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Pamelyn Morgan  
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Mike Dacquisto  
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Larry Russell  
Public Member

Katharine Ann Campbell  
Public Member Alternate

Joe Chimenti  
County Member

George Williamson  
Executive Officer

Fred Ryness  
Special District Alternate

James M. Underwood  
General Counsel

Kathy Bull  
Manager

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## Agenda Item: 7b.

**Meeting Date:** October 6 2022

**From:** George Williamson Executive Officer

**Subject:** Proposed Fire Protection District Formation

### **BACKGROUND**

The Commission is considering Shasta CSD divestiture of fire protection and emergency medical services and designation of a successor agency. A noticed public hearing, conducted by the Commission May 19, 2022, considered the proposed Shasta CSD fire services divestiture and successor agency designation and continued the hearing to August 4, 2022. The Commission continued the matter again on August 4, 2022 to October 6, 2022 in order to consider a Shasta Fire Protection District (FPD) formation proposal.

### **DISCUSSION**

Shasta LAFCO will consider the proposed Fire Protection District Formation proposal filed by petition for transfer of fire protection and emergency medical service powers. If Shasta FPD formation is approved, they would be considered for successor agency designation in a subsequent hearing on October 6, 2022. The affected territory is unincorporated and covering approximately 7,207 acres, or 58% of the Shasta CSD.

The proposed formation's tax revenue needs must be addressed before Shasta FPD formation effectiveness (Certificate of Completion). A tax allocation determination by the Commission to be a condition of formation approval, then considered as subsequent action required before formation effectiveness, as agenda item for this meeting. Because successor agency options are also going to be considered in a public hearing on this date (agenda item 7c), the tax allocation decision is being scheduled for Commission action (agenda item 7d) following the successor agency designation.

The Executive Officer is required to evaluate the following factors when reviewing a services request. The factors are intended to provide the Commission with information about certain topics that are relevant to divestiture of services request. No single factor is determinative. An evaluation of these factors as it relates to the proposed extension of service request follows.

### **Fire Protection District Formation and Successor Agency Designation –Review Factors GC § 56668**

**a) Population and population density; land area and land use; per capita assessed valuation; topography, natural boundaries, and drainage basins; proximity to other populated areas; the likelihood of significant growth in the area, and in adjacent areas, during the next 10 years.**

The proposed FPD has an estimated population of 1,000 persons. The District is entirely unincorporated and subject to the County of Shasta General Plan and associated zoning assignments. No changes to land use or zoning assignments are associated with the proposed reorganization.

The affected territory includes the unincorporated communities of Old Shasta, west of the City of Redding and north of the Centerville Community Services District. Projected population growth for the County is 0.2-0.5% annually. The FPD growth rate is expected to be comparable to Shasta County's and consistent with rural communities in this area of Shasta County. Growth beyond the County rate is not anticipated within the Shasta FPD over the next 10 years. There could be higher growth in the City of Redding to the east, which is may impact FPD fire services through aid agreements.

**b) The need for municipal services; the present cost and adequacy of municipal services and controls in the area; probable future needs for those services and controls; probable effect of the proposed incorporation, formation, annexation, or exclusion and of alternative courses of action on the cost and adequacy of services and controls in the area and adjacent areas.**

The proposed Shasta FPD would be governed by a three person independently elected Board of Directors. They would oversee the provision of fire and emergency response services. The County provides other municipal services through several dependent special districts – including FPDs – including water, wastewater, and flood control. This proposal affects fire protection and emergency medical service and is the focus of this analysis.

- **Fire Protection and Emergency Medical Service to Affected Territory**

The proposed divestiture of Shasta CSD's fire protection and emergency medical service functions and designation and formation of Shasta Fire Protection District (FPD) as the successor agency is intended to sustain and support services in the affected territory. The proposed change in governance authority is expected to maintain existing service relationships with surrounding and adjacent fire agencies – including special districts and cities. Additional details follow.

- Shasta CSD fire protection and emergency medical services have diminished over the last several years. Due to lack of volunteers and staff on disability leave, they're currently not able to respond to incident calls.
- The Shasta FPD is anticipated to hire new personnel and maintain a much higher level of service than what the CSD was able to provide.

2021 calls to Shasta CSD Station 56 proposed to be transferred to Shasta FPD, are shown below

Medical	Fire	Responded to	Not Responded to	Responders	Response Time
127	52	107	75	0-6	9.2 Avg

If the Shasta FPD is formed, it would be considered as successor agency, providing fire protection and emergency medical services primarily from Station 56. The formation Plan for Service proposes keeping Station 56 open year-round, using property tax revenue as the primary revenue source.

- **Law Enforcement**

- The territory is currently served by the Shasta County Sherriff's office.

- **Water**

- Shasta CSD will continue to provide potable water to the entire District and there is adequate water to serve customers within the boundary.

- **Road Maintenance**

- Road maintenance is provided by the County, except for State Route 299, which is maintained by CalTrans.

- **Wastewater**

- Wastewater will continue to be onsite septic tanks and leech fields.

- **Medical Services**

- The closest medical services are located within the City of Redding.

**c) The effect of the proposed action and of alternative actions, on adjacent areas, on mutual social and economic interests, and on local governmental structure.**

The Shasta FPD proposes to provide fire protection and emergency medical service to the affected territory only. Aid agreements with other organizations and agencies would need to be established, including with CSA #1. This includes public safety services within the affected territory and the ability of the Shasta County Sheriff to support emergency responders.

**d) The conformity of the proposal and its anticipated effects with both the adopted commission policies on providing planned, orderly, efficient patterns of urban development, and the policies/priorities set forth in G.C. Section 56377.**

The proposed formation would address diminished response within the affected territory as reported by the CSD and associated need for effective fire protection and emergency medical services. Approval would transition fire protection and emergency medical service responsibilities to the proposed Shasta FPD formation. The affected territory includes “open-space” as defined under LAFCO law; however, no new growth or development is associated with the proposed reorganization, therefore, no conflicts exist therein under G.C. Section 56377.

**e) The effect of the proposal on maintaining the physical and economic integrity of agricultural lands, as defined by G.C. Section 56016.**

The affected territory does not contain “prime agricultural land” as defined under LAFCO law. However, no new growth or development is associated with the proposed reorganization, therefore, the proposal is not expected to affect maintaining the physical and economic integrity of agricultural lands.

**f) The definiteness and certainty of the boundaries of the territory, the nonconformance of proposed boundaries with lines of assessment, the creation of islands or corridors of unincorporated territory, and other similar matters.**

With formation, the Shasta FPD territory would include the southern part of Shasta CSD. Approval would not create any new service islands or corridors of unincorporated territory.

**g) A regional transportation plan adopted pursuant to Section 65080.**

The Shasta County Regional Transportation Plan (RTP) was updated in 2018 and a progress report was finished in 2021 by the Shasta Regional Transportation Agency (SRTA). The RTP is a long-range transportation planning document for Shasta County. As part of the RTP, SRTA developed a Sustainable Communities Strategy (SCS) as required under California Senate Bill 375, the Sustainable Communities and Climate Protection Act of 2008 (SB375) – addressing how the RTP will meet the region’s greenhouse gas (GHG) emissions reduction targets.

**h) Consistency with the city or county general and specific plans.**

The affected territory is entirely unincorporated and subject to the land use designations of the County of Shasta General Plan. No new development, growth, or changes to existing land use or zoning designations are associated with the reorganization.

**i) The sphere of influence of any local agency affected by the proposal.**

The proposed FPD formation does not affect the Sphere of Influence (SOI) for the Shasta CSD as documented in the CSD MSR and SOI Update approved by the Commission. The proposed FPD SOI will be coterminous with the FPD boundary.

**j) The comments of any affected local agency or other public agency.**

Staff provided notice of the formation proposal to all subject and affected agencies as required under LAFCO law, by Notice of Filing. This included the County of Shasta.

**k) The ability of the newly formed or receiving entity to provide the services which are the subject of the application to the area, including the sufficiency of revenues for those services following the proposed boundary change.**

The Plan for Service identifies financial resources and related information about continuing fire protection and emergency medical functions in the affected territory. The Plan for Service is attached to this staff report.

**l) Timely availability of adequate water supplies for projected needs as specified in G.C. Section 65352.5.**

The proposed formation does not involve new development or growth that would require the evaluation of adequate water supplies. The proposal, accordingly, will not have an effect on the availability of water supplies.

**m) The extent to which the proposal will affect a city or cities and the county in achieving their respective fair shares of the regional housing needs as determined by the appropriate council of governments.**

The proposed formation would not impact Shasta County in accommodating their regional housing needs. All potential units tied to the lands within the affected territory are already assigned to the County of Shasta by the region's council of governments.

**n) Any information or comments from the landowner or owners, voters, or residents of the affected territory.**

The affected territory qualifies as "inhabited" as defined by LAFCO law (containing 11 registered voters or greater). Notice of the proposal and associated public hearing scheduled on October 6th has been published in the Record Searchlight, the newspaper of general circulation.

**o) Any information relating to existing land use designations.**

Please see above analysis for (h). The land use within Shasta FPD include Commercial (C), City, National Recreation Area (NRA), Planned Development (PD), Rural Residential (IR, R-R), Mixed Use (MU), Public Facilities (PF), Open Space (OS), Industrial (M), and Mineral Resource (MR).

**p) The extent to which the proposal will promote environmental justice.**

As used in this review factor, "environmental justice" means the fair treatment of people of all races, cultures, and incomes with respect to the location of public facilities and the provision of public services. The proposed formation does not include locating new public facilities and therefore approval is not anticipated to directly influence the promotion of environmental justice within the affected territory.

**q) Information contained in a local hazard mitigation plan, information contained in a safety element of a general plan, and any maps that identify land as a very high fire hazard zone or maps that identify land determined to be in a state responsibility area, if it is determined that such information is relevant to the affected territory.**

The County of Shasta General Plan contains a hazard mitigation plan for potential fire, flooding, and earthquakes. Portions of the CSD are within high fire hazard zones. It is also mapped within a State Responsibility Area with respect to wildland fire protection. Following the formation, the Shasta FPD would assume fire protection and EMS service functions and responsibilities within the affected territory.

#### **Statement of Sphere of Influence Determinations GC § 56425**

**(1) The present and planned land uses, including agricultural and open-space lands.**

The proposed FPD is entirely unincorporated service area with an SOI the same as the proposed FPD boundary, covering approximately 7,207 acres and identified as the Shasta FPD. The affected territory is subject to the land use designations of the Shasta County General Plan with implementing zoning. No new development or growth is proposed in association with the proposed formation/designation of the successor agency. All present and planned land uses would not be affected by the proposed formation and sphere of influence actions.

**(2) The present and probable need for public facilities and services in the area.**

The affected territory contains over 1,000 residents and Shasta FPD would assume probable fire protection and emergency medical services needs over the approximate 7,207 acre service area. The Shasta CSD SOI would not change if the proposal is approved.

**(3) The present capacity of public facilities and adequacy of public services the agency provides or is authorized to provide.**

An evaluation of the Shasta CSD and its present service capacities within the affected territory was completed by Shasta LAFCO as part of a municipal service review. The municipal service review and its capacity assessment, demand, and performance of the CSD -- is incorporated herein.

**(4) The existence of any social or economic communities of interest in the area if the commission determines that they are relevant to the agency.**

The City of Redding provides a nearby population hub for district residents to shop for goods and services, as well access health services. The proposed change in services is not expected to affect access to, or the availability of, these services.

**(5) The present and probable need for those public facilities and services of any disadvantaged unincorporated communities within the existing sphere of influence.**

Portions of Shasta FPD are located in Community Block Group 060890124001, which has a Median Household Income (MHI) of \$55,957. This is 50 percent of California's reported \$80,440 MHI, thereby qualifying the area as disadvantaged unincorporated community. However, portions of the District do not fall within a disadvantaged community block, tract or place as defined by the California State Department of Water Resources and therefore does not qualify as a DUC.

## NOTICING

Shasta LAFCO issued a notice of filing to affected agencies when the application was complete. Shasta LAFCO issued a Certificate of Filing setting the date for this hearing.

The Commission Executive Officer, certified that:

1. The application hereinafter referenced and described has been submitted and found to be in the form prescribed by the Commission.
2. The application contains the information and data requested and required by the Commission and provisions of state law.
3. The application has been accepted for filing and will be considered by the Commission at a regular meeting on Thursday, October 6, 2022, at 9:00 a.m., or as soon thereafter as the matter can be heard. The meeting will be held at the City of Shasta Lake Council Chambers, 4488 Red Bluff Street, Shasta Lake, California 96019.

Project Title: Shasta Fire Protection District Formation. Shasta LAFCO has received an application, by petition, to form the Shasta Fire Protection District, as an independent special district, to provide fire and emergency response services in unincorporated Shasta County. The proposal includes successor agency designation for the Shasta CSD proposed fire and emergency response services divestiture and successor agency designation. The Shasta CSD proposed divestiture application, has been continued, and will also be considered at the Thursday, October 6, 2022 Commission meeting as well. Since there are two successor agency proposals, the Commission may determine the relative priority for conducting any further proceedings based on any of those proposals, per Cortese Knox Herzberg Act Section 56655.

## CKH PROPOSED FORMATION PROVISIONS

An independent District Commission Formation Application by voter petition was received and transferred to the county registrar. The petition had approximately 350 signatures.

### Special District Formation – CKH Provisions

56125. If any reorganization provides for the formation of any new district or districts, the district or districts shall be deemed to have been formed upon compliance with the procedure and provisions of this division relating to reorganization.

### Special Election

57133. The question or questions to be submitted at any special election or elections called pursuant to this part shall be in substantially the following form: (k) For a district formation, use form of question under principal act of district being formed. Should a district in the territory described, known as Shasta FPD be approved?"

### Protest Proceedings

Section 57007. Protest proceedings for a district formation shall be conducted by the commission as the conducting authority, and the procedural requirements of this division shall apply and shall prevail in the event of a conflict with the procedural requirements of the principal act of the district proposed to be formed.

### Hearing Notice Postings:

#### Posting at Hearing Site:

CKH Section 56158. Notice required to be posted shall be posted on or near doors of meeting room of legislative body or commission or upon any official bulletin board used for purpose of posting public notices by, or pertaining to legislative body or commission.



**Mailed Notice:**

Electronic and mailed notice CKH Page 31 (k) At least 21 days prior to hearing date, executive officer shall give mailed notice of that hearing to each affected local agency or affected county, and to any interested party who has filed a written request for notice with the executive officer.

**Website posting:**

CKH Section 56150. Unless provision or context otherwise requires, whenever this division requires notice to be published, posted, or mailed, notice shall be published, posted, or mailed as provided in this chapter. Unless the provision or context otherwise requires, whenever this division requires notice to be given that notice shall also be given in electronic format on a website provided by commission, to the extent that the commission maintains a website.

**OTHER CONSIDERATIONS****Environmental Review**

The proposed formation involves transfer of fire protection and emergency medical service functions for Shasta CSD and concurrent designation of Shasta FPD as successor agency within the same affected territory. The reorganization proposal is categorically exempt from environmental review under provisions of State CEQA Guidelines Section 15320(Changes in Organization of Local Agencies) because it would not change the geographic area where previously existing fire protection and emergency medical service powers are provided.

The Commission's SOI Update as proposed in the prior hearing item qualifies for exemption under State CEQA Guidelines Section 15061(b)(3). This exemption appropriately applies given it can be seen that spheres are planning policies and their adoption does not authorize any new uses or services or have the potential for causing a significant effect on the environment.

**MSR/SOI Update**

A MSR/SOI Update was approved by Commission on May 19<sup>th</sup>, 2022, at a Special Commission Meeting Hearing. Motion was made by Commissioner Russell and seconded by Commissioner Neutze. The motion to approve Shasta CSD MSR/SOI update was made by Resolution 2022-07.

**Tax Revenue Sharing Agreement**

Property tax exchange for formation, Pursuant to CKH Act Section 56810. (a) Commission determination: (2) If proposal includes district formation, the commission shall determine the amount of property tax to be exchanged by the affected local agency. This will be considered on October 6 2022 as hearing item 7 d.

**LAFCO PROCEDURE:**

Commission Hearing – October 6, 2022.

With Commission Action – 30-day reconsideration period – ending November 7, 2022

Protest Proceeding Mailing - Property Owners & Registered Voters – on or about November 11, 2022

Protest Proceeding – on or about November 28, 2022

Commission Adoption of Protest Proceeding – December 1, 2022

Election - per County requirements.

**RECOMMENDATION**

This item has been placed on Shasta LAFCO's October 6 agenda for action as part of a noticed public hearing. The following procedures are recommended in the consideration of this item:

- 1) Receive verbal presentation from staff unless waived.
- 2) Initial questions or clarifications from the Commission.
- 3) Open the hearing and invite comments in the following order:

- representatives from proposed FPD, Shasta CSD and CSA #1
- other interested parties and the general public

4) Discuss item and consider the alternatives.

Each of the alternative actions available to Shasta LAFCO can be accomplished with a single motion:

**Alternative One:**

Approve Shasta FPD formation, with conditions; including the conveyance of powers, assets, and liabilities.

- (a) Adopt the attached draft resolution conditionally approving the formation.
- (b) Direct the Executive Officer to distribute protest forms for both landowners and voters and make them available on the LAFCO website with additional instructions.

**Alternative Two:**

Do not approve Shasta FPD formation.

**Conditions**

If approved October 6, 2022, the following conditions must be satisfied within one calendar year – or October 6, 2023, unless prior written request for an extension is received and approved by the Commission.

1. Completion of the 30-day reconsideration period provided under Government Code Section 56895.
2. Shasta FPD to receive fire services assets, including Station 56 and contents, as well as fire service budget reserve funds.
3. Property Tax Revenues. If FPD formed and designated as successor agency following Shasta CSD divestiture, Shasta LAFCO must approve an allocation property tax revenues.
4. The written statements of the Commission addressing the mandatory factors required for consideration of the proposal, per Government Code Section 56425 are adopted and incorporated into Shasta LAFCO Resolution 2022-14 by reference.
6. The affected territory population is sufficient to it to be considered inhabited per GC Section 56046.
7. The Commission delegates to the Executive Officer the performing of conducting authority proceeding requirements under Government Code Section 57000
8. As allowed under GC Section 56107, the Commission authorizes the Executive Officer to make non-substantive corrections to address any technical defect, error, irregularity, or omission related to this action.

**Attachments:**

Exhibit A Affected Territory

Shasta Fire Protection District Formation Application by Petition

Shasta County Registrar Valid Signature Verification

Plan for Services with Job Descriptions and Proposed Budget

Certificate of Filing

LAFCo Resolution 2022-14



**SHASTA LAFCO**  
**CHANGE OF ORGANIZATION/REORGANIZATION APPLICATION**

This application must be completed in full and submitted with any petition or resolution of application to LAFCO for a change of organization or reorganization made pursuant to Government Code Section 56000 et seq.

1. **Nature of Proposal:** Check one of the following. Insert city or district name. If the proposal involves more than one concurrent change (i.e., annexation to one agency, detachment from another), check the appropriate "reorganization" box.

- Annexation only** to a city or special district  
Affected city or district: \_\_\_\_\_
- Detachment only** from a city or special district  
Affected city or district: \_\_\_\_\_
- Reorganization by concurrent** annexation to city, detachment from district(s)  
Affected city and district(s): \_\_\_\_\_
- Reorganization by concurrent** annexation to district, detachment from district  
Affected districts: \_\_\_\_\_
- Formation** of special district  
Type of district (i.e. CSD, CSA, FPD): Fire Protection District
- Dissolution** of special district  
Name of district: \_\_\_\_\_

2. **Sphere of Influence:** If the proposal is for annexation to a city or district, is the area to be annexed within the sphere of influence of the affected city or district?  Yes  No. If no, there must be a concurrent sphere of influence amendment action.

3. **Tax Exchange Agreement:** Is the proposal subject to a tax exchange agreement?  Yes  No. If yes, see Shasta LAFCO's "Application Standards & Document Requirements for compliance information.

4. **Public Agencies in Proposal Area:** List all public agencies - including school districts - whose current jurisdictional boundary or sphere of influence boundary falls within the proposal area. Also note the effect on the proposal on each agency.

<u>Public Agency</u>	<u>Effect of Proposal (i.e. annex, detach, no change)</u>
Shasta Elementary School	- No change.
Shasta CSD	
CSA # 1	

5. **Affected Territory is Legally (Check One):**

**Inhabited** (more than 12 registered voters)       **Developed**  
 **Uninhabited** (fewer than 12 registered voters)       **Undeveloped**

6. **Characteristics of Affected Area:** Insert totals and *check data source*.

	Total #	Assessor / Auditor	Elections Dept.	Field Survey	Other Source: (Name)
Acres	7360				
Parcels	1,250				
Inhabitants	1,737				
Registered Voters	859				
Dwelling Units					
Commercial Units					
Industrial Units					
Assessed Value: Land					
Assessed Value: Improvements					
Total Assessed Value					

7. **General Location of Proposal Area:** Summary statement of general location in relation to nearest major roads and intersections, nearest city or district boundary, and/or other locational landmarks.

The proposed fire district will be the same as the Shasta CSD boundaries excluding the ~~Kes~~ Keswick Area annexation. (11.5 sq. miles) between the city of Redding to the Whiskeytown NP.

8. **Present Land Use Characteristics:** Summary statement of current land use and development characteristics, as well as prevalent topographic/geographic characteristics that influence land use and development.

Primarily single family dwellings and unimproved parcels w/ a few commercial parcels and 1 elementary school.

9. **Proposed Development:** Summary statement of proposed development in the area, if any, and a statement of when development is expected to begin and/or be completed:

No proposed developments from the formation of a fire protection district.

10. **General Plan and Zoning Designations:** List the current Shasta County General Plan land-use and zoning designations applied to the area, and the total acres under each designation. *Do not use abbreviations.* Attach maps showing the General Plan designations.

<u>General Plan Designation</u>	<u>No./Acres</u>	<u>Zoning Designation</u>	<u>No./Acres</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

11. **Pre-Zoning:** For proposals to *annex territory to a city*, §56375 requires that the annexation area be "pre-zoned". Please list zoning designations that will be applied by the city after

- Information with respect to how those services will be financed.

(A) Service	(B) Current Provider <i>(e.g. County, Special District, Private, None)</i>	(C) Method to Finance Current Service <i>(See Key)</i>	(D) To be Provided by this Proposal? <i>(Yes or No)</i>	(E) If Yes to (D), Method to Finance? <i>(See Key)</i>	(F) If Yes to (D), Estimated Date Service Available
Law Enforcement	SCSD		Yes		
Fire Protection	SCSD		Yes		
Streets/Traffic	Shasta Co.		Yes		
Water	SCSD		Yes		
Sewer	septic only		Yes		
Power	PG & E		Yes		
Solid Waste	Waste Man.		Yes		
Storm Drains	Ø		Ø		

Key: O=Owner; SC=Service Charges; AD=Assessment District; DA=Developer Agreement

16. **Water Service:** Pursuant to §56668(k), LAFCO must now consider, "Timely availability of water supplies adequate for projected needs . . ." Availability of water supply includes the fluid water itself (entitlements) and infrastructure (treatment capacity, storage capacity, regional transmission, and local distribution systems). Adequacy of water also means the ability of the agency to provide water to both existing and proposed development. In the space below, discuss water availability and adequacy in the context of the proposal set forth in this application.

Water service is available to all residents in  
parcels from the Shasta CSD.

17. **Sphere of Influence Amendment as a Separate or Concurrent Action:**

- A. **Compliance with §56425(b):** For an application by a city for amendment of a city sphere of influence, city and county representatives are required to meet on matters pertaining to the proposed sphere change. (See §56425(b) for specifics.) *This meeting is to be held at least 30 days prior to submitting an application to LAFCO.* To verify compliance with the statute, complete the following:

Date(s) of City/County Meeting(s): \_\_\_\_\_

City Attendees (Name/Position): \_\_\_\_\_

County Attendees (Name/Position): \_\_\_\_\_

City/County Agreement: City and County  Did  Did not enter into an agreement with respect to the proposed sphere of influence boundaries, and

annexation. *Do not use abbreviations.* Attach a map depicting the zoning designations and a copy of the ordinance adopting the designations.

<u>Zoning Designation</u>	<u>No. of Acres</u>
_____	_____
_____	_____
_____	_____

12. **Chief Reasons for Proposal:** An agency resolution of application to LAFCO must include a summary recital of the chief reasons for the proposal (such as the desire by landowners and/or developers to acquire agency services). In the space below, discuss the chief reasons for the proposal. Identify alternatives and explain why the alternatives are not as feasible as the proposal.

The Shasta CSD board voted to rescind fire services as an active CSD provider; close operations of the Shasta FD. This resolution transfers all the districts assets and 95% of tax revenues to CSA #1.

13. **Terms and Conditions:** For an application by a public agency, the resolution of application may request terms and conditions on LAFCO's approval. In the section below, list and provide an expanded discussion of the terms and conditions requested in the resolution. If there are no terms and conditions, insert "None Requested".

None requested.

14. **Boundary Modifications:** LAFCO is authorized to modify the boundary of a proposal to include or exclude territory. In the section below, explain how the proposed boundary was determined, the alternatives considered, and what the impacts would be if LAFCO were to modify the boundary. Attach any maps that would support the proposed boundary or would visually depict the impacts of any boundary modification. *(This section is critical to LAFCO's analysis; please provide a complete response.)*

Boundaries are shown on the attached map.  
Proposed fire district boundaries are exactly the same as the SCSO boundaries excluding the Keswick annexation.

15. **Plan for Providing Services (§56653):** Whenever a local agency or school district submits a resolution of application for a change of organization or reorganization, the local agency shall submit a plan for providing services within the affected territory. The applicant agency must also complete the following table and attach a comprehensive narrative that includes the following information:

- An enumeration and description of the services to be extended to the affected territory.
- The level and range of those services.
- An indication of when those services can feasibly be extended to the affected territory.
- An indication of any improvement or upgrading of structures, roads, sewer or water facilities, or other conditions the local agency would impose or require within the affected territory if the change of organization or reorganization is completed.





4.								
5.								
6.								
7.								
8.								

\* DU = Dwelling Units; S= Support; O=Opposed; NR=No Response

19. **100% Consent Applications; Request Waiver of Public Hearing:** Pursuant to §56663, proceedings before LAFCO may be conducted without a public hearing, and Conducting Authority proceedings may be waived, provided (a) *the applying agency's resolution of application requests a waiver*, and (b) provided the resolution is accompanied by *proof that all of the owners of land within the affected territory have given their written consent* to the proposed change of organization or reorganization. The following is also to be completed and signed if the agency's resolution requests this waiver:

**It is hereby certified** that the signatures shown on the attached petitions and/or letters represent 100% of the owners of the territory included in the proposal presented in this application. **It is further certified** that these landowners consent to the proposal presented in this application.

Signature: \_\_\_\_\_

Print Name/Title: \_\_\_\_\_

Agency: \_\_\_\_\_


20. **Executive Officer's Report/Notice of Hearing:** Print or type the name and addresses of three officers or persons *in addition to the chief petitioners and/or clerk of each affected agency* who are to receive copies of the Executive Officer's Report and the notice of the public hearing:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_



21. Certification, Voluntary Indemnification, Signature:

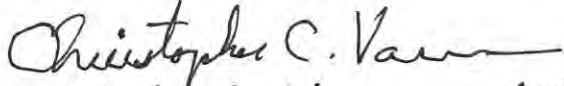
1. In signing this document, **it is hereby certified**, that the statements made in this application and the attachments to this application are to the best of my knowledge complete and accurate.
2. The undersigned, as Applicant (agency and/or property owner), may voluntarily **agree to indemnify, save harmless, and reimburse** LAFCO for all reasonable expenses and attorney fees in connection with the defense of LAFCO and for any damages, penalties, fines or other costs imposed upon or incurred by LAFCO should LAFCO be named as a party in any litigation or administrative proceeding in connection with the application, by separate agreement.

Signature:   
Print Name/Title: Eric Ohde, Fire Chief  
Agency: Shasta Fire Department

Phone: (530) 949-4200  
e-mail: eric.ohde@icloud.com  
Date: July 29, 2022

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Reviewed 9/2021

  
Christopher C. Varnum, Asst. Fire Chief  
Shasta Fire Dept.

530-515-9059  
ChrisVarnum@icloud.com  
July 29<sup>th</sup>, 2022



Shasta

CSA #1

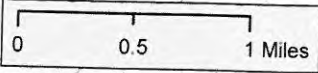
SCFD Company 53  
Keswick  
(Destroyed in fire)

**PROPOSED SHASTA  
FIRE DISTRICT**

Shasta CSD  
Fire Station 56

Shasta Station 58

- District Stations
- CAL Fire Stations
- - - Fire Service Areas
- ▭ District Boundary
- - - Sphere of Influence



# Shasta Community Services District Fire Service Areas

Figure

Source: Shasta-James, Hesse, P&J, Inc., Shasta County, Inc.

Date: 4/2/2002



# SHASTA COUNTY

**Cathy Darling Allen, County Clerk / Registrar of Voters**

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County Clerk / Elections Department / [www.elections.co.shasta.ca.us](http://www.elections.co.shasta.ca.us)  
1643 Market St., Redding, CA 96001 / PO Box 990880, Redding, CA 96099-0880  
Phone: 530-225-5730 / FAX: 530-225-5454 / CA Relay Service: 711 or 800-735-2922

## SIGNATURE VERIFICATION CERTIFICATE

I, Cathy Darling Allen, County Clerk/Registrar of Voters of the County of Shasta, State of California, hereby certify:

Re: Shasta Fire Independent District Formation

The above Petition was filed with our office on August 10, 2022.

That said petition consists of 50 sections.

Number of unverified signatures filed by proponent (raw count)	352
Number of signatures checked	352
Number of signatures found SUFFICIENT	304
Number of signatures found INSUFFICIENT	48
INSUFFICIENT because of DUPLICATE	2

IN WITNESS WHEREOF,

I have hereunto set my hand and affixed my official seal this 16th day of August 2022.

A handwritten signature in black ink that reads "Cathy Darling Allen". The signature is written in a cursive style.

CATHY DARLING ALLEN  
Shasta County Clerk/Registrar of Voters

# **Plan for Services - Shasta Fire Protection District Formation / Shasta Community Services District Fire Services Divestiture Successor Agency Designation**

## **Brief History and Background:**

The Shasta Community Service District was formed under the petition process by the landowners in 1959 thus began the Shasta Fire Department providing fire protection to the residents starting in 1960. The Shasta CSD added domestic water service in 1964 after the completion of Whiskeytown Dam and the Spring Creek Conduit.

The SCSD Fire Department has a service area of approximately 7,360 acres or approximately 11.5 square miles and serves approximately 1250 improved and unimproved parcels. It does not include the recently annexed water service area of Keswick, which is serviced for fire/emergency responses by CSA #1, primarily CalFire Station 58.

The Shasta CSD Fire Department responds to a wide range of calls, including emergency medical, traffic collisions, wildland and structure fires, haz-mat, and a wide variety of public service requests. In 2018 we were dispatched to over 300 calls/year. In 2021 that number was 182, 72% medical and 28% fire related.

Shasta Fire Dept. was staffed by 1 full-time paid firefighter since 2000 working a 5 day / 40 hour workweek, and initially 1 then later 2 seasonal paid firefighters each summer. They responded after hours within the district and were paid overtime.

In early 2018 we were able to hire a 2<sup>nd</sup> full-time paid fire engineer as the Fire Chief gave up his \$12,000 annual stipend completing funding for this additional FF position. We changed the workweek to be three days with coverage in the off hours. This provided 24 hours 6 days a week coverage. We also hired 2 seasonal firefighters that worked a 5-day week stagger so we had 3 people on 3 days a week. This gave us a fully staffed engine to roll immediately on 3 days a week and 2 persons daily on the other 3 days a week. Sunday was covered by volunteer and paid personnel overtime coverage.

Shasta Fire Protection District proposes to include those services listed above and is anticipated to hire paid personnel and maintain a much higher level of service than what the SCSD board voted on; by dissolving the Shasta Fire Department and turning it over to CSA #1, Shasta County Fire. Under the SCSD plan, the Shasta Fire Station 56 would become a Shasta County volunteer-only station with the only paid fire personnel responding from CalFire Sta. 58.

A plan for services (required by Government Code § 56653) shall, at minimum, respond to each of the following questions by the proponents of the change.

*A description of the level and range of fire and emergency response services to be provided to the territory by proposed Shasta Fire Protection District (FPD), as successor agency.*

1. By forming an independent fire district we will keep SCSD fire services tax revenue locally in our Shasta community. Instead of transferring tax revenue to CSA #1, Shasta Co. Fire Department as general revenue, along with all fire apparatus, Fire Station 56 and safety equipment.
2. As shown in attached budget using only the annual tax revenue, we will hire 2 full-time paid professional firefighters providing emergency response capabilities and supported by volunteer firefighters, water tender operators and trained medical responders.
3. We re-signed the automatic aid agreement and the direct hire agreement with CSA #1 in June 2022. This insures CalFire Station 58 will respond to all calls in proposed Shasta FPD assisting with timely responses from both agencies. We will also reciprocate by responding to traffic accidents on 299W and responses when requested to Whiskeytown, Keswick, Centerville and French Gulch. Also providing our Water Tender to out of district fires when requested. Please note that this agreement was not current, as the SCSD did not renew it in the previous year.
4. We have almost 10 community members step up both over the past year and during the signature-gathering petition process required by LAFCO to become emergency responders for Station 56. Several other community members have stepped up to volunteer their services as grant writers, bookkeeping/accounting and general support functions as well.
5. Rapid response times will result from on-duty paid personnel responding from within the Shasta FPD boundaries along with CalFire Station 58 both being dispatched simultaneously if Station 58 is available and not committed to another incident due to their large response area.
6. The Shasta community has a unique advantage in Shasta County by having a 365 day staffed CSA #1 Fire Station 58 within our district boundary. By hiring and staffing Shasta Station 56 our community will have rapid paid firefighter responses from 2 separate fire agencies within our district boundaries. Plus both CalFire and Shasta Fire work very well together.
7. Station 58 is located right off Hwy 299W on Homestake Rd. at the intersection of Keswick Dam Rd in the eastern part of the proposed fire district. Shasta Station 56 is located in the heart of Old Shasta 1 block off of Hwy 299W on High St. in the west part of the proposed fire district. Depending on the location of the emergency either fire company (56 or 58) can be first on scene, with the other fire company arriving closely behind providing additional assistance.

8. As a fire district recently devastated by the Carr fire, there is significant grant funding available for a variety of needs. We will be very proactive in pursuing grants for fuel mitigation, equipment and apparatus replacement and other related needs. We have just secured 2 grants very recently totaling approximately \$80,000.

9. Lastly, occurring now, we are developing a website to keep the citizens of the community informed with information on the fire department, upcoming community events, fire safe information and keeping an open and transparent fire department for the community by the community.

*An indication of when the service would be extended to the territory.*

1. The number one priority will be to hire full-time paid personnel and on-board the qualified volunteers who have already applied; with the goal to provide rapid emergency response to the citizens of Shasta.

With dual automatic dispatching of paid fire professionals from both Shasta Sta. 56 and CalFire Station 58 will typically respond within 2 to 5 minutes. This will allow very prompt emergency response especially crucial when CalFire Station 58 is committed on another incident. Station 58 covers from the western boundary of the City of Redding to the Shasta County line. Their initial response area is very large and includes several communities including Keswick, Centerville, Igo, Ogo, Platina, Shasta, Whiskeytown, French Gulch, and Hwy 299W to Buckhorn summit plus being on almost all wildland fire initial dispatches on the valley floor.

2. The current and future tax revenue provides sufficient funding to hire 2 full-time paid personnel to staff Station 56 using tax revenues only. Leaving grant money and reserve funds to be used for equipment replacement and upgrades, training and other capital expenditures to rebuild the fire department.

If formed the District intends to enter into a Direct Hire Agreement with Shasta Co. Fire and SHU CalFire, which was not in effect the past 1 or 2 years. This agreement allows us to submit for reimbursement for any equipment or personnel that respond to any incidents where we are dispatched as long as that incident is longer than 2 hours. Once we are committed for over 2 hours, the reimbursement amount starts at the dispatch time and is over once we have refueled and are back in the station. Since July 1 2022 we have generated in excess of \$3,000 in equipment reimbursement and just passed thru the operator wages.

**[Refer to attached budget]**

3. After researching benefits and potential employees we can attract, we will provide full benefits, but will be a Non-PERS agency. This will allow us to hire paid personnel that have or are ready to retire from a Public Safety PERS Fire agency and will save our fire district considerable money by not have to carry the unfunded liability portion of PERS as well.



4. As revenue increases, probably in the 2023-24 or 2024-2025 budget year, we will look at possibly hiring 1 or 2 seasonal firefighters if enough tax revenues are available.

5. With over 80% of the emergency calls in the Shasta community medical calls, getting someone on-scene rapidly is essential. We will work swiftly once formed to quickly provide this essential service to our community.

### **Training and Onboarding new volunteers:**

As a fire district we will concentrate on onboarding and start training the several new volunteer applicants. Asst. Chief Chris Varnum is a recently retired Battalion Chief from the City of Redding. Chris was the head of the training division at Redding Fire for two years. We also have a firm commitment from Curato Reginato, SHU CalFire Battalion Chief in charge of training; to actively assist us with training needs. We have discussed conducting joint training exercises with neighboring Co. volunteer fire companies and Shasta Co. training officers during the winter and spring. Joint training with Shasta Co. Fire comes with no additional costs incurred.

Measure H, a countywide fee, funds regional training both at the Shasta College training grounds and thru SHIELD. We as a fire district will be an active member of SHIELD, Shasta Co. Chiefs and Training Officers Associations and take full advantage to train our members.

Interim Fire Chief Eric Ohde, worked for Redding Fire for 31 years, instructed in vertical rescue, swiftwater, wildland fire behavior and firing, and ICS command. He also spent many years on national and state fire management teams and the regional Haz-Mat team. Also was on the apparatus committee and in charge of self Contained Breathing Apparatus (SCBA) purchases, testing and repairs.

Ted Blankenheim, former Shasta FD fire chief, first paramedic in Shasta County and a longtime Registered Nurse (RN) has committed to take charge of all EMS training for us.

We are well aware of the trend locally and regionally of recruiting and retaining volunteer firefighters is an on-going problem. In looking at recent numbers of volunteers countywide in the Shasta Co. Fire Department spread over 16 stations is around 120 with only about ½ that number actively responding to incidents.

Shasta FPD will not be immune to that trend, as we have seen a drop over the years of people volunteering at Shasta FD. This is the primary reason we want to form a district so we can use our adequate tax revenue base to hire 2 fulltime paid personnel initially. As a fire district, we will continue to recruit volunteers.

As a community fire department, people are more vested in the success when they are funding it, attending social functions at the firehouse and most importantly volunteering in some capacity to respond or help in some sort of support function. Whether as a volunteer firefighter, medical responder, water tender operator, fundraiser, bookkeeper or grant writer; we can utilize each person's interest and skillset to best serve their community of Shasta.

*An identification of any improvements, structures, other infrastructure, or other conditions the district would need to serve the territory*

The Shasta Fire Protection District proposes to own and operate fire station 56, which was initially built in 1962 and has been expanded to include: Sleeping quarters for 2 responders, a full bathroom including shower, a full kitchen and four apparatus bays. The station is currently in relatively good condition and will get a new roof in September.

Fire Apparatus includes 4 engines, 1 water-tender, 1 rescue & 2 pickups  
-2009 Ford F-150 Pickup and 2<sup>nd</sup> Rescue **C-56/R-56**  
-2011 Ford F-150 Utility Pickup **U-56**  
-2000 Ford F-350 Rescue Unit **R-56** w/ extrication and over the embankment equip.  
-2006 Type 1/2 4 door Structural Fire Engine **E-56**  
-2007 Type 3 4 door Wildland Engine **E-556**  
-2000 Type 2 Reserve Structure Fire Engine **E-256**  
-2006 Type 2 2,000 gallon Tactical Water Tender **WT-56**

The fire apparatus are generally in good condition and we do not anticipate having to purchase any fire apparatus for several years. However a bay area fire district is willing to donate or sell at a greatly reduced price a used wildland engine or structural engine and has reached out to us. We will pursue this idea, as it is great way to modernize our apparatus.

*The estimated cost of services and description of how services or required improvements will be financed. A revenues sufficiency discussion, outline of the proposed governing body structure and, at a minimum, a projected five-year budget for revenues and expenditures*

With a tax revenue of approximately \$269,400 for 2022-23 and \$283,500 for 2023-24 the tax revenue received will adequately pay for day to day operations. The approximately \$300,000 or more of transferred fund balance to be transferred from the SCSD Fire Department account will provide an excellent cushion for unexpected expenditures. The \$90,000 in Grant monies and \$42,887 re-imburement from the Apple fire as the check from CalFire was never received and is being re-issued. These funds will pay for safety equipment upgrades and replacement and a thorough mechanical bumper-to-bumper inspection and needed repairs of all the rolling stock, and upgrading computer and office equipment.

2022-23 tax revenues	\$269,400
2023-24 tax revenues	\$283,500
Expected transferred fund balance from SCSD (Currently as of Aug 18, 2022 \$336,110)	\$300,000
Grants funds already promised are approximately	\$90,000
Apple fire 2020 Re-imburement check	\$42,887

**(Please refer to the attached budget for a breakdown)**

Forming a new fire district is truly sustainable as proven by the realistic budget presented for the next 5 years. Shasta Fire Protection District formation has strong community support as proven by the petition campaign, community meetings, calls and offers to help, and attendance at public meetings. This along with the number of community members who have actively applied or are wanting to start the process of becoming members of the fire department; prove the viability of this formation being a long term success.

Shasta County Auditor, Nolda Short reviewed tax revenue figures and go over our budget. She confirmed the tax revenue projections shown in the budget. We also ask her to look over our budget projections and she confirmed that it appeared to be realistic and workable.

We have some very experienced people within our ranks with decades of experience and many as skilled supporters who have stepped up to help get this fire district started and keep it going into the future.

“There is a good tax base, which is paid by the community, is best kept locally in the community, has strong community support, and should be fully used for the protection of the community of Shasta.” A three person Board is proposed.

*An indication of whether the territory is or will be proposed for inclusion.*

A map of the proposed fire services is attached

Respectfully submitted,

Eric Ohde  
 Interim Fire Chief  
 Shasta Fire Department  
[eric.ohde@icloud.com](mailto:eric.ohde@icloud.com)

# SHASTA FIRE DEPARTMENT STANDARD OPERATING GUIDELINES

## JOB DESCRIPTIONS

The Shasta Fire Department is staffed weekdays throughout the year by the Battalion Chief, who is paid. During peak fire season the Department augments it's staffing level by hiring on one seasonal firefighter, who is paid. The rest of the Fire Department personnel are volunteer members. These members have a variety of duties and job descriptions.

Treasurer – A member which is responsible for financial functions of the Department. This includes paying the bills and making deposits.

Chief 56 (C) – A firefighter appointed by Shasta Community Service District Board members which has the highest level of authority at the fire scene and is responsible for the general operations of the fire service.

Chief 256 (Assistant Chief) (AC) – A firefighter which has the second highest level of authority at a fire scene and is responsible for assisting the Chief in the general operations of the fire service. The member acts for the Chief in his absence.

Battalion Chief 56 (BC) – A firefighter which has the third highest level of authority at a fire scene and is responsible for assisting the Chief in the general operations of the fire service. The member acts for Chief 56 and 256 in their absence.

Captain (C) – A firefighter which assists the Chiefs at a fire scene and is responsible for assisting the Chief in the general operations of the fire service.

Engineer – A firefighter which assists the Chiefs at a fire scene and is responsible for assisting the Chief in the general operations of the fire service.

Paramedic – A firefighter that has advanced life support training and has the highest level of authority at a medical emergency.

Training Officer – Officer that is responsible for organizing training for the other members.

Emergency Medical Services Personnel – Any person certified to provide emergency medical services. This includes, but is not limited to, EMT-basic and EMT-paramedics.

Firefighters – Any person trained to a standard of safe and effective Fire Suppression and recognized by the Chief as a qualified firefighter.

Shasta Co. Account #	Proposed Shasta Fire Protection District Budget Income Source Description	FY 2022/2023 Projected	FY 2023/2024 Projected	FY 2024/2025 Projected	FY 2025/2026 Projected	FY 2026/2027 Projected
<b><u>REVENUE</u></b>						
<b>001000</b>	<b>Cash in Treasury</b>					
	Community Donations					
	Interest					
	Grant Revenues:					
	Shasta County Volunteer Fire Grant to Shasta FD	35,000.00				
	Fire Department Grant awarded from PG&E	45,000.00				
	Strike Team revenue Apple fire 10/2020	42,887.00				
	Shasta Fire SCSD Operating Account balance as of August 18, 2022	56,999.66				
	Shasta Fire Volunteer Fund	2,700.00	-	-	-	-
	Property Tax Revenue	269,424.00	283,500.00	286,335.00	289,198.35	292,090.33
	<b>Total Cash in Treasury</b>	<b>452,010.66</b>	<b>283,500.00</b>	<b>286,335.00</b>	<b>289,198.35</b>	<b>292,090.33</b>
<b><u>EXPENSES</u></b>						
<b>007000</b>	<b>Employee Benefits</b>					
	457 Deferred Compensation Plan Annual Fees	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
	<b>Total Employee Benefits</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>1,500.00</b>
<b>011000</b>	<b>Salaries</b>					
	Full-time Fire Chief	80,000.00	81,200.00	82,418.00	83,654.27	84,909.08
	Full-time Fire Engineer	55,000.00	55,825.00	56,662.38	57,512.31	58,375.00
	Holiday Pay	2,000.00	2,030.00	2,060.45	2,091.36	2,122.73
	Overtime wages	7,000.00	7,105.00	7,211.58	7,319.75	7,429.54
	Work Comp wages	-	-	-	-	-
	Strike Team Assignments	-	-	-	-	-
	<b>Total Salaries</b>	<b>144,000.00</b>	<b>146,160.00</b>	<b>148,352.40</b>	<b>150,577.69</b>	<b>152,836.35</b>
<b>018100</b>	<b>Social Security FICA</b>	<b>8,370.00</b>	<b>8,370.00</b>	<b>8,370.00</b>	<b>8,370.00</b>	<b>8,370.00</b>
<b>018300</b>	<b>Social Security Medicare</b>	<b>1,957.00</b>	<b>1,957.00</b>	<b>1,957.00</b>	<b>1,957.00</b>	<b>1,957.00</b>
<b>018400</b>	<b>SUI unemployment</b>	<b>4,050.00</b>	<b>4,050.00</b>	<b>4,050.00</b>	<b>4,050.00</b>	<b>4,050.00</b>
<b>018300</b>	<b>Health Insurance</b>	<b>33,750.00</b>	<b>33,750.00</b>	<b>33,750.00</b>	<b>33,750.00</b>	<b>33,750.00</b>
<b>018500</b>	<b>Workers Compensation</b>	<b>16,200.00</b>	<b>16,200.00</b>	<b>16,200.00</b>	<b>16,200.00</b>	<b>16,200.00</b>
<b>033100</b>	<b>Liability/Insurance</b>					
	One Time Fire District Formation Expenses					
	Chief officer's liability umbrella insurance (Chief & Asst Chief)	2,000.00				
	Annual Vehicle and Station Insurance	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00
	<b>Total Liability/Insurance</b>	<b>8,000.00</b>	<b>6,000.00</b>	<b>6,000.00</b>	<b>6,000.00</b>	<b>6,000.00</b>
<b>033500</b>	<b>Maintenance of Equipment *</b>					
	<b>Gas/Oil/Diesel Expenses</b>					
	StationFuel Equipment	150.00	153.00	156.06	159.18	162.36
	2009 Ford F-150 C56-R56 Pickup	1,500.00	1,530.00	1,560.60	1,591.81	1,623.65
	2011 Ford F-150 Utility Pick up	1,500.00	1,530.00	1,560.60	1,591.81	1,623.65
	2006 Type 2 2,000 gal tactical water tender <b>WT56</b>	500.00	510.00	520.20	530.60	541.22
	2000 Ford F350 Rescue Unit <b>R56</b>	500.00	510.00	520.20	530.60	541.22
	2006 Type 1/2 4 door Structural Fire Engine <b>E56</b>	500.00	510.00	520.20	530.60	541.22
	2007 Type 3 Wildland Fire Engine <b>E556</b>	500.00	510.00	520.20	530.60	541.22
	2000 Freightliner Type 1/2 Structural Engine <b>E256</b>	500.00	510.00	520.20	530.60	541.22
	<b>Subtotal Gas/Oil/Fuel Expense</b>	<b>5,650.00</b>	<b>5,763.00</b>	<b>5,878.26</b>	<b>5,995.83</b>	<b>6,115.74</b>
	<b>Vehicle Maintenance *</b>					
	2009 Ford F-150 Pickup <b>C56/R56</b>	500.00	510.00	520.20	530.60	541.22
	2011 Ford F-150 Utility Pick up <b>U-56</b>	500.00	510.00	520.20	530.60	541.22

Shasta Co. Account #	Proposed Shasta Fire Protection District Budget Income Source Description	FY 2022/2023 Projected	FY 2023/2024 Projected	FY 2024/2025 Projected	FY 2025/2026 Projected	FY 2026/2027 Projected
	Type 2 2,000 gal tactical water tender <b>WT56</b>	2,000.00	2,040.00	2,080.80	2,122.42	2,164.86
	2000 Ford F350 Rescue Unit <b>R56</b>	500.00	510.00	520.20	530.60	541.22
	Type 1/2 4 door Structural Fire Engine <b>E56</b>	1,000.00	1,020.00	1,040.40	1,061.21	1,082.43
	2006 Type 3 Wildland Fire Engine <b>E556</b>	1,000.00	1,020.00	1,040.40	1,061.21	1,082.43
	2000 Freightliner Type 1/2 Structural Engine <b>E256</b>	1,000.00	1,020.00	1,040.40	1,061.21	1,082.43
	<b>Subtotal Vehicle Maintenance</b>	<b>6,500.00</b>	<b>6,630.00</b>	<b>6,762.60</b>	<b>6,897.85</b>	<b>7,035.81</b>
	<b>Repair/Replace Equipment *</b>					
	Repair and Replace Equipment	-	-	-	-	-
	R/R Fire Turnouts and Wildland Gear	-	-	-	-	-
	R/R Radios	-	-	-	-	-
	R/R or Upgrade SCBA	-	-	-	-	-
	<b>Subtotal Repair/Replace Equipment</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>Total Equipment Maintenance</b>	<b>12,150.00</b>	<b>12,393.00</b>	<b>12,640.86</b>	<b>12,893.68</b>	<b>13,151.55</b>
<b>033700</b>	<b>Maintenance of Fire Station (Repairs if needed, from reserves)</b>					
	Station repairs	1,000.00	1,020.00	1,040.40	1,061.21	1,082.43
	<b>Total Maintenance of Structures</b>	<b>1,000.00</b>	<b>1,020.00</b>	<b>1,040.40</b>	<b>1,061.21</b>	<b>1,082.43</b>
<b>034100</b>	<b>Membership/Dues</b>					
	Membership/Dues (Fire District Organizations)	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
	LAFCO Annual Dues	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
	<b>Subtotal Membership/Dues</b>	<b>3,000.00</b>	<b>3,000.00</b>	<b>3,000.00</b>	<b>3,000.00</b>	<b>3,000.00</b>
<b>034500</b>	<b>Office Expense</b>					
	Late Fees/finance charges	100.00	102.00	104.04	106.12	108.24
	Office Equipment (mostly funded thru one time reserve purchase)	500.00	510.00	520.20	530.60	541.22
	PG&E (station power)	4,000.00	4,080.00	4,161.60	4,244.83	4,329.73
	Office Supplies	500.00	510.00	520.20	530.60	541.22
	Telephone Land Line and DSL	1,620.00	1,652.40	1,685.45	1,719.16	1,753.54
	Cellular Telephone	2,000.00	2,040.00	2,080.80	2,122.42	2,164.86
	Propane	1,500.00	1,530.00	1,560.60	1,591.81	1,623.65
	Waste and Garbage Disposal	400.00	408.00	416.16	424.48	432.97
	<b>Total Office Expense</b>	<b>10,620.00</b>	<b>10,832.40</b>	<b>11,049.05</b>	<b>11,270.03</b>	<b>11,495.43</b>
<b>034800</b>	<b>Professional and Special Services</b>					
	<b>Professional Expenses</b>					
	Audit Expenses (Bi-annual Audit)	-	6,000.00	-	6,000.00	-
	Legal Expenses	1,000.00	1,020.00	1,040.40	1,061.21	1,082.43
	Professional Expenses (Payroll and Bill Pay)	12,000.00	12,000.00	12,500.00	12,500.00	13,000.00
	<b>Subtotal Professional Expenses</b>	<b>13,000.00</b>	<b>19,020.00</b>	<b>13,540.40</b>	<b>19,561.21</b>	<b>14,082.43</b>
	<b>Training and Special Services</b>					
	Safety Training and Training Instructor Expense	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
	Meals during training and schooling	500.00	500.00	500.00	500.00	500.00
	Per Diem Expense (Volunteer callout reimbursement \$20/call)	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00
	<b>Subtotal Training and Special Services</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>10,000.00</b>
	<b>Total Professional and Special Services</b>	<b>23,000.00</b>	<b>29,020.00</b>	<b>23,540.40</b>	<b>29,561.21</b>	<b>24,082.43</b>
	<b>Total Expenses</b>	<b>267,597.00</b>	<b>274,252.40</b>	<b>271,450.11</b>	<b>280,190.81</b>	<b>277,475.20</b>
	<b>Total Revenue</b>	<b>452,010.66</b>	<b>283,500.00</b>	<b>286,335.00</b>	<b>289,198.35</b>	<b>292,090.33</b>
	<b>Total Expenses</b>	<b>267,597.00</b>	<b>274,252.40</b>	<b>271,450.11</b>	<b>280,190.81</b>	<b>277,475.20</b>
	<b>Net Total</b>	<b>184,413.66</b>	<b>9,247.60</b>	<b>14,884.89</b>	<b>9,007.54</b>	<b>14,615.14</b>
<b>090000</b>	<b>Contingency/Reserves</b>					
	Shasta Fire SCSO Reserves balance as of August 18, 2022	279,111.11	-	-	-	-
	Appropriation for Contingency from Net Total	184,413.66	9,247.60	14,884.89	9,007.54	14,615.14
	<b>Balance Appropriation for Contingency</b>	<b>463,524.77</b>	<b>472,772.37</b>	<b>487,657.26</b>	<b>496,664.80</b>	<b>511,279.94</b>

\* Note: see plan for service for grants/contingency/reserves use for anticipated equipment upgrades/repairs. Up to \$120,000.00 may be expended in 2023 for this purpose.



Shasta Co. Account #	Proposed Shasta Fire Protection District Budget Income & Expenses with LAFCO comments in highlighted cells	FY 2022/2023 Projected	FY 2023/2024 Projected	FY 2024/2025 Projected	FY 2025/2026 Projected	FY 2026/2027 Projected
<b><u>REVENUE</u></b>						
<b>001000</b>	<b>Cash in Treasury</b>					
	Community Donations					
	Interest					
	Grant Revenues:					
	Shasta County Volunteer Fire Grant to Shasta FD	35,000.00				
	Fire Department Grant awarded from PG&E	45,000.00				
	Strike Team revenue Apple fire 10/2020	42,887.00				
	Shasta CSD Fire Operating Acct 2022 balance - distributed over 5 years	11,400.00	11,400.00	11,400.00	11,400.00	11,400.00
	Shasta Fire Volunteer Fund & Fundraising starting year 3	2,700.00	11,400.00	18,900.00	18,900.00	18,900.00
	Property Tax Revenue	269,424.00	283,500.00	286,335.00	289,198.35	292,090.33
	<b>Total Cash in Treasury</b>	<b>406,411.00</b>	<b>306,300.00</b>	<b>316,635.00</b>	<b>319,498.35</b>	<b>322,390.33</b>
<b><u>EXPENSES</u></b>						
<b>007000</b>	<b>Employee Benefits</b>					
	457 Deferred Compensation Plan Annual Fees	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
	<b>Total Employee Benefits</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>1,500.00</b>
<b>011000</b>	<b>Salaries</b>					
	Full-time Fire Chief (increase in Yr 3 for more competitive comp)	80,000.00	81,200.00	92,418.00	93,804.27	95,211.33
	Full-time Fire Engineer (includes Training Officer duties?)	55,000.00	55,825.00	56,662.38	57,512.31	58,375.00
	Part-time Administrator (combine with-034800 Payroll-Bill Pay exp.)	18,000.00	18,000.00	18,180.00	18,361.80	18,545.42
	Holiday Pay	2,000.00	2,030.00	2,060.45	2,091.36	2,122.73
	Overtime wages	7,000.00	7,105.00	7,211.58	7,319.75	7,429.54
	Work Comp wages (add Administrator coverage)	250.00	253.75	257.56	261.42	265.34
	Strike Team Assignments	-	-	-	-	-
	<b>Total Salaries</b>	<b>162,250.00</b>	<b>164,413.75</b>	<b>176,789.96</b>	<b>179,350.91</b>	<b>181,949.36</b>
<b>018100</b>	<b>Social Security FICA</b>	<b>8,370.00</b>	<b>8,370.00</b>	<b>8,370.00</b>	<b>8,370.00</b>	<b>8,370.00</b>
<b>018300</b>	<b>Social Security Medicare</b>	<b>1,957.00</b>	<b>1,957.00</b>	<b>1,957.00</b>	<b>1,957.00</b>	<b>1,957.00</b>
<b>018400</b>	<b>SUI unemployment</b>	<b>4,050.00</b>	<b>4,050.00</b>	<b>4,050.00</b>	<b>4,050.00</b>	<b>4,050.00</b>
<b>018300</b>	<b>Health Insurance</b>	<b>33,750.00</b>	<b>33,750.00</b>	<b>33,750.00</b>	<b>33,750.00</b>	<b>33,750.00</b>
<b>018500</b>	<b>Workers Compensation</b>	<b>16,200.00</b>	<b>16,200.00</b>	<b>16,200.00</b>	<b>16,200.00</b>	<b>16,200.00</b>
<b>033100</b>	<b>Liability/Insurance + Initial Startup costs- policy/board training etc.</b>					
	Initial District Formation Expenses	15,000.00				
	Chief officer's liability umbrella insurance (Chief & Asst Chief)	2,000.00				
	Annual Vehicle and Station Insurance	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00
	<b>Total Liability/Insurance</b>	<b>23,000.00</b>	<b>6,000.00</b>	<b>6,000.00</b>	<b>6,000.00</b>	<b>6,000.00</b>
<b>033500</b>	<b>Maintenance of Equipment *</b>					
	<b>Gas/Oil/Diesel Expenses</b>					
	StationFuel Equipment (recommend increasing these by 10-15%)	150.00	153.00	156.06	159.18	162.36
	2009 Ford F-150 C56-R56 Pickup	1,500.00	1,530.00	1,560.60	1,591.81	1,623.65
	2011 Ford F-150 Utility Pick up	1,500.00	1,530.00	1,560.60	1,591.81	1,623.65
	2006 Type 2 2,000 gal tactical water tender WT56	500.00	510.00	520.20	530.60	541.22
	2000 Ford F350 Rescue Unit R56	500.00	510.00	520.20	530.60	541.22
	2006 Type 1/2 4 door Structural Fire Engine E56	500.00	510.00	520.20	530.60	541.22
	2007 Type 3 Wildland Fire Engine E556	500.00	510.00	520.20	530.60	541.22
	2000 Freightliner Type 1/2 Structural Engine E256	500.00	510.00	520.20	530.60	541.22
	<b>Subtotal Gas/Oil/Fuel Expense</b>	<b>5,650.00</b>	<b>5,763.00</b>	<b>5,878.26</b>	<b>5,995.83</b>	<b>6,115.74</b>
	<b>Vehicle Maintenance *</b>					
	2009 Ford F-150 Pickup C56/R56	500.00	510.00	520.20	530.60	541.22
	2011 Ford F-150 Utility Pick up U-56	500.00	510.00	520.20	530.60	541.22
	Type 2 2,000 gal tactical water tender WT56	2,000.00	2,040.00	2,080.80	2,122.42	2,164.86
	2000 Ford F350 Rescue Unit R56	500.00	510.00	520.20	530.60	541.22
	Type 1/2 4 door Structural Fire Engine E56	1,000.00	1,020.00	1,040.40	1,061.21	1,082.43
	2006 Type 3 Wildland Fire Engine E556	1,000.00	1,020.00	1,040.40	1,061.21	1,082.43

Shasta Co. Account #	Proposed Shasta Fire Protection District Budget Income & Expenses with LAFCO comments in highlighted cells	FY 2022/2023 Projected	FY 2023/2024 Projected	FY 2024/2025 Projected	FY 2025/2026 Projected	FY 2026/2027 Projected
	2000 Freightliner Type 1/2 Structural Engine E256	1,000.00	1,020.00	1,040.40	1,061.21	1,082.43
	<b>Subtotal Vehicle Maintenance</b>	<b>6,500.00</b>	<b>6,630.00</b>	<b>6,762.60</b>	<b>6,897.85</b>	<b>7,035.81</b>
	<b>Repair/Replace Equipment *</b>					
	Equipment Repair/ Replace (include some budget allocations)	5,000.00	5,075.00	5,151.13	5,228.39	5,306.82
	R/R Fire Turnouts and Wildland Gear ( " )	1,850.00	1,877.75	1,905.92	1,934.50	1,963.52
	R/R Radios ( " )	170.00	172.55	175.14	177.77	180.43
	R/R or Upgrade SCBA ( " )	2,000.00	2,030.00	2,060.45	2,091.36	2,122.73
	<b>Subtotal Repair/Replace Equipment</b>	<b>9,020.00</b>	<b>9,155.30</b>	<b>9,292.63</b>	<b>9,432.02</b>	<b>9,573.50</b>
	<b>Total Equipment Maintenance</b>	<b>21,170.00</b>	<b>21,548.30</b>	<b>21,933.49</b>	<b>22,325.70</b>	<b>22,725.05</b>
<b>033700</b>	<b>Maintenance of Fire Station (Repairs if needed, from reserves)</b>					
	Station repairs (seems too low, aging structure, bays need enlarging)	3,000.00	3,060.00	3,121.20	3,183.62	3,247.30
	<b>Total Maintenance of Structures</b>	<b>3,000.00</b>	<b>3,060.00</b>	<b>3,121.20</b>	<b>3,183.62</b>	<b>3,247.30</b>
<b>034100</b>	<b>Membership/Dues</b>					
	Membership/Dues (Fire District Organizations)	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
	LAFCO Annual Dues	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
	<b>Subtotal Membership/Dues</b>	<b>3,000.00</b>	<b>3,000.00</b>	<b>3,000.00</b>	<b>3,000.00</b>	<b>3,000.00</b>
<b>034500</b>	<b>Office Expense</b>					
	Late Fees/finance charges	100.00	102.00	104.04	106.12	108.24
	Office Equipment (mostly funded thru one time reserve purchase)	500.00	510.00	520.20	530.60	541.22
	PG&E (station power)	4,000.00	4,080.00	4,161.60	4,244.83	4,329.73
	Office Supplies	500.00	510.00	520.20	530.60	541.22
	Telephone Land Line and DSL	1,620.00	1,652.40	1,685.45	1,719.16	1,753.54
	Cellular Telephone	2,000.00	2,040.00	2,080.80	2,122.42	2,164.86
	Propane	1,500.00	1,530.00	1,560.60	1,591.81	1,623.65
	Waste ad Garbage Disposal	400.00	408.00	416.16	424.48	432.97
	<b>Total Office Expense</b>	<b>10,620.00</b>	<b>10,832.40</b>	<b>11,049.05</b>	<b>11,270.03</b>	<b>11,495.43</b>
<b>034800</b>	<b>Professional and Special Services</b>					
	<b>Professional Expenses</b>					
	Audit Expenses (Bi-annual Audit)	-	6,000.00	-	6,000.00	-
	Legal Expenses	1,000.00	1,020.00	1,040.40	1,061.21	1,082.43
	Professional Expenses (Payroll - Bill Pay) - part-time administrator	12,000.00	12,000.00	12,500.00	12,500.00	13,000.00
	<b>Subtotal Professional Expenses</b>	<b>13,000.00</b>	<b>19,020.00</b>	<b>13,540.40</b>	<b>19,561.21</b>	<b>14,082.43</b>
	<b>Training and Special Services</b>					
	Safety Training and Training Instructor Expense	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
	Meals during training and schooling	500.00	500.00	500.00	500.00	500.00
	Per Diem Expense (Volunteer callout reimbursement \$20/call)	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00
	<b>Subtotal Training and Special Services</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>10,000.00</b>
	<b>Total Professional and Special Services</b>	<b>23,000.00</b>	<b>29,020.00</b>	<b>23,540.40</b>	<b>29,561.21</b>	<b>24,082.43</b>
	<b>Total Expenses</b>	<b>311,867.00</b>	<b>303,701.45</b>	<b>311,261.09</b>	<b>320,518.46</b>	<b>318,326.57</b>
	<b>Total Revenue</b>	<b>406,411.00</b>	<b>306,300.00</b>	<b>316,635.00</b>	<b>319,498.35</b>	<b>322,390.33</b>
	<b>Total Expenses</b>	<b>311,867.00</b>	<b>303,701.45</b>	<b>311,261.09</b>	<b>320,518.46</b>	<b>318,326.57</b>
	<b>Net Total</b>	<b>94,544.00</b>	<b>2,598.55</b>	<b>5,373.91</b>	<b>(1,020.11)</b>	<b>4,063.77</b>
<b>090000</b>	<b>Contingency/Reserves</b>					
	Shasta Fire SCSO Reserves balance as of August 18, 2022	279,111.11	-	-	-	-
	Appropriation for Contingency from Net Total	94,544.00	2,598.55	5,373.91	(1,020.11)	4,063.77
	<b>Balance Appropriation for Contingency</b>	<b>373,655.11</b>	<b>376,253.66</b>	<b>381,627.57</b>	<b>380,607.45</b>	<b>384,671.22</b>

\* FPD Note: see plan for service - grants/contingency/reserves use, equipment upgrades/repairs. Up to \$120,000.00 in 2023.

LAFCO Comment: Assume 1 structure (\$3,000- \$10,00) & 1 wildland ( \$700) turounts every 2 years + Radio/SCBA Upgrades

Source: Cascade Fire Equipment-Firefighter insider (<https://firefighterinsider.com/how-much-does-firefighter-bunker-turnout-gear-cost/>)

Patrick Jones  
County Member

Irwin Fust  
Special District Member

Pamelyn Morgan  
City Member Alternate

Mary Rickert  
County Member Alternate

Stan Neutze  
City Member

Brenda Haynes  
Special District Member

Michael Dacquisto  
City Member



Larry Russell  
Public Member

Katharine Ann Campbell  
Public Member Alternate

Joe Chimenti  
County Member

George Williamson  
Executive Officer

Fred Ryness  
Special District Alternate

James M. Underwood  
General Counsel

Kathy Bull  
Manager

## CERTIFICATE OF FILING SHASTA LOCAL AGENCY FORMATION COMMISSION

I, Shasta Local Agency Formation Commission Executive Officer, do hereby certify that:


1. The application hereinafter referenced and described has been submitted and found to be in the form prescribed by the Commission.
2. The application contains the information and data requested and required by the Commission and provisions of state law.
3. The application has been accepted for filing and will be considered by the Commission at a regular meeting on Thursday, October 6, 2022, at 9:00 a.m., or as soon thereafter as the matter can be heard. The meeting will be held at the City of Shasta Lake Council Chambers, 4488 Red Bluff Street, Shasta Lake, California 96019.

**Project Title:** Shasta Fire Protection District Formation and Successor Agency Designation. Shasta LAFCO has received an application, by petition, to form the Shasta Fire Protection District, as an independent special district, to provide fire and emergency response services in unincorporated Shasta County. The proposal includes successor agency designation for the Shasta Community Services District proposed divestiture of fire and emergency response services and successor agency designation. The Shasta CSD proposed divestiture application, with County Service Area #1 as successor agency has been continued, and will also be considered at the Thursday, October 6, 2022 Commission meeting as well. Since there are two successor agency proposals, the Commission may determine the relative priority for conducting any further proceedings based on any of those proposals, per Cortese Knox Herzberg Act Section 56655.

**Location:** See attached location map

**Applicant:** Eric Ohde, [eric.ohde@icloud.com](mailto:eric.ohde@icloud.com) & Chris Varnum, [ChrsVarnum@icloud.com](mailto:ChrsVarnum@icloud.com)

This Certificate of Filing is issued pursuant to authority and requirements of California Government Code §56658(f). All time requirements and limitations for processing and consideration of aforementioned application specified by state law and/or rules and regulations of the Shasta Local Agency Formation Commission shall become effective and run from the date of issuance of this Certificate of Filing.

  
George Williamson AICP Executive Officer

September 14, 2022  
Date

Cc: Shasta County Departments  
Chris Koeper, General Manager- Shasta Community Services District  
Sean O'Hara, Shasta Trinity Interim Unit Chief – CSA #1 Shasta County Fire Department  
Shasta LAFCO General Counsel, Jim Underwood  
LAFCO Manager Kathy Bull

Attachment – Location Map

999 Mission De Oro Drive, Suite 106, Redding, CA 96003  
Phone: 530.242.1112  
[eo@shastalafco.org](mailto:eo@shastalafco.org)

**SHASTA LOCAL AGENCY FORMATION COMMISSION  
LAFCO RESOLUTION 2022-14**

**RESOLUTION OF THE SHASTA LOCAL AGENCY FORMATION COMMISSION  
APPROVING SHASTA FIRE PROTECTION DISTRICT FORMATION**

**WHEREAS**, the Shasta Local Agency Formation Commission (LAFCO), hereinafter referred to as the “Commission”, is responsible for formation of special districts pursuant to the Cortese-Knox-Hertzberg (CKH) Local Government Reorganization Act of 2000; and

**WHEREAS**, a registered voter petition initiating the formation of the Shasta Fire Protection District pursuant to the Fire Protection District Law of 1987 (California Health and Safety Code Section 13800-13970) and the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (Government Code Section 56000 et seq.) was filed with the Shasta Local Agency Formation Commission (LAFCO); and

**WHEREAS**, the proposal benefits are as follows:

- 1) Operate Station 56 year-around, hire paid personnel and maintain a higher level of service than is currently offered; and
- 2) As a district, make the community eligible to apply for grant funding and access tax revenue that is available to local government entities; and
- 3) Establish a Board of Directors to govern the Fire Protection District.

**WHEREAS**, new district formation shall be deemed to have been formed upon compliance with the procedure and provisions of CKH Act Section 56125.; and

**WHEREAS**, The FPD Sphere of Influence boundary to be coterminous with the FPD boundary; and

**WHEREAS**, the subject territory is inhabited as defined in Government Code Section 56046; and

**WHEREAS**, the Executive Officer has given notice of the public hearing by the Commission on this matter at the times and in the form and manner provided by law; and

**WHEREAS**, the Executive Officer has presented to the Commission, a written staff report with determination in the manner provided by law; and

**WHEREAS**, the Commission heard discussed and considered all evidence for and against the proposal, including but not limited to, the Executive Officer’s analysis and proposed conditions and all testimony, correspondence and exhibits received prior to or during this noticed public hearing, all of which are included herein by reference as presented at a public hearing held on October 6, 2022; and

**WHEREAS** The proposed FPD formation is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)3 because it can be seen with certainty that there is no possibility that the activity in question will have a significant effect on the environment - where the activity is the establishment of a district boundary for a fire service provider, that does not involve development or a change in the manner for which an existing service is provided.

**NOW, THEREFORE, IT IS RESOLVED, DETERMINED AND ORDERED as follows:**

1. The territory to be formed comprises approximately 7,360 acres and is inhabited.
2. The proposed district formation is assigned the following distinctive short-term designation, "Shasta Fire Protection District" (Shasta FPD).
3. The Commission adopts the determinations regarding consistency with LAFCO policies contained in the staff report and incorporates them by reference herein.
4. The Shasta FPD will be formed pursuant to California Fire Protection District Law of 1987 §13800 – 13970.
5. This district formation includes all territory shown in Exhibit "A". The district boundaries and coterminous SOI, as set forth in the proposal, are hereby approved as shown in Exhibit "A" attached hereto and by this reference incorporated herein.
6. The effective date of formation shall be upon the Certificate of Completion recordation and after completion of all proceedings.
7. The Commission approves Shasta FPD formation, contingent upon the satisfaction of following terms and conditions as determined by the Executive Officer:
  - a. Completion of 30-day reconsideration period provided under GC Section 56895.
  - b. Filing of an annual report regarding use of the tax proceeds as required by GC Section 50075.3.
  - c. Payment of all outstanding LAFCo fees and charges
  - d. A final map and geographic description of the affected territory conforming to State Board of Equalization requirements
  - e. As allowed under GC Section 56107, the Commission authorizes the Executive Officer to make non-substantive corrections to this action.
  - f. Shasta FPD Formation shall be contingent upon:
    - i. Property Tax Revenues. If FPD formed and designated as successor agency following Shasta CSD divestiture, Shasta LAFCO must approve a property tax revenues allocation.
    - ii. Lack of Protests at Protest Proceedings
    - iii. Election to form FPD and select three (3) Board Directors chosen at-large.
    - iv. Transfer of assets from Shasta CSD.
    - v. Funding held/utilized initially at the Shasta County Auditor's.
8. The Executive Officer shall revise the official Commission records to reflect changes to fire services.

**THE FOREGOING RESOLUTION** was passed and duly adopted at a regular meeting of the Shasta LAFCO Commission on the 6<sup>th</sup> day of October 2022, and adopted by the following votes:

AYES:  
NOES:  
ABSTAINS:  
ABSENT:

Dated: \_\_\_\_\_

\_\_\_\_\_  
*Stan Neutze Vice Chairman*  
Shasta Local Agency Formation Commission

Attest:  
Dated: \_\_\_\_\_

\_\_\_\_\_  
*Kathy Bull, LAFCO Manager*  
Shasta Local Agency Formation Commission

Exhibit A – Shasta FPD map