerk Executive Officer and Clerk MSR/SOI Preparation \$52,500 \$57,500 \$84,000 \$87,742 \$84,000 MSR/SOI Preparation \$25,660 \$20,260 \$19,000 \$21,815 \$25,000 Total EO and Staffing Services \$4,000 \$4,500 \$2,475 \$5,000 Total EO and Staffing Services \$82,160 \$82,260 \$107,500 \$112,032 \$114, Legal Counsel Services \$10,000 \$12,500 \$12,500 \$11,161 \$12, Website Hosting and Maintenance \$720 \$120 \$2,000 \$2,1 Fiscal Audit Services (Biannual) \$5,500 \$8,630 \$850 | \$50,498 -\$84 500 \$50,4' 500 \$50,4 ' \$71,361 \$17,238 \$1,022 000 \$89,62 | \$50,500 \$0 14 \$50,500 14 \$50,500 \$86,000 \$28,000 \$5,000 20 \$119,000 46 \$12,500 77 \$2,000 | 0.0% 0.0% 2.4% 12.0% 0.0% 4.4% 0.0% |
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| Professional Services | \$71,361 \$17,238 \$1,022 000 \$89,62 | \$86,000 \$28,000 \$5,000 20 \$119,000 46 \$12,500 77 \$2,000 | 2.4% 12.0% 0.0% 4.4% 0.0% |
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| Executive Officer and Clerk \$52,500 \$57,500 \$84,000 \$87,742 \$84,000 \$87,742 \$84,000 \$87,742 \$84,000 \$87,742 \$84,000 \$87,742 \$84,000 \$87,742 \$84,000 \$87,742 \$84,000 \$87,742 \$84,000 \$87,742 \$84,000 \$87,742 \$84,000 \$87,742 \$84,000 \$87,742 \$84,000 \$87,742 \$84,000 \$87,742 \$84,000 \$87,742 \$84,000 \$87,742 \$84,000 \$87,742 \$84,000 \$87,742 \$84,000 \$87,742 \$84,000 \$87,000 \$87,742 \$84,000 \$87,742 \$84,000 \$87,742 \$84,000 \$87,000 \$87,742 \$84,000 \$87,000 \$87,000 \$11,000 \$112,000 \$112,000 \$112,000 \$112,000 \$112,000 \$112,000 \$112,000 \$112,000 \$112,000 \$112,000 \$112,000 \$112,000 \$112,000 \$112,000 \$112,000 \$112,000 \$112,000 \$112,000 \$122,000 | \$17,238 \$1,022 000 \$89,62 | \$28,000 \$5,000 20 \$119,000 46 \$12,500 77 \$2,000 | 12.0% 0.0% 4.4% 0.0% |
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| Total EO and Staffing Services \$4,000 \$4,500 \$4,500 \$2,475 \$5,000 | \$1,022 000 \$89,62 | \$5,000 20 \$119,000 46 \$12,500 77 \$2,000 | 0.0% 4.4% 0.0% |
| Total EO and Staffing Services \$82,160 \$82,260 \$107,500 \$112,032 \$114,040 \$12,040 | 000 \$89,62 | 20 \$119,000 46 \$12,500 77 \$2,000 | 4.4% 0.0% |
| Legal Counsel Services \$10,000 \$12,500 \$11,500 \$11,161 \$12,500 Website Hosting and Maintenance \$720 \$120 \$2,000 \$2,000 Information/Technology (IT) Services \$250 \$750 \$3,000 \$1,124 \$2,100 Fiscal Audit Services (Biannual) \$5,500 \$0 \$8,500 \$525 \$8,700 Total Professional Services \$98,630 \$95,630 \$133,500 \$124,843 \$139,00 Office & Supplies \$7,200 \$7,200 \$7,200 \$7,800 \$7,200 Rent \$7,200 \$7,200 \$7,200 \$7,800 \$7,200 PO Box Rental \$0 \$1,620 \$2,500 \$1,537 \$1,7 Tools/ Equipment/ Software \$0 \$1,012 \$1,500 \$1,209 \$1,20 Storage Space \$0 \$0 \$0 \$0 \$0 \$0 Office Supplies Expense \$950 \$1,300 \$1,000 \$102 \$1 Postage, Shipping & Printing \$640 \$600 \$600 <td> , .</td> <td>46 \$12,500 77 \$2,000</td> <td>0.0%</td> | , . | 46 \$12,500 77 \$2,000 | 0.0% |
| Website Hosting and Maintenance \$720 \$120 \$2,000 \$2,1 Information/Technology (IT) Services \$250 \$750 \$3,000 \$1,124 \$2, Fiscal Audit Services (Biannual) \$5,500 \$0 \$8,500 \$525 \$8, Total Professional Services \$98,630 \$95,630 \$133,500 \$124,843 \$139,0 Office & Supplies Rent \$7,200 \$7,200 \$7,200 \$7,800 \$7,0 PO Box Rental Communications (Phone/Internet) \$1,620 \$1,620 \$2,500 \$1,537 \$1, Tools/ Equipment/ Software \$0 \$1,012 \$1,500 \$1,209 \$1, Storage Space \$0 \$0 \$0 \$0 \$0 \$0 Office Supplies Expense \$950 \$1,300 \$1,000 \$102 \$ Postage, Shipping & Printing \$640 \$600 \$600 \$ | 500 \$2,94 | 77 \$2,000 | - |
| Information/Technology (IT) Services | | | |
| Fiscal Audit Services (Biannual) \$5,500 \$0 \$8,500 \$525 \$8,500 Total Professional Services \$98,630 \$95,630 \$133,500 \$124,843 \$139,00 Office & Supplies \$7,200 \$1,200 \$1,1,200 \$1,1,200 \$1,200 \$1,200 \$1,200 \$1 | | | -1 |
| Total Professional Services \$98,630 \$95,630 \$133,500 \$124,843 \$139,1 Office & Supplies Rent \$7,200 \$7,200 \$7,200 \$7,200 \$7,800 \$1,1,1,1,1,1 | 000 \$32 | 27 \$2,000 | 0.0% |
| Office & Supplies \$7,200 \$1,537 \$1,4 \$1,620 \$1,620 \$1,620 \$1,537 \$1,6 \$1,000 \$1,209 \$1,209 \$1,537 \$1,6 \$1,000 \$1,000 \$1,209 \$1,537 \$1,6 \$1,000 \$1,0 | 500 | \$0 \$8,500 | 0.0% |
| Rent \$7,200 \$7,200 \$7,200 \$7,800 \$1,537 \$1,400 \$1,537 \$1,400 \$1,209 \$1,500 \$1,209 \$1,500 \$1,209 \$1,500 \$1,209 \$1,500 \$1,209 \$1,500 \$1,209 \$1,500 \$1,209 \$1,500 \$1,209 \$1,500 \$1,209 \$1,500 \$1,209 \$1,500 \$1,209 \$1,500 \$1,209 \$1,500 \$1,500 \$1,500 \$1,209 \$1,500 <td>000 \$93,67</td> <td>70 \$144,000</td> <td>3.6%</td> | 000 \$93,67 | 70 \$144,000 | 3.6% |
| PO Box Rental \$1,620 \$1,620 \$2,500 \$1,537 \$1,000 Communications (Phone/Internet) \$1,620 \$1,620 \$2,500 \$1,537 \$1,000 Tools/ Equipment/ Software \$0 \$1,012 \$1,500 \$1,209 \$1,500 Storage Space \$0 \$0 \$0 \$0 Office Supplies Expense \$950 \$1,300 \$1,000 \$102 \$100 Postage, Shipping & Printing \$640 \$600 \$600 \$600 \$600 | | | |
| Communications (Phone/Internet) \$1,620 \$1,620 \$2,500 \$1,537 \$1,17 Tools/ Equipment/ Software \$0 \$1,012 \$1,500 \$1,209 \$1,209 \$1,209 \$1,209 \$1,209 \$1,209 \$1,209 \$1,209 \$1,209 \$1,209 \$1,209 \$1,209 \$1,209 \$1,200 \$1,209 \$1,209 \$1,209 \$1,209 \$1,209 \$1,209 \$1,209 \$1,200 \$1,209 | 200 \$5,40 | 00 \$600 | -91.7% |
| Tools/ Equipment/ Software \$0 \$1,012 \$1,500 \$1,209 \$1,500 Storage Space \$0 \$0 \$0 Office Supplies Expense \$950 \$1,300 \$1,000 \$102 \$100 Postage, Shipping & Printing \$640 \$600 \$600 \$600 \$600 | 140 | \$0 \$150 | 7.1% |
| Storage Space \$0 \$0 Office Supplies Expense \$950 \$1,300 \$1,000 \$102 \$100 Postage, Shipping & Printing \$640 \$600 \$600 \$100 < | 620 \$1,42 | 23 \$150 | -90.7% |
| Office Supplies Expense \$950 \$1,300 \$1,000 \$102 \$\$ Postage, Shipping & Printing \$640 \$600 \$600 \$\$ | 230 -\$24 | 46 \$1,300 | 5.7% |
| Postage, Shipping & Printing \$640 \$600 \$600 \$ | \$0 | \$1,800 | New |
| | 600 | \$100 | |
| Total Office Complete #40.440 #44.700 #40.000 #40.040 #44. | 610 | \$700 | |
| | 400 \$6,57 | 77 \$4,800 | -57.9% |
| Memberships and Fees | | | |
| Bank & Transfer Fees \$300 \$300 \$300 \$277 \$ | 300 \$88 | 83 \$500 | 66.7% |
| Conferences/ Sponsorships \$0 \$0 \$0 \$0 | \$0 5 | \$0 \$5,000 | New |
| CALAFCO Membership \$3,650 \$4,000 \$4,000 \$7,993 \$4, | 000 \$4,04 | 43 \$4,200 | 5.0% |
| CSDA Membership \$0 \$0 \$1,250 \$1, | 300 \$1,35 | 51 \$1,500 | 15.4% |
| SDRMA Liability Insurance \$3,900 \$3,900 \$3,712 \$9,316 \$3, | 800 \$3,32 | 24 \$4,000 | 5.3% |
| Legal Notices \$1,000 \$1,140 \$1,140 \$139 \$1, | | | |
| Total Memberships & Fees \$8,850 \$9,340 \$10,402 \$17,725 \$10,402 | 600 \$9,88 | 83 \$16,400 | 54.7% |
| TOTAL EXPENSES \$207,218 \$208,500 \$208,500 \$205,348 \$211, | . , | | |
| Total Gain/(Loss) -\$2,618 \$0 \$3,152 | JUUI JIDU.34 | | 1 |
| | | σοι φυ | ł |
| Contingency Fund Contingency Deposit \$0 \$0 \$3,152 | \$0 \$160,52 \$0 \$51,33 | \$0 \$0 | 1 |
| Contingency Deposit \$0 \$0 \$3,152 Contingency Withdrawal \$2,618 \$0 \$0 \$0 | \$0 \$51,33 | | |
| Contingency Witndrawai \$2,018 \$0 \$0 \$0 \$0 \$0 \$0,000 | \$0 \$51,33 \$0 \$ | \$0 \$0 | |

^{1 -} Annual payment for prior executive officer retirement plan. As of FY2025-26 there are two more annual payments.

| | FY2021-22 | FY2022-23 | FY2023-24 | FY2024-25 |
|-----------------------|-------------|-------------|---------------|--------------|
| APPLICATION COSTS | Actuals | Actuals | Actuals | 9-mo Actuals |
| REVENUES | | | | |
| Application Fees | 22,563.38 | \$54,986.97 | \$3,280.00 | \$3,226.00 |
| Other | 0.00 | \$0.00 | \$0.00 | \$0.00 |
| TOTAL REVENUES | \$22,563.38 | \$54,986.97 | \$3,280.00 | \$3,226.00 |
| EXPENSES | | | | |
| Staff Time | \$16,317.32 | \$26,220.00 | \$22,197.50 | \$2,320.00 |
| Legal Services | \$1,320.00 | \$3,077.00 | \$0.00 | \$0.00 |
| CDFW Fees | \$1,150.00 | \$81.00 | \$0.00 | \$0.00 |
| BOE Filing Fees | \$0.00 | \$0.00 | \$0.00 | \$4,885.00 |
| Public Hearing Notice | \$479.75 | \$341.00 | \$0.00 | \$0.00 |
| Other | \$874.68 | \$92.00 | \$0.00 | \$0.00 |
| TOTAL EXPENSES | \$20,141.75 | \$29,811.00 | \$22,197.50 | \$7,205.00 |
| Total Gain/ (Loss) | \$2,421.63 | \$25,175.97 | (\$18,917.50) | (\$3,979.00) |