

Les Baugh
County Member

Larry Farr
City Member Alternate

Stan Neutze
City Member

Julie Winter
City Member

Irwin Fust
Special District Member

Mary Rickert
County Member Alternate

Brenda Haynes
Special District Member



Larry Russell
Public Member

Joe Chimenti
County Member

Patricia A. Clarke
Special District Alternate

Agenda Item 5.a.

Katharine Ann Campbell
Public Member Alternate

George Williamson
Executive Officer

James M. Underwood
General Counsel

Kathy Bull
Manager

MINUTES

Regular Commission Meeting November 1, 2018 Shasta County Board of Supervisor Chambers

(These minutes are not intended to be a verbatim transcription of the proceedings and discussion associated with the business on the Commission's agenda; rather, what follows is a summary of the order of business and general nature of testimony, Commission deliberation, and action taken.)

1. CALL TO ORDER

a. Chairman Fust called the meeting to order at 9:00 a.m. at the Shasta County Board of Supervisor Chambers, 1450 Court Street, Redding, California.

Present: Chairman Fust, Commissioners: Baugh, Russell and Sullivan (arriving at 9:02 a.m.). Alternate Commissioners Clarke and Neutze.

Staff Present: Executive Officer George Williamson, Office Manager Kathy Bull, General Counsel Jim Underwood.

Absent: Vice-Chairman Farr, Commissioners Haynes, Kehoe, Alternate Commissioners Campbell and Rickert.

b. Commissioner Clarke led the Pledge of Allegiance.

2. PUBLIC COMMENT

No public comments were presented.

3. AGENDA ADOPTION

a. Agenda Additions/Changes

b. Business/Campaign Conflict Disclosures

No changes or conflicts were provided.

4. SPECIAL PRESENTATIONS

No special presentations were presented.

5. CONSENT CALENDAR

a. Minutes from September 6, 2018 Commission Meeting

b. Fiscal Information – July, August and September 2018; bank statements, reconciliations, disbursements

Motion to approve Consent Calendar was presented by Alternate Commissioner Clarke, seconded by Commissioner Baugh and passed by the following votes:

Ayes: Baugh, Clarke, Fust, Neutze, Russell and Sullivan

Noes: None

Abstain: None

Absent: Farr, Haynes, Kehoe

6. CORRESPONDENCE

a. SDRMA letter – President’s Special Acknowledgement Award – Property/Liability Program

Mr. Williamson provided that the organization that provides insurance for Shasta LAFCO completed another year with no claims. SDRMA stands for Special District Risk Management Authority.

7. SCHEDULED PUBLIC HEARINGS

a. Continued from September 6, 2018 - Central Valley Fire Protection Districts Updated MSR/SOI

Mr. Williamson provided updates on the fire districts within the Central Valley Fire Protection Districts. The Commission provided some corrections to the MSR/SOI report.

Chairman Fust re-opened the Public Hearing. Jeff Cole, Mountain Gate General Manager commended staff for their hard work and provided a correction to the report.

Chief Dennis Beck, Shasta Lake Fire Protection District provided that they are not currently looking into annexing into the Buckeye area, however, as the Fire District has to travel in/out of that region and may look at annexing in the future. With no further testimony, Chairman Fust closed the Public Hearing.

Motion to approve the Central Valley Fire Protection District MSR/SOI, Resolution 2018-07 was presented by Alternate Commissioner Clarke, seconded by Commissioner Sullivan and passed by the following votes:

Ayes: Baugh, Clarke, Fust, Neutze, Russell and Sullivan

Noes: None

Abstain: None

Absent: Farr, Haynes, Kehoe

b. Stephens Ridge Annexation

Commission Baugh informed the Commission that there had been meetings with the County regarding this annexation project, however, there is no conflict of disclosure. Mr. Williamson provided information on the Stephens Ridge Annexation from property owner petition to annex into Cottonwood Water District and recommended approval.

Chairman Fust opened the Public Hearing. Roger White, a consultant for the land owner Mark Stephens answered Commissioner questions. Mike Dormer from the firm Sharrah Dunlap Sawyer provided information regarding CEQA and answered Commissioner questions. With no further testimony, Chairman Fust closed the Public Hearing.

Motion to approve the Stephens Ridge Annexation, Resolution 2018-08 was presented by Commissioner Baugh, seconded by Alternate Commissioner Neutze and passed by the following votes:

Ayes: Baugh, Clarke, Fust, Neutze, Russell and Sullivan

Noes: None

Abstain: None

Absent: Farr, Haynes, Kehoe

8. NEW BUSINESS

a. Fiscal Year 2016/2017 Draft Full Audit Report

Mr. Williamson stated the report acknowledged the lack of prior full audit, however, in the CPA's opinion, all matters in respect to the financial position are generally accepted, there were no deficiencies of internal controls, and there are no active employees.

Motion to approve Fiscal Year 2016/2017 Draft Full Audit Report was presented by Commissioner Baugh, seconded by Alternate Commissioner Clarke and passed by the following votes:

Ayes: Baugh, Clarke, Fust, Neutze, Russell and Sullivan

Noes: None

Abstain: None

Absent: Farr, Haynes, Kehoe

b. Fiscal Year 2017/2018 Audit Compilation Services

Mr. Williamson is seeking authorization to continue services with current CPA to provide compilation services. There was discussion to complete and RFP, however, the Commission was comfortable with continuing the services with Don Reynolds, CPA.

Motion to approve the Fiscal Year 2017/2018 Audit Compilation Services was presented by Commissioner Baugh, seconded by Alternate Commissioner Neutze and passed by the following votes:

Ayes: Baugh, Clarke, Fust, Neutze, Russell and Sullivan

Noes: None

Abstain: None

Absent: Farr, Haynes, Kehoe

c. Regular Commission Meeting Schedule for 2019

Motion to approve 2019 Commission Meeting Schedule was presented by Commissioner Sullivan, seconded by Commissioner Baugh and passed by the following votes:

Ayes: Baugh, Clarke, Fust, Neutze, Russell and Sullivan

Noes: None

Abstain: None

Absent: Farr, Haynes, Kehoe

9. OLD BUSINESS

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a. Planwest Partners Invoices, George Williamson for July, August, and September 2018

Motion to approve the submitted invoices was presented by Commissioner Baugh, seconded by Commissioner Sullivan and passed by the following votes:

Ayes: Baugh, Clarke, Fust, Neutze, Russell and Sullivan

Noes: None

Abstain: None

Absent: Farr, Haynes, Kehoe

b. Fiscal Year 2015/2016 Finalized Audit Report

Mr. Williamson provided that according to the Audit Report, we are in accordance with accounting principles generally accepted, the Commission has no active employees and the financial statements are presented fairly.

Motion to approve the Finalized Audit Report Fiscal Year 2015/2016 was presented by Alternate Commissioner Clarke, seconded by Alternate Commissioner Neutze and passed by the following votes:

Ayes: Baugh, Clarke, Fust, Neutze, Russell and Sullivan

Noes: None

Abstain: None

Absent: Farr, Haynes, Kehoe

c. 1st Quarter Financial Budget Reports – Budget vs Actual, Revenue Statement, Financial Statement, Balance Sheet

Motion to approve the 1st Quarter Financial Reports was presented by Commissioner Russell, seconded by Commissioner Baugh, and passed by the following votes:

Ayes: Baugh, Clarke, Fust, Neutze, Russell and Sullivan

Noes: None

Abstain: None

Absent: Farr, Haynes, Kehoe

10. EXECUTIVE OFFICER REPORT

- a. CALAFCO Conference
- b. MSR/SOI Update

Mr. Williamson provided information learned at the CALAFCO Conference and provided web links and other access to other resources. Mr. Williamson also provided staff is working on gather information for upcoming MSR/SOI updates with the Cemetery Districts.

11. CLOSED SESSION

- a. Potential Litigation

Pursuant to Government Code Section 54956.9, the Commission entered into Closed Session at 10.17 a.m.

SHASTA LAFCO

b. Open Session Report

Return from closed session to open session at 10:45 a.m. with Mr. Underwood stating the Commission authorized Mr. Underwood to engage the services from a PERL legal expert to assist and advice Shasta LAFCO and no other reportable actions.

12. COMMISSIONER ANNOUNCEMENTS

Commissioner Russell asked for information regarding SB239. Commissioner Baugh announced a fundraiser for West Valley Fire Chili Feed.

13. STAFF ANNOUNCEMENTS

a. Next Regular Meeting is scheduled for Thursday, February 7, 2018 at 9:00 a.m. located at the City of Redding Council Chambers, 777 E Cypress, Redding California.

14. ADJOURNMENT

There being no further business, Chairman Fust adjourned the meeting at 10:46 a.m.

ATTEST:

APPROVED:

Kathy Bull
Acting Clerk to the Commission

Irwin Fust
Chairman

DATE: _____

DATE: _____