EXECUTIVE COMMITTEE MEETING

Wednesday, June 24, 2026 at 4:00 p.m.
Underwood Law Offices - 1322 Court Street
Redding, CA 96001

DRAFT MEETING MINUTES

1. CALL TO ORDER

Vice Chair Lund called the meeting to order at 4:07 p.m. at Underwood Law Offices, located at 1322 Court Street, Redding, CA 96001.

a. Roll Call

Present: Vice Chair Lund, and Commissioner Haynes (Commissioner Harmon also attended as a non-voting member)

Absent: Commissioner Kelstrom

Staff Present: Executive Officer Krystle Brogna (phone); Clerk Amber Chung (phone)

2. PUBLIC COMMENT

No public comment was provided.

3. AGENDA ADOPTION

a. Agenda – Additions/Changes

No changes were made to the agenda.

b. Business/Campaign Conflict Disclosures

No disclosures were made.

4. BUSINESS ITEMS *(POTENTIAL ACTION)*

a. Adopt Executive Committee Meeting Minutes from March 13, 2026 and May 19, 2026

Motion Lund/Haynes to approve the March and May Executive Committee meeting minutes. Motion passed by 2-0-0 voice vote.

b. Bank Statements: May 2026

EO Brogna provided a summary of the May Tri Counties Bank Statement and provided explanations for several of the checks written.

Motion Haynes/Lund to accept the bank statements. Motion passed by 2-0-0 voice vote.

c. Planwest Partners Invoices: May 2026

EO Brogna provided a summary of the May invoice for Planwest Partners and provided an explanation for some of the recorded hours to provide clarification to Commissioners.

Motion Haynes/Lund to approve the May Planwest Partners invoice. Motion passed by 2-0-0 voice vote.

d. Proposed Staffing Services RFQ

EO Brogna introduced the RFQ and noted that it is substantially similar to what was utilized in 2023, with the exception that this RFQ would allow proposals from individuals who would like to be hired directly by Shasta LAFCO rather than as independent contractors. Commissioners asked clarifying questions, including what additional services would be required if someone was hired directly by the Commission. It was noted that the Commission would not be required to participate in CalPERS again. Minor changes to the language of the RFQ were also discussed.

Motion Haynes/Lund to recommend the RFQ, with changes, to the full Commission for consideration and potential approval at the July 9, 2026 Regular Commission meeting. Motion passed by 2-0-0 voice vote.

e. July 9, 2026 Special Commission Meeting Agenda

EO Brogna provided an overview of the proposed agenda and noted that the meeting would likely take place at the Board of Supervisors Chambers. Commissioners requested that an additional item be added to the agenda to establish a selection committee for the RFQ process. It was also requested that an updated workplan be provided during the next regular Commission meeting.

Motion Haynes/Lund to approve the July 9, 2026 Special Commission Meeting agenda with changes. Motion passed by 2-0-0 voice vote.

5. INFORMATIONAL ITEMS – *NONE*

6. COMMISSIONER COMMENTS

No Commissioner comments were provided.

7. MEETING ADJOURNMENT – 4:30 P.M.