

Corkey Harmon
County Member

Chris Kelstrom
County Member

Allen Long
County Member Alternate

Susie Baugh
City Member

Pam Morgan
City Member

Tenessa Audette
City Member Alternate



Fred Ryness
Special District Member

Ronnean Lund
Special District Member

Rosemary Smith
Special District Alternate

Brenda Haynes
Public Member

Michael Spencer
Public Member Alternate

REGULAR COMMISSION MEETING

Thursday, February 5, 2026 at 9:00 a.m.
City of Redding Council Chambers
777 Cypress Avenue, Redding, CA 96001

DRAFT MEETING MINUTES

1. CALL TO ORDER

Commissioner Ryness called the meeting to order at 9:00 a.m. at the City of Redding Council Chambers.

a. Roll Call

Present: Commissioners Baugh, Harmon, Kelstrom, Lund, Morgan, and Ryness; Alternate Commissioner Spencer (seated as voting member)

Absent: Commissioner Haynes; Alternate Commissioners Audette, Long, and Smith

Staff Present: Executive Officer Krystle Brogna; Legal Counsel Jim Underwood

b. Pledge of Allegiance - Led by Commissioner Morgan

A moment of silence was held in memory of Representative Doug LaMalfa.

c. Designation of Chair and Vice Chair

Nominations were opened for Commission Chair for the 2026 calendar year.

Motion Kelstrom/ Lund to appoint Susie Baugh as Commission Chair for 2026. Motion passed by 7-0-0 voice vote.

Nominations were opened for Commission Vice Chair for the 2026 calendar year.

Motion Kelstrom/ Baugh to appoint Ronnean Lund as Commission Vice Chair for 2026. Motion passed by 6-1-0 voice vote with Alternate Commissioner Spencer opposed.

2. PUBLIC COMMENT

Public comment was received from a Burney resident who expressed concern with the Burney FPD. He stated that he would like to see Burney FPD's sphere of influence reduced. Legal Counsel provided a reminder to newly appointed Chair Baugh that public comment pertaining to an item on the agenda should be heard under that respective agenda item.

Additional public comment was provided by Larry Russell, a former Commissioner. He requested that the Commission look into the status of a Shasta County Fire study that was previously authorized to analyze fire protection services within the County. He'd like to see how the results of this study will affect the volunteer fire departments and fire protection districts in the County.

SHASTA LAFCO

Regina Blowers expressed concern over the lengthy and costly permitting process required by Burney FPD for her home. She stated that she would like control taken away from the Fire Department, someone to replace Fire Chief Bob May, and for the Commission to look into alternate service providers for the area.

Lucy Berry stated that Burney FPD is an involved member of the community and that she supports the District and its operations.

Troy Ford, resident of Hat Creek and contractor for the Blowers' home, explained that the Blowers received a letter of occupancy from the County. He communicated with Josh Fugitt (Shasta County Building Division Manager) and Sean Ewing (Shasta County Resource Management Director) who determined that the Blowers' home did not require a sprinkler system. Chief May required their house to have a sprinkler system; Troy stated that Chief May overrode the FPD's previous Chief's determination written on paperwork. He expressed that he believes Chief May does great work and has saved many lives in the community, but does not believe he should be in his current role due to him overstepping his bounds. Troy also expressed appreciation for the County Building employees; he thought they were doing great work.

A Burney resident stated that there is tyranny with this in place and expressed his dissatisfaction. Chair Baugh asked Legal Counsel if LAFCO has jurisdiction regarding employment of District staff, notably Chief May. Legal Counsel stated that LAFCO does not have direct involvement in this but does make determinations regarding staffing during the MSR/SOI Update process.

3. AGENDA ADOPTION

- a. Agenda - Additions/ Changes
- b. Business/Campaign Conflict Disclosures

Motion Kelstrom/ Ryness to adopt the agenda as amended. Motion passed by 7-0-0 voice vote.

4. SPECIAL PRESENTATIONS - NONE

5. CONSENT CALENDAR

- a. December 4, 2025 Draft Meeting Minutes
- b. November - December 2025 Financial Summary

Motion Kelstrom/ Spencer to approve the consent calendar. Motion passed by a 7-0-0 voice vote.

6. ITEMS PULLED FROM CONSENT CALENDAR - NONE

7. CORRESPONDENCE - NONE

8. SCHEDULED PUBLIC HEARINGS - NONE

9. BUSINESS ITEMS

SHASTA LAFCO

a. Burney FPD Sphere of Influence Amendment Discussion

The Commission received a report on recent updates pertaining to the Burney FPD Sphere of Influence (SOI) amendment. Executive Officer (EO) Brogna presented the staff report, outlining the MSR/SOI Update process to date. She stated that both dissolution of the District and reconsideration of the Commission action were either not supported or not possible. She explained that a rehearing can be requested for any LAFCO decision if there is a) a demonstrated proceedings error that may have affected the Commission's decision; b) a mistake or misunderstanding of fact or law that substantially affected the Commission's decision, or c) the existence of new matters not considered by the Commission and which may have affected the decision. Legal Counsel stated that the staff report accurately outlined the procedural details and requirements regarding this agenda item.

Commissioners asked clarifying questions about the process and public coordination since the October 2, 2025 regular meeting. It was noted that the EO has been in communication with representatives from the Cassel Volunteer Fire Company and provided them with written resources to share with the community. Commissioners offered to attend a public meeting in the area.

Commissioners inquired about options for removing the Burney FPD Fire Chief if there are instances of Brown Act or other legal violations, conflicts of interest, or other concerns. Legal Counsel reiterated that the Commission has authority to set the SOI and jurisdictional boundaries; as part of this process, there are statutory considerations and findings that must be made. LAFCO considers these topics, which touch on staffing capabilities, but personnel matters or Board composition is not within LAFCO's purview.

Commissioners asked about options for adjusting the SOI and Legal Counsel provided guidance including taking no action, reconsidering the sphere boundary and removing Cassel from it, or modifying the sphere as a new action, noting which options include a noticing process. Legal Counsel stated that any modification of the sphere or boundary would require additional analysis and study to support the change, but confirmed that boundary and SOI adjustments are within the Commission's scope.

The Fire Chief for Burney FPD provided testimony to the Commission regarding current operations and Board actions. No changes to service have been made since adoption of the new SOI and the District considers the new SOI to be valid.

Public comment was provided by former commissioner Larry Russell who was involved with the Burney MSR/SOI Update process. He stated that he felt the process was done correctly and openly, and expressed concerns about the involvement of CAL FIRE. Additional discussion was held regarding the level of service received from Burney FPD and response coordination between agencies. Additional members of the public voiced concerns about the Burney FPD Chief.

Further discussion was held regarding the Burney FPD Board election process and the oversight authority LAFCO has. Legal Counsel reiterated that LAFCO does not have the authority to change or modify personnel nor can it manage the Board of Directors. As an independent agency, the Burney FPD Board is elected by the voters. Public comment was received expressing concern about how the Board was elected and additional information was given on the election process.

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Members of the Cassel community requested a rehearing of the October 2, 2025 sphere amendment for Burney FPD and provided a petition signed by numerous members of the community. They expressed a desire not to be included in the SOI and to have more communication about LAFCO actions in their area. Commissioners asked clarifying questions about the noticing process and staff stated that they are expanding noticing practices based on recent input from the public. Contact information was voluntarily collected from public in attendance who wished to be more informed. Additional discussion was held regarding ambulance services and mutual aid agreements.

Commissioners proposed that LAFCO reconsider the SOI amendment decision and re-examine the existing SOI and boundaries for any potential deficiencies with the additional knowledge they have gained since October. Legal Counsel clarified that the rehearing on the SOI would look at the existing service and potential future service to address any recently raised concerns. It would be adopted as either a modified SOI or affirmed SOI and then boundary changes could be looked at through the reorganization process.

Motion Lund/ Kelstrom to rehear the Burney FPD Sphere of Influence Amendment and review the District's jurisdictional boundary. Motion passed by a 6-0-1 voice vote with Commissioner Ryness abstaining.

b. Professional Services Contracts for Executive Officer and Legal Counsel

The Commission received a report from EO Brogna on the Commission's practices for professional services contracting. She noted that both the EO and Legal Counsel contracts will be expiring at the end of the fiscal year and the Commission can choose to renew the contracts or direct staff to distribute Request for Proposals (RFPs) to other entities. Both firms, Planwest Partners and Underwood Law Offices, are interested in continuing to provide services. Chair Baugh asked what the RFP process would look like. EO Brogna replied that RFPs would be circulated locally, to the CALAFCO website, and other sources prior to the Commission reviewing the received proposals. Commissioner Kelstrom commented that this topic seems appropriate to be discussed in closed session.

Motion Kelstrom/ Harmon to hold a closed session on staffing services at the next Regular Commission Meeting in April. Motion passed by a 6-0-1 voice vote with Alternate Commissioner Spencer abstaining.

c. Executive Committee for 2026

The Commission received a report from EO Brogna on the Commission's typical structure for its Executive Committee. She stated that the Committee includes the Chair, Vice-Chair, and a third member who is represented by an entity not already represented by the Chair and Vice-Chair; in this case, that would be a public member or County member.

Motion Ryness/ Kelstrom to appoint Brenda Haynes to the Executive Committee for 2026. Motion passed by a 7-0-0 voice vote.

d. Appointment of Voting Delegate for CALAFCO Business Meeting

The Commission received a report from Chair Baugh about the appointment of a voting delegate for the CALAFCO Business Meeting.

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Motion Lund/ Kelstrom to appoint Susie Baugh as the voting delegate for the upcoming CALAFCO business meeting. Motion passed by a 7-0-0 voice vote.

10. EXECUTIVE OFFICER REPORT

a. Status of Municipal Service Review/Sphere of Influence Update Preparations

EO Brogna introduced the staff report and noted that staff is working on drafting multiple MSR/SOI Updates but that the budget is depleting which is hindering work.

b. Status of Current and Future Applications

EO Brogna introduced the staff report and explained that Fall River Valley CSD has submitted an application for annexation. The application cannot be considered complete until the tax exchange agreement process is completed. It is anticipated that this application will be brought to the Commission at the next meeting, but this is contingent upon action by the Board of Supervisors.

c. CALAFCO Legislative Report

EO Brogna provided the Commission with an update on legislation pertaining to LAFCO.

d. Brown Act Update

The Commission received a report on updates to the Brown Act for 2026 that became effective on January 1, 2026.

e. Form 700 and Ethics Training

The Commission was provided with information on how to submit their annual Form 700 and complete the required ethics and financial training classes. Commissioner Lund clarified who was subject to the accelerated ethics requirement.

11. CLOSED SESSION - NONE

12. COMMISSIONER ANNOUNCEMENTS

Alternate Commissioner Spencer stated that he had a pleasant time on LAFCO and that this would be his final meeting.

Commissioner Ryness shared that CSDA will be going national in the near future.

13. STAFF ANNOUNCEMENTS - NONE

14. ADJOURNMENT - 10:49 AM