

Les Baugh
County Member

Larry Farr
City Member

Stan Neutze
City Member Alternate

Francie Sullivan
City Member

Irwin Fust
Special District Member

Mary Rickert
County Member Alternate

Brenda Haynes
Special District Member



Larry Russell
Public Member

David Kehoe
County Member

Patricia A. Clarke
Special District Alternate

Katharine Ann Campbell
Public Member Alternate

George Williamson
Executive Officer

James M. Underwood
General Counsel

Kathy Bull
Manager

MINUTES

Regular Commission Meeting June 7, 2018 City of Anderson Council Chambers

(These minutes are not intended to be a verbatim transcription of the proceedings and discussion associated with the business on the Commission's agenda; rather, what follows is a summary of the order of business and general nature of testimony, Commission deliberation, and action taken.)

1. CALL TO ORDER

a. Chairman Fust called the meeting to order at 9:01 a.m. at the City of Anderson Council Chambers, 1887 Howard Street, Anderson California.

Present: Chairman Fust, Commissioners: Baugh, Haynes, Kehoe, Russell and Sullivan and Alternate Commissioners Neutze. Alternate Commissioners Clarke and Rickert were in the audience.

Staff Present: Executive Officer George Williamson, Office Manager Kathy Bull, General Counsel Jim Underwood.

Absent: Vice-Chairman Farr.

b. Commissioner Russell led the Pledge of Allegiance.

2. PUBLIC COMMENT

No public comments were presented.

3. AGENDA ADOPTION

- a. Agenda Additions/Changes
- b. Business/Campaign Conflict Disclosures

No changes or conflicts were provided.

4. SPECIAL PRESENTATIONS

No special presentations were presented.

5. CONSENT CALENDAR

- a. Minutes from April 5, 2018 Commission Meeting.
- b. Fiscal Information – March and April 2018; bank statements, reconciliations, disbursements.
- c. FY 2017/2018 Budget Adjustment Authorization.

Motion to approve Consent Calendar Item 5.a. was presented by Commissioner Sullivan, seconded by Commissioner Haynes and passed by the following votes:

Ayes: Baugh, Fust, Haynes, Kehoe, Neutze, Russell and Sullivan

Noes: None

Abstain: None

Absent: Farr

Motion to approve Consent Calendar Item 5.b. was presented by Commissioner Baugh, seconded by Alternate Commissioner Neutze and passed by the following votes:

Ayes: Baugh, Fust, Haynes, Kehoe, Neutze, Russell and Sullivan

Noes: None

Abstain: None

Absent: Farr

Mr. Williamson provided information for reallocations to the budget.

Motion to approve Consent Calendar Item 5.c. was presented by Commissioner Russell, seconded by Commissioner Kehoe and passed by the following votes:

Ayes: Baugh, Fust, Haynes, Kehoe, Neutze, Russell and Sullivan

Noes: None

Abstain: None

Absent: Farr

6. CORRESPONDENCE

a. CalPERS letter dated 4/23/2018 – Employment Relationship Questionnaire

Ms. Bull provided information regarding ongoing communication between Shasta LAFCO and CalPERS regarding contract staff.

7. SCHEDULED PUBLIC HEARINGS

a. Proposed Final Budget for Fiscal Year 2018/2019

Mr. Williamson provided information on the finalized budget with staff's recommendation to approve the budget for Fiscal Year 2018/2019.

Commissioner Baugh congratulated the Commission and staff for having the budget consistent, on time and with no increases.

Chairman Fust opened the public hearing, and with no public comments, the public hearing was closed.

Motion to approve adopt the Fiscal Year 2018/2019 Budget by Resolution 2018-05 was presented by Commissioner Baugh, seconded by Alternate Commissioner Neutze and passed by the following votes:

Ayes: Baugh, Fust, Haynes, Kehoe, Neutze, Russell and Sullivan

Noes: None

Abstain: None

Absent: Farr

b. Westridge Greenview, McCulloch and Campo Calle Annexation

Mr. Williamson provided information regarding the Westridge Greenview, McCulloch and Campo Calle Annexation, and explained if no protests are received, the protest proceeding can be waived by the Commission.

Chairman Fust opened the public hearing. Lily Toy, Senior Planner for the City of Redding offered history on the area to be annexed and answered Commissioner questions. Eihnard Diaz, a planner for the annexation project gave further details and answered Commissioner questions. With no further comments, the public hearing was closed.

Motion to approve the Westridge Greenview, McCulloch and Campo Calle Annexation by Resolution 2018-06 and to waive the conducting proceedings was presented by Commissioner Sullivan, seconded by Commissioner Kehoe and passed by the following votes:

Ayes: Baugh, Fust, Haynes, Kehoe, Neutze, Russell and Sullivan

Noes: None

Abstain: None

Absent: Farr

8. NEW BUSINESS

a. Consider Public Member Alternate Commissioner Appointment

Candidate Katharine Ann Campbell explained reasons for applying for the vacant Alternate Commissioner position.

Motion to appoint Katharine Ann Campbell as the Public Member Alternate Commissioner was presented by Commissioner Sullivan, seconded by Commissioner Russell and passed by the following votes:

Ayes: Baugh, Fust, Haynes, Kehoe, Neutze, Russell and Sullivan

Noes: None

Abstain: None

Absent: Farr

b. Potential Policy Change to Incorporate Contingency Fund Balance Limit

After discussion with the Commission, no action was taken to change the current policy change.

c. CALAFCO Legislation Support

Mr. Williamson explained CALAFCO was seeking support from the Commission for AB2238, AB2268 and SB929.

Motion to was presented by Commissioner Baugh, seconded by Commissioner Haynes and passed by the following votes:

Ayes: Baugh, Fust, Haynes, Kehoe, Neutze, Russell and Sullivan

Noes: None

Abstain: None

Absent: Farr

9. OLD BUSINESS

a. Planwest Partners Invoices, George Williamson for March and April 2018

Mr. Williamson explained the items within the invoices that were submitted for payment. Commissioner Haynes wanted confirmation the Ms. Bull was being utilized.

Motion to approve was presented by Commissioner Baugh, seconded by Commissioner Sullivan and passed by the following votes:

Ayes: Baugh, Fust, Haynes, Kehoe, Neutze, Russell and Sullivan

Noes: None

Abstain: None

Absent: Farr

b. Policy and Procedures Chapter 1 Revision

This informational item was to provide the Commission with incorporated changes to the approved Policy and Procedures Chapter 1. Commissioner Sullivan asked that the policy be sent to City Clerks.

c. Contract Staff Services – FY 2018/2019 Contract Extension

The contract was considered by the Executive Committee and reviewed by Legal Counsel to provide Executive Officer services for another year.

Commissioner Baugh stated he really appreciated Mr. Williamsons work.

Motion to approve was presented by Commissioner Sullivan, seconded by Commissioner Kehoe and passed by the following votes:

Ayes: Baugh, Fust, Haynes, Kehoe, Neutze, Russell and Sullivan

Noes: None

Abstain: None

Absent: Farr

d. RDA Oversight Consolidation – Special District Representative Appointment

Ms. Bull had received information from the County regarding the RDA Oversight Consolidation and explained the balloting process and stating the candidate who would be voted in would already be the Special District Representative at the next scheduled meeting.

10. EXECUTIVE OFFICER REPORT

a. Fire Protection Districts MSR/SOIs Update

Mr. Williamson explained staff is still working with a few remaining Fire Districts to obtain information to complete the MSR/SOIs. It is planned to bring the completed MSR/SOI at the next meeting.

11. CLOSED SESSION

No closed session items were scheduled.

12. COMMISSIONER ANNOUNCEMENTS

13. STAFF ANNOUNCEMENTS

- a. Next Regular Meeting is scheduled for Thursday, August 2, 2018 at 9:00 a.m. located at the City of Shasta Lake Council Chambers, 4488 Red Bluff Street, California.

14. ADJOURNMENT

There being no further business, Chairman Fust adjourned the meeting at 10:13 a.m.

ATTEST:

APPROVED:

Kathy Bull
Acting Clerk to the Commission

Irwin Fust
Chairman

DATE: _____

DATE: _____