

Les Baugh  
County Member

Larry Farr  
City Member

Stan Neutze  
City Member Alternate

Francie Sullivan  
City Member

Irwin Fust  
Special District Member

Mary Rickert  
County Member Alternate

Brenda Haynes  
Special District Member



Larry Russell  
Public Member

David Kehoe  
County Member

Patricia A. Clarke  
Special District Alternate

Vacant  
Public Member Alternate

George Williamson  
Executive Officer

James M. Underwood  
General Counsel

Kathy Bull  
Manager

## MINUTES

### Regular Commission Meeting February 1, 2018 Shasta County Board of Supervisors Chambers

*(These minutes are not intended to be a verbatim transcription of the proceedings and discussion associated with the business on the Commission's agenda; rather, what follows is a summary of the order of business and general nature of testimony, Commission deliberation, and action taken.)*

#### 1. CALL TO ORDER

- a. Chairman Fust called the meeting to order at 9:00 a.m. at the Shasta County Board of Supervisors Chambers, 1450 Court Street, Redding, California.

**Present:** Chairman Fust, Vice Chairman Farr; Commissioners: Baugh, Haynes, Russell, Sullivan and Alternate Commissioner Rickert. Alternate Commissioners Neutze and Richardson were in the audience.

**Staff Present:** Executive Officer George Williamson, General Counsel Jim Underwood and Office Manager Kathy Bull.

**Absent:** Commissioner Kehoe and Alternate Commissioners Clarke and Rickert.

Chairman Fust acknowledged Commissioner Russell as the new Public Member, and Commissioner Sullivan as a returning City Member.

- b. Commissioner Sullivan led the Pledge of Allegiance.

#### 2. PUBLIC COMMENT

Roy Vincent representing CSA 6 – Jones Valley shared information regarding a study being done to form their own CSD. There was a Prop 218 vote that prevented a rate increase in Jones Valley after a solvency report. He was concerned about a discrepancy regarding the conveyance of water.

Peter Scales expressed his concerns about water loss for seven CSA's and provided a written summary for the Commission.

Brad Seiser expressed concerns regarding a proposed development, Tierra Robles CSD proposed reports of future water use and roadway congestion.

#### 3. AGENDA ADOPTION

- a. Agenda Additions/Changes  
b. Business/Campaign Conflict Disclosures

No changes or conflicts were provided.

#### 4. SPECIAL PRESENTATIONS

No special presentations were offered.

## 5. CONSENT CALENDAR

- a. Minutes from December 7, 2017 Commission Meeting.
- b. Fiscal Information – November, December; bank statements, reconciliations, disbursements.

**Motion** to approve consent calendar items was presented by Commissioner Baugh, seconded by Commissioner Haynes and passed by the following votes:

**Ayes:** Baugh, Farr, Fust, Haynes.

**Noes:** None

**Abstain:** Rickert, Russell, and Sullivan abstained on the minutes of December 7, 2017.

**Absent:** Kehoe

## 6. CORRESPONDENCE

- a. CalPERS letter regarding “Formal Request to Report Payroll”  
Ms. Bull informed the Commission that information had previously been provided to CalPERS and will provide information again.

## 7. SCHEDULED PUBLIC HEARINGS

No Public Hearings were scheduled.

## 8. NEW BUSINESS

- a. FY 2017/2018 Budget Adjustment Authorization  
Mr. Williamson provided information on the needed budget adjustment specially to the line item regarding CalPERS and Info Tech Website.

**Motion** to approve the FY 2017/2018 Budget Adjustment was presented by Commissioner Baugh, seconded by Commissioner Sullivan and passed by the following votes:

**Ayes:** Baugh, Farr, Fust, Haynes, Rickert, Russell, and Sullivan.

**Noes:** None

**Abstain:** None

**Absent:** Kehoe

- b. Shasta County Grand Jury Report  
Mr. Williamson provided that the Shasta County Grand Jury Report stated that Shasta LAFCO was in compliance.

## 9. OLD BUSINESS

- a. Planwest Partners Invoices, George Williamson for November and December 2017

Mr. Williamson presented the Planwest Partners invoices for November and December 2017.

**Motion** to approve November and December 2017 invoices for Planwest Partners was presented by Commissioner Rickert, seconded by Commissioner Russell and passed by the following votes:

**Ayes:** Baugh, Farr, Fust, Haynes, Rickert, Russell, and Sullivan.

**Noes:** None

**Abstain:** None

**Absent:** Kehoe

- b. 1<sup>st</sup> Quarter Budget Reports – Budget vs Actual, Revenue Statement, Financial Statement, Balance Sheet

Ms. Bull provided information of the 2<sup>nd</sup> Quarter Budget reports.

**Motion** to approve 2<sup>nd</sup> Quarter Budget Reports was presented by Commissioner Sullivan, seconded by Commissioner Russell and passed by the following votes:

**Ayes:** Baugh, Farr, Fust, Haynes, Rickert, Russell, and Sullivan.

**Noes:** None

**Abstain:** None

**Absent:** Kehoe

- c. Policy and Procedures Update

Mr. Williamson provided information on the updating of the Policy and Procedures. There was discussion regarding the verbiage used for the Commissioners term of office. It was agreed that Mr. Underwood would provide a change to the verbiage and to bring the specific page with language change of the Policy and Procedures back to the Commission.

**Motion** to approve the Policy & Procedures Resolution 2018-01 was presented by Commissioner Sullivan, seconded by Commissioner Baugh and passed by the following votes:

**Ayes:** Baugh, Farr, Fust, Haynes, Rickert, Russell, and Sullivan.

**Noes:** None

**Abstain:** None

**Absent:** Kehoe

- d. CalPERS Change to Amortization Schedule

Mr. Williamson provided information to help lower Shasta LAFCO costs by utilizing a different Amortization Schedule of 30 years to either 15 or 10 years.

There was discussion as to alternatives and Mr. Underwood suggested maintaining the current schedule, but pay consisting with the 10 year amortization schedule. Staff was instructed to find out the suggestion was an option.

**Motion** to table the recommendation of changing the amortization schedule pending further investigation was presented by Commissioner Baugh, seconded by Commissioner Rickert and passed by the following votes:

**Ayes:** Baugh, Farr, Fust, Haynes, Rickert, Russell, and Sullivan.

**Noes:** None

**Abstain:** None

**Absent:** Kehoe

10. EXECUTIVE OFFICER REPORT

- a. Tierra Robles Proposed CSD Update  
Mr. Williamson stated he had submitted Commission comments to the County regarding the Proposed CSD.
- b. Potential Upcoming Annexations  
Mr. Williamson has been in contact with City of Redding regarding a Westridge annexation and is expecting the application soon.
- c. Fire Agency MSR/SOI Update  
Staff is working with the Eastern County Fire Protection Districts to obtain information to update their MSR/SOI.

11. CLOSED SESSION

No closed session items were scheduled.

12. COMMISSIONER ANNOUNCEMENTS

Commissioner Baugh stated there was a Public Safety meeting on Wednesday at 6:00 p.m. Commissioner Russell expressed thanks for the ability to serve on the Commission again. Vice-Chairman Farr said it was a pleasure the hear the MSR/SOI studies are going smoothly and suggested when a public comment is made that may not apply to LAFCO, perhaps staff can explain what LAFCO can do. Chairman Fust shared he will be making a LAFCO presentation to the Grand Jury in July 2018.

13. STAFF ANNOUNCEMENTS

- a. Next Regular Meeting is scheduled for Thursday, April 5, 2018 at 9:00 a.m. located at the City of Redding Council Chambers, 777 Cypress Avenue, Redding, California.

14. ADJOURNMENT

There being no further business, Chairman Fust adjourned the meeting at 10:05 a.m.

ATTEST:

APPROVED:

\_\_\_\_\_  
Kathy Bull  
Acting Clerk to the Commission

\_\_\_\_\_  
Irwin Fust  
Chairman

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_