

Les Baugh
County Member

Larry Farr
City Member

Stan Neutze
City Member

Francie Sullivan
City Member Alternate

Irwin Fust
Special District Member

Mary Rickert
County Member Alternate

Brenda Haynes
Special District Member



Larry Russell
Public Member

David Kehoe
County Member

Patricia A. Clarke
Special District Alternate

Vacant
Public Member Alternate

George Williamson
Executive Officer

James M. Underwood
General Counsel

Kathy Bull
Office Manager

Agenda Item: 8.a.

Meeting Date: April 5, 2018

From: George Williamson, Executive Officer & Kathy Bull, Office Manager

Subject: FY 2017/2018 Budget Adjustment Authorization

Background:

The Fiscal Year 2017/2018 Budget was approved by the Commission on June 1, 2017. Staff provides budget adjustment information to the Commission for review and approval when needed.

Discussion:

Staff determined the necessity of purchasing two new office chairs. Listed below are two budget line items which require an adjustment to the Fiscal Year 2017/2018 Budget:

- Decrease of \$441.93 from Office Supplies.
- Increase of \$441.93 into Office Furnishings.

Recommendation:

It is recommended that the Commission approve the adjusted budget line items in relation to the attached "Shasta LAFCO Budget Adjustment Authorization", or provide direction to staff as needed.

Financial:

There is no impact to the Fiscal Year 2017/2018 Budget.

Attachment: Shasta LAFCO Budget Adjustment Authorization – 4.5.2018

SHASTA LAFCO BUDGET ADJUSTMENT AUTHORIZATION

Date: April 5, 2018
 Fiscal Year: FY 2017/2018

Justification: Two new office chairs needed that were not budgeted for.

REVENUE CHANGES				
Account Number	Description	Amount Budgeted	Revised Amount	Change
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
TOTAL REVENUE CHANGES				0.00

EXPENDITURE CHANGES				
Account Number	Description	Amount Budgeted	Revised Amount	Change
52100	Office Supplies	\$1,500.00	\$1,058.07	-\$441.93
52090	Office Furnishings >500	\$0.00	\$441.93	\$441.93
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL EXPENDITURE CHANGES				\$0.00

 Office Manager

Date: _____

 Executive Officer

Date: _____

 Vice-Chairman

Date: _____

 Chairman

Date: _____