

Corkey Harmon  
County Member

Chris Kelstrom  
County Member

Allen Long  
County Member Alternate

Susie Baugh  
City Member

Mike Littau  
City Member

Pam Morgan  
City Member Alternate



Fred Ryness  
Special District Member

Ronnean Lund  
Special District Member

Rosemary Smith  
Special District Alternate

Larry Russell  
Public Member

Michael Spencer  
Public Member Alternate

## **REGULAR COMMISSION MEETING**

Thursday, December 4, 2025 at 9:00 a.m.  
City of Shasta Lake Council Chambers  
4477 Main Street, Shasta Lake, CA 96019-0777

## **DRAFT MEETING MINUTES**

### **1. CALL TO ORDER**

Vice Chair Ryness called meeting to order at 9:05 a.m. at the City of Shasta Lake Council Chambers. It was noted that a vehicle accident was blocking the highway in Anderson and attendees may be late because of the road closure.

#### a. Roll Call

**Present:** Commissioners Baugh, Harmon, Kelstrom\*, Lund, and Ryness; Alternate Commissioners Morgan (seated as a voting member), Smith, and Spencer (seated as voting member).

**Absent:** Chair Russell; Commissioner Littau; Alternate Commissioner Long

**Staff Present:** Executive Officer Krystle Brogna; Legal Counsel Jim Underwood

\*Commissioner Kelstrom joined the meeting at 9:13 a.m.

#### b. Pledge of Allegiance - Commissioner Lund

### **2. PUBLIC COMMENT**

Public comment was received from Edie Baltzer of Cassell and Shelly Irwin of Cassell. Comments expressed concern over the noticing process for the Burney FPD MSR/SOI Update review and approval. A request was made to reconsider the Commission's decision on October 2, 2025, which expanded the Burney FPD SOI to include the community of Cassell.

### **3. AGENDA ADOPTION**

#### a. Agenda - Additions/ Changes

#### b. Business/Campaign Conflict Disclosures

EO Brogna requested that the Fall River Valley FPD be added under Item 4 - Special Presentations for information purposes only.

**Motion Lund/ Baugh** to adopt the agenda as amended. Motion passed by 6-0-0 voice vote.

## 4. SPECIAL PRESENTATIONS

### a. Fall River Valley Fire Protection District Services Update

Commissioner Kelstrom joined the meeting during the presentation. Ryan Booth, Fall River Valley FPD Assistant Chief, provided an overview of the District including information on current staffing, apparatus fleet, financial status, statistics on calls for service, mutual and automatic aid agreements, and recent accomplishments. Current District challenges include completing a lengthy audit process, recruiting volunteers aged 18-60, sourcing grant funding, and the provision of ambulance services in the east side of the District.

Assistant Chief Booth shared that as of 2023, there were three ambulance providers operating in the east area including Burney FPD, Mayers Memorial Hospital District, and Southern Cascades CSD based in Adin, Modoc County. At present, only Mayers Memorial provides ambulance services in this area which poses transportation limitations when the only staffed ambulance is out on a call. Other transportation limitations include weather challenges and low visibility affecting the air ambulance service in the area.

Commissioners asked clarifying questions and thanked Assistant Chief Booth for providing this update on the District.

### b. Recognition of Outgoing Public Member Larry Russell

This item was not presented due to Chair Russell's absence.

## 5. CONSENT CALENDAR

### a. October 2, 2025 Draft Meeting Minutes

### b. September - October 2025 Financial Summary

### c. Regular Meeting Schedule for 2026

**Motion Kelstrom/ Lund** to approve the consent calendar. Motion passed by a 6-0-1 voice vote with Commissioner Lund abstaining.

## 6. ITEMS PULLED FROM CONSENT CALENDAR - NONE

## 7. CORRESPONDENCE - NONE

## 8. SCHEDULED PUBLIC HEARINGS - NONE

## 9. BUSINESS ITEMS

### a. Appointment of Regular Public Member

The Commission received a report on the regular public member selection process including a recommendation from the Public Member Selection Committee to appoint Brenda Haynes as the new Regular Public Member. Both candidates, Brenda Haynes and Bill Goodwin, were present at the meeting and provided a brief statement to the Commission. Commissioners asked clarifying questions of both candidates.

**Motion Kelstrom/ Baugh** to appoint Brenda Haynes as the new Regular Public Member beginning in January 2026. Motion passed by a 6-1-0 voice vote with Alternate Commissioner Spencer opposed.

### 10. EXECUTIVE OFFICER REPORT

#### a. Status of Municipal Service Review/Sphere of Influence Update Preparations

EO Brogna introduced the staff report and noted that staff is working on drafting multiple MSR/SOI Updates and sourcing outstanding information from agency representatives.

#### b. Status of Current and Future Applications

EO Brogna introduced the staff report and explained that Fall River Valley CSD has submitted an application for annexation. The application cannot be considered complete until the tax exchange agreement process is completed. It is anticipated that this application will be brought to the Commission at the next meeting, but this is contingent upon action by the Board of Supervisors.

#### c. CALAFCO Legislative Report

EO Brogna provided the Commission with an update on legislation pertaining to LAFCO.

#### d. CALAFCO "The Sphere"

EO Brogna provided a summary of "The Sphere", which is CALAFCO's annual journal.

Commissioner Baugh provided comments on her experience attending the CALAFCO Annual Conference in October including what she learned regarding cemetery districts, which is of particular interest to the City of Anderson. She also commented that she found it interesting that CALAFCO has staff serve on its board. Commissioner Lund agreed that it was a valuable experience to get to attend and shared that CALAFCO and other LAFCO's experiences can be used as resources. She encouraged all Commissioners that intend to be involved with LAFCO to attend a CALAFCO conference at some point.

### 11. CLOSED SESSION - NONE

### 12. COMMISSIONER ANNOUNCEMENTS

Vice Chair Ryness shared that it has been an interesting experience as the California Special Districts Association prepares to go national.

Commissioner Lund shared that a presentation at the CALAFCO Conference stated that Fire Protection Districts are better than County Service Areas at protecting counties from liability.

Commissioner Harmon expressed interest in attending a future CALAFCO Conference.

Commissioner Kelstrom requested that items be added to a future agenda including 1) a general discussion on the Burney FPD and his and Commissioner Harmon's experience working in the area, 2) discussion on reconsidering the Burney FPD SOI decision, and 3) a presentation by County fire on what it could look like if County fire took over Burney FPD's jurisdiction. He also commented on the vehicle accident on the highway and apologized for arriving late at the meeting.

Alternate Commissioner Morgan also expressed interest in attending a future CALAFCO Conference.

Commissioner Baugh mentioned that Anderson's mayor's selection will be done soon and that City Commissioners may be adjusting.

### **13. STAFF ANNOUNCEMENTS**

EO Brogna noted that at the next meeting, she would like to provide an overview of LAFCO's contracting and budgeting processes.

### **14. ADJOURNMENT - 10:28 AM**

DRAFT