

Les Baugh  
County Member

Irwin Fust  
Special District Member

Larry Farr  
City Member Alternate

Mary Rickert  
County Member Alternate

Stan Neutze  
City Member

Brenda Haynes  
Special District Member

Julie Winter  
City Member



Larry Russell  
Public Member

Katharine Ann Campbell  
Public Member Alternate

Joe Chimenti  
County Member

George Williamson  
Executive Officer

Patricia A. Clarke  
Special District Alternate

James M. Underwood  
General Counsel

Kathy Bull  
Manager

## MINUTES

### Regular Commission Meeting June 6, 2019 City of Shasta Lake Council Chambers

*(These minutes are not intended to be a verbatim transcription of the proceedings and discussion associated with the business on the Commission's agenda; rather, what follows is a summary of the order of business and general nature of testimony, Commission deliberation, and action taken.)*

#### 1. CALL TO ORDER

- a. Chairman Fust called the meeting to order at 9:00 a.m. at the City of Shasta Lake Council Chambers, 4488 Red Bluff Street, Shasta Lake, California.  
**Present:** Chairman Fust, Commissioners: Baugh, Chimenti, Neutze, Russell. Alternate Commissioner Clarke; in the audience Alternate Commissioner Campbell.  
**Staff Present:** Executive Officer George Williamson, Office Manager Kathy Bull, General Counsel Jim Underwood.  
**Absent:** Commissioners: Haynes, Winter.
- b. Commissioner Neutze led the Pledge of Allegiance.

#### 2. PUBLIC COMMENT

No public comments were presented.

#### 3. AGENDA ADOPTION

- a. Agenda Additions/Changes
- b. Business/Campaign Conflict Disclosures

No agenda additions, changes or business conflicts were provided.

#### 4. SPECIAL PRESENTATIONS

No presentations were provided.

#### 5. CONSENT CALENDAR

- a. Fiscal Information – March and April 2019; bank statements, reconciliations, and disbursements FY 2018/2019 Budget Adjustment Authorization.  
**Motion** to approve the Consent Calendar was presented by Commissioner Clarke, seconded by Commissioner Baugh and passed by the following votes:  
**Ayes:** Baugh, Chimenti, Clarke, Fust, Neutze, Russell.  
**Noes:** None  
**Abstain:** None  
**Absent:** Haynes, Winter

6. CORRESPONDENCE

No correspondence was provided.

7. SCHEDULED PUBLIC HEARINGS

a. Final Budget for Fiscal Year 2019/2020

Mr. Williamson explained staff had mailed information to local agencies regarding an increase in the cost of share and that no comments had been returned. Shasta LAFCO had not increased their budget in at least ten years and is only asking for an increase due to extenuating circumstances.

Chairman Fust opened the public hearing and having no public comments closed the public hearing.

**Motion** to approve the Fiscal Year 2019/2020 budget with Resolution 2019-07 was presented by Commissioner Chimenti, seconded by Commissioner Baugh and passed by the following votes:

- Ayes:** Baugh, Chimenti, Clarke, Fust, Neutze, Russell.
- Noes:** None
- Abstain:** None
- Absent:** Haynes, Winter

b. MSR/SOI Update for Bella Vista, Burney, Cottonwood and Tucker Oaks Water Districts

Mr. Williamson provided a brief report regarding Bella Vista, Burney and Cottonwood Water Districts. Staff is waiting for further information from Tucker Oaks Water District. Mr. Williamson provided answers to Commission questions. David Coxey, General Manager Bella Vista Water District was also available for Commission questions.

Chairman Fust opened the public hearing and having no public comments closed the public hearing.

**Motion** to approve the MSR/SOI for Bella Vista, Burney, Cottonwood and Tucker Oaks Water Districts with corrections for Resolution 2019-08 to a time certain of August 1, 2019 was presented by Commissioner Chimenti, seconded by Commissioner Baugh and passed by the following votes:

- Ayes:** Baugh, Chimenti, Clarke, Fust, Neutze, Russell.
- Noes:** None
- Abstain:** None
- Absent:** Haynes, Winter

8. NEW BUSINESS

a. Office Relocation

Ms. Bull provided information regarding the new office location including a savings of \$7,500 per year for the lease.

## 9. OLD BUSINESS

## a. Contract Staffing Services

## 1. FY 2019/2020 Contract Extension – Executive Officer

**Motion** to approve the FY 2019/2020 Contract Extension for the Executive Officer was presented by Commissioner Neutze, seconded by Commissioner Baugh and passed by the following votes:

**Ayes:** Baugh, Chimenti, Clarke, Fust, Neutze, Russell.

**Noes:** None

**Abstain:** None

**Absent:** Haynes, Winter

## 2. FY 2019/2020 Agreement Update – General Counsel

**Motion** to approve the FY 2019/2020 Agreement Update for the General Counsel was presented by Commissioner Clarke, seconded by Commissioner Chimenti and passed by the following votes:

**Ayes:** Baugh, Chimenti, Clarke, Fust, Neutze, Russell.

**Noes:** None

**Abstain:** None

**Absent:** Haynes, Winter

## b. Planwest Partners Invoices, George Williamson for March and April 2019

**Motion** to approve the Planwest Partners Invoices was presented by Commissioner Baugh, seconded by Commissioner Chimenti and passed by the following votes:

**Ayes:** Baugh, Chimenti, Clarke, Fust, Neutze, Russell.

**Noes:** None

**Abstain:** None

**Absent:** Haynes, Winter

## c. CalPERS Options Update

Mr. Williamson provided an update with regards to termination of the CalPERS contract. Two previous employees were informed of this via certified mail.

d. 3<sup>rd</sup> Quarter Financial Budget Reports – Budget vs Actual, Revenue Statement, Financial Statement, Balance Sheet

**Motion** to approve the 3<sup>rd</sup> Quarter Financial Budget Reports was presented by Commissioner Clarke, seconded by Commissioner Neutze and passed by the following votes:

**Ayes:** Baugh, Chimenti, Clarke, Fust, Neutze, Russell.

**Noes:** None

**Abstain:** None

**Absent:** Haynes, Winter

Commissioner Baugh thanked Ms. Bull, Mr. Williamson and Mr. Underwood for the work that is accomplished and information provided to the Commission.

10. EXECUTIVE OFFICER REPORT

Shasta LAFCO staff and Shasta County staff; Charlene Beard, Nolda Short and Brian Muir and Shasta CSD, Chris Koeper are working on the Commission compliance for the Shasta CSD annexation and Keswick area in order to produce a Certificate of Completion.

11. CLOSED SESSION

- a. Potential Litigation  
Pursuant to Government Code Section 54956.9, the Commission entered into Closed Session at 9:37 a.m.
- b. Open Session Report  
Return from Closed Session to Open Session at 9:55 a.m. with Mr. Underwood stating there were no reportable actions taken in Closed Session.

12. COMMISSIONER ANNOUNCEMENTS

Commissioner Neutze provided information regarding the Shasta County Fair in Anderson, California. Chairman Fust announced he will give a Shasta LAFCO informational presentation to the Grand Jury in July.

13. STAFF ANNOUNCEMENTS

- a. Next Regular Meeting is scheduled for Thursday, August 1, 2019 at 9:00 a.m. located at the Shasta County Board of Supervisors Chambers, 1450 Court Street, Redding, California.

14. ADJOURNMENT

There being no further business, Chairman Fust adjourned the meeting at 9:57 a.m.

ATTEST:

APPROVED:

\_\_\_\_\_  
Kathy Bull  
Acting Clerk to the Commission

\_\_\_\_\_  
Irwin Fust  
Chairman

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_