

Patrick Jones
County Member
Pamelyn Morgan
City Member
Stan Neutze
City Member
Michael Dacquisto
City Member Alternate

Irwin Fust
Special District Member
Mary Rickert
County Member Alternate
Ronnean Lund
Special District Member



Larry Russell
Public Member
Kevin W. Crye
County Member
Fred Ryness
Special District Alternate

Michael Spencer
Public Member Alternate
George Williamson
Executive Officer
James M. Underwood
General Counsel
Kathy Bull
Manager

Agenda Item: 5.a.

Meeting Date: April 6, 2023

From: George Williamson, Executive Officer & Kathy Bull, LAFCO Manager

Subject: Fiscal Information – January and February 2023; Bank Statements, Reconciliations, Disbursement Report

Background:

At each Regular Commission Meeting, staff provides verification of operational expenditures via Bank Statements, Reconciliation Reports and Disbursement Report.

Discussion:

The following fiscal information for the months of January and February 2023 is included for the Commission's review and acceptance:

- US Bank Operational and Savings Reconciliation Summaries
- US Bank Operational and Savings Statements
- Shasta LAFCO Disbursement Report

Recommendation:

It is recommended that the Commission review and accept the reports as provided or provide direction to staff as needed.

Attachments: Bank Statements, Reconciliations, Disbursement Report

Shasta Local Agency Formation Commission
Reconciliation Detail
 10030 · US Bank - Savings, Period Ending 01/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						11,716.24
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	01/31/2023			X	0.99	0.99
Total Deposits and Credits					0.99	0.99
Total Cleared Transactions					0.99	0.99
Cleared Balance					0.99	11,717.23
Register Balance as of 01/31/2023					0.99	11,717.23
Ending Balance					0.99	11,717.23

A Bull



Business Statement

Account Number:

P.O. Box 1800
Saint Paul, Minnesota 55101-0800

Statement Period:

3843 TRN S Y ST01

Jan 2, 2023
through
Jan 31, 2023



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000191873 00 SP 106481657320637 S
SHASTA LOCAL AGENCY FORMATION
COMMISSION
999 MISSION DE ORO DR STE 106
REDDING CA 96003-3861



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Access Code: 86-601D-07C2-4C83

MUNICIPAL INVESTOR

Member FDIC

U.S. Bank National Association

Account Number

Account Summary

	# Items				
Beginning Balance on Jan 2		\$	11,716.24	Annual Percentage Yield Earned	0.09953%
Other Deposits	1		0.99	Interest Earned this Period	\$ 0.99
Ending Balance on Jan 31, 2023		\$	11,717.23	Interest Paid this Year	\$ 0.99
				Number of Days in Statement Period	31

Other Deposits

Date	Description of Transaction	Ref Number	Amount
Jan 31	Interest Paid	3100001277	\$ 0.99
Total Other Deposits			\$ 0.99

Shasta Local Agency Formation Commission
Reconciliation Detail
10020 · US Bank - Operational, Period Ending 01/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						121,517.43
Cleared Transactions						
Checks and Payments - 9 items						
Bill Pmt -Check	12/13/2022	3413	Record Searchlight	X	-136.00	-136.00
Bill Pmt -Check	12/26/2022	3414	Charter Communica...	X	-132.97	-268.97
Bill Pmt -Check	12/26/2022	3415	Office Depot	X	-130.00	-398.97
Bill Pmt -Check	12/29/2022	3416	Planwest Partners, I...	X	-11,410.15	-11,809.12
Bill Pmt -Check	01/02/2023	3417	Debra L. Randell	X	-600.00	-12,409.12
Paycheck	01/05/2023	ACH	Kathy E. Bull	X	-1,190.90	-13,600.02
Check	01/05/2023	ACH	Intuit	X	-5.00	-13,605.02
Check	01/17/2023			X	-20.80	-13,625.82
Paycheck	01/20/2023	ACH	Kathy E. Bull	X	-1,118.90	-14,744.72
Total Checks and Payments					-14,744.72	-14,744.72
Deposits and Credits - 1 item						
Deposit	01/30/2023			X	30,000.00	30,000.00
Total Deposits and Credits					30,000.00	30,000.00
Total Cleared Transactions					15,255.28	15,255.28
Cleared Balance					15,255.28	136,772.71
Uncleared Transactions						
Checks and Payments - 3 items						
Bill Pmt -Check	04/12/2021	3249	Board of Equalization		-300.00	-300.00
Bill Pmt -Check	01/31/2022	3319	IRS		-8,327.17	-8,627.17
Bill Pmt -Check	01/31/2022	3318	FRANCHISE TAX B...		-1,440.60	-10,067.77
Total Checks and Payments					-10,067.77	-10,067.77
Total Uncleared Transactions					-10,067.77	-10,067.77
Register Balance as of 01/31/2023					5,187.51	126,704.94
New Transactions						
Checks and Payments - 12 items						
Bill Pmt -Check	02/01/2023	3421	Planwest Partners, I...		-8,248.75	-8,248.75
Bill Pmt -Check	02/01/2023	3419	Debra L. Randell		-600.00	-8,848.75
Bill Pmt -Check	02/01/2023	3418	Charter Communica...		-132.97	-9,981.72
Bill Pmt -Check	02/01/2023	3420	Office Depot		-55.44	-10,037.16
Paycheck	02/03/2023	ACH	Kathy E. Bull		-1,274.21	-11,311.37
Bill Pmt -Check	02/13/2023	3423	Planwest Partners, I...		-10,175.00	-21,486.37
Bill Pmt -Check	02/13/2023	3425	Underwood Law Offi...		-1,050.00	-22,536.37
Bill Pmt -Check	02/13/2023	3422	Office Depot		-175.72	-22,712.09
Bill Pmt -Check	02/13/2023	3424	Record Searchlight		-48.00	-22,760.09
Paycheck	02/17/2023	ACH	Kathy E. Bull		-1,255.71	-24,015.80
Bill Pmt -Check	03/01/2023	3426	Debra L. Randell		-600.00	-24,615.80
Paycheck	03/20/2023	ACH	Kathy E. Bull		-1,219.94	-25,835.74
Total Checks and Payments					-24,835.74	-24,835.74
Total New Transactions					-24,835.74	-24,835.74
Ending Balance					-19,648.23	101,869.20

A. Bull



P.O. Box 1800
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Statement Period:

3843 TRN S Y ST01

Jan 2, 2023

through

Jan 31, 2023



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SHASTA LOCAL AGENCY FORMATION
COMMISSION
999 MISSION DE ORO DR STE 106
REDDING CA 96003-3861



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INFORMATION YOU SHOULD KNOW

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Access Code: 86-601D-07C2-4C83

SILVER BUSINESS CHECKING

Member FDIC

U.S. Bank National Association

Account Number

Account Summary

	# Items	\$	
Beginning Balance on Jan 2			121,517.43
Customer Deposits	1		30,000.00
Other Withdrawals	4		2,335.60-
Checks Paid	5		12,409.12-
Ending Balance on Jan 31, 2023		\$	136,772.71

Customer Deposits

Number	Date	Ref Number	Amount
	Jan 30	8015344516	30,000.00

Total Customer Deposits \$ 30,000.00

Other Withdrawals

Date	Description of Transaction	Ref Number	Amount
Jan 5	Electronic Withdrawal To INTUIT * REF=230040088413030N00	0000756346PayrollEE 0792591	\$ 5.00-
Jan 5	Electronic Settlement From SHASTA LOCAL AGE REF=230050091219230Y00	SETTLEMENTSINGLE PT	1,190.90-
Jan 17	Analysis Service Charge	1700000000	20.80-
Jan 20	Electronic Settlement From SHASTA LOCAL AGE REF=230200053667710Y00	SETTLEMENTSINGLE PT	1,118.90-

Total Other Withdrawals \$ 2,335.60-

Checks Presented Conventionally

Check	Date	Ref Number	Amount	Check	Date	Ref Number	Amount
3413	Jan 3	8317709381	136.00	3416	Jan 5	8913768146	11,410.15
3414	Jan 5	8910905005	132.97	3417	Jan 3	8318602463	600.00
3415	Jan 5	8914579045	130.00				



SHASTA LOCAL AGENCY FORMATION
 COMMISSION
 999 MISSION DE ORO DR STE 106
 REDDING CA 96003-3861

Business Statement

Account Number:

Statement Period:
 Jan 2, 2023
 through
 Jan 31, 2023
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SILVER BUSINESS CHECKING

(CONTINUED)

U.S. Bank National Association

Account Number

Checks Presented Conventionally (continued)

Conventional Checks Paid (5) \$ 12,409.12-

Balance Summary

<u>Date</u>	<u>Ending Balance</u>	<u>Date</u>	<u>Ending Balance</u>	<u>Date</u>	<u>Ending Balance</u>
Jan 3	120,781.43	Jan 17	107,891.61	Jan 30	136,772.71
Jan 5	107,912.41	Jan 20	106,772.71		

Balances only appear for days reflecting change.

Shasta Local Agency Formation Commission Payroll Summary

January 2023

	Bull		TOTAL	
	Hours	Jan 23	Hours	Jan 23
Employee Wages, Taxes and Adjustments				
Gross Pay				
Hourly	117.00	2,808.00	117.00	2,808.00
Total Gross Pay	117.00	2,808.00	117.00	2,808.00
Adjusted Gross Pay	117.00	2,808.00	117.00	2,808.00
Taxes Withheld				
Federal Withholding		-195.15		-195.15
Medicare Employee		-41.76		-41.76
Social Security Employee		-187.56		-187.56
CA - Withholding		-44.93		-44.93
CA - Disability		-28.80		-28.80
Medicare Employee Addl Tax		0.00		0.00
Total Taxes Withheld		-498.20		-498.20
Net Pay	117.00	2,309.80	117.00	2,309.80
Employer Taxes and Contributions				
Federal Unemployment		6.79		6.79
Medicare Company		41.76		41.76
Social Security Company		178.56		178.56
CA - Unemployment		38.49		38.49
CA - Employment Training Tax		1.13		1.13
Total Employer Taxes and Contributions		266.73		266.73

Shasta Local Agency Formation Commission Revenue Statement

Cash Basis

January 2023

Date	Memo	Account	Paid Amount
Shasta Community Services District			
Detach Fire			
01/30/2023	Fire Divestiture - 3rd deposit	42000 · Application Fees	5,000.00
	Total Detach Fire		5,000.00
Shasta FPD Formation			
01/30/2023	Additional deposit - Shasta fire formation	42000 · Application Fees	25,000.00
	Total Shasta FPD Formation		25,000.00
	Total Shasta Community Services District		30,000.00
TOTAL			30,000.00

Shasta Local Agency Formation Commission
Reconciliation Detail
10030 · US Bank - Savings, Period Ending 02/28/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						11,717.23
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	02/28/2023			X	0.89	0.89
Total Deposits and Credits					0.89	0.89
Total Cleared Transactions					0.89	0.89
Cleared Balance					0.89	11,718.12
Register Balance as of 02/28/2023					0.89	11,718.12
Ending Balance					0.89	11,718.12

A. Bull



Business Statement

Account Number:

P.O. Box 1800
Saint Paul, Minnesota 55101-0800

Statement Period:

3843 TRN S Y ST01

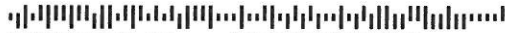
Feb 1, 2023

through

Feb 28, 2023



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SHASTA LOCAL AGENCY FORMATION
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MUNICIPAL INVESTOR

Member FDIC

U.S. Bank National Association

Account Number

Account Summary

	# Items				
Beginning Balance on Feb 1		\$	11,717.23	Annual Percentage Yield Earned	0.09905%
Other Deposits	1		0.89	Interest Earned this Period	\$ 0.89
Ending Balance on Feb 28, 2023		\$	11,718.12	Interest Paid this Year	\$ 1.88
				Number of Days in Statement Period	28

Other Deposits

Date	Description of Transaction	Ref Number	Amount
Feb 28	Interest Paid	2800001355	\$ 0.89
Total Other Deposits			\$ 0.89

**Shasta Local Agency Formation Commission
Reconciliation Detail**

10020 · US Bank - Operational, Period Ending 02/28/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						136,772.71
Cleared Transactions						
Checks and Payments - 12 items						
Bill Pmt -Check	02/01/2023	3421	Planwest Partners, I...	X	-8,248.75	-8,248.75
Bill Pmt -Check	02/01/2023	3419	Debra L. Randell	X	-600.00	-8,848.75
Bill Pmt -Check	02/01/2023	3418	Charter Communica...	X	-132.97	-8,981.72
Bill Pmt -Check	02/01/2023	3420	Office Depot	X	-55.44	-9,037.16
Paycheck	02/03/2023	ACH	Kathy E. Bull	X	-1,274.21	-10,311.37
Check	02/06/2023	ACH	Intuit	X	-505.00	-10,816.37
Bill Pmt -Check	02/13/2023	3423	Planwest Partners, I...	X	-10,175.00	-20,991.37
Bill Pmt -Check	02/13/2023	3425	Underwood Law Offi...	X	-1,050.00	-22,041.37
Bill Pmt -Check	02/13/2023	3422	Office Depot	X	-175.72	-22,217.09
Bill Pmt -Check	02/13/2023	3424	Record Searchlight	X	-48.00	-22,265.09
Check	02/14/2023			X	-22.80	-22,287.89
Paycheck	02/17/2023	ACH	Kathy E. Bull	X	-1,255.71	-23,543.60
Total Checks and Payments					-23,543.60	-23,543.60
Total Cleared Transactions					-23,543.60	-23,543.60
Cleared Balance					-23,543.60	113,229.11
Uncleared Transactions						
Checks and Payments - 3 items						
Bill Pmt -Check	04/12/2021	3249	Board of Equalization		-300.00	-300.00
Bill Pmt -Check	01/31/2022	3319	IRS		-8,327.17	-8,627.17
Bill Pmt -Check	01/31/2022	3318	FRANCHISE TAX B...		-1,440.60	-10,067.77
Total Checks and Payments					-10,067.77	-10,067.77
Total Uncleared Transactions					-10,067.77	-10,067.77
Register Balance as of 02/28/2023					-33,611.37	103,161.34
New Transactions						
Checks and Payments - 2 items						
Bill Pmt -Check	03/01/2023	3426	Debra L. Randell		-600.00	-600.00
Paycheck	03/20/2023	ACH	Kathy E. Bull		-1,219.94	-1,819.94
Total Checks and Payments					-1,819.94	-1,819.94
Total New Transactions					-1,819.94	-1,819.94
Ending Balance					-35,431.31	101,341.40

K Bull

**Business Statement**

Account Number:

P.O. Box 1800
Saint Paul, Minnesota 55101-0800

Statement Period:

3843 TRN S Y ST01

Feb 1, 2023

through

Feb 28, 2023

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000021978 00 SP 106481678999598 S
SHASTA LOCAL AGENCY FORMATION
COMMISSION
999 MISSION DE ORO DR STE 106
REDDING CA 96003-3861**To Contact U.S. Bank****Commercial Customer****Service:**

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SILVER BUSINESS CHECKING**Member FDIC**

U.S. Bank National Association

Account Number

Account Summary

	# Items		
Beginning Balance on Feb 1		\$	136,772.71
Other Withdrawals	4		3,057.72-
Checks Paid	8		20,485.88-
Ending Balance on Feb 28, 2023		\$	113,229.11

Other Withdrawals

Date	Description of Transaction	Ref Number	Amount
Feb 3	Electronic Settlement REF=230340026302910Y00	From SHASTA LOCAL AGE SETTLEMENTSINGLE PT	\$ 1,274.21-
Feb 6	Electronic Withdrawal REF=230370044510730N00	To INTUIT * 0000756346PayrollEE 8799794	505.00-
Feb 14	Analysis Service Charge	1400000000	22.80-
Feb 17	Electronic Settlement REF=230480073001330Y00	From SHASTA LOCAL AGE SETTLEMENTSINGLE PT	1,255.71-
Total Other Withdrawals			\$ 3,057.72-

Checks Presented Conventionally

Check	Date	Ref Number	Amount	Check	Date	Ref Number	Amount
3418	Feb 15	8610802799	132.97	3422	Feb 23	8913200951	175.72
3419	Feb 3	9214619386	600.00	3423	Feb 22	8616283201	10,175.00
3420	Feb 16	8913443603	55.44	3424	Feb 28	8314565487	48.00
3421	Feb 8	8612180252	8,248.75	3425	Feb 22	8616388072	1,050.00



SHASTA LOCAL AGENCY FORMATION
 COMMISSION
 999 MISSION DE ORO DR STE 106
 REDDING CA 96003-3861

Business Statement

Account Number:

Statement Period:

Feb 1, 2023

through

Feb 28, 2023

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SILVER BUSINESS CHECKING

(CONTINUED)

U.S. Bank National Association

Account Number

Checks Presented Conventionally (continued)

Conventional Checks Paid (8) \$ 20,485.88-

Balance Summary

<u>Date</u>	<u>Ending Balance</u>	<u>Date</u>	<u>Ending Balance</u>	<u>Date</u>	<u>Ending Balance</u>
Feb 3	134,898.50	Feb 15	125,988.98	Feb 22	113,452.83
Feb 6	134,393.50	Feb 16	125,933.54	Feb 23	113,277.11
Feb 8	126,144.75	Feb 17	124,677.83	Feb 28	113,229.11
Feb 14	126,121.95				

Balances only appear for days reflecting change.

Shasta Local Agency Formation Commission Payroll Summary

February 2023

	Bull		TOTAL	
	Hours	Feb 23	Hours	Feb 23
Employee Wages, Taxes and Adjustments				
Gross Pay				
Hourly	126.50	3,036.00	126.50	3,036.00
Total Gross Pay	<u>126.50</u>	<u>3,036.00</u>	<u>126.50</u>	<u>3,036.00</u>
Adjusted Gross Pay	126.50	3,036.00	126.50	3,036.00
Taxes Withheld				
Federal Withholding		-207.00		-207.00
Medicare Employee		-42.98		-42.98
Social Security Employee		-183.77		-183.77
CA - Withholding		-48.53		-48.53
CA - Disability		-23.80		-23.80
Medicare Employee Addl Tax		0.00		0.00
Total Taxes Withheld		<u>-506.08</u>		<u>-506.08</u>
Net Pay	<u>126.50</u>	<u>2,529.92</u>	<u>126.50</u>	<u>2,529.92</u>
Employer Taxes and Contributions				
Federal Unemployment		26.42		26.42
Medicare Company		42.98		42.98
Social Security Company		183.77		183.77
CA - Unemployment		149.74		149.74
CA - Employment Training Tax		4.40		4.40
Total Employer Taxes and Contributions		<u>407.31</u>		<u>407.31</u>