

Corkey Harmon
County Member

Chris Kelstrom
County Member

Allen Long
County Member Alternate

Susie Baugh
City Member

Mike Littau
City Member

Pam Morgan
City Member Alternate



Fred Ryness
Special District Member

Ronnean Lund
Special District Member

Rosemary Smith
Special District Alternate

Larry Russell
Public Member

Michael Spencer
Public Member Alternate

REGULAR COMMISSION MEETING

Thursday, October 2nd, 2025, at 9:00 a.m.
Burney Fire Protection District Fire Hall
37072 Main Street, Burney, CA 96013

AGENDA

1. CALL TO ORDER

- a. Roll Call
- b. Pledge of Allegiance - Commissioner Kelstrom

2. PUBLIC COMMENT

Members of the public are invited to address the Commission at this time regarding any item not scheduled for discussion as part of this agenda, and that is within the jurisdiction of LAFCO. Comments may be limited to three (3) minutes per person. No action will be taken by the Commission at this meeting as a result of items presented at this time.

3. AGENDA ADOPTION

- a. Agenda - Additions/ Changes
- b. Business/ Campaign Conflict Disclosures

Note: Only the following additions/changes are permitted: (1) to change the order of noticed agenda items, (2) determine to continue or not consider a noticed agenda item, or (3) discussion/action on an item not appearing on the posted agenda if a defined statutory emergency situation is determined to exist by majority vote (G.C. 56954.2(b)(1) and G.C. 54956.5).

4. SPECIAL PRESENTATIONS - NONE

5. CONSENT CALENDAR - ACTION ITEM

All consent items are considered routine and may be enacted by the Commission under one motion. With concurrence of the Chair, a Commissioner may request that an item be removed for discussion.

- a. August 7, 2025 Draft Meeting Minutes
- b. July - August 2025 Financial Summary

6. ITEMS PULLED FROM CONSENT CALENDAR

This item is reserved for any items that the Commission wishes to pull from the consent calendar to discuss prior to taking action.

7. CORRESPONDENCE

- a. SDRMA Award

8. SCHEDULED PUBLIC HEARINGS

Any member of the public may address the Commission on scheduled public hearing items. The Chair may regulate the order of such presentations and reserves the right to limit the time allowed for each person to speak.

a. Burney Fire Protection District Municipal Service Review and Sphere of Influence Update

The Commission will continue the Public Hearing for the Municipal Service Review and Sphere of Influence Update for the Burney Fire Protection District.

9. BUSINESS ITEMS - NONE

Business items are for review and possible action by the Commission.

10. EXECUTIVE OFFICER REPORT (INFORMATIONAL ONLY)

An applicant or member of the public may provide comments on an item at the discretion of the Chair. General direction to staff for future action may be provided by the Commission.

a. Status of Municipal Service Review/Sphere of Influence Update Preparations

The Commission will receive an update on MSR/SOI preparation for Anderson FPD, CSA #4, and CSAs #2, #3, #6, & #13.

b. Status of Current and Future Applications

The Commission will receive an update on current and future applications.

c. CALAFCO Legislative Report

The Commission will receive an update on legislation that is currently being tracked by CALAFCO.

d. Expiring Commissioner Terms

The Commission will receive an update on Commissioner terms that will be expiring this year including the Regular Public Member seat.

11. CLOSED SESSION - NONE

12. COMMISSIONER ANNOUNCEMENTS (INFORMATIONAL ONLY)

13. STAFF ANNOUNCEMENTS

14. ADJOURNMENT

The next Regular Commission Meeting is scheduled for Thursday December 4, 2025, at 9:00am at the City of Redding Council Chambers located at 777 Cypress Avenue, Redding, CA.

If you choose not to observe the LAFCO meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. the day prior to the meeting. Please submit your comment to amber@shastalafco.org. Your comment will be placed into the record at the LAFCO meeting.

SHASTA LAFCO

Notice:

This agenda has been posted at least 72 hours prior to the meeting in a location freely accessible to members of the public, in accordance with the Brown Act. The full agenda packet (including staff reports) is also available on the LAFCO website at www.shastalafco.org.

For items appearing on the agenda, the public is invited to make comments at the time the item comes up for consideration by the Commission. The Chair will call for public comment as each item is heard by the Commission. For items not appearing on the agenda, the public is invited to make comments during the Public Comment period for non-agenda items. All speakers are invited to state their names but are not required to do so. If you wish to submit written material at the meeting, please supply 10 copies.

FPPC - Notice to All Parties and Participants in LAFCO Proceedings:

State law requires that a participant in LAFCO proceedings who has a financial interest in the decision and who has made a campaign contribution to any Commissioner in the past year must disclose the contribution. If you are affected, please notify LAFCO staff before the hearing.

Americans with Disabilities Act:

Commission meetings are held in a wheelchair accessible facility. Individuals requiring special accommodation to participate in this meeting are requested to contact the LAFCO representatives at (707) 825-8260. Notification 48 hours prior to the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to this meeting.

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Larry Russell
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Michael Spencer
Public Member Alternate

REGULAR COMMISSION MEETING

Thursday, August 7, 2025 at 9:00 a.m.
Shasta County Board of Supervisors Chambers
1450 Court Street, Redding, CA 96001

DRAFT MEETING MINUTES

1. CALL TO ORDER

Chair Russell called meeting to order at 9:00 a.m. at the Shasta County Board of Supervisors Chambers

a. Roll Call

Present: Chair Russell; Commissioners Harmon, Kelstrom, Baugh*, Ryness, and Lund; Alternate Commissioners Smith and Morgan (seated as a voting member)

*Arrived and seated as a voting member at 9:22 a.m.

Absent: Commissioner Littau; Alternate Commissioners Long and Spencer

Staff Present: Executive Officer Krystle Brogna; Legal Counsel Jim Underwood

b. Pledge of Allegiance

2. PUBLIC COMMENT

No public comment was provided.

3. AGENDA ADOPTION

a. Agenda - Additions/ Changes

b. Business/Campaign Conflict Disclosures

No changes were made to the agenda or disclosures made.

Motion Kelstrom/ Lund to adopt the agenda. Motion passed by 6-0-0 voice vote.

4. SPECIAL PRESENTATIONS - NONE

5. CONSENT CALENDAR

a. June 5, 2025 Draft Meeting Minutes

b. May - June 2025 Financial Summary

Motion Ryness/ Morgan to approve the consent calendar. Motion passed by a 6-0-0 voice vote.

6. ITEMS PULLED FROM CONSENT CALENDAR - NONE

7. CORRESPONDENCE

a. CALAFCO Action Plan Summary

Executive Officer Brogna introduced the action plan that CALAFCO sent to all member LAFCOs, summarizing the recent work done in their transition process. CALAFCO has selected an Interim Executive Director who currently works for Placer LAFCO and is bringing back CALAFCO U informational trainings. No Commissioner questions.

8. SCHEDULED PUBLIC HEARINGS

a. Burney Fire Protection District Municipal Service Review and Sphere of Influence Update

The Commission opened the public hearing. Executive Officer Brogna introduced the item. She indicated that the District is interested in expanding its sphere of influence and that additional information would be provided on the proposed sphere in the next draft version of the document. Fire Chief Bob May provided a brief overview of the District and noted that recruitment and retention is a main focus of the District. The Commission asked Chief May clarifying questions; discussion included topics such as the District's sphere of influence and its relationship with the Pit River Tribe regarding fire service provision and tax revenue.

Motion Lund/ Kelstrom to continue the public hearing for Burney Fire Protection District's Municipal Service Review and Sphere of Influence Update to the October 2, 2025, Regular Commission meeting. Motion passed by a 7-0-0 voice vote.

9. BUSINESS ITEMS

a. FY2024-25 Budget Amendment

Executive Officer Brogna introduced the staff report, noting that this amendment would serve to revise the budget to cover actuals for the fiscal year. The Commission held discussion, noting that they would like to consider that financial statements to be included in full Commission agenda packets moving forward.

Motion Baugh/ Kelstrom to adopt Resolution 2025-05 approving the budget amendment as recommended by the Executive Committee. Motion passed by a 7-0-0 voice vote.

b. Location of October 2, 2025 Meeting

Executive Officer Brogna introduced the staff report, noting that moving the Commission meeting to a location within the Fall River Valley would provide the opportunity for more local community members to attend that meeting and provide comment on the Burney FPD MSR/SOI Update. The Commission held discussion including the potential to move the meeting to later time.

Motion Kelstrom/ Baugh to move the next Regular Commission meeting on October 2, 2025, at 9:00 am to the Burney Fire Hall. Motion passed by a 7-0-0 voice vote.

c. Commissioner Selection Process

Executive Officer Brogna introduced the staff report and provided a brief overview of how commissioners are seated on LAFCO. The Commission asked clarifying questions. No action was necessary or taken.

d. Change of Composition for Shasta LAFCO

Executive Officer Brogna introduced the staff report and provided a history of the Commission's request to alter LAFCO's composition. The Commission held discussion on whether they wanted to proceed with this request or rescind.

Motion Lund/ Kelstrom to rescind the request to legislators to alter the composition of Shasta LAFCO. Motion passed by a 5-0-2 roll call vote with Commissioner Baugh and Alternate Commissioner Morgan opposing.

e. CALAFCO Board of Directors Nomination

Executive Officer Brogna introduced the staff report. Commissioners Lund and Baugh indicated their interest in attending the 2025 CALAFCO Annual Conference. The Commission discussed potential nominations for a County or Special District member to serve on the CALAFCO Board of Directors; Commissioner Kelstrom expressed interest.

Motion Lund/ Baugh to nominate Commissioner Kelstrom to apply to serve on the CALAFCO Board of Directors. Motion passed by a 7-0-0 voice vote.

Motion Kelstrom/ Morgan for Commissioners Lund and Baugh to represent Shasta LAFCO by attending the 2025 CALAFCO Annual Conference and acting as voting delegates. Motion passed by a 7-0-0 voice vote.

f. Professional Services for Quarterly Accounting

Executive Officer Brogna introduced the staff report, explaining the importance of having an independent accountant conduct quarterly reviews of LAFCO accounts. The Commission asked clarifying questions and held discussion.

Motion Kelstrom/ Morgan to approve the Executive Officer's request to enter into an agreement with Katie Wheeler for on-call bookkeeping services. Motion passed by a 7-0-0 voice vote.

10. EXECUTIVE OFFICER REPORT

a. Status of Municipal Service Review/Sphere of Influence Update Preparations

Executive Officer Brogna introduced the staff report and explained that the Burney FPD MSR/SOI Update was discussed today, and that MSR/SOI Updates are in progress for CSAs #2, 3, 6, and 13 and the Anderson FPD. She explained that we will be pausing work on the Fall River Valley FPD MSR/SOI Update until 2026. Commissioner Kelstrom noted that the County recently received a \$2.5 million grant to fix fire hydrants in the Alpine Meadows area, but CSA #13 voted to not provide the water source for those hydrants. Commissioners held discussion and provided direction as needed.

b. Status of Current and Future Applications

Executive Officer Brogna introduced the staff report and provided an update on the current status of a proposed annexation for CSA #8. Staff informed the applicants that they will need additional information to update their proposal for annexation and has not had further communication since. She also explained that there were inquiries by Fall River Valley CSD,

Burney FPD, and the City of Redding to potentially annex land, so these applications may be filed in the future. Staff is still working to re-file the former Fall River Valley FPD consolidation that was not filed correctly with the State Board of Equalization. Commissioner Ryness inquired if EO Brogna had heard of any applications from Mountain Gate CSD; staff is working to track down formation documents and gather information. No other Commissioner comments or discussion.

11. CLOSED SESSION - NONE

12. COMMISSIONER ANNOUNCEMENTS

Commissioner Ryness provided comment on, and support for, the location change for the October 2, 2025, meeting.

Alternate Commissioner Morgan notified the Commission that her husband and former LAFCO Commissioner, Steve Morgan, had passed away.

13. STAFF ANNOUNCEMENTS - NONE

14. ADJOURNMENT - 10:11 AM

Profit and Loss Detail
Shasta Local Agency Formation Commission
July 1-August 31, 2025

Transaction date	n type	Num	Name	Memo/Description	Item split account	Amount
Ordinary Income/Expenses						
Income						
Intergovernmental Revenue						0.00
Contribution from Cities						71,900.00
07/01/2025	Invoice	25-26-31	City of Anderson	FY2025-26 Member Contribution	Accounts Receivable	2,630.12
07/01/2025	Invoice	25-26-32	City of Shasta Lake	FY2025-26 Member Contribution	Accounts Receivable	6,902.85
07/01/2025	Invoice	25-26-33	City of Redding	FY2025-26 Member Contribution	Accounts Receivable	62,367.03
Total for Contribution from Cities						\$71,900.00
Contribution from Shasta County						71,900.00
07/01/2025	Invoice	25-26-34	Shasta County	FY2025-26	Accounts Receivable	71,900.00
Total for Contribution from Shasta County						\$71,900.00
Contribution from Special Distr						71,899.91
07/01/2025	Invoice	25-26-1	Anderson Cottonwood Irrigation District	FY2025-26 Member Contribution	Accounts Receivable	20,471.04
07/01/2025	Invoice	25-26-2	Anderson Fire Protection District	FY2025-26 Member Contribution	Accounts Receivable	2,947.86
07/01/2025	Invoice	25-26-3	Buckeye Fire Protection District	FY2025-26 Member Contribution	Accounts Receivable	276.05
07/01/2025	Invoice	25-26-4	Bella Vista Water District	FY2025-26 Member Contribution	Accounts Receivable	14,323.39
07/01/2025	Invoice	25-26-5	Burney Basin Mosquito Abatement District		Accounts Receivable	310.66
07/01/2025	Invoice	25-26-6	Burney Cemetery District		Accounts Receivable	183.23
07/01/2025	Invoice	25-26-7	Burney Fire Protection District	FY2025-26 Member Contribution	Accounts Receivable	1,137.84
07/01/2025	Invoice	25-26-8	Burney Water District		Accounts Receivable	2,584.85
07/01/2025	Invoice	25-26-9	Castella Fire Protection District	FY2025-26 Member Contribution	Accounts Receivable	367.25
07/01/2025	Invoice	25-26-10	Centerville Community Services	FY2025-26 Member Contribution	Accounts Receivable	2,554.86
07/01/2025	Invoice	25-26-11	Clear Creek Community Services District	FY2025-26 Member Contribution	Accounts Receivable	5,342.40
07/01/2025	Invoice	25-26-12	South Shasta Cemetery District	FY2025-26 Member Contribution	Accounts Receivable	607.63
07/01/2025	Invoice	25-26-13	Cottonwood Fire Protection District	FY2025-26 Member Contribution	Accounts Receivable	1,441.06
07/01/2025	Invoice	25-26-14	Cottonwood Water District	FY2025-26 Member Contribution	Accounts Receivable	1,577.01
07/01/2025	Invoice	25-26-14	Cottonwood Water District		Accounts Receivable	0.00
07/01/2025	Invoice	25-26-15	Fall River Resource Conservation District	FY2025-26 Member Contribution	Accounts Receivable	1,351.30
07/01/2025	Invoice	25-26-16	Fall River Valley Community Services Dist	FY2025-26 Member Contribution	Accounts Receivable	1,222.35
07/01/2025	Invoice	25-26-17	Halcumb Cemetery District	FY2025-26 Member Contribution	Accounts Receivable	177.79
07/01/2025	Invoice	25-26-18	Happy Valley Fire Protection District	FY2025-26 Member Contribution	Accounts Receivable	1,019.98
07/01/2025	Invoice	25-26-19	Igo Uno Community Services District	FY2025-26 Member Contribution	Accounts Receivable	193.12
07/01/2025	Invoice	25-26-20	Fall River Valley Fire Protection District	FY2025-26 Member Contribution	Accounts Receivable	782.80

Profit and Loss Detail
Shasta Local Agency Formation Commission
July 1-August 31, 2025

Transaction date	n type	Num	Name	Memo/Description	Item split account	Amount
07/01/2025	Invoice	25-26-21	Millville Masonic & Odd Fellows CD	FY2025-26 Member Contribution	Accounts Receivable	270.67
07/01/2025	Invoice	25-26-22	Millville Fire Protection District	FY2025-26 Member Contribution	Accounts Receivable	428.77
07/01/2025	Invoice	25-26-23	Mountain Gate Community Services District	FY2025-26 Member Contribution	Accounts Receivable	2,002.34
07/01/2025	Invoice	25-26-24	Pine Grove Cemetery District	FY2025-26 Member Contribution	Accounts Receivable	248.86
07/01/2025	Invoice	25-26-25	Pine Grove Mosquito Abatement District	FY2025-26 Member Contribution	Accounts Receivable	191.56
07/01/2025	Invoice	25-26-26	Shasta Community Services District	FY2025-26 Member Contribution	Accounts Receivable	2,216.35
07/01/2025	Invoice	25-26-27	Shasta Lake Fire Protection District	FY2025-26 Member Contribution	Accounts Receivable	1,613.37
07/01/2025	Invoice	25-26-28	Shasta Mosquito & Vector Control District	FY2025-26 Member Contribution	Accounts Receivable	5,480.27
07/01/2025	Invoice	25-26-28	Shasta Mosquito & Vector Control District		Accounts Receivable	0.00
07/01/2025	Invoice	25-26-29	Tucker Oaks Water District	FY2025-26 Member Contribution	Accounts Receivable	84.95
07/01/2025	Invoice	25-26-30	Western Shasta Resource Conservation Dist	FY2025-26 Member Contribution	Accounts Receivable	490.39
08/05/2025	Credit Memo	25-26-C1	Western Shasta Resource Conservation Dist	Check error	Accounts Receivable	-0.09
Total for Contribution from Special Distr						\$71,899.91
Total for Intergovernmental Revenue with sub-accounts						\$215,699.91
Total for Income with sub-accounts						\$215,699.91
Cost of Goods Sold						0.00
Gross Profit						\$215,699.91
Expenses						
C Office & Supplies						0.00
Apps & Software						970.00
07/02/2025	Bill	10001407645099	Intuit	Annual QuickBooks Online Fee	Accounts Payable	970.00
Total for Apps & Software						\$970.00
Storage Rent						55.00
08/22/2025	Bill	28497	Crown Storage	Monthly Storage Fee	Accounts Payable	55.00
Total for Storage Rent						\$55.00
Total for C Office & Supplies with sub-accounts						\$1,025.00
D Memberships and Fees						0.00
Bank & Transfer Fees						70.50
07/15/2025	Expense		US Bank		US Bank - Operational	43.50
08/31/2025	Check	EFT	US Bank	Analysis Service Charge - Aug 2025	US Bank - Operational	27.00
Total for Bank & Transfer Fees						\$70.50
CALAFCO Membership						4,176.00
07/01/2025	Bill	2025-44	CALAFCO	CALAFCO Member Dues FY2025-26	Accounts Payable	4,176.00

Profit and Loss Detail
Shasta Local Agency Formation Commission
July 1-August 31, 2025

Transaction date	n type	Num	Name	Memo/Description	Item split account	Amount
Total for CALAFCO Membership						\$4,176.00
Conferences & Sponsorships						2,341.26
08/13/2025	Expense	1505	CALAFCO	CALAFCO Annual Conference Registration Fee	Tri Counties Bank Checking	1,400.00
08/25/2025	Expense	1508	Ronnean Lund	Travel reimbursement for flights and rental car.	Tri Counties Bank Checking	941.26
Total for Conferences & Sponsorships						\$2,341.26
Publication/Legal Notice-Reg						92.75
07/16/2025	Expense	EFT	Record Searchlight	Aug Mtg Legal Notice	Tri Counties Bank Checking	92.75
Total for Publication/Legal Notice-Reg						\$92.75
Total for D Memberships and Fees with sub-accounts						\$6,680.51
A Payroll, Benefits & Retirement Payout						0.00
CALPERS - Previous EO Retirement						50,498.00
08/01/2025	Expense	2025 CALPERS	CALPERS	To get Expense on the P&L in the attributed year as per budget	Tri Counties Bank Checking	50,498.00
Total for CALPERS - Previous EO Retirement						\$50,498.00
Total for A Payroll, Benefits & Retirement Payout with sub-accounts						\$50,498.00
B Professional Services						0.00
Contractor Executive Officer						21,219.69
07/31/2025	Bill	25-235-07	Planwest Partners, Inc.		Accounts Payable	11,123.17
08/31/2025	Bill	25-235-08	Planwest Partners, Inc.		Accounts Payable	10,096.52
Total for Contractor Executive Officer						\$21,219.69
InfoTech - Website						755.00
08/11/2025	Bill	FY25-26	Innovative Web Designs	Web Hosting for FY2025-26	Accounts Payable	755.00
Total for InfoTech - Website						\$755.00
Legal Services and Council						180.00
08/20/2025	Bill	10292	Underwood Law Offices, PC		Accounts Payable	180.00
Total for Legal Services and Council						\$180.00
Miscellaneous Legal Service						814.00
07/17/2025	Bill	10259	Underwood Law Offices, PC	Legal services for June/July 2025	Accounts Payable	814.00
Total for Miscellaneous Legal Service						\$814.00
Total for Legal Services and Council with sub-accounts						\$994.00
MSR/SOI Expenses						12,908.75
07/31/2025	Bill	25-235-07	Planwest Partners, Inc.		Accounts Payable	5,365.00
08/31/2025	Bill	25-235-08	Planwest Partners, Inc.		Accounts Payable	7,543.75
Total for MSR/SOI Expenses						\$12,908.75
Planning and GIS						1,812.50
08/31/2025	Bill	25-235-08	Planwest Partners, Inc.		Accounts Payable	1,812.50
Total for Planning and GIS						\$1,812.50

Profit and Loss Detail
Shasta Local Agency Formation Commission
July 1-August 31, 2025

Transaction date	n type	Num	Name	Memo/Description	Item split account	Amount
Total for B Professional Services with sub-accounts						\$37,689.94
Total for Expenses with sub-accounts						\$95,893.45
Net Ordinary Income						\$119,806.46
Other Income/Expense						
Other Income						0.00
Other Expense						
Application Processing Costs						300.00
08/29/2025	Expense	1509	CA Board of Equalization	BOE Filing for FRV FPD Reorganization (Resolution 2020-09)	Tri Counties Bank Checking	300.00
Total for Application Processing Costs						\$300.00
Application Processing EO						400.00
08/31/2025	Bill	25-235-08	Planwest Partners, Inc.	Pre-App Consultation for Annexation Process	Accounts Payable	400.00
Total for Application Processing EO						\$400.00
Total for Application Processing Costs with sub-accounts						\$700.00
Total for Other Expense with sub-accounts						\$700.00
Net Other Income						-\$700.00
Net Income						\$119,106.46

Accrual Basis Tuesday, September 23, 2025 04:32 PM GMTZ



August 11, 2025

Krystle Brogna
Executive Officer
Shasta Local Agency Formation Commission
PO Box 8693
South Lake Tahoe, California 96158

Re: President's Special Acknowledgement Award – Property/Liability Program

Dear Krystle,

On behalf of SDRMA Board of Directors and staff, it is my great pleasure to extend our congratulations to you, your governing body at Shasta Local Agency Formation Commission, management, and staff on achieving no paid claims for the Property/Liability Program years 2020-2025. A paid claim for the purposes of this recognition represents the first payment on an open claim during the prior program year and excludes property claims.

As a symbol of our appreciation and acknowledgment of your exceptional performance, we are pleased to present Shasta Local Agency Formation Commission with the *President's Special Acknowledgement Award*, representing your outstanding achievement. In addition to this annual recognition, members with no paid claims receive the following, all resulting in a reduction to their annual contribution amount:

- during 2024-25 earned one credit incentive point (CIP)
- for the prior five consecutive program years earned three additional bonus CIPs

This accomplishment is a testament to your agency's commitment to risk management excellence and a culture of safety and proactive governance. By consistently prioritizing risk management and fostering an environment where safety is essential, your agency has set a standard of excellence that is truly commendable.

We look forward to continuing our partnership in fostering a culture of safety and responsibility within your agency. Your leadership sets a powerful example for other members, and we are proud to have Shasta Local Agency Formation Commission as a part of SDRMA.

Once again, congratulations on this achievement. Please do not hesitate to reach out if there is anything we can do to support your continued success.

Sincerely,

Sandy A. Seifert-Raffelson, President
Board of Directors
Special District Risk Management Authority





President's Special Acknowledgement Award

The President of the Special District Risk Management Authority
Hereby gives special recognition to

Shasta Local Agency Formation Commission

The President's Special Acknowledgement Award is to recognize members with no "paid" claims during the prior five consecutive program years in the Property/Liability Program. A "paid" claim for the purposes of this recognition represents the first payment on an open claim during that same period and excludes property claims. Congratulations on your excellent claims record!

Sandy A. Seifer-Raffelson, SDRMA Board President

August 11, 2025

Date

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AGENDA ITEM 8.A.

Date: October 2, 2025

From: Krystle Brogna, Executive Officer

Subject: Revised Draft Burney FPD Municipal Service Review and Sphere of Influence Update

The Commission will review a revised draft of Burney FPD's MSR/SOI Update and consider adopting Resolution 2025-06.

BACKGROUND

The Cortese-Knox-Hertzberg Local Government Reorganization Act directs Local Agency Formation Commissions (LAFCOs) to regularly prepare municipal service reviews (MSRs) in conjunction with establishing and updating each local agency's sphere of influence (SOI). The legislative intent of MSRs is to proactively assess the availability, capacity, and efficiency of local governmental services. MSRs may also lead LAFCOs to take other actions under their authority such as forming, consolidating, or dissolving one or more local agencies in addition to any related sphere changes. As part of the Commission's work plan, staff has been preparing a MSR/SOI Update for Burney Fire Protection District (FPD).

DISCUSSION

Burney FPD is responsible for providing fire protection, ambulance, and "all-risk" emergency response services to the unincorporated communities of Burney and Johnson Park in eastern Shasta County. Burney FPD engages in mutual aid with County Service Area #1 - Shasta County Fire Department and Fall River Valley Fire Protection District. CAL FIRE provides dispatch services for Burney FPD through the Emergency Command Center (ECC) in Redding.

Burney FPD Interim Fire Chief Robert May has completed two rounds of internal review of the Burney FPD MSR/SOI Update and provided LAFCO staff with suggested revisions. At the August 7, 2025, Regular Commission meeting, LAFCO Commissioners provided comment on the draft. LAFCO staff incorporated Commissioner feedback and have revised the MSR/SOI Update which is provided as Attachment A. Changes included clarification on mutual aid agreements and long-term debt; updates regarding CSA #1 no longer staffing the Cassel VFD fire station; and minor grammatical errors.

LAFCO staff has been coordinating with the District and Fire Chief Bob May regarding its proposed sphere update. The District is interested in expanding its sphere west to the Hatchet Ridge Wind Farm, north to the McArthur-Burney Falls Memorial State Park and Four Corners areas, east to the community of Cassel, and south to Doyles Corner (see Attachment B).

Commercial Timberlands

State law prevents fire protection districts from including “commercial forest lands which are timbered lands declared to be in a state responsibility area” within new district formations or annexations (Health and Safety Code §13811). Additionally, the Forest Practice Act (Public Resources Code §4511 et seq.) regulates timber harvesting operations in California and establishes the State Board of Forestry’s exclusive jurisdiction over those operations. Public Resources Code §4516.5 specifically provides that “individual counties shall not otherwise regulate the conduct of timber operations, as defined by this chapter, or require the issuance of any permit or license for those operations.” This has been interpreted to mean that counties and local fire districts are preempted from regulating the conduct of timber operations (e.g., fire safety practices during logging activities).

Based on the current law, it would not be advisable to expand Burney FPD’s current SOI south into the large areas of commercial timberlands that are owned by Sierra Pacific Industries (SPI). Staff has determined that there are 114 parcels (approximately 28,174 acres) of land owned by SPI in the District’s requested SOI. As such, staff proposes a smaller SOI excluding the majority of these areas. However, should the District wish to memorialize its typical goodwill response area, the SOI may be expanded into these areas.

Community of Cassel and Other SOI Expansion Areas

The community of Cassel is currently within the boundary of CSA #1 – Shasta County Fire. Previously, CSA #1 operated out of the Cassel fire station up until July 30, 2025, when the County terminated its Site Use Agreement with the Cassel Volunteer Fire Department (VFD) due to a lack of active volunteers. At this time, all County-owned equipment, appliances, and property have been removed from the fire station. While the Cassel station is not currently in use, the area is still served by CSA #1 from CAL FIRE Burney Station #14 that is located in the Johnson Park area.

Community members from Cassel, and Burney FPD have expressed interest in possible expansion of the Burney FPD SOI to cover the Cassel area, and potential future annexation. This would allow Burney FPD to provide fire, emergency medical response, and ambulance services to the area. However, CSA #1 has expressed concerns over this type of reorganization and encourages further discussion between the fire chiefs and the County, prior to making any final decisions regarding the provision of services in the area. It has been noted that Burney FPD would have to pass the CAL FIRE station in order to reach the Cassel area and is not the closet resource available. Similar concerns have been expressed for the areas along Hatchet Ridge and McArthur-Burney Falls Memorial State Park.

Recommended SOI Expansion

Based on the information provided as part of this MSR/SOI process, input from the District, community interest, and CSA #1 concerns, staff recommends expanding the SOI to the Hatchet Mountain and Burney Falls areas as depicted in Attachment D – Burney FPD Proposed Sphere Option C, with the condition that prior to any application for reorganization, Burney FPD meets with CSA #1 and the County Administrative Office to further discuss the provision of services in these areas and potential tax implications. Additionally, prior to any reorganization, Burney FPD will need to demonstrate how services in the proposed areas will be funded and improved by the reorganization.

For the Cassel area, staff recommends designating it as a special study area as further research and analysis is needed to determine the best course of action for the provision of fire and emergency response services in the area. A study can be conducted to analyze the pros and cons of reorganization, whether or not the Cassel volunteer fire station can be utilized as part of either agency, the impact of more localized governance, the benefit of local ambulance response, and the overall fiscal impact of potential reorganization.

RECOMMENDATION

This item has been agendaized for consideration as part of a noticed public hearing. Staff recommends the Commission review the revised draft MSR/SOI Update, accept public comment, provide feedback and comments to staff, and consider adoption of the MSR/SOI Update with the amended SOI as shown in Attachment D.

Procedures for Consideration:

The following procedures are recommended with respect to the Commission's consideration of this item:

- 1) Receive verbal report from staff;
- 2) Continue the public hearing and invite testimony (mandatory); and
- 3) Discuss the item and - if appropriate - adopt Resolution 2025-06, approving the Revised Draft MSR/SOI Update.

"I move to adopt Resolution 2025-06, approving the Municipal Service Review and Sphere of Influence Update for the Burney Fire Protection District and amending the SOI as shown in Attachment D."

Alternative Actions

The Commission may choose to not amend the SOI, and reaffirm the existing SOI, or continue the public hearing to the December 4, 2025, Regular Commission meeting for further consideration.

Attachments

Attachment A - Burney FPD Revised Draft MSR/SOI Update

Attachment B - Burney FPD Proposed Sphere Option A

Attachment C - Burney FPD Proposed Sphere Option B

Attachment D - Burney FPD Proposed Sphere Option C

Attachment E - Draft Resolution 2025-06

Municipal Services Review and Sphere of Influence Update for



Burney Fire Protection District

September 2025

Revised Draft



Shasta LAFCO

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SHASTA LOCAL AGENCY FORMATION COMMISSION

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Corkey Harmon, County Member - District 3 Supervisor

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Acknowledgements:

LAFCO staff would like to thank contributors to this Municipal Service Review. Input instrumental in completing this report was provided by Interim Fire Chief Robert May.

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EXECUTIVE SUMMARY

The Shasta Local Agency Formation Commission (LAFCo) is preparing this Municipal Service Review (MSR) and Sphere of Influence (SOI) update following the requirements of State law and LAFCo policies. LAFCo acts as the countywide oversight agency that coordinates logical and timely changes to local government boundaries. The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (CKH Act) requires that the Commission conduct periodic reviews of the SOI for cities and special districts in Shasta County (Government Code §56425(g)). State law also requires that, prior to SOI adoption, LAFCo must conduct a review of municipal services provided by that local agency (Government Code §56430). A primary objective for this MSR is to provide LAFCo with a recommendation on the SOI for:

- Burney Fire Protection District

This report provides LAFCo with a tool to study current and future public service conditions comprehensively, and evaluate organizational options for accommodating growth, preventing urban sprawl, and ensuring that critical services are provided efficiently.

USES OF THE REPORT

This service review provides the opportunity to identify trends relating to the adequacy, capacity, and cost of providing services in areas of Shasta County. Service reviews may identify agency boundary changes, where appropriate, to extend services, evaluate consolidation feasibility, where appropriate, and implement other measures to address community water, wastewater, and emergency response service needs. The potential uses of this report are described below.

To Update Spheres of Influence

This MSR serves as the basis for an SOI update which considers territory LAFCo believes represents an agency's appropriate future jurisdiction and service area. All boundary changes, such as annexations, must be consistent with an affected agency's SOI with limited exceptions.

To Consider Jurisdictional Boundary Changes

LAFCo is not required to initiate any boundary changes based on service reviews. However, LAFCo, other local agencies (including cities, special districts, or the County), or the public may subsequently use this report together with additional research and analysis, where necessary, to pursue changes in jurisdictional boundaries.

Resource for Further Studies

Other entities and the public may use this report for further study and analysis of issues relating to the agency and municipal services in Shasta County. Agencies and the public are encouraged to review and share this report to help promote the understanding of municipal services and how they are provided to the community.

REVIEW METHODS

Key tasks and activities in the completion of this MSR include data collection, interviews, agency profile development, determination analysis, public review of MSR, and the adoption of the final MSR. The MSR began with a complete and thorough review of available data and documents. The following information was considered in the service review:

- o Agency-specific data: responses to LAFCo Requests for Information, maps, agency plans, and agency correspondence.
- o Shasta County General Plan data: Land use designations, zoning regulations, and population trends.
- o Demographic data: U.S. Census; CA Department of Finance.
- o Finances: budgets, audits, rates and fees; and
- o Other Reports and Assessments: State Water Resources Control Board citation.

The information gathered was analyzed and applied to make the required determinations for the agency and reach conclusions about the focus issues identified in this service review. All information gathered for this report is filed by LAFCo for future reference.

CALIFORNIA ENVIRONMENTAL QUALITY ACT

The California Environmental Quality Act (CEQA) is contained in Public Resources Code §21000 et seq. Under this law, public agencies are required to evaluate the potential environmental effects of their actions. MSRs are statutorily exempt from CEQA pursuant to §15262 (feasibility or planning studies) and categorically exempt pursuant to CEQA Guidelines §15306 (information collection). It should be noted that when LAFCo acts to update an SOI, CEQA requirements must be satisfied. The lead agency for CEQA compliance would most likely be LAFCo.

AGENCY OVERVIEW

Burney Fire Protection District (herein referred to as “Burney FPD” or “District”) was formed in 1939 to provide fire protection, ambulance, and “all-risk” emergency services to the unincorporated communities of Burney and Johnson Park located in eastern Shasta County. Both communities are located along State Route (SR) 299, approximately five miles west from the junction between SR299 and SR89.

Dispatch services for the District are provided by CAL FIRE through the Emergency Command Center (ECC) located in Redding. The District engages in mutual aid with nearby fire service providers including County Service Area #1 - Shasta County Fire Department and Fall River Valley Fire Protection District (FPD). The last municipal service review for Burney FPD was conducted in 2018 as part of the Intermountain Regional Fire Services MSR. This profile will build upon and update the information documented in the 2018 MSR.

Table 1: Agency Summary

Contact Information	
Mailing Address	37072 Main Street, Burney, CA 96013
Physical Address	Same as above
Phone	(530) 335-2212
Website	https://www.burneyfire.org/
Governance Information	
Fire Chief	Robert May, Interim
Governing Body	Five-member Board of Directors elected for staggered, four-year terms
Board Members	Forrest Bartell, Chair (12/01/2024 - 12/01/2028) Irene May, Vice Chair (12/01/2022 - 12/02/2026) Pamela Grant, Secretary (03/23/2022 - 12/04/2026) Roger Valinoti, Board Member (12/01/2024- 12/01/2028) Karen VanCleave, Board Member (01/17/2023 - 12/04/2026)
Board Meetings	Third Tuesday of each month at 3:00 pm at the Burney Fire Station #17 Board Room (37072 Main Street, Burney, CA 96013)
Staffing	Ten volunteers / paid-call personnel, two full-time EMS employees, and one part-time clerical staff member
Service Information	
Empowered Services	Fire protection, ambulance, and emergency services
Services Provided	Fire protection, ambulance, and emergency services
Latent Powers	None
Population Served	Total within Boundary: 3,100 Registered Voters: 2,122
Fiscal Information	
FY2025-26 Budget	Revenue: \$1,144,600.00 Expenditures: \$1,117,848.00
Sources of Funding	Property tax, service fees, contracts/rents/leases, grants, special property tax assessment, and Mello Roos Community Facility District
Boundary Information	
Area Served	Boundary Acreage: 17,709 Parcel Count: 2,227
Sphere of Influence	Additional 9,967 acres

MSR DETERMINATIONS

As set forth in §56430(a) of the CKH Act, in order to prepare and to update the SOI in accordance with §56425, the commission shall conduct a service review of the municipal services provided in the county or other appropriate area designated by the commission. The commission shall include in the area designated for a service review the county, the region, the sub-region, or any other geographic area as is appropriate for an analysis of the service or services to be reviewed, and shall prepare a written statement of its determinations with respect to each of the following:

(1) Growth and population projections for the affected area.

- a) The approximate population of the Burney FPD, utilizing 2020 Decennial Census data, is 3,686. The District estimates there are approximately 3,100 year-round residents with a large influx of seasonal visitors to the area. Based on estimated population changes, it is not anticipated that the year-round population of the District will change substantially over the next five to ten years.

(2) The location and characteristics of any disadvantaged unincorporated communities within or contiguous to the sphere of influence.

- a) The Burney and Johnson Park Census Designated Places (CDP) have an estimated 2023 Median Household Income (MHI) of \$67,097 and \$44,015, respectively. This qualifies the areas as disadvantaged to severely disadvantaged communities. The nearby community of Cassel can also be considered disadvantaged with an estimated 2023 MHI of \$51,169.

(3) Present and planned capacity of public facilities and adequacy of public services, including infrastructure needs or deficiencies.

- a) Burney FPD currently employs two full-time Emergency Medical Services (EMS) staff and one part-time clerical staff member. The District also maintains around ten volunteers, or paid-call personnel, that help in responding to calls. The District provides fire, emergency response, and ambulance services within its boundary.
- b) In 2024, the District responded to 777 calls for service, of which 69 percent were for medical aid, and 31 percent were for fire and other related incidents. Per the Emergency Command Center (ECC), the dispatch center in Redding ran by CAL FIRE, the average response time for calls ranges from 5.5 to 10 minutes. This average exceeds current NFPA standards for volunteer fire departments, but the District has reported concerns regarding the accuracy of its recorded response times. It is recommended that the District, in coordination with the ECC, pursue a study to assess the accuracy of response timing and identify potential sources of discrepancies.
- c) In 2024 Burney FPD received an ISO rating of 03/3Y which indicates the District is able to provide good service to the community. This is the same rating received in 2017 which indicates the District has been maintaining a high level of service to the community.

(4) Financing ability of agencies to provide services.

- a) In November 2024, a special property tax passed for the Burney FPD. This tax, imposed on all nonexempt parcels within the District's boundaries, helps support the provision of fire and emergency response services in the area.

- b) Based on the District's most recent audits, total revenues are generally able to cover planned expenses. In FY 2023-24, the District saw a net gain of \$199,341.

(5) Status of and, opportunities for, shared facilities.

- a) Burney FPD provides mutual-aid ambulance services to areas outside of its boundary for multi-patient and disaster events.
- b) The District utilizes mutual aid through the California Master Mutual Aid Agreement with neighboring fire service providers including County Service Area #1 – Shasta County Fire and the recently reorganized Fall River Valley FPD.
- c) Due to the close proximity of the Cassel community and the abolishment of the Volunteer Fire Department associated with CSA #1 – Shasta County Fire, there may be an opportunity for reorganization. This could potentially reduce the financial burden for the County of providing services in that area and increase local participation in governance.

(6) Accountability for community service needs, including governmental structure and operational efficiencies.

- a) The District is currently governed by a five-member Board of Directors that are elected to four-year staggered terms. Meetings are held on the third Tuesday of the month and are open to the public.
- b) Burney FPD maintains a website where meeting agendas and minutes are posted on a regular basis. Financial information and other District activities are also available on the website.

(7) Any other matter related to effective or efficient service delivery.

- a) None at this time.

SOI DETERMINATIONS

In order to carry out its purposes and responsibilities for planning and shaping the logical and orderly development of local governmental agencies to advantageously provide for the present and future needs of the county and its communities, the commission shall develop and determine the sphere of influence of each district, as defined by Government Code §56036, and enact policies designed to promote the logical and orderly development of areas within the sphere. In determining the sphere of influence of each local agency, the commission shall consider and prepare a written statement of its determinations with respect to the following:

(1) Present and planned land uses in the area, including agricultural and open-space lands.

- a) Area within the District's SOI is predominantly designated as Timberland (T) with some Agricultural Croplands (A-C) and Public Land (PUB). A portion of the Lassen National Forest is within the District's SOI.
- b) Adjacent to the northern border of the District's SOI is the McArthur-Burney Falls Memorial State Park which attracts visitors during the summer months and includes campground facilities.

(2) Present and probable need for public facilities and services in the area.

- a) The area is home to a substantial population of year-round residents and sees a large influx of visitors during the summer months. This creates a consistent and continued need for fire and emergency response services in the area.
- b) There are limited options for ambulance services in the area. The Mayers Memorial Healthcare District offers limited ambulance services and can often be out on calls for extended periods of time due to the rural nature of the area. As such, the ambulance service provided by the Burney FPD is vital to the health and safety of the community.

(3) Present capacity of public facilities and adequacy of public services that the agency provides or is authorized to provide.

- a) The District is currently able to provide a high level of service to the community and has been able to maintain their established ISO rating.
- b) The District has reported difficulty with recruiting and retaining trained fire and emergency medical personnel, which is consistent with reports from fire service providers throughout the nation. The District recently increased the salary for offered positions in the hopes of attracting additional staff.

(4) Existence of any social or economic communities of interest in the area if the commission determines that they are relevant to the agency.

The community of Cassel is located just east of the Burney FPD boundary along the Rising River. There are limited services in the community, but they do maintain a post office and a fire station. CSA #1 - Shasta County Fire operated out of this fire station up until July 30, 2025, when the County terminated its Site Use Agreement with the Cassel Volunteer Fire Department (VFD). At this time, all County-owned equipment, appliances, and property have been removed from the fire station.

(5) For an update of a sphere of influence of a city or special district that provides public facilities or services related to sewers, municipal and industrial water, or structural fire

protection, the present and probable need for those public facilities and services of any disadvantaged unincorporated communities within the existing sphere.

- a) The District is interested in pursuing an expansion of its SOI. This expansion would span the top of Hatchet Mountain and into Goose Valley; both of these areas are reportedly served by the District, which responds to fire and emergency response calls for service on a goodwill basis. The District has also expressed interest in expanding to the Cassel area.
- b) Water and wastewater services in the area are provided by the Burney Water District.

AGENCY BACKGROUND

FORMATION

Principal Act

Burney FPD is an independent single purpose special district authorized to provide fire protection, rescue, ambulance, and emergency medical services and any other services relating to the protection of lives and property pursuant to the Fire Protection District Law of 1987 (Health & Safety Code §13800, et seq.), which supersedes prior fire protection district laws. The District has authority to exercise all services enumerated in its principal act as set forth in its formation documents.

Formation Proceedings

Burney FPD was formed in 1939, making it one of the longest serving fire protection districts in the county. When formed, the District served approximately 14,000 acres within its jurisdictional boundary. In the years leading up to the District's formation, the Burney community had been working towards creating and improving fire protection services in the area. One community member, Fred Haynes, created a fire truck that served the community prior to, and after, the District's formation in 1939¹. The fire hall construction was completed in 1940¹, with equipment purchases for an ambulance and fire truck made in the following decades.

BOUNDARY AND SOI

The District's boundary encompasses approximately 17,709 acres of the intermountain region in Shasta County. This area has a mountainous landscape that surrounds the Fall River Valley and offers numerous recreational outdoor activities to its residents and visitors. The population is largely concentrated within the main Burney area off of State Route 299 (SR299), but additional residences are found throughout the nearby communities of Johnson Park, Cassel, Hat Creek, and Old Station. Despite being unincorporated and rural, Burney has an active commercial center that serves the community and includes a casino, lodging options, churches, restaurants, and grocery stores.

The District's service area is large and requires driving on mountain roads that are vulnerable to road closures from seasonal hazards and vehicle accidents. The area attracts visitors year-round but is particularly popular in the summer months due to an influx of visitors to the Burney Falls area, which has the potential to increase demand for fire protection and emergency response services. The District is also responsible for serving two lumber companies, Shasta Green and Sierra Pacific Industries (SPI), who have operational facilities in the southwest of Burney FPD's boundary. Other industrial uses in the area include a Pacific Gas & Electric (PG&E) pumping station located between Burney and Johnson Park.

Burney FPD's SOI is largely coterminous with its boundary but does contain an additional 9,967 acres in the western and northern portions of the service area (Figure 1) for a total acreage of approximately 27,677 acres. These areas are largely agricultural and timberland and are not heavily populated, but do increase the demand for wildland fire protection.

The District has an ambulance service area that was originally established to cover approximately 1,600 square miles (or 1,024,000 acres) of unincorporated eastern Shasta County, not coterminous with either its boundary or sphere. This area included the entirety of McArthur-Burney Falls State Park

¹ "History". Burney Fire Protection District, <https://www.burneyfire.org/history>

and portions of Lassen Volcanic National Park, two popular recreation areas in the region. In November 2022, the District Board voted to reduce the ambulance service area so that it was coterminous with the boundary. The District does continue to provide ambulance services on a mutual aid basis for multi-patient and disaster events outside of the jurisdictional boundary, but this is the only established exception.

The District has not undergone many boundary changes in past years. In 1998, approximately 7,610 acres of land was annexed into the District as part of a detachment from County Service Area #1 and sphere amendment by LAFCO Resolution 98-01 and Board of Supervisors Resolution 98-39. The District has plans to pursue annexing the 9,967 acres of territory located within its sphere but outside its jurisdictional boundary. The District currently provides services to these areas on a goodwill basis but does not receive a share of property taxes or other revenues from this territory. Additionally, the Cassel community has expressed interest in potentially annexing into Burney FPD's boundaries so as to receive regular ambulance services.

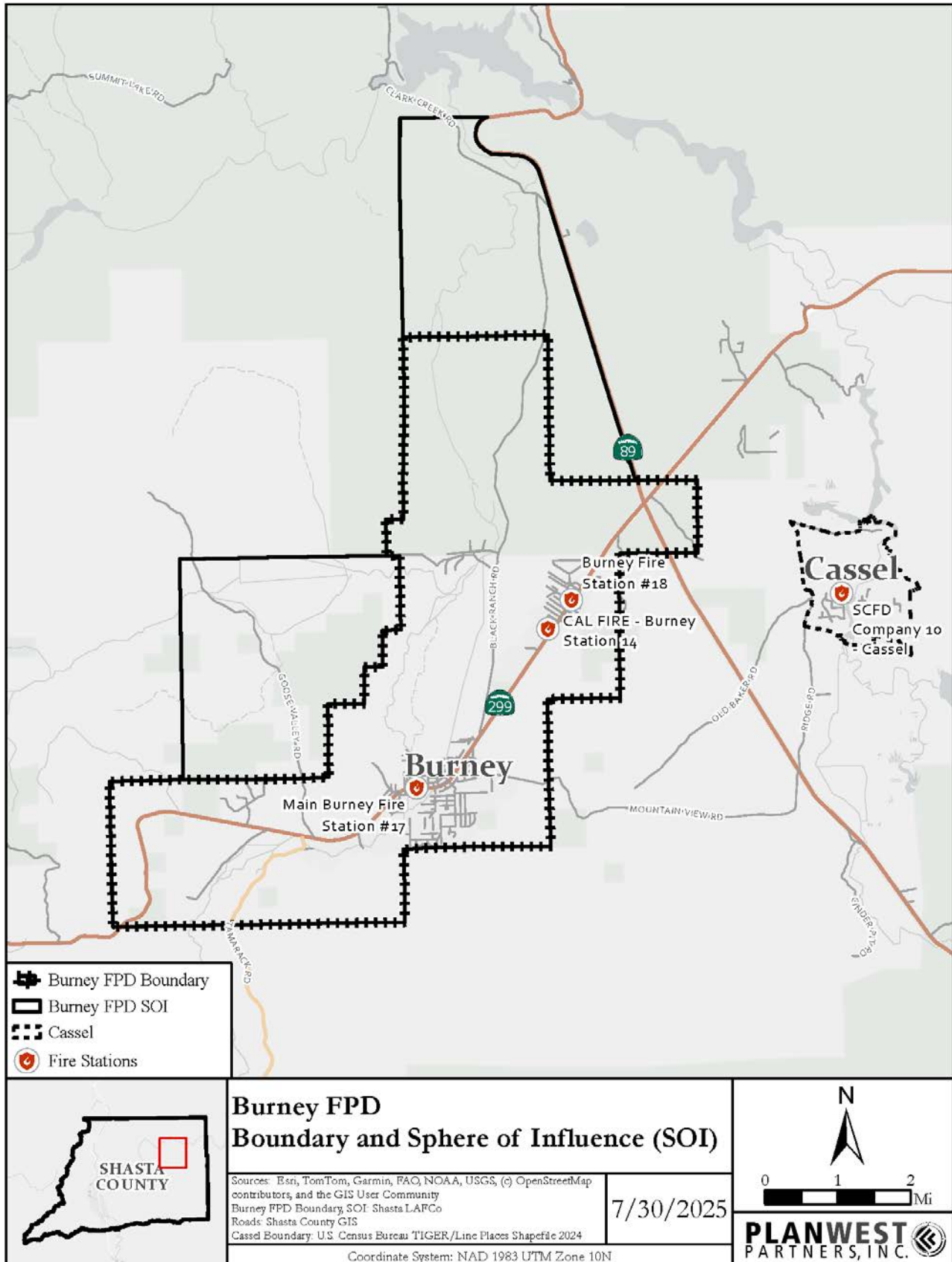
SOI Update

While the District has expressed interest in expanding its SOI to include a large area surrounding the District, at this time it is not advisable to expand the SOI into areas south the District as they are largely commercial timber lands. Health and Safety Code Section 13811 has been interpreted to exclude commercial timberlands from inclusion within local fire protection districts. Specifically, the code states, "Territory which has been classified as a state responsibility area may be included in a district, except for commercial forest lands which are timbered lands declared to be in a state responsibility area . . .". This law was put in place in order to prevent the duplication of services provided by CAL FIRE and local districts. However, at the time it was enacted, the provision of additional emergency services such as medical response, vehicle accidents, and structural fires were not taken into consideration. While legislative reform may be required to clarify and/or change this existing law, at this time, it is recommended that LAFCO follow the interpreted meaning of Section 13811.

The District has also expressed interest in expanding its SOI west to the Hatchet Ridge Wind Farm, north to the McArthur-Burney Falls Memorial State Park and Four Corners areas, and east to the community of Cassel. CSA #1 - Shasta County Fire operated out of the Cassel fire station up until July 30, 2025, when the County terminated its Site Use Agreement with the Cassel Volunteer Fire Department (VFD). All County-owned equipment, appliances, and property have been removed from the fire station. The area is still served by CSA #1 from the Burney CAL FIRE station but residents have expressed interest in maintaining more local control.

In order to provide additional information to decision makers prior to any reorganization, it would be beneficial to designate the Cassel community as a Special Study Area. This indicates that additional research, analysis, and coordination is required to determine the best course of action for provision of services in the area.

Figure 1: Burney FPD Boundary and SOI Map



LAND USE AND ZONING

Shasta County is responsible for the existing and planned land uses for the areas within Burney FPD's service area. These were last updated through the Land Use Element of the County's 2004 General Plan. According to the Shasta County General Plan's Community Organization and Development Pattern section, land use development in Shasta County "will, in large measure, be determined by the historic pattern of land use and the existing organization of its communities".

Land uses within the District's boundary largely consist of Timber, Public Land, and Agricultural Croplands with smaller areas of Urban Residential, Suburban Residential, and Industrial land uses (Figure 2). Land use maps updated as part of the County's General Plan in 2004 were designed to accommodate an unincorporated population of 162,900 people. Since the unincorporated population is estimated to be 65,675 as of 2024, these land use maps are still appropriate for unincorporated Shasta County and therefore Burney FPD.

Land uses within the District's SOI but outside of the boundary are also primarily Timber, Public Land, and Agricultural Croplands. The acreage of the District's land use and primary zoning designations within its boundary is shown below (Table 2, Table 3).

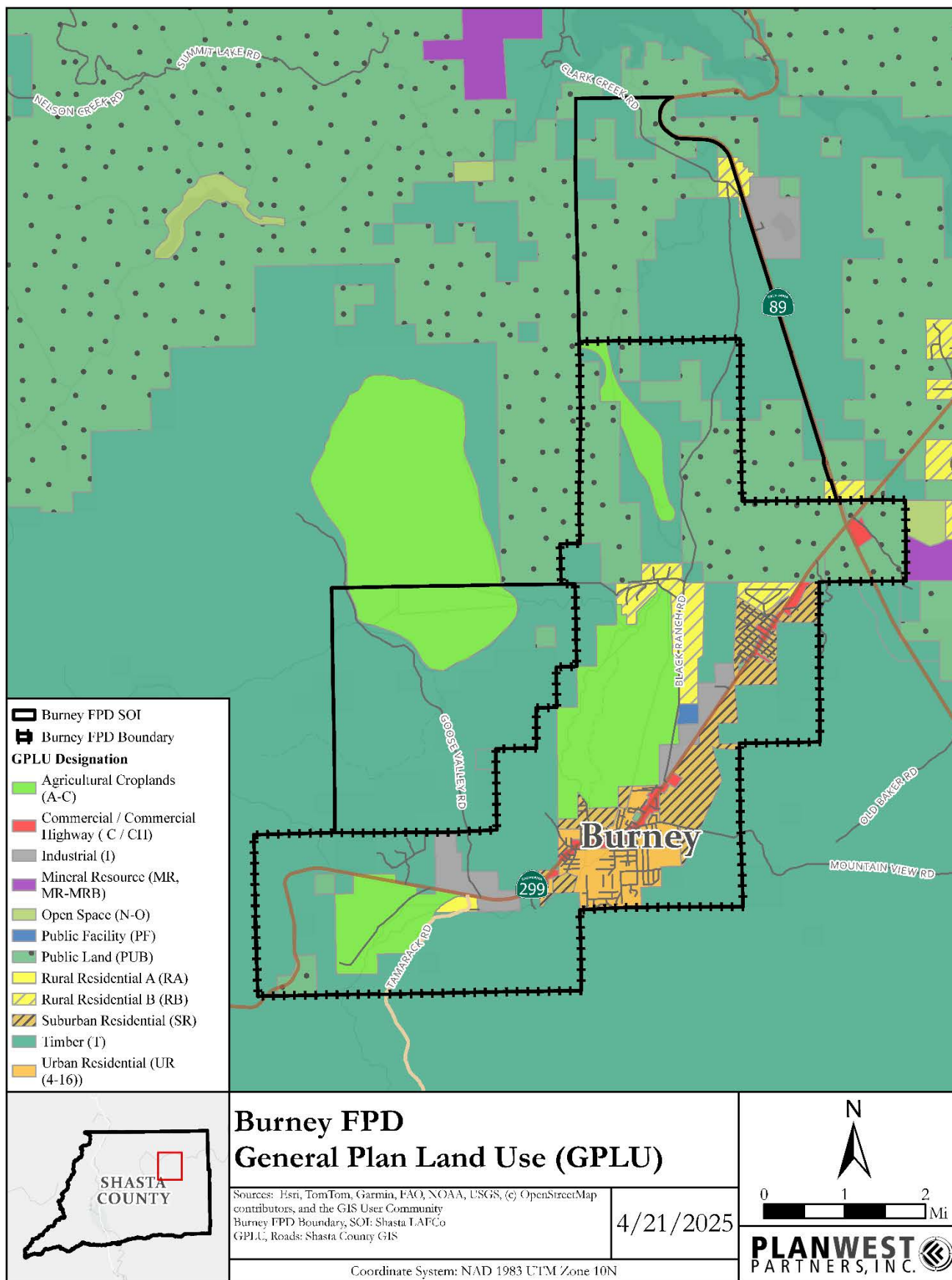
Table 2: Land Use Designation Summary

Land Use Designation	Acreage	Percentage
Timber (T)	7,779.61	43.93%
Public Land (PUB)	3,514.97	19.85%
Industrial (I)	548.28	3.10%
Agricultural Croplands (A-C)	2,973.69	16.79%
Suburban Residential (SR)	1,069.97	6.04%
Commercial Highway (CH)	40.16	0.23%
Rural Residential B (RB)	637.60	3.60%
Rural Residential A (RA)	50.55	0.29%
Urban Residential (UR)	833.16	4.70%
Commercial (C)	221.04	1.25%
Public Facility (PF)	40.71	0.23%
TOTAL	17,709.74	100%

Table 3: Zoning Summary

Zoning	Acreage	Percentage
C-2 (Local Convenience Center, Community, Highway Commercial)	166.11	0.94%
C-M / C-O (Office Commercial, Commercial-Light Industrial, Commercial Recreation)	35.45	0.20%
EA (Exclusive Agricultural-Agricultural Preserve)	997.06	5.63%
F-1 (Designated Floodway)	235.63	1.33%
IR (Interim Rural Residential)	302.89	1.71%
M / M-L (Light Industrial, General Industrial)	564.99	3.19%
MHP (Mobile Home Park)	17.88	0.10%
OS (Open Space)	15.06	0.09%
PD (Planned Development)	213.06	1.20%
PF (Public Facilities)	219.96	1.24%
R-1 (One-Family Residential)	678.46	3.83%
R-2 (Two-Family, Multiple-Family Residential)	2.72	0.02%
R-3 (Two Family, Multiple-Family Residential)	15.53	0.09%
R-L (Limited Residential, One-Family Mobile Home)	489.71	2.77%
R-R (Rural Residential)	51.27	0.29%
TL (Timberland)	1,080.63	6.10%
TP (Timber Production)	6,758.34	38.16%
U (Unclassified)	5,864.99	33.12%
TOTAL	17,709.74	100%

Figure 2: Burney FPD Land Use Map



POPULATION

The Burney Census Designated Place (CDP) has a population of 3,000 according to the 2020 Decennial Census. The boundaries of Burney CDP are smaller than those of the District by 14,269 acres. The population of Johnson Park CDP, also from the 2020 Decennial Census, adds 686 people for a total approximate District population of 3,686 people. This population data is five years old and there are discrepancies between the size of District boundaries versus the population data available for the area.

The US Census Bureau data shows a declining population in Burney CDP (approximately a (0.89 percent) growth rate) and an increasing population in Johnson Park CDP (approximately a 4.86 percent growth rate) from 2020 to 2023. The County's projected annual growth rate from 2020 through 2060 is estimated to be 0.19² percent per year. The District does not anticipate significant growth in its service area over the next ten years but notes that spot building, primarily the construction of residential units and remodels, does occur.

The District estimates a population of approximately 3,100 year-round residents and anywhere from 2,000 to 20,000 seasonal visitors. This value is lower than the population estimates based on Census data but likely more closely reflects the population served by the District. Using the County's population growth rate of 0.19 percent and these population estimates, the District can expect to serve a population of approximately 3,130 by 2030.

DISADVANTAGED UNINCORPORATED COMMUNITIES

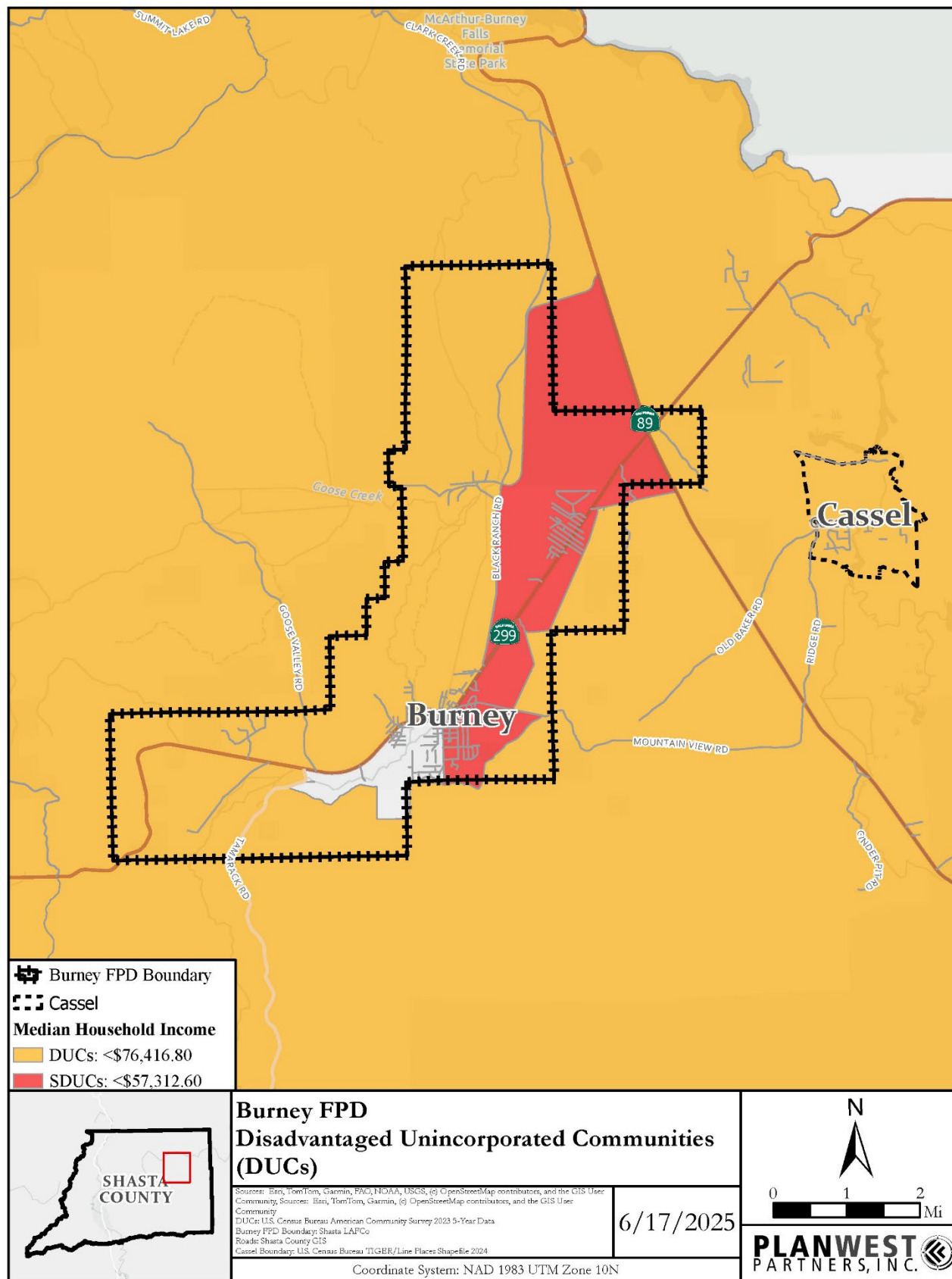
Per California Senate Bill 244, a DUC is defined as an area with 12 or more registered voters where the median household income (MHI) is less than 80 percent of the statewide MHI. Within a DUC, three basic services are evaluated: water, sewage, and fire protection. Burney FPD provides one of these services, fire protection, and is therefore responsible for assuring that this service is adequately provided to the community.

As of 2023, Shasta County has a MHI of \$75,949³. The MHI of Burney CDP and Johnson Park CDPs are \$67,097 and \$44,015, respectively. These MHIs are approximately 70.2 percent and 46 percent of the State's 2023 MHI of \$95,521, identifying these areas within the District boundaries as disadvantaged. The Cassel community is located outside of District boundaries to the east and while MHI data is unavailable, the median family income in 2023 is estimated at \$51,169 or 53.6 percent of the State's MHI and reasonably estimated to be considered disadvantaged. Should the District pursue annexation, DUC communities within the District's vicinity (Figure 3) shall be considered further.

² State of California Department of Finance, 2024. Table P-2 County Population Projects (2020-2070).

³ US Census Bureau, Table S1901 Income in the Past 12 Months (in 2023 Inflation-Adjusted Dollars), 2023.

Figure 3: Burney FPD DUC Map



ORGANIZATIONAL STRUCTURE

GOVERNANCE

The Burney FPD is governed by an elected five-member Board of Directors (Table 4) that are responsible for overseeing the activities of the District. The District Board meets on the third Tuesday of each month at 3:00 pm at the District Fire Station or as noticed otherwise. Meetings are open to the public.

Table 4: Governing Body Members

Name	Title	Term
Forrest Bartell	Chair	12/01/2024 - 12/01/2028
Irene May	Vice Chair	12/01/2022 - 12/02/2026
Pamela Grant	Secretary	03/23/2022 - 12/04/2026
Roger Valinoti	Director	12/01/2024 - 12/01/2028
Karen VanCleave	Director	01/17/2023 - 12/04/2026

STAFFING

Daily staffing for the District consists of career and paid-per-call personnel. Currently, the District employs two full-time EMS staff and one part-time clerical staff member. Similar to other fire service providers across the country, particularly those in rural areas, Burney FPD has challenges recruiting and retaining staff and is continually looking to recruit new employees. The District is exploring ways to increase staffing, including increased compensation and potential means of recruitment such as placing advertisements in trade magazines and the National Fire Protection Association (NFPA) Journal. An hourly pay range for the EMT/AEMT/Paramedic (Non-Safety) position was established in December 2024 by Resolution 2024-10 in order to maximize the District's ability to recruit qualified staff. In January 2025, the District adopted increased salary ranges for its Fire Chief (\$70k-\$80k) and Full-Time Firefighter (\$62,300-\$70k) positions by Resolution 2025-02.

Burney FPD offers competitive benefits to its staff including insurance, retirement, vacation, and additional benefits. Staff are eligible to enroll in a \$25,000 group life insurance policy, \$25,000 Accidental Death and Dismemberment Insurance (AD&D) policy, and get all medical, dental, and vision premiums paid for by the District for themselves and their dependents. In addition to education and training related to the provision of fire services, staff may participate in the Employee Assistance Program (EAP) which provides assessment and counseling services.

The District had been contributing to the California Public Employees Retirement System (CalPERS) since 1977 but recently submitted its intention to terminate the CalPERS contract in October 2024 through Resolution 2024-06. The termination is currently in progress and the Board is exploring the possibility of providing an alternative retirement program, which may increase recruitment. The District does currently offer a 457 Retirement Plan, though it does not match employee contributions. A 457 Retirement Plan, or deferred compensation plan, is one type of tax-advantaged retirement savings plan that employees may choose to fund with their contributions.

ACCOUNTABILITY AND TRANSPARENCY

Burney FPD maintains a website (www.burneyfire.org) and Facebook page (www.facebook.com/burneyfireprotectiondistrict/). The District's digital archive of meeting agendas and minutes allows the community to readily access meeting information dating back to 2022. Recent agendas published in accordance with the Brown Act, financial documents, and information on District activities are also accessible on the website. Burney FPD regularly publishes educational content and engages in other community outreach on its Facebook page.

MUNICIPAL SERVICES

FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES

Service Demand

Burney FPD provides a full range of fire protection services including fire suppression, rescue, basic and advanced life support, fire prevention, auto extrication, hazardous material incident response, and medical emergencies/ambulance. The District is an active fire service provider in Shasta County and participates in mutual aid with surrounding fire protective service providers such as Cassel VFD, which has a fire station in Cassel that was formerly utilized by CSA #1 up until July 2025, and the recently reorganized Fall River Valley FPD to the northeast.

In 2024, Burney FPD responded to 777 calls for service, of which approximately three percent were fire related, 69 percent medical related, and 28 percent were calls for other services. Historically, the District has received more calls for service for the provision of emergency medical services than fire protection services (Table 5).

The National Fire Protection Association (NFPA) has established standards (benchmarks) for response and turnout times for career fire and volunteer fire departments⁴. Response time, or travel time, refers to the time when a responder acknowledges a call for service and begins continuous travel to the incident until the responders arrive on scene. NFPA 1710 sets an objective of four minutes for the first engine or first responder unit and six minutes for a second responder unit, also for "not less than 90 percent" of dispatched incidents. NFPA 1720 for volunteer fire departments sets a response time of 10 minutes for suburban areas (500-1,000 people per square mile) and 14 minutes for rural areas (less than 500 people per square mile)⁵.

Burney FPD averages seven minutes and 26 seconds for its response time, per the recorded response times from 2022-2024 provided by the Emergency Command Center (ECC). Additional response and turnout statistics are below (Table 6). The District has reported concerns regarding the accuracy of response times provided by the ECC, thus resulting in potentially inaccurate and inconsistent average response times. It is recommended that the District, in coordination with the ECC, pursue a study to

⁴ National Fire Protection Association. NFPA 1710. *Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Career Fire Departments*. Accessed from <https://www.nfpa.org/downloadable-resources/fact-sheets/nfpa-1710-requirements-fact-sheet>.

⁵ Koorsen Fire & Security. NFPA Requirements for Municipal and Volunteer Fire Departments. January 26, 2021. <https://blog.koorsen.com/nfpa-requirements-for-municipal-and-volunteer-fire-departments>

assess the accuracy of response timing and identify potential sources of discrepancies.

Table 5: Burney FPD Calls for Service (2022-2024)

	2022	2023	2024
Fire / Other	332	233	241
EMS	698	503	536
Total Incidents	1,030	736	777
Carbon Monoxide Checks	2	5	4
Mutual Aid Given	260	28	17
Mutual Aid Received	288	146	119

Table 6: Burney FPD Average Response and Turnout Times

	2022	2023	2024
<i>Average Response Time (Dispatch to Arrival)</i>			
EMS	0:08:37	0:05:57	0:07:14
Fire / Other	0:05:57	0:06:03	0:07:19
Average for all calls	0:09:11	0:05:53	0:07:15
<i>Average Turnout Time (Dispatch to Enroute)</i>			
EMS	0:03:01	0:02:46	0:01:19
Fire / Other	0:02:18	0:02:47	0:01:19
Average for all calls	0:02:54	0:02:34	0:01:19

Personnel

The District currently maintains ten volunteer firefighters, who are considered to be paid-call personnel, in addition to the other paid personnel outlined above. In 2024, these paid-call personnel recorded 447 training hours.

Recruitment and Retention

The National Volunteer Fire Council (NVFC) reports that volunteers comprise 65 percent of firefighters in the country and a majority of fire departments in the nation are volunteer, but that volunteer fire departments are struggling to meet staffing needs. An aging population contributes to a decline in new volunteers and the NVFC states that "(m)ajor factors contributing to recruitment challenges include increased time demands, more rigorous training requirements, and the proliferation of two-income families whose members do not have time to volunteer⁶." Burney FPD has similar challenges with recruitment and retention of its paid-call personnel.

⁶ National Volunteer Fire Council, Volunteer Fire Service Fact Sheet. December 2022. Accessed from <https://www.nvfc.org/wp-content/uploads/2022/12/NVFC-Volunteer-Fire-Service-Fact-Sheet.pdf>.

In October 2024, the District Board entered into an agreement with Lassen Community College that allows EMS students to fulfill their clinical hours for the program at Burney FPD. This experience may lead to graduates of the program later joining the District as paid-call personnel or as a staff member.

Training

Training typically occurs at the District's Main Station #17 every Monday evening. A breakdown of Burney FPD's members and their training certifications is below (Table 7).

Table 7: Burney FPD Member Training Certifications

Training Qualification	Number of Members Trained
Fire Fighter I or above	3
Wildland (CICCS)	4
First Responder (EMR)	3
EMT / AEMT	5 / 2
Paramedic	1
HazMat First Responder Operations	4
Rope Rescue	4
Swift Water Rescue	0
Fire Investigation	1
Fire Instructor	2
Driver/Operator	4

Infrastructure and Facilities

Facilities

Burney FPD currently maintains two fire stations. Main Station #17, located at 37072 State Highway 299 E in the Burney community, was built in 1967 and has undergone remodels and renovations to maintain its condition. This station is 8,000 square feet and serves as the District's primary facility with an administrative office, kitchen, community training room, and vehicular storage for fire apparatus, wildland vehicles, and ambulances.

Recent improvements to the station have included roof replacement, asphalt repaving, gutter removal and installation, kitchen appliance replacement, leak repair, and other general maintenance. The District plans to add solar to the station, repaint the station's exterior, and install an updated HVAC system. Eventually, the District would like to entirely replace Main Station #17.

Station #18 is located in Johnson Park at 38178 State Highway 299 E and is the District's reserve station, served by paid-call personnel. This station houses one engine and one water tender. Built in 1952, this station requires a full replacement as the station is too small for an apparatus.

Apparatus and Equipment

Main Station #17 is staffed by most of the District's apparatus fleet including two ambulances, two fire engines, a water tender, rescue trailer, and two staff vehicles. Station #18 is staffed by one fire engine

and one water tender. Burney FPD reports that it has the most modern extrication equipment in Eastern Shasta County. This includes technical rescue (high/ low angle and confined space) capabilities. In the future, the District would like to replace Engines 17 and 217 and Water Tenders 17 and 217.

When additional apparatus is needed for calls for service dispatched from Station #18, supplementary service is provided by Main Station #17 or through mutual aid assistance from Fall River Valley FPD or the Cassel fire station, which has no volunteers from Cassel VFD and is no longer utilized by CSA #1. Information on the District's fleet is below (Table 8).

Table 8: Burney FPD Apparatus Information

Station	Year	Common Name	Apparatus Make	Water Capacity
Main Station #17	2005	Engine 17	HME	1,500 GPM Pump
	2005	Engine 517	International	1,000 GPM
	2005	WT 217	Ford	2,500 Gallon
	2023	Ambulance 17	Ford	N/A
	2019	Ambulance 217	Ford	N/A
	2004	Breathing Air/Power/Light Support Trailer	Liberty	N/A
Station #18	1996	Engine 217	International	1,250 GPM
	1991	WT 17	International	2,000 Gallon

The District recently secured new extrication equipment, commonly referred to as Jaws of Life, in 2023. This equipment acquisition was made possible through the award of a \$65,000 Regional Crash Response and Extrication Improvement Program grant through the California Office of Traffic Safety. Other equipment such as wildland fire equipment, handheld radios, self-contained breath apparatus (SCBA), automatic electronic defibrillators (AEDs), gas leak detectors, ventilators, protective equipment, and other general equipment have been upgraded or replaced in recent years through the award of various grants (Table 9).

Table 9: Equipment Acquisition from Recent Grants

Grant Source	Year Awarded	Amount Awarded	District Contribution (Match Amount)	Equipment Purchased
Volunteer Fire Capacity Grant	April 2022	\$9,873.00	\$9,873.00	Wildland fire equipment
	April 2023	\$5,140.00	\$5,140.00	Four handheld radios
	Sept 2024	\$8,750.00	\$8,750.00	Fire safety turnout gear
Assistance to Firefighters Grant	Sept 2021	\$237,380.95	\$11,869.05	Type 1 4X4 Ambulance including gurney and hardware
	Sept 2022	\$121,529.57	\$6,076.00	SCBA replacement
California Office of Traffic Safety Grant	Oct 2023	\$65,000.00	\$0.00	Jaws of life
Community Foundation of the North State	Oct 2021	\$5,200.00	\$0.00	Two AEDs
	June 2022	\$2,500.00	\$0.00	Gas leak detectors
	Jan 2024	\$5,000.00	\$0.00	General supplies and equipment as needed
	Feb 2024	\$1,000.00	\$0.00	Equipment as needed
	Dec 2024	\$5,000.00	\$0.00	General support, new radios
Burney Regional Community Fund	April 2021	\$6,615.00	\$0.00	Personnel Protective Equipment (PPE)
	April 2022	\$3,000.00	\$0.00	Three AEDs
	April 2023	\$3,500.00	\$0.00	Supervac Positive Ventilator

ISO Rating

Insurance Service Office (ISO) ratings provide statistical information about property/casualty insurance risk. The Fire Suppression Rating Schedule's Public Protection Classification (PPC) program is one of several elements used to develop fire insurance rates for individual properties. Others of similar importance include construction type, occupancy, processing hazards, exposures and private fire protection. This system is used in the development of fire insurance rates throughout the country. A Class 1 indicates superior fire protection and Class 10 indicates that the fire suppression system in place does not meet ISO's minimum criteria.

As of 2024, the District has a 03/3Y classification which was unchanged from the last evaluation done in 2017. The "03" classification applies to properties within five road miles of a recognized fire station and within 1,000 feet of a fire hydrant or alternate water supply. The 3Y classification is for properties beyond 1,000 feet of a fire hydrant but within five miles of a recognized fire station.

FINANCIAL OVERVIEW

The Burney FPD Board of Directors is responsible for establishing and maintaining a system of internal accounting control. Monthly financial reports are presented at the Board meetings. Government Code Section 61110 requires a preliminary budget to be adopted on or before July 1 of each year and a final budget to be adopted on or before September 1 of each year. A copy of the final budget must be forwarded to the County Auditor-Controller.

BUDGET

Burney FPD adopts an annual budget for each fiscal year running from July 1st to June 30th. The most recent budget for the District for FY 2025-26 was adopted on June 12, 2025. The budget years under review for this report span from FY 2021-22 through FY 2024-25 (Table 10) and are available on the District's website.

The District is primarily funded by charges for services, taxes, and intergovernmental revenue sources. Charges for services stem from ambulance fees (\$787 per incident to \$2,021 per incident depending on severity), mutual aid responses, CPR/First Aid training (\$100 per student), plan check and inspection services (cost dependent on the specific plan being reviewed), and Live Scan services (\$30 rolling fee). Total revenue averaged approximately \$801,395 per year over the last four fiscal years.

Revenues have been increasing in recent years primarily due to increased property taxes. Property tax is distributed four times per year. This revenue category is expected to increase in FY2025-26 due to an annual special parcel tax, Ballot Measure F, that was authorized by Ordinance No. BFPD 2024-01. Article XIII A, section 4, of Proposition 218 requires a two-thirds voter approval for any special tax to be imposed by a city, county, or special district. The special tax passed at the November 5, 2024, Special Election with 1,136 (73 percent) "Yes" votes and 425 (27 percent) "No" votes. This tax will be imposed on all nonexempt parcels of real property within the District's boundaries and will allow Burney FPD to continue providing a high level of fire protection, ambulance, and emergency response services.

Primary operating expenses cover salaries and benefits, equipment acquisition and maintenance, supplies, and loan payment. Total expenditures averaged approximately \$801,087 per year over the last four fiscal years. Over time, expenses attributed to salaries and benefits have increased in addition to the increasing cost of services and supplies such as fuel, power, and insurance.

Table 10: Budget Summary

	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
Revenues				
Services	\$407,100.00	\$400,000.00	\$397,000.00	\$400,000.00
Property Taxes	\$343,855.00	\$343,855.00	\$400,000.00	\$450,000.00
Contracts/Rents/Leases	\$13,322.00	\$13,322.00	\$13,453.00	\$13,572.00
Other	\$0.00	\$7,100.00	\$1,500.00	\$1,500.00
<i>Total Revenues</i>	<i>\$764,277.00</i>	<i>\$764,277.00</i>	<i>\$811,953.00</i>	<i>\$865,072.00</i>
Expenses				
Salaries	\$321,417.00	\$323,417.00	\$280,080.00	\$373,600.00
Benefits	\$137,500.00	\$137,500.00	\$144,596.00	\$139,992.00
Services and Supplies	\$245,936.00	\$242,705.00	\$327,852.00	\$292,055.00
Loan Payment	\$59,424.00	\$59,424.00	\$59,425.00	\$59,425.00
<i>Total Expenses</i>	<i>\$764,277.00</i>	<i>\$763,046.00</i>	<i>\$811,953.00</i>	<i>\$865,072.00</i>
Net Gain/ (Loss)	\$0.00	\$1,231.00	\$0.00	\$0.00

Capital Improvement Program

The District has an Equipment Replacement Fund in addition to its General Fund that accounts for the financial resources to be used for the acquisition of major apparatus. As of June 30, 2024, there was \$496,000 available in this fund.

Burney FPD updates its Capital Improvement Program (CIP) consistently, typically every three to four years. Annual updates on the status of CIP projects are provided to the Board. As of May 2025, there remains a total of \$10,270,000 worth of CIP projects the District would like to complete in future years. The most expensive projects, contributing \$8,000,000 to the total estimated cost, are to entirely replace Main Station #17 and Station #18.

AUDIT

The District completes annual audits in accordance with accounting principles generally accepted in the United States of America ("U.S. GAAP") as applied to governmental agencies. The Governmental Accounting Standards Board ("GASB") is the accepted standard setting body for establishing governmental accounting and financial reporting principles. This includes auditing the District's financial statements with respect to verifying overall assets, liabilities, and net position. Burney FPD contracts with an independent auditor to audit the financial statements to provide reasonable assurance that the financial statements of the District are fairly presented in conformity with GAAP. The auditing of recent financial statements ending June 30, 2024, was conducted by RT Dennis Accountancy, a firm based out of Southern California. Audits from recent years are available on the District's website, dating back to 2021.

The District's overall net position increased by \$607,000, or 66 percent, from approximately \$922,000

at the beginning of FY2023-24 to \$1,529,000 by the end of the fiscal year. This increase can largely be attributed to an increase in program revenue, which includes ambulance revenue, mutual aid, contract standby, and other charges for services. Grants and property tax revenues also contributed to the large increase in net position. Charges for services and property taxes make up the majority of the District's revenues, with services and salaries being the District's largest expenses. The auditor's report did not identify any notable weaknesses or concerns in the District's accounting policy or practices.

Table 11: Audit Summary of General Fund

	FY2020-21	FY2021-22	FY2022-23	FY2023-24
Revenues				
Program Revenue:				
Charges for Services	\$772,710.00	\$459,830.00	\$311,530.00	\$456,363.00
Operating grants and contributions	\$22,684.00	\$1,283.00	\$138,960.00	\$247,774.00
Capital grants and contributions	\$0.00	\$0.00	\$0.00	\$112,141.00
Property taxes, general purpose	\$334,030.00	\$364,373.00	\$394,696.00	\$405,616.00
Grants and Contributions (not restricted to specific programs)	\$25,032.00	\$27,426.00	\$28,927.00	\$31,618.00
Revenue from use of money	\$222.00	\$131.00	\$14,081.00	\$14,538.00
Other revenues	\$6,085.00	\$2,029.00	\$750.00	\$2,048.00
<i>Total Revenues</i>	<i>\$1,160,763.00</i>	<i>\$855,072.00</i>	<i>\$888,944.00</i>	<i>\$1,270,098.00</i>
Expenses				
Current:				
Salaries and Wages	\$394,905.00	\$235,275.00	\$163,039.00	\$212,659.00
Benefits	\$179,888.00	\$124,409.00	\$78,035.00	\$66,558.00
Supplies	\$19,925.00	\$13,888.00	\$23,910.00	\$18,035.00
Services	\$276,274.00	\$288,444.00	\$285,149.00	\$261,494.00
Depreciation	--	--	---	---
Capital Outlay	\$292,236.00	\$76,063.00	\$319,500.00	\$452,587.00
Debt Service – Principal	\$33,419.00	\$46,146.00	\$50,497.00	\$51,886.00
Debt Service - Interest	\$4,536.00	\$6,278.00	\$8,926.00	\$7,538.00
<i>Total Expenses</i>	<i>\$1,201,183.00</i>	<i>\$790,503.00</i>	<i>\$929,056.00</i>	<i>\$1,070,757.00</i>
Net Gain/ (Loss)	(\$40,420.00)	\$64,569.00	(\$40,112.00)	\$199,341.00

Long Term Debt

At the end of FY2023-24, Burney FPD had a total debt obligation outstanding of \$811,211, which consists of its net pension liability and note payable agreement for various equipment. The District pays approximately \$50,000 per year towards repaying this debt service and as of June 30, 2025, had paid off their remaining balance of \$222,211.

APPENDIX A – MSR BACKGROUND

ROLE AND RESPONSIBILITY OF LAFCO

Local Agency Formation Commissions (LAFCos) are independent regulatory commissions established by the State legislature in 1963 to encourage the orderly growth and development of local governmental agencies including cities and special districts. Today, there is a LAFCo in each of California's 58 counties. Shasta LAFCo is a seven-member commission comprised of two members of the Shasta County Board of Supervisors, two City Council members, two Special District representatives, and one Public Member-At-Large. The Commission also includes one alternate member for each represented category.

LAFCo is responsible for implementing the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 ("CKH Act") (California Government Code §56000 et seq.) for purposes of facilitating changes in local governmental structure and boundaries that fosters orderly growth and development, promotes the efficient delivery of services, and encourages the preservation of open space and agricultural lands. Some of LAFCo's duties include regulating jurisdictional boundary changes and the extension of municipal services. This includes city and special district annexations, incorporations/formations, consolidations, and other changes of organization. LAFCo seeks to be proactive in raising awareness and building partnerships to accomplish this through its special studies, programs, and actions.

The CKH Act outlines requirements for preparing Municipal Service Reviews (MSRs) for periodic Sphere of Influence (SOI) updates. MSRs and SOIs are tools created to empower LAFCo to satisfy its legislative charge of "discouraging urban sprawl, preserving open space and prime agricultural lands, efficiently providing government services, and encouraging the orderly formation and development of local agencies based upon local conditions and circumstances" (Government Code §56301). CKH Act §56301 further establishes that "one of the objects of the commission is to make studies and to obtain and furnish information which will contribute to the logical and reasonable development of local agencies in each county and to shape the development of local agencies so as to advantageously provide for the present and future needs of each county and its communities." SOIs therefore guide both the near-term and long-term physical and economic growth and development of local agencies, and MSRs provide the relevant data to inform LAFCo's SOI determinations.

PURPOSE OF MUNICIPAL SERVICE REVIEWS

As described above, MSRs are designed to equip LAFCo with relevant information and data necessary for the Commission to make informed decisions on SOIs. The CKH Act, however, gives LAFCo broad discretion in deciding how to conduct MSRs, including geographic focus, scope of study, and the identification of alternatives for improving the efficiency, cost-effectiveness, accountability, and reliability of public services. The purpose of a MSR in general is to provide a comprehensive inventory and analysis of the services provided by local municipalities, county service areas, and special districts. A MSR evaluates the structure and operation of the local municipalities, county service areas, and special districts and discusses possible areas for improvement and coordination. While LAFCos have no direct regulatory authority over cities and special districts, MSR's provide information concerning the governance structures and efficiencies of service providers – and may also serve as the basis for subsequent LAFCo decisions.

The MSR is intended to provide information and analysis to support a sphere of influence update. A

written statement of the study's determinations must be made in the following areas (Government Code §56430(a)):

- (1) Growth and population projections for the affected area.
- (2) Location and characteristics of any disadvantaged unincorporated communities within or continuous to the sphere of influence.
- (3) Present and planned capacity of public facilities, adequacy of public services, and infrastructure needs or deficiencies.
- (4) Financial ability of the agency to provide services.
- (5) Status of and opportunities for shared facilities.
- (6) Accountability for community service needs, including governmental structure and operational efficiencies.
- (7) Any other matter related to effective or efficient service delivery, as required by Commission policy.

This MSR is organized according to these determinations listed above. Information regarding each of the above issue areas is provided in this document.

PURPOSE OF SPHERES OF INFLUENCE

In 1972, LAFCOs were given the power to establish SOIs for all local agencies under their jurisdiction. As defined by the CKH Act, "'sphere of influence' means a plan for the probable physical boundaries and service area of a local agency, as determined by the commission" (Government Code §56076). All boundary changes, such as annexations, must be consistent with an agency's sphere of influence with limited exceptions. The municipal service review process is intended to inform the Commission as to the availability, capacity, and efficiency of local governmental services prior to making sphere of influence determinations.

LAFCo is required to make five written determinations when establishing, amending, or updating an SOI for any local agency that address the following (Government Code §56425(e)):

- (1) The present and planned land uses in the area, including agricultural and open space lands.
- (2) The present and probable need for public facilities and services in the area.
- (3) The present capacity of public facilities and adequacy of public services that the agency provides or is authorized to provide.
- (4) The existence of any social or economic communities of interest in the area if the commission determines that they are relevant to the agency.
- (5) For an update of an SOI of a city or special district that provides public facilities or services related to sewers, municipal and industrial water, or structural fire protection, the present and probable need for those public facilities and services of any disadvantaged unincorporated communities within the existing sphere of influence.

Service reviews may also contain recommendations for sphere of influence or government structure changes needed to implement positive service changes. Where more detailed analysis of service options is necessary, service reviews may contain recommendations for special studies where there is the potential to reduce service gaps and improve service levels.

ENVIRONMENTAL JUSTICE

State law defines environmental justice as “the fair treatment of people of all races, cultures, and incomes with respect to the development, adoption, implementation, and enforcement of environmental laws, regulations, and policies” (Government Code §65040.12(e)). The Governor’s Office of Planning and Research (OPR) explains that “as the primary agency with responsibility for approving changes in boundaries, LAFCos play an important role in coordinating growth and ensuring that proposed changes are consistent with environmental justice obligations.” Changes of organization must be consistent with spheres of influence, and the information contained in this service review will guide future updates to agency spheres of influence.

OPR identifies several uses for data obtained in the service review process:

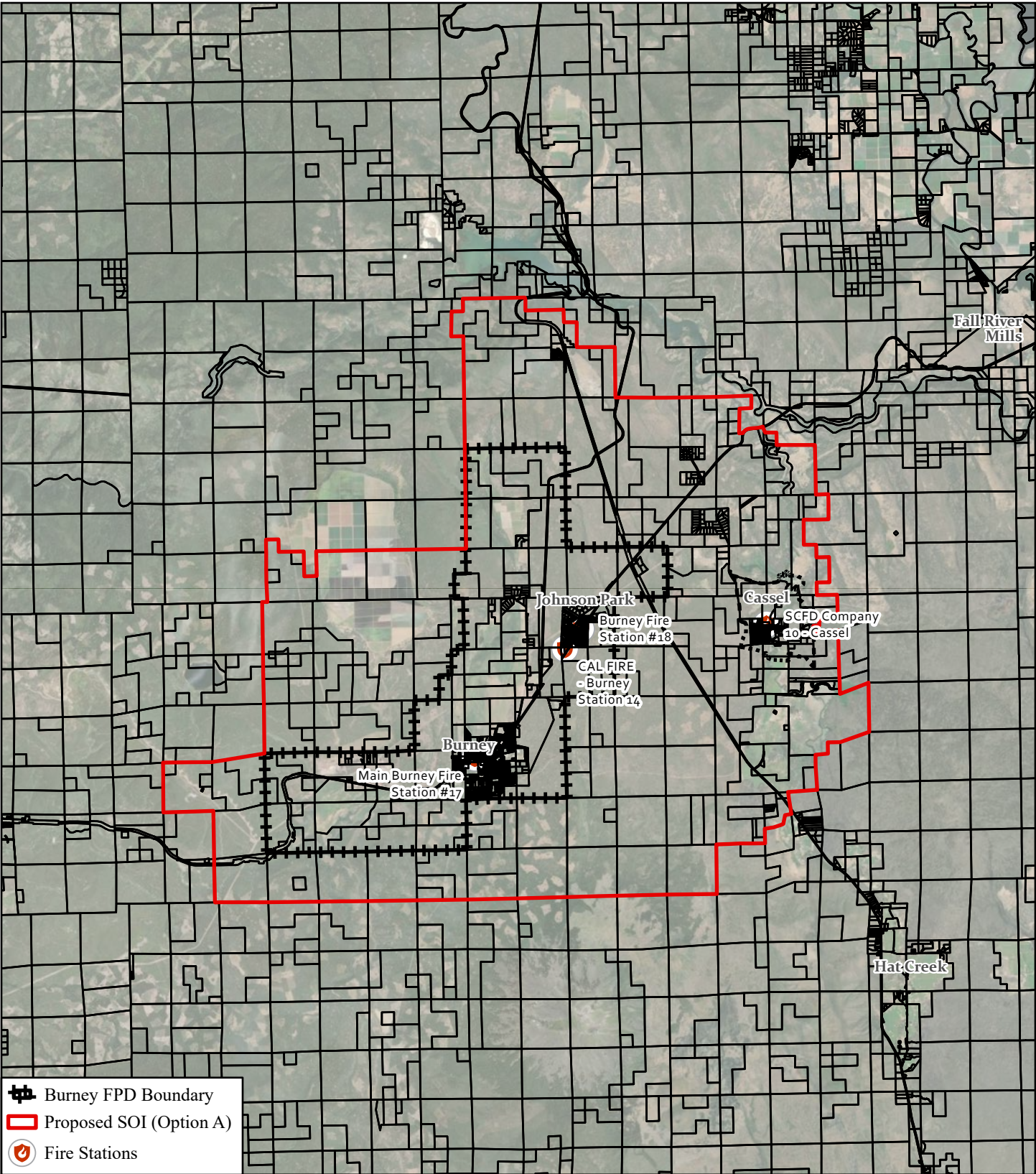
1. Improving the community participation process.
2. Identifying low-income/minority neighborhoods under-served by public facilities and services that enhance the quality of life.
3. Considering the equitable distribution of public facilities and services.
4. Considering infrastructure and housing needs.
5. Identifying low-income/minority neighborhoods where facilities and uses that pose a significant hazard to human health and safety may be overconcentrated.
6. Screening of issues for potential environmental justice implications.


Consideration of the issues listed above will assist LAFCo and other public agencies in identifying, preventing, and reversing historical problems of procedural and geographic inequity. In undertaking this service review and making determinations, LAFCo used an open public participation process to screen for and identify environmental justice issues.


County population and demographic data is provided in the Regional Background section above. This provides an overview of the distribution of peoples and potential disadvantaged communities throughout the County. Specific information for each District is included under their respective agency profile.


DISADVANTAGED UNINCORPORATED COMMUNITIES

Disadvantaged unincorporated communities, or “DUCs,” are inhabited territories (containing 12 or more registered voters) where the annual median household income is less than 80 percent of the statewide annual median household income. CKH Act §56375(a)(8)(A) prohibits LAFCo from approving a city annexation of more than 10 acres if a DUC is contiguous to the annexation territory but not included in the proposal, unless an application to annex the DUC has been filed with LAFCo. The legislative intent is to prohibit selective annexations by cities of tax-generating land uses while leaving out under-served, inhabited areas with infrastructure deficiencies and lack of access to reliable potable water and wastewater services. DUCs are recognized as social and economic communities of interest for purposes of recommending SOI determinations pursuant to §56425(c).



 Burney FPD Boundary

 Proposed SOI (Option A)

 Fire Stations




Burney FPD Boundary and Sphere of Influence (SOI) Option A

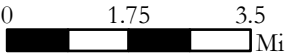
Earthstar Geographics, Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, (c) OpenStreetMap contributors, and the GIS User Community
Burney FPD Boundary, SOI: Shasta LAFCo
Roads: Shasta County GIS
Cassel Boundary: U.S. Census Bureau TIGER/Line Places Shapefile 2024

9/24/2025

Coordinate System: NAD 1983 UTM Zone 10N




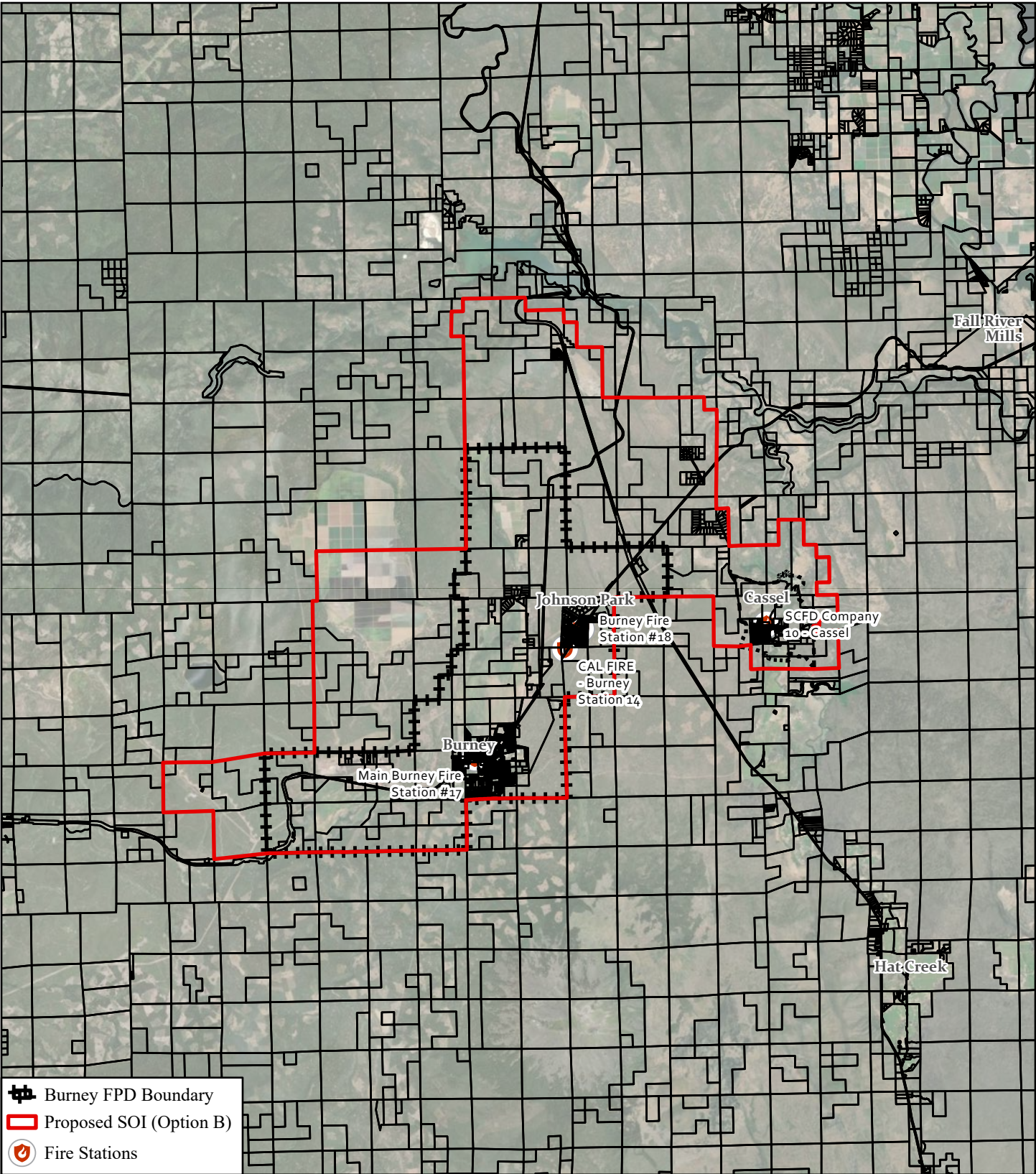
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PLANWEST
PARTNERS, INC.





- Burney FPD Boundary
- Proposed SOI (Option B)
- Fire Stations

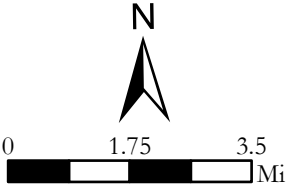


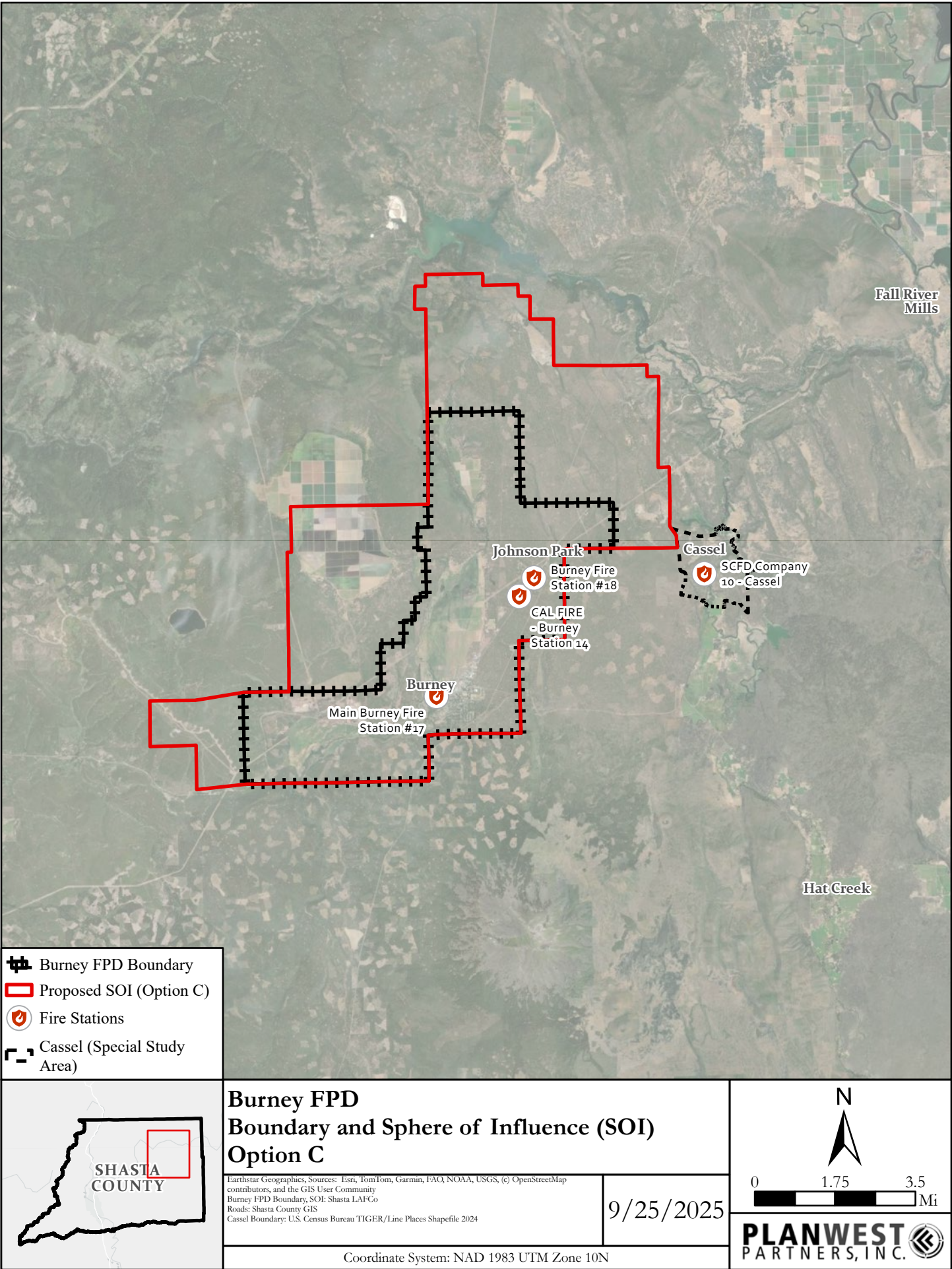
**Burney FPD
Boundary and Sphere of Influence (SOI)
Option B**

Earthstar Geographics, Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, (c) OpenStreetMap contributors, and the GIS User Community
Burney FPD Boundary, SOI: Shasta LAFCo
Roads: Shasta County GIS
Cassel Boundary: U.S. Census Bureau TIGER/Line Places Shapefile 2024

9/24/2025

Coordinate System: NAD 1983 UTM Zone 10N





SHASTA LOCAL AGENCY FORMATION COMMISSION

RESOLUTION 2025-06

**RESOLUTION OF THE SHASTA LOCAL AGENCY FORMATION COMMISSION
APPROVING THE BURNEY FIRE PROTECTION DISTRICT MUNICIPAL SERVICE REVIEW
AND SPHERE OF INFLUENCE UPDATE**

WHEREAS, the Cortese Knox Hertzberg Local Government Reorganization Act of 2000 governs the organization and reorganization of cities and special districts by Local Agency Formation Commissions (LAFCO), as defined and specified in Government Code Sections 56000 et seq.; and

WHEREAS, the Shasta Local Agency Formation Commission (LAFCO or Commission), is authorized to conduct Municipal Service Reviews (MSR) and establish, amend, and update Spheres of Influence (SOI) for local governmental agencies whose jurisdictions are within Shasta County; and

WHEREAS, the Commission conducted a MSR pursuant to California Government Code Section 56430 to evaluate the availability and performance of governmental services provided by Burney Fire Protection District (Burney FPD); and

WHEREAS, the Executive Officer gave sufficient notice of a public hearing to be conducted by the Commission in the form and manner provided by law; and

WHEREAS, the staff report and recommendations on the MSR and SOI were presented to the Commission in the form and manner prescribed by law; and

WHEREAS, the Commission heard and fully considered all the evidence presented at a public hearing held on the MSR and SOI update on August 7, 2025 and continued to October 2, 2025; and

WHEREAS, the Commission considered all the factors required under California Government Code Section 56430 and 56425.

NOW THEREFORE, IT IS RESOLVED, DETERMINED AND ORDERED as follows:

1. The Commission, as Lead Agency, finds the MSR is exempt from further review under the California Environmental Quality Act pursuant to Title 14 California Code of Regulations Section 15306. This finding is based on the use of the MSR as a data collection and service evaluation study. The information contained within the municipal service review may be used to consider future actions that will be subject to additional environmental review.
2. The Commission, as Lead Agency, finds the SOI update is exempt from further review under the California Environmental Quality Act pursuant to Title 14 California Code of Regulations Section 15061(b)(3). This finding is based on the Commission determining with certainty the update will have no possibility of significantly affecting the environment given no new land use or municipal service authority is granted.

3. The MSR and SOI update is assigned the following distinctive short-term designation:
“Burney FPD MSR/SOI Update 2025”
4. Pursuant to Government Code Section 56430(a), the Commission makes the written statement of determinations for Burney FPD included in the MSR, hereby incorporated by reference.
5. Pursuant to Government Code Section 56425(e), the Commission makes the written statement of determinations for the agency under review included in the SOI update, hereby incorporated by reference.
6. The Executive Officer shall revise the official records of the Commission to reflect this MSR/SOI update and is authorized to make non-substantive changes to the document as necessary.
7. Prior to any change of organization proposed for the Burney FPD, the District shall meet with representatives from CSA #1, the Shasta County Administrative Office, and the Shasta County Auditor to assess the potential impacts of reorganization on the provision of fire and emergency response services in the area.
8. The Cassel community, east of Burney, will be designated as a Special Study Area to indicate the need for further review and analysis prior to any application for reorganization.

BE IT FURTHER RESOLVED that the Burney FPD MSR/SOI Update 2025 is hereby approved and incorporated herein by reference and the SOI for the District is expanded to include the Hatchet Mountain and the McArthur-Burney Falls Memorial State Park as shown in Exhibit A.

THE FOREGOING RESOLUTION was introduced at a regular meeting of the Shasta Local Agency Formation Commission on the 2nd day of October 2025, and adopted by the following vote:

AYES:

NOES:

ABSTAINS:

ABSENT:

Dated: _____

Larry Russell, Chairman
Shasta Local Agency Formation Commission

Attest:

Dated: _____

Krystle Brogna, Executive Officer
Shasta Local Agency Formation Commission

Exhibit A: Burney Fire Protection District Boundary and Sphere of Influence Map

Corkey Harmon
County Member

Chris Kelstrom
County Member

Allen Long
County Member Alternate

Susie Baugh
City Member

Mike Littau
City Member

Pam Morgan
City Member Alternate



Fred Ryness
Special District Member

Ronnean Lund
Special District Member

Rosemary Smith
Special District Alternate

Larry Russell
Public Member

Michael Spencer
Public Member Alternate

AGENDA ITEM 10.A.

Date: October 2, 2025

From: Krystle Brogna, Executive Officer

Subject: **Status of MSR/SOI Updates**

As part of the FY2025-26 workplan, staff are preparing several MSR/SOI updates for agencies covering fire services and County services.

BACKGROUND

The Cortese-Knox-Hertzberg Local Government Reorganization Act directs Local Agency Formation Commissions (LAFCOs) to regularly prepare municipal service reviews (MSRs) in conjunction with establishing and updating each local agency's sphere of influence (SOI). The legislative intent of MSRs is to proactively assess the availability, capacity, and efficiency of local governmental services. MSRs may also lead LAFCOs to take other actions under their authority, such as forming, consolidating, or dissolving one or more local agencies in addition to any related sphere changes.

DISCUSSION

Burney Fire Protection District MSR/SOI Update

The Draft MSR/SOI Update was presented at the August 7th Regular Commission meeting. Chief May provided a brief summary of how the District was doing and thoughts for expansion of services to the Cassel area. Staff took comments from Commissioners and the District and updated the document. Staff discussed potential SOI options with Chief May and reviewed timberland boundaries around the District. The revised MSR/SOI Update is included under agenda item 8.A.

County Service Area #2 - Sugarloaf, #3 - Castella, #6 - Jones Valley, and #13 - Alpine Meadows MSR/SOI Update

Staff worked on drafting the background and services sections for all of the CSAs and conducted a thorough review of each agency's financial documents. Staff also met with County staff in charge of management of the agencies and discussed the prior MSRs conducted for each agency and current standing of services. Staff will be conducting an internal review of the draft document and providing an administrative draft to County staff for review and comment. The document is tentatively scheduled for an initial hearing at the December 2025 Regular Commission meeting.

Anderson Fire Protection District MSR/SOI Update

Staff have begun reviewing the prior MSR/SOI Update and are beginning data collection for the 2025 update. Staff met with the District twice to discuss the prior MSR/SOI update and the current level of fire and EMS services provided in the District. Staff have begun drafting background sections of the document including land use, population, and disadvantaged unincorporated communities.

CSA #4 MSR/SOI Report for Dissolution

Last fiscal year, the Redding Area Bus Authority (RABA) requested information about CSA #4 which was established in 1977 in order to provide additional funding for bus services in the Redding area. However, CSA #4 is not listed as an active agency in current LAFCO records. Staff worked with the County Auditor to obtain historical information regarding the CSA. Based on the administrative record, CSA #4 was established by voter approval along with an ad valorem tax that would begin being charged after five years. For the first five years, the CSA was to be funded by Transportation Development Act funds. However, in June 1978, Proposition 13 was passed which rolled property taxes back to 1975-76 values and limited the amount of property taxes to 1% of the lands assessed value. Since the CSA was not collecting taxes because it was still within the initial five year funding period, the approved tax for CSA #4 became void. If the County wanted to pursue the funding further, a new election would have been required with two-thirds voter approval. However, no additional measures were taken to secure funding for CSA #4 and the agency never functioned.

Staff will be drafting an abbreviated MSR/SOI Report for CSA #4 to set a zero SOI in anticipation of dissolution. The report will document the formation of the district, the proposed tax, the effects of Proposition 13, and proposed proceedings for dissolution of the CSA.

RECOMMENDATION

Staff recommends the Commission review the status of the upcoming MSR/SOI Updates and provide direction to staff as needed.

Corkey Harmon
County Member

Chris Kelstrom
County Member

Allen Long
County Member Alternate

Susie Baugh
City Member

Mike Littau
City Member

Pam Morgan
City Member Alternate



Fred Ryness
Special District Member

Ronnean Lund
Special District Member

Rosemary Smith
Special District Alternate

Larry Russell
Public Member

Michael Spencer
Public Member Alternate

AGENDA ITEM 10.B.

Date: October 2, 2025

From: Krystle Brogna, Executive Officer

Subject: **Status of Current and Future Applications**

The Commission will receive an update on the current status of applications and provide direction to staff as necessary.

BACKGROUND

LAFCOs are responsible, under the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, for regulating the formation and development of local governmental agencies and their municipal services. This includes approving or disapproving proposed changes of organization, such as boundary changes (e.g. annexations), consistent with adopted policies and procedures pursuant to California Government Code (G.C.) §56375. LAFCOs have broad discretion in amending and conditioning changes of organization as long as they do not directly regulate land use, property development, or subdivision requirements.

DISCUSSION

The following application(s) are active with LAFCo:

- Proposed SOI Amendment and Annexation to CSA #8 (Palo Cedro): The proposal includes two parcels (APNs: 059-390-003 & 059-390-002) along Deschutes Road totaling approximately 5.4 acres. The applicants are requesting annexation to CSA #8 in order to obtain wastewater services for their properties. Water services are currently provided by Bella Vista Water District and no change of provider is proposed at this time. The applicants' request for rezoning was denied by the Shasta County Board of Supervisors and as such, they will not be able to proceed with the project as planned. Staff informed the applicants that they can still move forward with the annexation process, but additional information is still needed to consider the application complete.

The following are potential future applications:

- Proposed Annexation to Fall River Valley CSD: The EO has received requests for information on the LAFCO application process for annexation to the Fall River Valley CSD. The annexation would include parcels along Williams Road in McArthur that are adjacent to the District's boundary and within its current SOI. The parcels are currently served by a private water system that provides inconsistent water quality.

RECOMMENDATION

Staff recommends the Commission receive and file this report and provide direction to staff as needed.

CALAFCO List of Current Bills 9/12/2025

[AB 259](#) ([Rubio, Blanca](#) D) Open meetings: local agencies: teleconferences.

Current Text: Amended: 4/21/2025 [html](#) [pdf](#)

Introduced: 1/16/2025

Last Amend: 4/21/2025

Status: 7/17/2025-Failed Deadline pursuant to Rule 61(a)(10). (Last location was JUD. on 5/14/2025)(May be acted upon Jan 2026)

Location: 7/17/2025-S. 2 YEAR

Desk	Policy	Fiscal	Floor	Desk	2 year	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary: The Ralph M. Brown Act, requires, with specified exceptions, that all meetings of a legislative body, as defined, of a local agency be open and public and that all persons be permitted to attend and participate. Current law, until January 1, 2026, authorizes the legislative body of a local agency to use alternative teleconferencing if, during the teleconference meeting, at least a quorum of the members of the legislative body participates in person from a singular physical location clearly identified on the agenda that is open to the public and situated within the boundaries of the territory over which the local agency exercises jurisdiction, and the legislative body complies with prescribed requirements. Current law requires a member to satisfy specified requirements to participate in a meeting remotely pursuant to these alternative teleconferencing provisions, including that specified circumstances apply. Current law establishes limits on the number of meetings a member may participate in solely by teleconference from a remote location pursuant to these alternative teleconferencing provisions, including prohibiting such participation for more than 2 meetings per year if the legislative body regularly meets once per month or less. This bill would extend the alternative teleconferencing procedures until January 1, 2030.

[AB 351](#) ([McKinnor](#) D) Campaign contributions: agency officers.

Current Text: Introduced: 1/30/2025 [html](#) [pdf](#)

Introduced: 1/30/2025

Status: 4/30/2025-In committee: Set, second hearing. Failed passage. Reconsideration granted.

Location: 2/18/2025-A. ELECTIONS

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary: The Political Reform Act of 1974 prohibits an officer of an agency from accepting, soliciting, or directing a contribution of more than \$500 from any party, participant, or a party or participant's agent, while a proceeding involving a license, permit, or other entitlement for use is pending before the agency and for 12 months following the date a final decision is rendered in the proceeding, if the officer knows or has reason to know that the participant has a financial interest, as defined. The act also prohibits an officer of an agency from making, participating in making, or in any way attempting to use the officer's official position to influence the decision in a proceeding involving a license, permit, or other entitlement for use pending before the agency if the officer has willfully or knowingly received a contribution of more than \$500 within the preceding 12 months from a party or a party's agent, or from any participant or a participant's agent, if the officer knows or has reason to know that the participant has a financial interest in the decision, as defined. This bill would increase the contribution thresholds described above from \$500 to \$1500.

[AB 356](#) ([Patel](#) D) Health care districts: County of San Diego.

Current Text: Amended: 6/26/2025 [html](#) [pdf](#)

Introduced: 1/30/2025

Last Amend: 6/26/2025

Status: 7/17/2025-Failed Deadline pursuant to Rule 61(a)(10). (Last location was L. GOV. on 7/9/2025)(May be acted upon Jan 2026)

Location: 7/17/2025-S. 2 YEAR

Desk	Policy	Fiscal	Floor	Desk	2 year	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary: The Local Health Care District Law authorizes the organization, incorporation, and management of local health care districts. Current law establishes the Department of Health Care Access and Information to oversee and administer various health programs related to health care infrastructure, such as health policy and planning, health professions development, and facilities design review and construction, among others. This bill would require the department to convene a working group to study and make recommendations regarding the provision of health care services in the northern San Diego region. The bill would require that the working group include representatives of certain health care districts, among other entities, and that it issues a report to the Legislature, on or before June 1, 2026, with its findings and recommendations. The bill would repeal these provisions on June 1, 2030.

AB 370 (Carrillo D) California Public Records Act: cyberattacks.

Current Text: Chaptered: 7/14/2025 [html](#) [pdf](#)

Introduced: 2/3/2025

Last Amend: 3/12/2025

Status: 7/14/2025-Chaptered by Secretary of State - Chapter 34, Statutes of 2025

Location: 7/14/2025-A. CHAPTERED

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary: The California Public Records Act requires state and local agencies to make their records available for public inspection, except as specified. Current law requires each agency, within 10 days of a request for a copy of records, to determine whether the request seeks copies of disclosable public records in possession of the agency and to promptly notify the person of the determination and the reasons therefor. Current law authorizes that time limit to be extended by no more than 14 days under unusual circumstances, and defines "unusual circumstances" to include, among other things, the need to search for, collect, and appropriately examine records during a state of emergency when the state of emergency currently affects the agency's ability to timely respond to requests due to staffing shortages or closure of facilities, as provided. This bill would also expand the definition of unusual circumstances to include the inability of the agency, because of a cyberattack, to access its electronic servers or systems in order to search for and obtain a record that the agency believes is responsive to a request and is maintained on the servers or systems in an electronic format.

AB 568 (Macedo R) Tule East Groundwater Sustainability Agency Act.

Current Text: Amended: 7/18/2025 [html](#) [pdf](#)

Introduced: 2/12/2025

Last Amend: 7/18/2025

Status: 9/10/2025-From committee: That the Senate amendments be concurred in. (Ayes 13. Noes 0.) (September 10).

Location: 9/4/2025-A. CONCURRENCE

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Calendar: 9/12/2025 #13 ASSEMBLY CONCURRENCE IN SENATE AMENDMENTS

Summary: The Sustainable Groundwater Management Act requires all groundwater basins designated as high- or medium-priority basins by the Department of Water Resources to be managed under a groundwater sustainability plan or coordinated groundwater sustainability plans, except as specified. The act authorizes any local agency or combination of local agencies overlying a groundwater basin to decide to become a groundwater sustainability agency for that basin. The act deems certain agencies created by statute to manage groundwater the exclusive local agencies within their respective statutory boundaries with powers to comply with the act and authorizes these agencies to opt out of being the exclusive groundwater management agency. This bill would create the Tule East Groundwater Sustainability Agency and would establish the agency's initial boundaries. The bill would authorize the boundaries of the agency to be adjusted, as specified. The bill would require the agency to elect to be a groundwater sustainability agency under the Sustainable Groundwater Management Act for that portion of the Tule Subbasin that lies within the boundaries of the agency and would require the agency to develop and implement a groundwater sustainability plan to achieve sustainable groundwater management within the territory of the agency. The bill would generally specify the powers and purposes of the agency.

AB 810 (Irwin D) Local government: internet websites and email addresses.

Current Text: Amended: 4/10/2025 [html](#) [pdf](#)

Introduced: 2/19/2025

Last Amend: 4/10/2025

Status: 5/23/2025-Failed Deadline pursuant to Rule 61(a)(5). (Last location was APPR. SUSPENSE FILE on 5/7/2025)(May be acted upon Jan 2026)

Location: 5/23/2025-A. 2 YEAR

Desk	Policy	2 year	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary: Current law requires that a local agency that maintains an internet website for use by the public to ensure that the internet website uses a “.gov” top-level domain or a “.ca.gov” second-level domain no later than January 1, 2029. Current law requires that a local agency that maintains public email addresses to ensure that each email address provided to its employees uses a “.gov” domain name or a “.ca.gov” domain name no later than January 1, 2029. Current law defines “local agency” for these purposes as a city, county, or city and county. This bill would recast these provisions by instead requiring a city, county, or city and county to comply with the above-described domain requirements and by deleting the term “local agency” from the above-described provisions. The bill would also require a special district, joint powers authority, or other political subdivision to comply with similar domain requirements no later than January 1, 2031.

**AB (Macedo R) Tule East Groundwater Sustainability Agency Act.
1044**

Current Text: Amended: 5/23/2025 [html](#) [pdf](#)

Introduced: 2/20/2025

Last Amend: 5/23/2025

Status: 6/5/2025-Failed Deadline pursuant to Rule 61(a)(8). (Last location was INACTIVE FILE on 6/9/2025)(May be acted upon Jan 2026)

Location: 6/5/2025-A. 2 YEAR

Desk	Policy	Fiscal	2 year	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary: Existing law, the Sustainable Groundwater Management Act, requires all groundwater basins designated as high- or medium-priority basins by the Department of Water Resources to be managed under a groundwater sustainability plan or coordinated groundwater sustainability plans, except as specified. The act authorizes any local agency or combination of local agencies overlying a groundwater basin to decide to become a groundwater sustainability agency for that basin. The act deems certain agencies created by statute to manage groundwater the exclusive local agencies within their respective statutory boundaries with powers to comply with the act and authorizes these agencies to opt out of being the exclusive groundwater management agency. This bill would create the Tule East Groundwater Sustainability Agency and would establish the agency's initial boundaries. The bill would authorize the boundaries of the agency to be adjusted, as specified. The bill would require the agency to elect to be a groundwater sustainability agency under the Sustainable Groundwater Management Act for that portion of the Tule Subbasin that lies within the boundaries of the agency and would require the agency to develop and implement a groundwater sustainability plan to achieve sustainable groundwater management within the territory of the agency. The bill would generally specify the powers and purposes of the agency. The bill would prescribe the composition of the 5-member board of directors of the agency and would require members and alternates to be chosen, as specified. By imposing duties on the agency and the County of Tulare, the bill would impose a state-mandated local program. The bill would deem the Tule East Groundwater Sustainability Agency the exclusive local agency with powers to comply with the Sustainable Groundwater Management Act. This bill contains other related provisions and other existing laws.

**AB (Wicks D) Solar-use easements: suspension of Williamson Act contracts: terms of easement:
1156 termination.**

Current Text: Amended: 9/9/2025 [html](#) [pdf](#)

Introduced: 2/20/2025

Last Amend: 9/9/2025

Status: 9/10/2025-Read second time. Ordered to third reading.

Location: 9/10/2025-S. THIRD READING

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Calendar: 9/12/2025 #59 SENATE ASSEMBLY BILLS - THIRD READING FILE

Summary: The California Land Conservation Act of 1965, otherwise known as the Williamson Act, authorizes a city or county to contract with a landowner to limit the use of agricultural land to agricultural use if the land is located in an agricultural preserve designated by the city or county, as specified. The act authorizes the parties to mutually agree to rescind the contract in order to simultaneously enter into a solar-use easement if approved by the Department of Conservation, as specified. Current law defines the term "solar-use easement" for these purposes to mean any right or interest acquired by a county, or city in a parcel or parcels determined to be eligible, as provided, where the deed or other instrument granting the right or interest imposes certain restrictions that effectively restrict the use of the land to photovoltaic solar facilities for the purpose of providing for the collection and distribution of solar energy and certain other incidental or subordinate uses or other alternative renewable energy facilities. This bill would revise the definition of the term "solar-use easement" to, among other changes, expand the authorized uses of the land under the easement to include solar energy storage and appurtenant renewable energy facilities.

SB (Cabaldon D) Enhanced infrastructure financing districts and community revitalization and investment areas: allocation of taxes: agricultural land exclusion.

Current Text: Enrollment: 9/9/2025 [html](#) [pdf](#)

Introduced: 12/2/2024

Last Amend: 9/2/2025

Status: 9/9/2025-Assembly amendments concurred in. (Ayes 33. Noes 6.) Ordered to engrossing and enrolling.

Location: 9/9/2025-S. ENROLLMENT

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary: The California Land Conservation Act of 1965, otherwise known as the Williamson Act, authorizes a city or county to enter into contracts with owners of agricultural land to preserve the land for agricultural use, as specified, in return for reduced property tax assessments. The act also authorizes a landowner of specified agricultural land to petition the city or county to cancel the Williamson Act contract in order to designate the land as a farmland security zone, whereby the land is eligible for a specified property tax valuation and taxed at a reduced rate for specified special taxes. Current law authorizes the legislative body of a city or a county to establish an enhanced infrastructure financing district, with a governing body referred to as the public financing authority, to finance public capital facilities or other specified projects of communitywide significance. Current law requires the public financing authority to prepare and adopt a proposed infrastructure financing plan, as specified. Current law authorizes the plan to require a certain portion of specified taxes levied upon property within the district to be allocated to the district each year, as specified. Current law authorizes certain local agencies to form a Community Revitalization and Investment Authority within a community revitalization and investment area to carry out a community revitalization plan in that area for specified purposes. Current law authorizes the plan to require a certain portion of specified taxes levied upon property within the area to be allocated to the authority to finance improvements, as specified. This bill would exclude the taxes levied upon a parcel of land enrolled in or subject to a Williamson Act contract or a farmland security zone contract, as specified, from the above-described allocations to the district or authority, as applicable.

SB (Arrequin D) Open meetings: teleconferencing: subsidiary body.

239

Current Text: Amended: 4/7/2025 [html](#) [pdf](#)

Introduced: 1/30/2025

Last Amend: 4/7/2025

Status: 6/5/2025-Failed Deadline pursuant to Rule 61(a)(8). (Last location was INACTIVE FILE on 6/3/2025)(May be acted upon Jan 2026)

Location: 6/5/2025-S. 2 YEAR

Desk	Policy	Fiscal	2 year	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary: The Ralph M. Brown Act requires, with specified exceptions, that all meetings of a legislative body, as defined, of a local agency be open and public and that all persons be permitted to attend and participate. The act generally requires for teleconferencing that the legislative body of a local agency that elects to use teleconferencing post agendas at all teleconference locations, identify each teleconference location in the notice and agenda of the meeting or proceeding, and have each teleconference location be accessible to the public. Current law also requires that, during the teleconference, at least a quorum of the members of the legislative

body participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction, except as specified. Current law, until January 1, 2026, authorizes specified neighborhood city councils to use alternate teleconferencing provisions related to notice, agenda, and public participation, as prescribed, if, among other requirements, the city council has adopted an authorizing resolution and 2/3 of the neighborhood city council votes to use alternate teleconference provisions, as specified. This bill would authorize a subsidiary body, as defined, to use alternative teleconferencing provisions and would impose requirements for notice, agenda, and public participation, as prescribed. The bill would require the subsidiary body to post the agenda at each physical meeting location designated by the subsidiary body, as specified. The bill would require the members of the subsidiary body to visibly appear on camera during the open portion of a meeting that is publicly accessible via the internet or other online platform, as specified.

SB 462 (Cortese D) California Farmland Conservancy Program: conservation easements: funding.

Current Text: Amended: 4/10/2025 [html](#) [pdf](#)

Introduced: 2/19/2025

Last Amend: 4/10/2025

Status: 5/23/2025-May 23 hearing: Held in committee and under submission.

Location: 4/21/2025-S. APPR. SUSPENSE FILE

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary: Existing law establishes the California Farmland Conservancy Program in the Department of Conservation and authorizes the program to offer financial assistance, including grants or contracts, for projects and activities on agricultural lands that support agricultural conservation and sustainable land management. Existing law creates the California Farmland Conservancy Program Fund and requires moneys in the fund, upon appropriation by the Legislature in the annual Budget Act, to be used for purposes of the program. Notwithstanding that provision, existing law continuously appropriates moneys in the fund from federal grants and gifts and donations to the department for purposes of the program. This bill would require the Controller to transfer \$20,000,000 on July 1 of each fiscal year, commencing with the 2025–26 fiscal year, from the General Fund to the California Farmland Conservancy Program Funding Account, which the bill would create within the California Farmland Conservancy Program Fund. The bill would continuously appropriate moneys in the account to the department for expenditure as provided. The bill would require that the funding only be awarded for agricultural conservation easements on agricultural land, as defined.

SB 489 (Arrequin D) Local agency formation commissions: written policies and procedures: Permit Streamlining Act: housing development projects.

Current Text: Enrollment: 9/9/2025 [html](#) [pdf](#)

Introduced: 2/19/2025

Last Amend: 8/26/2025

Status: 9/9/2025-Enrolled and presented to the Governor at 2 p.m.

Location: 9/9/2025-S. ENROLLED

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary: The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 governs the procedures for the formation and change of organization of cities and special districts and establishes a local agency formation commission in each county consisting of members appointed as provided. The act expresses the intent of the Legislature that each local agency formation commission, by January 1, 2002, establish written policies and procedures and exercise its powers in a way that encourages and provides planned, well-ordered, efficient urban development patterns, as specified. The act requires these written policies and procedures to include forms to be used for various submittals to the commission, as provided. The act requires each commission to provide access to notices and other information to the public on an internet website, as specified, including notice of all public hearings and commission meetings. This bill would require that each local agency formation commission establish the written policies and procedures described above. The bill would require that the written policies and procedures include any forms necessary for a complete application to the commission concerning a proposed change of organization or reorganization.

SB 707 (Durazo D) Open meetings: meeting and teleconference requirements.

Current Text: Amended: 9/5/2025 [html](#) [pdf](#)

Introduced: 2/21/2025

Last Amend: 9/5/2025

Status: 9/5/2025-Assembly Rule 69(b)(1) suspended. Read third time and amended. Ordered to third reading.

Location: 9/3/2025-A. THIRD READING

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Calendar: 9/12/2025 #61 ASSEMBLY THIRD READING FILE - SENATE BILLS

Summary: Existing law, the Ralph M. Brown Act, requires, with specified exceptions, that all meetings of a legislative body, as defined, of a local agency be open and public and that all persons be permitted to attend and participate. This bill would, beginning July 1, 2026, and until January 1, 2030, require an eligible legislative body, as defined, to comply with additional meeting requirements, including that, except as specified, all open and public meetings include an opportunity for members of the public to attend via a 2-way telephonic service or a 2-way audiovisual platform, as defined, and that the eligible legislative body take specified actions to encourage residents to participate in public meetings, as specified. The bill would require an eligible legislative body, on or before July 1, 2026, to approve at a noticed public meeting in open session a policy regarding disruption of telephonic or internet services occurring during meetings subject to these provisions, as specified, and would require the eligible legislative body to comply with certain requirements relating to disruption, including for certain disruptions, recessing the open session for at least one hour and making a good faith attempt to restore the service, as specified. This bill contains other related provisions and other existing laws.

SB 735 (Committee on Local Government) Validations.

Current Text: Chaptered: 7/14/2025 [html](#) [pdf](#)

Introduced: 2/21/2025

Status: 7/14/2025-Chaptered by Secretary of State - Chapter 54, Statutes of 2025

Location: 7/14/2025-S. CHAPTERED

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary: This bill would enact the First Validating Act of 2025, which would validate the organization, boundaries, acts, proceedings, and bonds of the state and counties, cities, and specified districts, agencies, and entities. This bill contains other related provisions.

SB 736 (Committee on Local Government) Validations.

Current Text: Chaptered: 7/14/2025 [html](#) [pdf](#)

Introduced: 2/21/2025

Status: 7/14/2025-Chaptered by Secretary of State - Chapter 55, Statutes of 2025

Location: 7/14/2025-S. CHAPTERED

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary: This bill would enact the Second Validating Act of 2025, which would validate the organization, boundaries, acts, proceedings, and bonds of the state and counties, cities, and specified districts, agencies, and entities.

SB 737 (Committee on Local Government) Validations.

Current Text: Chaptered: 7/14/2025 [html](#) [pdf](#)

Introduced: 2/21/2025

Status: 7/14/2025-Chaptered by Secretary of State - Chapter 56, Statutes of 2025

Location: 7/14/2025-S. CHAPTERED

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary: This bill would enact the Third Validating Act of 2025, which would validate the organization, boundaries, acts, proceedings, and bonds of the state and counties, cities, and specified districts, agencies, and entities.

SB (Richardson D) Abandoned cemeteries: report.
777

Current Text: Amended: 7/9/2025 [html](#) [pdf](#)

Introduced: 2/21/2025

Last Amend: 7/9/2025

Status: 9/11/2025-Re-referred to Com. on RLS. pursuant to Senate Rule 29.10(d). From committee: Be re-referred to Com. on B. P. & E.D. pursuant to Senate Rule 29.10(d). (Ayes 5. Noes 0.) Re-referred to Com. on B. P. & E.D.

Location: 9/11/2025-S. B., P. & E.D.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Calendar: 9/12/2025 9 a.m. - State Capitol, Room 112 SENATE BUSINESS, PROFESSIONS AND ECONOMIC DEVELOPMENT, ASHBY, ANGELIQUE, Chair

Summary: Current law requires the Cemetery and Funeral Bureau, on or before July 1, 2027, to convene a workgroup composed of representatives from the cemetery, county government, and other interested stakeholders to discuss options for ensuring continued care, maintenance, and embellishment of abandoned cemeteries, including the possibility of requiring counties to assume responsibility for abandoned cemeteries. Current law requires the bureau to submit a report to the Legislature summarizing the workgroup's discussions and its recommendations by January 1, 2028. Current law repeals those provisions on January 1, 2029. This bill would instead require the bureau to convene the workgroup on or before March 1, 2026, would revise the list of representatives required to be included in the workgroup, and would instead require the workgroup to discuss the possibility of requiring counties to assume responsibility for maintenance, irrigation, public works, and burial services for abandoned cemeteries. The bill would require the board to submit the report on June 1, 2026, and would repeal those provisions on January 1, 2027.

SB (Gonzalez D) Local agency officials: training.
827

Current Text: Enrollment: 9/9/2025 [html](#) [pdf](#)

Introduced: 2/21/2025

Last Amend: 9/2/2025

Status: 9/9/2025-Assembly amendments concurred in. (Ayes 30. Noes 10.) Ordered to engrossing and enrolling.

Location: 9/9/2025-S. ENROLLMENT

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary: Current law imposes ethics training on specified local agency officials. Current law requires each training to be 2 hours and requires the officials to receive each training every 2 years, and as described otherwise, with the first training within one year of commencing service. Existing law requires the local agency to maintain records of the trainings, as prescribed. This bill would expand which local agency officials are required to complete the above-described ethics training to include department heads, or other similar administrative officers, as specified, and would instead require officials who commence service on or after January 1, 2026, to receive their initial training within 6 months of commencing service. The bill would require the local agency to publish post clear instructions and contact information for requesting the training records on its internet website, as specified. This bill would additionally require all local agency officials, as defined, to receive at least 2 hours of fiscal and financial training, as described. The bill would require the training to be received at least once every 2 years, as provided. The bill would exempt from these requirements specified local agency officials if they are in compliance with existing education requirements specific to their positions. This bill would authorize a local agency or an association of local agencies to contract with or otherwise collaborate with a provider of a training course to offer one or more training courses, or sets of self-study materials with tests, to its local agency officials to meet the training requirement, as described. The bill would require the training courses and materials to be developed in consultation with experts in local government finance. finance, as specified.

SB (Committee on Local Government) Local Government Omnibus Act of 2025.
858

Current Text: Enrollment: 9/5/2025 [html](#) [pdf](#)

Introduced: 3/12/2025

Last Amend: 7/8/2025

Status: 9/5/2025-Enrolled and presented to the Governor at 2 p.m.

Location: 9/5/2025-S. ENROLLED

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary: Current law authorizes a county board of supervisors, by resolution, to authorize the use of a facsimile signature of the chairperson of the board on all papers, documents, or instruments requiring the signature of the chairperson, as provided, if certain requirements are met relating to the personal signature of the chairperson. Under current law, if those requirements are met, the papers, documents, or instruments bearing the facsimile signature are accorded the same force and effect as though personally signed by the chairperson. This bill would remove the requirement for that authorization to occur by resolution of the board. The bill would authorize the board, in addition to authorizing a facsimile signature, to authorize the use of an electronic or digital signature of the chairperson on all papers, documents, or instruments requiring the signature of the chairperson.

Corkey Harmon
County Member

Chris Kelstrom
County Member

Allen Long
County Member Alternate

Susie Baugh
City Member

Mike Littau
City Member

Pam Morgan
City Member Alternate



Fred Ryness
Special District Member

Ronnean Lund
Special District Member

Rosemary Smith
Special District Alternate

Larry Russell
Public Member

Michael Spencer
Public Member Alternate

AGENDA ITEM 10.D.

Date: October 2, 2025

From: Krystle Brogna, Executive Officer

Subject: **Status of Expiring Commissioner Terms**

The Commission will receive a report identifying members whose elected/appointed terms of office are scheduled to expire in 2025.

BACKGROUND

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 states the composition of Local Agency Formation Commissions (LAFCOs) shall generally include seven regular members consisting of county (two), city (two), special district (two), and public (one) representation. Each category represented on LAFCo also has one alternate member. Appointments for the county, city, and special district seats are made by the board of supervisors, city selection committee, and independent special district selection committee by mail ballot processed by LAFCo, respectively. Appointments for public seats are made by the other regular members. The term of office of each member shall generally be four years and until the appointment and qualification of his or her successor in accordance with Government Code Section 56334.

DISCUSSION

County Member Selection: County members are appointed annually during the first meeting of the County Board of Supervisors in January.

City Member Selection: City members are appointed by the Mayors' City Selection Committee on an annual basis, typically in January of each year.

Special District Member Election: Special district members are elected to four-year staggered terms by the independent special districts within Shasta County. There are no Special District member terms expiring in 2025.

Public Member Selection: Chair Russell's term of office on LAFCo is expiring at the end of December 2025. In anticipation of this, a public notice and press release will be released by October 3rd, 2025, in order to solicit applications for the public member seat. Chair Russell is also welcome to submit an application to remain on LAFCO as there are no current term limits in place.

The Commission is invited to appoint a Public Member Selection Committee that will be convened to review applications and conduct interviews if necessary. The Public Member Selection Committee must include one representative from the County, City, and Special District members on the Commission. Final appointment is anticipated at the December 4th Regular Commission meeting.

Current Commissioner Terms

Below is a table showing the current terms of Commissioners on Shasta LAFCO:

Seat Type	Commissioner	Term
County Member	Chris Kelstrom	Annual Appointment
County Member	Corkey Harmon	Annual Appointment
County Alternate	Allen Long	Annual Appointment
City Member	Susie Baugh	Annual Appointment
City Member	Mike Littau	Annual Appointment
City Alternate	Pam Morgan	Annual Appointment
Special District	Fred Ryness	Jan 2024 - Dec 2027
Special District	Ronnean Lund	Jan 2023 - Dec 2026
Special District Alternate	Rosemary Smith	Jan 2024 - Dec 2028
Public Member	Larry Russell	Jan 2022 - Dec 2025
Public Alternate	Michael Spencer	Jan 2023 - Dec 2026

RECOMMENDATION

Staff recommends the Commission appoint members to the Public Member Selection Committee and direct the Executive Officer to provide notice of the open Public Member seat to all member agencies.

Attachments:

Attachment A - Press Release/ Notice of Vacancy

Corkey Harmon
County Member

Susie Baugh
City Member

Chris Kelstrom
County Member

Mike Littau
City Member

Allen Long
County Member Alternate

Pam Morgan
City Member Alternate



Fred Ryness
Special District Member

Larry Russell
Public Member

Ronnean Lund
Special District Member

Michael Spencer
Public Member Alternate

Rosemary Smith
Special District Alternate

PRESS RELEASE / NOTICE OF VACANCY

LAFCO SEEKS REGULAR PUBLIC MEMBER TO SERVE ON COMMISSION

The Shasta Local Agency Formation Commission (LAFCO) invites interested persons to apply for the position of regular public member on the Commission. The regular public member fully participates in the discussion and deliberation at LAFCO meetings and votes on all items put before the Commission. LAFCO meetings are held at least six times per year on the first Thursday of even-numbered months at rotating public meeting locations in or near the City of Redding. The four-year term for the regular public member runs through December 31, 2029.

LAFCO is an independent commission that was created by the California State Legislature in 1963. There is a separate LAFCO for each county within California. LAFCO is responsible for facilitating changes in local governmental structure and boundaries that foster orderly growth and development, promoting the efficient delivery of services, and encouraging the preservation of open space and agricultural lands. LAFCO meets these objectives by regulating the boundaries of cities and special districts and by conducting municipal service reviews, and other special studies as needed.

Shasta LAFCO is composed of seven (7) voting members, including two county supervisorial members appointed by the Shasta County Board of Supervisors, two city council members appointed by the Mayors of the three incorporated cities, two special district members appointed by the independent special districts, and one public member appointed by the full commission. There is also one alternate for each category.

Requirements: Applicants must be residents of Shasta County, be able to regularly attend LAFCO meetings (held in Redding, Shasta Lake, and Anderson), have a general understanding of LAFCO functions and authorities, and are not current officers or employees of a local public agency or a member of a public board, commission, or committee that has the authority to make advisory or final decisions on matters relating to land use or the provision of services. Public members are considered public officials and are required to file a standard annual financial disclosure statement with the California Fair Political Practices Commission.

Please note the regular public member position will remain open until filled. Qualifying candidates may be considered for appointment at the LAFCO meeting on December 4, 2025. **Please submit a completed application by November 7th, 2025, at 5:00 p.m.** for consideration at this meeting. Applications may be submitted by email to Commission Clerk Amber Chung at amber@shastalafco.org or by mail to LAFCO at P.O. Box 8693, South Lake Tahoe, CA 96158. To download an application form and for more information about Shasta LAFCO, please visit our website at www.shastalafco.org, or contact LAFCO staff at amber@shastalafco.org or krystle@shastalafco.org.