



## INVOICE

**DATE:** July 31, 2018 **INVOICE #:** 18-235-07  
**TO:** Shasta Local Agency Formation Commission (LAFCo)  
**PROJECT:** LAFCo Planning and Staffing Services for **July 2018**

### Staffing Services:

**Exec Committee / Commission Meetings:** Participated in July 18 Executive Committee meeting. Agenda topics included invoice approvals and August 2 Commission meeting agenda items. Coordinated with Office Manager for August 2 Commission packet preparation and partial distribution. Listed agenda materials included May- June 2018 Fiscal Information; FY 2018/19 Accounts Receivables; FY 2017/18 Budget Adjustment Authorization; 4th Quarter Financial Budget Reports; Year End Budget vs Actual; Cost of Share Apportionment; and RDA Special District Representative Election Results. Conferred with Chair on August 2 meeting which was cancelled due to wildfire.

**Staffing Coordination:** Coordinated with Office Manager to respond to water services inquiry in Airport Road area. Advised that Shasta LAFCo has no authority regarding hydrant spacing, however if property is in City of Redding Sphere of Influence (SOI) it may be possible to have a city service extension in anticipation of future annexation. Submitted newspaper notice for planned public hearing on the Central Valley Fire Protection Districts MSR/SOI Update. Reviewed packet information on 2018/19 CALAFCO Board of Directors Nominations.

**Budget:** Started budget tracking for staffing services and Municipal Services Reviews based on Final FY 2018-19 Budget and updated staffing rates.

**General Staffing Services:** Responded to inquiry from Anderson FPD Chief Lowe regarding their Sphere of Influence coverage for portion of City of Anderson not already in FPD boundary. Scheduled and facilitated July 26 conference call with Chief Lowe and Anderson City Manager Kiser to discuss potential services extension for FPD SOI to serve City, except for a small area to south along Rhonda Rd served by Cottonwood FPD. Advised that Anderson FPD could apply to LAFCo for a services extension within SOI to serve City areas. With LAFCo approval, Anderson FPD could negotiate with City for services costs that LAFCo would not need to be part of.

Responded to Shasta Fire inquiry about Independent Fire Protection District Formation. Advised that independent fire protection districts (FPD) are accepted ways to provide fire services and emergency response, especially in unincorporated communities. District formation involves LAFCo approval, and registered voter election for inhabited areas. Like annexations, district formations with land owner's consent can occur without a hearing. The new FPD would have an elected independent Board of Directors, of members residing in district, to oversee operations.

Responded to Shasta CSD Inquiry on boundary changes in past year. Provided Shasta LAFCo Resolution and map showing APNs for 2 parcel detachment from Shasta CSD in 2017, as a result of CSA #25 Keswick Annexation.

### FY 2018-19 Municipal Service Reviews (MSR) Sphere of Influence (SOI) Updates:

Prepared and distributed to Fire Chiefs the Draft Central Valley Area FPDs MSR and SOI Update. This includes information for: Anderson; Buckeye; Cottonwood; Happy Valley;

Millville; and Shasta Lake Fire Protection Districts; CSA # 1 – Shasta County Fire Department Battalions 2-5; Mountain Gate and Shasta CSDs; and City of Redding. Distributed to the Commission and scheduled draft for August 2 public hearing. Added section on consolidation based on district inquiry. Recommended SOI reduction for Shasta Lake FPD and advised Chief Beck of this staff recommendation.

Started MSR/SOI Update preparations for: Anderson; Burney; Cottonwood; Holcomb; Manton Joint District; and Millville Masonic & Odd Fellows Cemetery Districts. This included review of prior MSRs and requests for information. Started MSR/SOI Update preparations for: Bella Vista; Burney; Cottonwood; and Tucker Oaks Water Districts.

**Application: Westridge Greenview Phase / Campo Calle annexation to City of Redding**

Coordinating with City on condition compliance for final recordation and certificate of completion.

**Application: Stephens Ridge project annexation proposal**

Continued review for completeness of property owner petition for annexation to Cottonwood Water District for water service and annexation to County Service Area #17 for sewer service. Advised applicants representative that annex application included areas not in the CSA#17 Sphere of Influence and SOI expansion would be needed. Applicant to reduce proposed annex boundary to exclude three parcels outside the CSA#17 SOI. Prepared plan for services template and provided to applicant’s representative for completion.

**JULY 2018 COSTS** *(see attached spreadsheet for hours and expense itemization)*

**Staffing Services & Expenses**

Executive Officer	27.5 hrs. @ \$112/hr.	\$ 3,080.00
Senior Analyst	11 hrs @ 92/hr	\$1,012.00
GIS Analyst	6.0 hrs @ 62/hr	\$ 372.00
Services Specialist	6.0 hrs. @ 62/hr	\$ 372.00

**MSRs and SOI Updates**

Executive Officer	3.0 hrs. @ \$112/hr.	\$ 336.00
Senior Analyst	4.5 hrs @ \$92/hr	\$ 414.00
GIS Analyst	8.0 hrs. @ \$62/hr.	\$ 496.00
Services Specialist	47.00 hrs. @ \$62/hr.	\$ 2,914.00

**Application Processing Steven Ridge Annexation to Cottonwood**

Executive Officer	4.0 hrs. @ 112/hr.	\$ 448.00
Administrator	5.5 hrs @ 58/hr	\$ 319.00

**TOTAL AMOUNT DUE** \$ 9,763.00

Please make check payable to:  
Planwest Partners, Inc.  
P.O. Box 4581 Arcata, CA 95518

Tax Identification Number: 90-0262382

**Shasta LAFCo Contract Planning Services FY 2018-19 Billing July 2018**

Planwest Partners Inc.	Task	Hourly Rate	Account	FY 2018-19 Budget	Hours and Expenses						July Total	Total on Budget	Remaining Budget		
					Principal Planner	Senior Analyst	GIS Analyst	Services Specialist	Admin-istrator	Expense					
<b>MSR/SOI - Review &amp; Analysis</b>				<b>\$25,000.00</b>											
	CDFW Fees		52671												\$20,840.00
	GIS Services		52675			8.00							\$496.00		
	Mileage Reimbursement		52676										\$0.00		
	Postage Printing		52677										\$0.00		
	Public Hearing Notice		52678										\$0.00		
	Office Supplies		52679										\$0.00		
	Cemetery- Water & Central Valley FPD hearing draft MSRs		52680			4.50	47.00						\$3,664.00		
<b>Staffing Services Planwest Partners Inc.</b>				<b>\$61,500.00</b>											
	General Staffing Services		52006			11.50	2.00						\$1,472.00		
	Policies & Procedures Update-Final		52006										\$0.00		
	Staff Coordination		52006			8.00							\$896.00		
	Noticing & Staff Reports		52006			6.00	9.00	6.00	6.00				\$2,244.00		
	Public Info Requests		52006										\$0.00		
	Budget Preparation		52006										\$0.00		
	Commission Meetings		52006										\$0.00		
	Executive Committee Meetings		52006			2.00							\$224.00		
<b>Staffing Services Supplies</b>				<b>\$0.00</b>											
	Mileage Reimbursement		52070										\$0.00		\$0.00
	Office Expense		52080										\$0.00		\$0.00
	Office Supplies		52100										\$0.00		\$0.00
	Postage and Shipping		52110										\$0.00		\$0.00
	Printing		52120										\$0.00		\$0.00
<b>Application Processing /Pre-app review Expenses- EO</b>															
	App CSA 25 Annex Bennett Endraske												\$767.00		\$0.00
	App - W/Ridge Calle Campo Annex to Redding												\$0.00		\$0.00
	Pre-App Fall R. Valley CSD Annex												\$0.00		\$0.00
	Pre-App - Tierra Robles CSD Formation												\$0.00		\$0.00
	App Stevens Ridge Annex to Cottonwood					4.00			5.50				\$767.00		-\$767.00
<b>Application Processing Supplies</b>				<b>\$0.00</b>											
	Mileage Reimbursement		52418										\$0.00		\$0.00
	Misc. Other		52419										\$0.00		\$0.00
	Postage and Shipping		52420										\$0.00		\$0.00
	Printing		52430										\$0.00		\$0.00
	Public Hearing Notice		52440										\$0.00		\$0.00
	Office Supplies		52450										\$0.00		\$0.00
	<b>Total Hours</b>					34.50	15.50	14.00	53.00	5.50					
	<b>Total Costs</b>					\$3,864.00	\$1,426.00	\$868.00	\$3,286.00	\$319.00			\$8,996.00		\$77,504.00



## INVOICE

**DATE:** August 31, 2018 **INVOICE #:** 18-235-08  
**TO:** Shasta Local Agency Formation Commission (LAFCo)  
**PROJECT:** LAFCo Planning and Staffing Services for **August 2018**

### **Staffing Services:**

**Exec Committee / Commission Meetings:** Attended August 27 Executive Committee meeting at LAFCo offices. Agenda topics included invoice approvals and rescheduled September 6 Commission regular meeting agenda items. Updated staff report and other packet materials for Office Manager to distribute September 6 Commission packet. Reviewed meeting schedule with Executive Committee recommending that rescheduled meeting of September 6 and November 1 be last regular meetings for calendar year.

**Staffing Coordination:** Worked with Office Manager to prepare materials for McArthur Fire Protection District in response to reorganization inquiry. Sent information on options: McArthur FPD territory annexation to Fall River Mills FPD, and potentially additional out of district response areas within coordinated sphere; McArthur FPD Dissolution; CSA #1 areas detachment and annex to Fall River Mills; and name change for Fall River Mills FPD to "Fall River Valley FPD" to be more inclusive for reorganized district. Office Manager contacted District Chief with offer for initial consultation.

**Budget:** Continued Municipal Services Reviews staffing services budget tracking based on Final FY 2018-19 Budget and updated staffing rates.

**General Staffing Services:** Researched services areas in response to property owner inquiry for water services in Jones Valley area. Covered calls and inquiries during period Office Manager evacuated due to Carr Fire. Met with City of Anderson Planner and property owner to discuss potential annexation to City. Provided initial consultation for City application and advised of LAFCo role as responsible agency for environmental review. Continued to advise Old Shasta area fire services representatives of process for independent Fire Protection District.

### **FY 2018-19 Municipal Service Reviews (MSR) Sphere of Influence (SOI) Updates:**

Continued MSR/SOI Update preparations for: Bella Vista; Burney; Cottonwood; and Tucker Oaks Water Districts. Met with Bella Vista Water District Manager Dave Coxe, discussed water district service area limitations due to water allocation agreement. Reviewed potential services demands from development and discussed overall range of determinations for MSR. Continued MSR/SOI Update preparations for: Anderson; Burney; Cottonwood; Holcomb; Manton Joint District; and Millville Masonic & Odd Fellows Cemetery Districts.

### **Application: Stephens Ridge project annexation proposal**

Received and reviewed revised property owner petition for Cottonwood Water District service and County Service Area #17 sewer service by annexation. Revision excluded areas not in the CSA#17 Sphere of Influence. Reviewed plan for services provided by applicant's representative in revised filing. Coordinated with Office Manager on preparation & distribution of Notice of Application Filing.

TEL: (707) 825-8260  
FAX: (707) 825-9181

P.O. Box 4581  
Arcata, CA 95518

planners@planwestpartners.com  
www.planwestpartners.com

**August 2018 COSTS** (see attached spreadsheet for hours and expense itemization)

**Staffing Services & Expenses**

Executive Officer	38.0 hrs. @ \$112/hr.	\$ 4,256.00
Senior Analyst	6.5 hrs @ 92/hr	\$ 598.00
Services Specialist	0.25 hrs. @ 62/hr	\$ 15.50
Expense - August 27 Meeting Miles: 284 @ \$0.545/mile		\$ 154.78

**MSRs and SOI Updates**

Executive Officer	7.5 hrs. @ \$112/hr.	\$ 840.00
GIS Analyst	2.0 hrs. @ \$62/hr.	\$ 124.00
Services Specialist	24.25 hrs. @ \$62/hr.	\$ 1,503.50

**Application Processing Steven Ridge Annexation to Cottonwood**

Executive Officer	3 hrs. @ 112/hr.	\$ 336.00
<b>TOTAL AMOUNT DUE</b>		<b>\$ 7,827.78</b>

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P.O. Box 4581 Arcata, CA 95518

Tax Identification Number: 90-0262382

**Shasta LAFCo Contract Planning Services FY 2018-19 Billing August 2018**

Planwest Partners Inc.	Task	Account	FY 2018-19 Budget	July	Hours and Expenses							Total on Budget	Remaining Budget		
					Hourly Rate	Principal Planner	Senior Analyst	GIS Analyst	Services Specialist	Administrator	Expense			August Total	
<b>MSR/SOI - Review &amp; Analysis</b>													<b>\$4,160.00</b>	<b>\$6,627.50</b>	<b>\$18,372.50</b>
	CDFW Fees	52671	\$25,000.00	\$0.00									\$0.00	\$0.00	
	GIS Services	52675		\$496.00			2.00						\$124.00	\$620.00	
	Mileage Reimbursement	52676		\$0.00									\$0.00	\$0.00	
	Postage Printing	52677		\$0.00									\$0.00	\$0.00	
	Public Hearing Notice	52678		\$0.00									\$0.00	\$0.00	
	Office Supplies	52679		\$0.00									\$0.00	\$0.00	
	Cemetery- Water & Central Valley FPD hearing draft MSRs	52680		\$3,664.00	7.50			24.25					\$2,343.50	\$6,007.50	
<b>Staffing Services Planwest Partners Inc.</b>													<b>\$5,024.28</b>	<b>\$9,860.28</b>	<b>\$51,639.72</b>
	General Staffing Services	52006	\$61,500.00	\$4,836.00	23.50	6.50		0.25					\$3,400.28	\$4,872.28	
	Policies & Procedures Update-Final	52006		\$0.00									\$0.00	\$0.00	
	Staff Coordination	52006		\$896.00	12.00								\$1,344.00	\$2,240.00	
	Noticing & Staff Reports	52006		\$2,244.00									\$0.00	\$2,244.00	
	Public Info Requests	52006		\$0.00									\$0.00	\$0.00	
	Budget Preparation	52006		\$0.00	1.00								\$112.00	\$112.00	
	Commission Meetings	52006		\$0.00									\$0.00	\$0.00	
	Executive Committee Meetings	52006		\$224.00	1.50								\$168.00	\$392.00	
<b>Staffing Services Supplies</b>													<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Application Processing /Pre-app review Expenses- EO</b>													<b>\$767.00</b>	<b>\$1,103.00</b>	<b>\$0.00</b>
	App CSA 25 Annex Bennett Endraske			\$0.00									\$0.00	\$0.00	
	App - W/Ridge Calle Campo Annex to Redding		\$1,800.00	\$0.00									\$0.00	\$0.00	-\$1,247.39
	Pre-App Fall R. Valley CSD Annex			\$0.00									\$0.00	\$0.00	\$0.00
	Pre-App - Tierra Robles CSD Formation			\$0.00									\$0.00	\$0.00	\$0.00
	App Stevens Ridge Annex to Cottonwood		\$1,800.00	\$767.00	3.00								\$336.00	\$1,103.00	\$697.00
<b>Application Processing Supplies</b>													<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
	Mileage Reimbursement	52418	\$0.00	\$0.00									\$0.00	\$0.00	\$0.00
	Misc. Other	52419	\$0.00	\$0.00									\$0.00	\$0.00	\$0.00
	Postage and Shipping	52420	\$0.00	\$0.00									\$0.00	\$0.00	\$0.00
	Printing	52430	\$0.00	\$0.00									\$0.00	\$0.00	\$0.00
	Public Hearing Notice	52440	\$0.00	\$0.00									\$0.00	\$0.00	\$0.00
	Office Supplies	52450	\$0.00	\$0.00									\$0.00	\$0.00	\$0.00
<b>Total Hours</b>													<b>48.50</b>	<b>\$598.00</b>	<b>\$0.00</b>
<b>Total Costs</b>													<b>\$124.00</b>	<b>\$1,519.00</b>	<b>\$0.00</b>
<b>Total on Budget</b>													<b>\$17,590.78</b>	<b>\$154.78</b>	<b>\$70,012.22</b>

<b>Monthly Expenses</b>	<b>Expense</b>
August 27 Meeting Miles: 284 @ \$0.545/mile	\$154.78
<b>Monthly Expense Total</b>	<b>\$154.78</b>



## INVOICE

**DATE:** September 30, 2018 **INVOICE #:** 18-235-09  
**TO:** Shasta Local Agency Formation Commission (LAFCo)  
**PROJECT:** LAFCo Planning and Staffing Services for **September 2018**

### **Staffing Services:**

**Exec Committee / Commission Meetings:** Attended September 6 Commission meeting at City of Shasta Lake Council Chambers. Presented 2018 meeting schedule with Executive Committee recommendation that rescheduled September 6 meeting and a November 1 meeting be last regular meetings for calendar year. Presented nominations for 2018/2019 CALAFCO Board of Directors and received direction to serve as voting delegate. Presented Central Valley Fire Protection Districts Updated MSR/SOI, which Commission continued hearing to November 1.

**Staffing Coordination:** Coordinated with office manager for finalization of Westridge and Campo Calle annexation with certificate of completion and Board of Equalization filing.

**General Staffing Services:** Continued to advise fire services representatives in Shasta CSD area for independent Fire Protection District formation process. Communicated with County representatives regarding CSA Keswick devastation by Carr Fire and potential future delivery and services options given significantly reduced number of connections.

**FY 2018-19 Municipal Service Reviews (MSR) Sphere of Influence (SOI) Updates:** Continued MSR/SOI Update preparations for: Bella Vista; Burney; Cottonwood; and Tucker Oaks Water Districts. Analyzed water district sphere of influence limitations due to water allocation agreements. Reviewed potential development services demands and discussed overall range of MSR determinations. Continued preparations for: Anderson; Burney; Cottonwood; Holcomb; Manton Joint District; and Millville Masonic & Odd Fellows Cemetery Districts MSR/SOI Updates.

### **Application: Stephens Ridge project annexation proposal**

Started preparation of staff report Stephens Ridge project proposed annexation to Cottonwood Water District for water service and County Service Area #17 for sewer service. Coordinated with Office Manager on preparation of Notice of Filing setting hearing date of November 1 2018.

### **Pre-application: Tierra Robles TM & PD proposed Community Services District.**

Participated in September 20 2018 conference call with Tierra Robles representative Steve Nelson to discuss county issues associated with proposed Community Services District formation to serve the subdivision and planned development. Participated in September 27 2018 conference call with County staff and Tierra Robles representative to discuss county issues associated with proposed Community Services District formation. Scheduled followup meeting for October.

**September 2018 COSTS** (see attached spreadsheet for hours and expense itemization)

**Staffing Services & Expenses**

Executive Officer	20.50 hrs. @ \$112/hr.	\$ 2,296.00
Expense – September 6 <sup>th</sup> Meeting Miles: @ \$0.545/mile		\$ 155.87

**MSRs and SOI Updates**

Executive Officer	5.0 hrs. @ \$112/hr.	\$ 560.00
Senior Analyst	0.5 hrs @ 92/hr.	\$ 46.00
GIS Analyst	10.0 hrs. @ \$62/hr.	\$ 620.00
Services Specialist	39.00 hrs. @ \$62/hr.	\$ 2,418.00

**Pre-Application Processing Tierra Robles CSD Formation**

Executive Officer 4.5 @ 112/hr.		\$ 504.00
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**Application Processing Steven Ridge Annexation to Cottonwood**

Executive Officer	0.5 hrs. @ 112/hr.	\$ 56.00
Services Specialist	1.25 hrs. @ \$62/hr.	\$ 77.50

<b>TOTAL AMOUNT DUE</b>		<b>\$ 6,733.37</b>
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P.O. Box 4581 Arcata, CA 95518

Tax Identification Number: 90-0262382



**Shasta LAFCo Contract Planning Services FY 2018-19 Billing      September 2018**

Planwest Partners Inc.	Task	Account	FY 2018-19 Budget	Hours and Expenses						September Total	Total on Budget	Remaining Budget		
				July	August	Principal Planner	Senior Analyst	GIS Analyst	Services Specialist				Admini- strator	Expense
		Hourly Rate												
<b>MSR/SOI - Review &amp; Analysis</b>			<b>\$25,000.00</b>	<b>\$4,160.00</b>	<b>\$2,467.50</b>							<b>\$3,644.00</b>	<b>\$10,271.50</b>	<b>\$14,728.50</b>
	CDFW Fees	52671		\$0.00	\$0.00							\$0.00	\$0.00	\$0.00
	GIS Services	52675		\$496.00	\$124.00							\$0.00	\$620.00	\$0.00
	Mileage Reimbursement	52676		\$0.00	\$0.00							\$0.00	\$0.00	\$0.00
	Postage Printing	52677		\$0.00	\$0.00							\$0.00	\$0.00	\$0.00
	Public Hearing Notice	52678		\$0.00	\$0.00							\$0.00	\$0.00	\$0.00
	Office Supplies	52679		\$0.00	\$0.00							\$0.00	\$0.00	\$0.00
	Cemetery- Water & Central Valley FPD hearing draft MSRs	52680		\$3,664.00	\$2,343.50	5.00	0.50	10.00	39.00			\$3,644.00	\$9,651.50	\$0.00
<b>Staffing Services Planwest Partners Inc.</b>			<b>\$61,500.00</b>	<b>\$4,836.00</b>	<b>\$5,024.28</b>							<b>\$2,451.87</b>	<b>\$12,312.15</b>	<b>\$49,187.85</b>
	General Staffing Services	52006		\$1,472.00	\$3,400.28	4.50						\$504.00	\$5,376.28	\$0.00
	Policies & Procedures Update-Final	52006		\$0.00	\$0.00							\$0.00	\$0.00	\$0.00
	Staff Coordination	52006		\$896.00	\$1,344.00	8.00						\$896.00	\$3,136.00	\$0.00
	Noticing & Staff Reports	52006		\$2,244.00	\$0.00							\$0.00	\$2,244.00	\$0.00
	Public Info Requests	52006		\$0.00	\$0.00	4.50						\$504.00	\$504.00	\$0.00
	Budget Preparation	52006		\$0.00	\$112.00							\$0.00	\$112.00	\$0.00
	Commission Meetings	52006		\$0.00	\$0.00	3.50						\$155.87	\$547.87	\$0.00
	Executive Committee Meetings	52006		\$224.00	\$168.00							\$0.00	\$392.00	\$0.00
<b>Staffing Services Supplies</b>			<b>\$0.00</b>									<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Application Processing /Pre-app review Expenses- EO</b>				<b>\$767.00</b>	<b>\$336.00</b>							<b>\$637.50</b>	<b>\$1,740.50</b>	<b>\$0.00</b>
	App CSA 25 Annex Bennett Endraske			\$0.00	\$0.00							\$0.00	\$0.00	\$0.00
	App - WRidge Calle Campo Annex to Redding		\$1,800.00	\$0.00	\$0.00							\$0.00	\$0.00	-\$1,247.39
	Pre-App Fall R. Valley CSD Annex			\$0.00	\$0.00							\$0.00	\$0.00	\$0.00
	Pre-App - Tierra Robles CSD Formation			\$0.00	\$0.00	4.50						\$504.00	\$504.00	-\$504.00
	App Stevens Ridge Annex to Cottonwood		\$1,800.00	\$767.00	\$336.00	0.50			1.25			\$133.50	\$1,236.50	\$563.50
<b>Application Processing Supplies</b>			<b>\$0.00</b>									<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
	Mileage Reimbursement	52418	\$0.00									\$0.00	\$0.00	\$0.00
	Misc. Other	52419	\$0.00									\$0.00	\$0.00	\$0.00
	Postage and Shipping	52420	\$0.00									\$0.00	\$0.00	\$0.00
	Printing	52430	\$0.00									\$0.00	\$0.00	\$0.00
	Public Hearing Notice	52440	\$0.00									\$0.00	\$0.00	\$0.00
	Office Supplies	52450	\$0.00									\$0.00	\$0.00	\$0.00
<b>Total Hours</b>				<b>\$9,763.00</b>	<b>\$7,827.78</b>	<b>30.50</b>	<b>0.50</b>	<b>10.00</b>	<b>40.25</b>	<b>0.00</b>		<b>\$155.87</b>	<b>\$24,324.15</b>	<b>\$63,916.35</b>
<b>Total Costs</b>				<b>\$9,763.00</b>	<b>\$7,827.78</b>	<b>\$3,416.00</b>	<b>\$46.00</b>	<b>\$620.00</b>	<b>\$2,495.50</b>	<b>\$0.00</b>		<b>\$155.87</b>	<b>\$6,733.37</b>	<b>\$63,916.35</b>
<b>Monthly Expenses</b>			<b>Expense</b>											
September 6 Commission Meeting Miles: 286@ \$0.545/mile			\$155.87											
<b>Monthly Expense Total</b>			<b>\$155.87</b>											