

Les Baugh
County Member
Larry Farr
City Member
Stan Neutze
City Member
Francie Sullivan
City Member Alternate

Irwin Fust
Special District Member
Mary Rickert
County Member Alternate
Brenda Haynes
Special District Member



Larry Russell
Public Member
David Kehoe
County Member
Patricia A. Clarke
Special District Alternate

Bob Richardson
Public Member Alternate
George Williamson
Executive Officer
James M. Underwood
General Counsel
Kathy Bull
Office Manager

MINUTES

Regular Commission Meeting December 7, 2017 City of Shasta Lake Council Chambers

(These minutes are not intended to be a verbatim transcription of the proceedings and discussion associated with the business on the Commission's agenda; rather, what follows is a summary of the order of business and general nature of testimony, Commission deliberation, and action taken.)

1. CALL TO ORDER

- a. Chairman Fust called the meeting to order at 9:00 a.m. at the City of Shasta Lake Council Chambers, 4488 Red Bluff Street, Shasta Lake, California.
Present: Chairman Fust, Vice Chairman Farr; Commissioners: Baugh, Haynes, Kehoe, Neutze and Alternate Commissioner Richardson.
Staff Present: Executive Officer George Williamson, General Counsel Jim Underwood and Office Manager Kathy Bull
Absent: Alternate Commissioners, Clarke, Rickert, and Sullivan.
- b. Commissioner Baugh led the Pledge of Allegiance.

2. PUBLIC COMMENT

Brad Seiser expressed his concerns regarding a proposed development of Tierra Robles CSD with proposed reports of future water use and roadway congestion.

3. AGENDA ADOPTION

- a. Agenda Additions/Changes
- b. Business/Campaign Conflict Disclosures

No changes or conflicts were provided.

4. SPECIAL PRESENTATIONS

No special presentations were offered.

5. CONSENT CALENDAR

- a. Minutes from October 5, 2017 Commission Meeting.
- b. Fiscal Information – August, September and October; bank statement, reconciliation, disbursements.
- c. Fiscal Year 2017/2018 Accounts Receivable Aging Detail.

Motion to approve consent calendar items was presented by Commissioner Kehoe, seconded by Commissioner Baugh and passed by the following votes:

Ayes: Baugh, Farr, Fust, Haynes, Kehoe, Neutze and Richardson.

Noes: None

Abstain: None

Absent: None

6. CORRESPONDENCE

No correspondence presented.

7. SCHEDULED PUBLIC HEARINGS

No Public Hearings were scheduled.

8. NEW BUSINESS

a. Consider Public Member Appointment

Both candidates Katherine Campbell and Larry Russell spoke to the Commission. A roll call vote was performed to appoint a new Public Member. County Members Les Baugh, and David Kehoe voted for Larry Russell; City Members Larry Farr and Stan Nuetze voted for Larry Russell; Special District Member Irwin Fust voted for Larry Russell, Special District Member Brenda Haynes voted for Katherine Ann Campbell and Alternate Public Member Robert Richardson voted for Katherine Ann Campbell.

With at least one affirmative vote from the County, the City and Special Districts and an overall vote of five to two, Larry Russell was appointed as the new Public Member with his term beginning January 1, 2018. Votes were as follows:

Ayes: Baugh, Farr, Fust, Kehoe and Neutze.

Noes: Haynes and Richardson

Abstain: None

Absent: None

b. Coastal Business Copier Lease Update

Ms. Bull briefly explained an update to the existing copier lease which added an attachment to the copier, lower the monthly cost by ten dollars and extended the lease by two years with the opportunity at the end of lease to purchase copier for one dollar.

9. OLD BUSINESS

a. Policy and Procedures Update – Chapter 5 & 6

Mr. Williamson provided information on changes to the Policy and Procedures, Chapter 5 & 6.

Motion to approve updated Chapters 5 and 6 of the Policy and Procedures was presented by Commissioner Baugh, seconded by Vice-Chairman Farr and passed by the following votes:

Ayes: Baugh, Farr, Fust, Haynes, Kehoe, Neutze and Richardson.
Noes: None
Abstain: None
Absent: None

- b. Planwest Partners Invoices, George Williamson for September and October 2017

Mr. Williamson presented the Planwest Partners invoices for September and October 2017.

Motion to approve September and October 2017 invoices for Planwest Partners was presented by Commissioner Kehoe, seconded by Commissioner Haynes and passed by the following votes:

Ayes: Baugh, Farr, Fust, Haynes, Kehoe, Neutze and Richardson.
Noes: None
Abstain: None
Absent: None

- c. 1st Quarter Budget Reports – Budget vs Actual, Revenue Statement, Financial Statement, Balance Sheet

Ms. Bull provided information of the 1st Quarter Budget reports.

Motion to approve 1st Quarter Budget Reports was presented by Commissioner Neutze, seconded by Commissioner Haynes and passed by the following votes:

Ayes: Baugh, Farr, Fust, Haynes, Kehoe, Neutze and Richardson.
Noes: None
Abstain: None
Absent: None

- d. Tierra Robles Planned Development & Proposed CSD Draft EIR Review and Comment

Mr. Williamson provided that the proposed plan of the Tierra Robles CSD has been filed with Shasta County and will be considered by the Planning Commission. Staff reviewed the draft EIR and will respond appropriately as to LAFCO authority.

David Store who represents the Tierra Robles CSD applicant provided further information and answered Commissioner questions.

Brad Seiser expressed concerns about potential leach fields.

Chairman Fust explained that Shasta County is responsible for the planning process of a CSD and the Shasta County Board of Supervisors would determine approval. Shasta LAFCO would be responsible for determining if the CSD is going to be formed.

10. EXECUTIVE OFFICER REPORT

Mr. Williamson briefly provided information from his attendance to the annual CALFCO Conference.

11. CLOSED SESSION

No closed session items were scheduled.

12. COMMISSIONER ANNOUNCEMENTS

Commissioner Kehoe stated Commissioner Brenda Haynes had been selected as the Women of the Year and the Commissioner congratulated her.

Commissioner Baugh thanked Chairman Fust and Mr. Williamson for work done during the year.

Commissioner Neutze asked for an update to the CalPERS situation at the next meeting.

13. STAFF ANNOUNCEMENTS

- a. Shasta LAFCO office will be closed to the public, December 25th through January 4th.
- b. Next Regular Meeting is scheduled for Thursday, February 1, 2018 at 9:00 a.m. located at the Shasta County Board of Supervisors Chambers, 1450 Court Street, Redding, California.

Ms. Bull added that an incident happened in the parking lot of the Shasta LAFCO office involving yard maintenance crew causing damage to an employee's car.

14. ADJOURNMENT

There being no further business, Chairman Fust adjourned the meeting at 10:34 a.m.

ATTEST:

APPROVED:

Kathy Bull
Acting Clerk to the Commission

Irwin Fust
Chairman

DATE: _____

DATE: _____