

Corkey Harmon
County Member

Chris Kelstrom
County Member

Allen Long
County Member Alternate

Susie Baugh
City Member

Mike Littau
City Member

Pam Morgan
City Member Alternate



Fred Ryness
Special District Member

Ronnean Lund
Special District Member

Rosemary Smith
Special District Alternate

Larry Russell
Public Member

Michael Spencer
Public Member Alternate

EXECUTIVE COMMITTEE MEETING

Tuesday, September 23, 2025 at 10:00 a.m.
1274 Court Street, Redding, CA 96001

ADOPTED MEETING MINUTES

1. CALL TO ORDER

Chairman Russell called meeting to order at 10:00 a.m. at the Underwood Law Offices P.C. Conference Room, 1274 Court Street, Redding, CA 96001.

a. Roll Call

Present: Chair Russell; Commissioner Baugh

Absent: Commissioner Ryness

Staff Present: Executive Officer Krystle Brogna (phone); Clerk Amber Chung (phone); Legal Counsel Jim Underwood

2. PUBLIC COMMENT

No public comment was provided.

3. AGENDA ADOPTION

- a. Agenda - Additions/Changes
- b. Business/Campaign Conflict Disclosures

No changes were made to the agenda and no disclosures were made.

Motion Baugh/ Russell to adopt the agenda. Motion passed by 2-0-0 voice vote.

4. BUSINESS ITEMS (POTENTIAL ACTION)

- a. Adopt Executive Committee Meeting Minutes from July 23, 2025

Commissioners reviewed the July 23, 2025, Executive Committee meeting minutes.

Motion Baugh/ Russell to adopt the meeting minutes from the July 23, 2025, Executive Committee meeting. Motion passed by 2-0-0 voice vote.

- b. Bank Statements: July and August 2025

EO Brogna noted recent activity on the bank statements including that all deposits for FY 25-26 member contributions had been received. Commissioners reviewed the bank statements and inquired about the status of the account with US Bank. EO Brogna explained that we still have an active account with US Bank for now until it's determined whether payroll for previous employees had been conducted through US Bank or an alternate vendor. No action was taken.

c. Planwest Invoices: July and August 2025

EO Brogna explained that these are routine invoices, noting that MSR work has picked up again now that we are in a new fiscal year.

Motion Baugh/Russell to approve the Planwest Partners invoices for July and August 2025. Motion passed by 2-0-0 voice vote.

d. October 7, 2025 Regular Commission Meeting Agenda

EO Brogna explained that there was one other item that needed to be added to the agenda covering IT services moving forward. Commissioners reviewed and provided comment on the draft October 7, 2025, Regular Commission meeting agenda. Commissioners directed staff to reach out to local agencies in the Fall River Valley area to see if anyone would like to provide a presentation to the Commission.

Motion Baugh/Russell to approve the October 7, 2025, Regular Commission Meeting Agenda. Motion passed by a 2-0-0 voice vote.

5. INFORMATIONAL ITEMS

a. CALAFCO Update

EO Brogna noted that Commissioners Baugh and Lund would be attending the Annual Conference in October and that Commissioner Kelstrom's nomination packet for a Northern Region Seat on the CALAFCO Board of Directors has been submitted. EO Brogna also said that she was requested to join the Legislative Committee and has accepted; she will formally be on the Committee beginning in January 2026. It was also noted that Sonoma LAFCo has decided not to renew their membership.

b. Status of Current and Future Applications

Commissioners received an informational report from EO Brogna on the status of current and future applications. The only active application on file is for CSA #8 - Palo Cedro. There has been no communication from the applicant in several months.

c. Status of Municipal Service Review/Sphere of Influence Updates

Commissioners received an informational report from EO Brogna on the status of MSR/SOI Updates and asked clarifying questions. Staff is working on an MSR covering multiple CSAs, an MSR for Anderson FPD, and will be beginning work on an MSR to dissolve CSA #4. She explained that staff would be holding work on the FRV FPD MSR until the District has capacity to participate in the process. Commissioners discussed the Anderson FPD MSR/SOI Update and how to best involve the District in the process.

6. COMMISSIONER COMMENTS

Commissioner Baugh noted that she is looking forward to attending the CALAFCO Annual Conference.

Chair Russell said there was a picnic in Anderson for Labor Day with approximately 700 attendees.

7. MEETING ADJOURNMENT - 10:36 A.M.