

Patrick Jones
County Member
Pamelyn Morgan
City Member
Stan Neutze
City Member
Michael Dacquisto
City Member Alternate

Irwin Fust
Special District Member
Mary Rickert
County Member Alternate
Ronnean Lund
Special District Member



Larry Russell
Public Member
Kevin W. Crye
County Member
Fred Ryness
Special District Alternate

Michael Spencer
Public Member Alternate
George Williamson
Executive Officer
James M. Underwood
General Counsel
Kathy Bull
Manager

Agenda Item: 5.d.

Meeting Date: June 1, 2023

From: George Williamson, Executive Officer & Kathy Bull, LAFCO Manager

Subject: Fiscal Information – March and April 2023; Bank Statements, Reconciliations, Disbursement Report

Background:

At each Regular Commission Meeting, staff provides verification of operational expenditures via Bank Statements, Reconciliation Reports and Disbursement Report.

Discussion:

The following fiscal information for the months of March and April 2023 is included for the Commission's review and acceptance:

- US Bank Operational and Savings Reconciliation Summaries
- US Bank Operational and Savings Statements
- Shasta LAFCO Disbursement Report

Recommendation:

It is recommended that the Commission review and accept the reports as provided or provide direction to staff as needed.

Attachments: Bank Statements, Reconciliations, Disbursement Report

Shasta Local Agency Formation Commission
Reconciliation Detail
10030 · US Bank - Savings, Period Ending 03/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						11,718.12
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	03/31/2023			X	0.99	0.99
Total Deposits and Credits					0.99	0.99
Total Cleared Transactions					0.99	0.99
Cleared Balance					0.99	11,719.11
Register Balance as of 03/31/2023					0.99	11,719.11
Ending Balance					0.99	11,719.11

n. Bull



Business Statement

Account Number:

P.O. Box 1800
Saint Paul, Minnesota 55101-0800

Statement Period:

3843 TRN S Y ST01

Mar 1, 2023
through
Mar 31, 2023



Page 1 of 1



000186005 00 SP 106481703429044 S
SHASTA LOCAL AGENCY FORMATION
COMMISSION
999 MISSION DE ORO DR STE 106
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INFORMATION YOU SHOULD KNOW

Thank you for choosing U.S. Bank. We're committed to keeping you up to date on your account and would like to remind you of an upcoming change to our *Night Deposit Agreement*, effective April 14, 2023. If you utilize the night drop service, you may review the revised *Night Depository Service Standard Terms and Conditions* online at usbank.com, request a copy by calling 800-USBANKS (872-2657), or obtain a copy by visiting your local U.S. Bank branch. By continuing to use our night deposit services after April 14, 2023, you accept and agree to these updated terms. If you have any questions, please call us at U.S. Bank 24-Hour Banking at 800-USBANKS (872-2657).

MUNICIPAL INVESTOR

Member FDIC

U.S. Bank National Association

Account Number:

Account Summary

	# Items				
Beginning Balance on Mar 1		\$	11,718.12	Annual Percentage Yield Earned	0.09951%
Other Deposits	1		0.99	Interest Earned this Period	\$ 0.99
Ending Balance on Mar 31, 2023		\$	11,719.11	Interest Paid this Year	\$ 2.87
				Number of Days in Statement Period	31

Other Deposits

Date	Description of Transaction	Ref Number	Amount
Mar 31	Interest Paid	3100001711	\$ 0.99
Total Other Deposits			\$ 0.99

**Shasta Local Agency Formation Commission
Reconciliation Detail**

10020 · US Bank - Operational, Period Ending 03/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						113,229.11
Cleared Transactions						
Checks and Payments - 5 items						
Bill Pmt -Check	03/01/2023	3426	Debra L. Randell	X	-600.00	-600.00
Paycheck	03/03/2023		Kathy E. Bull	X	-1,002.40	-1,602.40
Check	03/06/2023	ACH	Intuit	X	-5.00	-1,607.40
Check	03/14/2023			X	-22.80	-1,630.20
Paycheck	03/20/2023	ACH	Kathy E. Bull	X	-1,219.94	-2,850.14
Total Checks and Payments					-2,850.14	-2,850.14
Deposits and Credits - 1 item						
Deposit	03/03/2023		City of Anderson	X	4,850.00	4,850.00
Total Deposits and Credits					4,850.00	4,850.00
Total Cleared Transactions					1,999.86	1,999.86
Cleared Balance					1,999.86	115,228.97
Uncleared Transactions						
Checks and Payments - 6 items						
Bill Pmt -Check	04/12/2021	3249	Board of Equalization		-300.00	-300.00
Bill Pmt -Check	01/31/2022	3319	IRS		-8,327.17	-8,627.17
Bill Pmt -Check	01/31/2022	3318	FRANCHISE TAX B...		-1,440.60	-10,067.77
Bill Pmt -Check	03/21/2023	3429	Planwest Partners, I...		-6,787.33	-16,855.10
Bill Pmt -Check	03/21/2023	3427	Charter Communica...		-283.84	-17,138.94
Bill Pmt -Check	03/21/2023	3428	Office Depot		-58.24	-17,197.18
Total Checks and Payments					-17,197.18	-17,197.18
Total Uncleared Transactions					-17,197.18	-17,197.18
Register Balance as of 03/31/2023					-15,197.32	98,031.79
New Transactions						
Checks and Payments - 3 items						
Bill Pmt -Check	04/01/2023	3430	Debra L. Randell		-600.00	-600.00
Paycheck	05/03/2023	9999	Kathy E. Bull		-614.55	-1,214.55
Bill Pmt -Check	05/03/2023	3431	Debra L. Randell		-600.00	-1,814.55
Total Checks and Payments					-1,814.55	-1,814.55
Total New Transactions					-1,814.55	-1,814.55
Ending Balance					-17,011.87	96,217.24

A Bull



P.O. Box 1800
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3843 TRN S Y ST01

Business Statement

Account Number:

Statement Period:

Mar 1, 2023

through

Mar 31, 2023

Page 1 of 2



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SHASTA LOCAL AGENCY FORMATION
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INFORMATION YOU SHOULD KNOW

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SILVER BUSINESS CHECKING

Member FDIC

U.S. Bank National Association

Account Number

Account Summary

	# Items		
Beginning Balance on Mar 1		\$	113,229.11
Customer Deposits	1		4,850.00
Other Withdrawals	4		2,250.14-
Checks Paid	1		600.00-
Ending Balance on Mar 31, 2023		\$	115,228.97

Customer Deposits

Number	Date	Ref Number	Amount
	Mar 3	9213719369	4,850.00

Total Customer Deposits

\$

4,850.00

Other Withdrawals

Date	Description of Transaction	Ref Number	Amount
Mar 3	Electronic Settlement REF=230620007236300Y00	From SHASTA LOCAL AGE SETTLEMENTSINGLE PT	\$ 1,002.40-
Mar 6	Electronic Withdrawal REF=230650029226240N00	To INTUIT * 0000756346PayrollEE 3092413	5.00-
Mar 14	Analysis Service Charge	1400000000	22.80-



SHASTA LOCAL AGENCY FORMATION
 COMMISSION
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Business Statement

Account Number:

Statement Period:

Mar 1, 2023

through

Mar 31, 2023

Page 2 of 2



SILVER BUSINESS CHECKING

(CONTINUED)

U.S. Bank National Association

Account Number

Other Withdrawals (continued)

<i>Date</i>	<i>Description of Transaction</i>	<i>Ref Number</i>	<i>Amount</i>
Mar 20	Electronic Settlement REF=230790065327790Y00	From SHASTA LOCAL AGE SETTLEMENTSINGLE PT	1,219.94-

Total Other Withdrawals \$ **2,250.14-**

Checks Presented Conventionally

<i>Check</i>	<i>Date</i>	<i>Ref Number</i>	<i>Amount</i>
3426	Mar 2	8914386425	600.00

Conventional Checks Paid (1) \$ **600.00-**

Balance Summary

<i>Date</i>	<i>Ending Balance</i>	<i>Date</i>	<i>Ending Balance</i>	<i>Date</i>	<i>Ending Balance</i>
Mar 2	112,629.11	Mar 6	116,471.71	Mar 20	115,228.97
Mar 3	116,476.71	Mar 14	116,448.91		

Balances only appear for days reflecting change.

Shasta Local Agency Formation Commission
Reconciliation Detail
 10030 · US Bank - Savings, Period Ending 04/30/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						11,719.11
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	04/30/2023			X	1.41	1.41
Total Deposits and Credits					1.41	1.41
Total Cleared Transactions					1.41	1.41
Cleared Balance					1.41	11,720.52
Register Balance as of 04/30/2023					1.41	11,720.52
Ending Balance					1.41	11,720.52

d. Bull



Business Statement

Account Number:

P.O. Box 1800
Saint Paul, Minnesota 55101-0800

Statement Period:

3843 TRN S Y ST01

Apr 3, 2023

through

Apr 30, 2023



Page 1 of 1



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MUNICIPAL INVESTOR

Member FDIC

U.S. Bank National Association

Account Number

Account Summary

	# Items				
Beginning Balance on Apr 3		\$	11,719.11	Annual Percentage Yield Earned	0.14648%
Other Deposits	1		1.41	Interest Earned this Period	\$ 1.41
Ending Balance on Apr 30, 2023		\$	11,720.52	Interest Paid this Year	\$ 4.28
				Number of Days in Statement Period	30

Other Deposits

Date	Description of Transaction	Ref Number	Amount
Apr 28	Interest Paid	2800001714	\$ 1.41
Total Other Deposits			\$ 1.41

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Shasta Local Agency Formation Commission
Reconciliation Summary
10020 · US Bank - Operational, Period Ending 04/30/2023

	Apr 30, 23
Beginning Balance	115,228.97
Cleared Transactions	
Checks and Payments - 10 items	-10,112.93
Total Cleared Transactions	-10,112.93
Cleared Balance	<u>105,116.04</u>
Uncleared Transactions	
Checks and Payments - 3 items	-10,067.77
Total Uncleared Transactions	-10,067.77
Register Balance as of 04/30/2023	<u>95,048.27</u>
New Transactions	
Checks and Payments - 2 items	-1,214.55
Total New Transactions	-1,214.55
Ending Balance	<u>93,833.72</u>

A. Bull



P.O. Box 1800
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3843 TRN S Y ST01

Business Statement

Account Number:

Statement Period:

Apr 3, 2023
through
Apr 28, 2023

Page 1 of 1



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SILVER BUSINESS CHECKING

Member FDIC

U.S. Bank National Association

Account Number

Account Summary

	# Items		
Beginning Balance on Apr 3		\$	115,228.97
Other Withdrawals	6		2,383.52-
Checks Paid	4		7,729.41-
Ending Balance on Apr 30, 2023		\$	105,116.04

Other Withdrawals

Date	Description of Transaction	Ref Number	Amount
Apr 3	Electronic Withdrawal REF=230930055838760N00	To SPECTRUM 0000358635SPECTRUM 9977793	\$ 141.92-
Apr 5	Electronic Withdrawal REF=230940125957030N00	To INTUIT *	5.00-
Apr 5	Electronic Settlement REF=230950015717970Y00	From SHASTA LOCAL AGE SETTLEMENTSINGLE PT	1,011.39-
Apr 6	Electronic Withdrawal REF=230950040215440N00	To INTUIT *	549.00-
Apr 14	Analysis Service Charge	1400000000	22.80-
Apr 20	Electronic Settlement REF=231100054510590Y00	From SHASTA LOCAL AGE SETTLEMENTSINGLE PT	653.41-
Total Other Withdrawals			\$ 2,383.52-

Checks Presented Conventionally

Check	Date	Ref Number	Amount	Check	Date	Ref Number	Amount
3427	Apr 6	8910667928	283.84	3429	Apr 4	8313316197	6,787.33
3428	Apr 6	8913887975	58.24	3430	Apr 3	8017347193	600.00
Conventional Checks Paid (4)							\$ 7,729.41-

Balance Summary

Date	Ending Balance	Date	Ending Balance	Date	Ending Balance
Apr 3	114,487.05	Apr 5	106,683.33	Apr 14	105,769.45
Apr 4	107,699.72	Apr 6	105,792.25	Apr 20	105,116.04

Balances only appear for days reflecting change.

Shasta Local Agency Formation Commission Payroll Summary

March 2023

	Kathy E. Bull		TOTAL	
	Hours	Mar 23	Hours	Mar 23
Employee Wages, Taxes and Adjustments				
Gross Pay				
Hourly	110.00	2,640.00	110.00	2,640.00
Total Gross Pay	110.00	2,640.00	110.00	2,640.00
Adjusted Gross Pay	110.00	2,640.00	110.00	2,640.00
Taxes Withheld				
Federal Withholding		-97.00		-97.00
Medicare Employee		-21.23		-21.23
Social Security Employee		-210.77		-210.77
CA - Withholding		-21.89		-21.89
CA - Disability		-13.17		-13.17
Medicare Employee Addl Tax		-53.60		-53.60
Total Taxes Withheld		-417.66		-417.66
Net Pay	110.00	2,222.34	110.00	2,222.34
Employer Taxes and Contributions				
Federal Unemployment		8.79		8.79
Medicare Company		21.83		21.83
Social Security Company		90.77		90.77
CA - Unemployment		49.77		49.77
CA - Employment Training Tax		1.47		1.47
Total Employer Taxes and Contributions		172.63		172.63

Shasta Local Agency Formation Commission Payroll Summary

April 2023

	Kathy E. Bull		TOTAL	
	Hours	Apr 23	Hours	Apr 23
Employee Wages, Taxes and Adjustments				
Gross Pay				
Hourly	79.00	1,896.00	79.00	1,896.00
Total Gross Pay	79.00	1,896.00	79.00	1,896.00
Adjusted Gross Pay	79.00	1,896.00	79.00	1,896.00
Taxes Withheld				
Federal Withholding		-87.00		-87.00
Medicare Employee		-44.10		-44.10
Social Security Employee		-62.46		-62.46
CA - Withholding		-10.09		-10.09
CA - Disability		-27.55		-27.55
Medicare Employee Addl Tax		0.00		0.00
Total Taxes Withheld		-231.20		-231.20
Net Pay	79.00	1,664.80	79.00	1,664.80
Employer Taxes and Contributions				
Federal Unemployment		0.00		0.00
Medicare Company		43.94		43.94
Social Security Company		190.46		190.46
CA - Unemployment		0.00		0.00
CA - Employment Training Tax		0.00		0.00
Total Employer Taxes and Contributions		234.40		234.40

Shasta LAFCO - Disbursements Statement - March 2023

Type	Invoice #	Date	Name	Account #	Account Type	Paid Amount
Bill	3012023	3/1/2023	Debra L. Randall	52345	Rents & leases	\$600.00
Bill	3062023-Mthly	3/6/2023	Intuit	52100	Office Supplies	\$5.00
Bill	2286495020923	2/19/2023	Charter Communications	52020	Communications	\$141.92
Bill	2286495020923	3/19/2023	Charter Communications	52020	Communications	\$141.92
Bill	292705940001	2/17/2023	Office Depot	52100	Office Supplies	\$17.50
Bill	292712631001	2/19/2023	Office Depot	52100	Office Supplies	\$40.74
Bill	23-235-02	3/10/2023	Planwest Partners	52006	Contractor EO	\$6,787.33
Total						\$7,734.41

Shasta LAFCO - Disbursements Statement - April 2023

Type	Invoice #	Date	Name	Account #	Account Type	Paid Amount
Bill	4012023	4/1/2023	Debra L. Randall	52345	Rents & leases	\$600.00
Bill	2286495020923	4/3/2023	Charter Communications	52020	Communications	\$141.92
Bill	4052023-Mthly	4/5/2023	Intuit	52100	Office Supplies	\$5.00
Bill	4052023-Annual	4/5/2023	Intuit	52100	Office Supplies	\$549.00
Bill						
Bill						
Bill						
Bill						
Total						\$1,295.92