

Corkey Harmon  
County Member

Chris Kelstrom  
County Member

Allen Long  
County Member Alternate

Susie Baugh  
City Member

Mike Littau  
City Member

Pam Morgan  
City Member Alternate



Fred Ryness  
Special District Member

Ronnean Lund  
Special District Member

Rosemary Smith  
Special District Alternate

Larry Russell  
Public Member

Michael Spencer  
Public Member Alternate

## **REGULAR COMMISSION MEETING**

Thursday, August 7, 2025 at 9:00 a.m.  
Shasta County Board of Supervisors Chambers  
1450 Court Street, Redding, CA 96001

## **DRAFT MEETING MINUTES**

### **1. CALL TO ORDER**

Chair Russell called meeting to order at 9:00 a.m. at the Shasta County Board of Supervisors Chambers

#### **a. Roll Call**

**Present:** Chair Russell; Commissioners Harmon, Kelstrom, Baugh\*, Ryness, and Lund; Alternate Commissioners Smith and Morgan (seated as a voting member)

\*Arrived and seated as a voting member at 9:22 a.m.

**Absent:** Commissioner Littau; Alternate Commissioners Long and Spencer

**Staff Present:** Executive Officer Krystle Brogna; Legal Counsel Jim Underwood

#### **b. Pledge of Allegiance**

### **2. PUBLIC COMMENT**

No public comment was provided.

### **3. AGENDA ADOPTION**

#### **a. Agenda - Additions/ Changes**

#### **b. Business/Campaign Conflict Disclosures**

No changes were made to the agenda or disclosures made.

**Motion Kelstrom/ Lund** to adopt the agenda. Motion passed by 6-0-0 voice vote.

### **4. SPECIAL PRESENTATIONS - NONE**

### **5. CONSENT CALENDAR**

#### **a. June 5, 2025 Draft Meeting Minutes**

#### **b. May - June 2025 Financial Summary**

**Motion Ryness/ Morgan** to approve the consent calendar. Motion passed by a 6-0-0 voice vote.

### **6. ITEMS PULLED FROM CONSENT CALENDAR - NONE**

### 7. CORRESPONDENCE

#### a. CALAFCO Action Plan Summary

Executive Officer Brogna introduced the action plan that CALAFCO sent to all member LAFCOs, summarizing the recent work done in their transition process. CALAFCO has selected an Interim Executive Director who currently works for Placer LAFCO and is bringing back CALAFCO U informational trainings. No Commissioner questions.

### 8. SCHEDULED PUBLIC HEARINGS

#### a. Burney Fire Protection District Municipal Service Review and Sphere of Influence Update

The Commission opened the public hearing. Executive Officer Brogna introduced the item. She indicated that the District is interested in expanding its sphere of influence and that additional information would be provided on the proposed sphere in the next draft version of the document. Fire Chief Bob May provided a brief overview of the District and noted that recruitment and retention is a main focus of the District. The Commission asked Chief May clarifying questions; discussion included topics such as the District's sphere of influence and its relationship with the Pit River Tribe regarding fire service provision and tax revenue.

**Motion Lund/ Kelstrom** to continue the public hearing for Burney Fire Protection District's Municipal Service Review and Sphere of Influence Update to the October 2, 2025, Regular Commission meeting. Motion passed by a 7-0-0 voice vote.

### 9. BUSINESS ITEMS

#### a. FY2024-25 Budget Amendment

Executive Officer Brogna introduced the staff report, noting that this amendment would serve to revise the budget to cover actuals for the fiscal year. The Commission held discussion, noting that they would like to consider that financial statements to be included in full Commission agenda packets moving forward.

**Motion Baugh/ Kelstrom** to adopt Resolution 2025-05 approving the budget amendment as recommended by the Executive Committee. Motion passed by a 7-0-0 voice vote.

#### b. Location of October 2, 2025 Meeting

Executive Officer Brogna introduced the staff report, noting that moving the Commission meeting to a location within the Fall River Valley would provide the opportunity for more local community members to attend that meeting and provide comment on the Burney FPD MSR/SOI Update. The Commission held discussion including the potential to move the meeting to later time.

**Motion Kelstrom/ Baugh** to move the next Regular Commission meeting on October 2, 2025, at 9:00 am to the Burney Fire Hall. Motion passed by a 7-0-0 voice vote.

#### c. Commissioner Selection Process

Executive Officer Brogna introduced the staff report and provided a brief overview of how commissioners are seated on LAFCO. The Commission asked clarifying questions. No action was necessary or taken.

d. Change of Composition for Shasta LAFCO

Executive Officer Brogna introduced the staff report and provided a history of the Commission's request to alter LAFCO's composition. The Commission held discussion on whether they wanted to proceed with this request or rescind.

**Motion Lund/ Kelstrom** to rescind the request to legislators to alter the composition of Shasta LAFCO. Motion passed by a 5-0-2 roll call vote with Commissioner Baugh and Alternate Commissioner Morgan opposing.

e. CALAFCO Board of Directors Nomination

Executive Officer Brogna introduced the staff report. Commissioners Lund and Baugh indicated their interest in attending the 2025 CALAFCO Annual Conference. The Commission discussed potential nominations for a County or Special District member to serve on the CALAFCO Board of Directors; Commissioner Kelstrom expressed interest.

**Motion Lund/ Baugh** to nominate Commissioner Kelstrom to apply to serve on the CALAFCO Board of Directors. Motion passed by a 7-0-0 voice vote.

**Motion Kelstrom/ Morgan** for Commissioners Lund and Baugh to represent Shasta LAFCO by attending the 2025 CALAFCO Annual Conference and acting as voting delegates. Motion passed by a 7-0-0 voice vote.

f. Professional Services for Quarterly Accounting

Executive Officer Brogna introduced the staff report, explaining the importance of having an independent accountant conduct quarterly reviews of LAFCO accounts. The Commission asked clarifying questions and held discussion.

**Motion Kelstrom/ Morgan** to approve the Executive Officer's request to enter into an agreement with Katie Wheeler for on-call bookkeeping services. Motion passed by a 7-0-0 voice vote.

## 10. EXECUTIVE OFFICER REPORT

a. Status of Municipal Service Review/Sphere of Influence Update Preparations

Executive Officer Brogna introduced the staff report and explained that the Burney FPD MSR/SOI Update was discussed today, and that MSR/SOI Updates are in progress for CSAs #2, 3, 6, and 13 and the Anderson FPD. She explained that we will be pausing work on the Fall River Valley FPD MSR/SOI Update until 2026. Commissioner Kelstrom noted that the County recently received a \$2.5 million grant to fix fire hydrants in the Alpine Meadows area, but CSA #13 voted to not provide the water source for those hydrants. Commissioners held discussion and provided direction as needed.

b. Status of Current and Future Applications

Executive Officer Brogna introduced the staff report and provided an update on the current status of a proposed annexation for CSA #8. Staff informed the applicants that they will need additional information to update their proposal for annexation and has not had further communication since. She also explained that there were inquiries by Fall River Valley CSD,

## SHASTA LAFCO

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Burney FPD, and the City of Redding to potentially annex land, so these applications may be filed in the future. Staff is still working to re-file the former Fall River Valley FPD consolidation that was not filed correctly with the State Board of Equalization. Commissioner Ryness inquired if EO Brogna had heard of any applications from Mountain Gate CSD; staff is working to track down formation documents and gather information. No other Commissioner comments or discussion.

**11. CLOSED SESSION - NONE**

**12. COMMISSIONER ANNOUNCEMENTS**

Commissioner Ryness provided comment on, and support for, the location change for the October 2, 2025, meeting.

Alternate Commissioner Morgan notified the Commission that her husband and former LAFCO Commissioner, Steve Morgan, had passed away.

**13. STAFF ANNOUNCEMENTS - NONE**

**14. ADJOURNMENT - 10:11 AM**