

Les Baugh  
County Member

Irwin Fust  
Special District Alternate

Larry Farr  
City Member

Pam Giacomini  
County Member Alternate

James Yarbrough  
City Member Alternate

Brenda Haynes  
Special District Member



Francie Sullivan  
City Member

David Kehoe  
County Member

Stephen Morgan  
Special District Member

Dick Fyten  
Public Member

Bob Richardson  
Public Member Alternate

George Williamson  
Executive Officer/

James M. Underwood  
General Counsel

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## MINUTES

### Commission Special Meeting on March 24, 2016

### Shasta County Board of Supervisors Chambers

#### 1. CALL TO ORDER

- a. Chairman Morgan called the meeting to order at 9:01 a.m. at the Shasta County Board of Supervisors Chambers, 1450 Court Street, Redding, California.

**Present:** Chairman Morgan, Vice-Chairman Yarbrough, Commissioners Fyten, Haynes, Kehoe, and Alternate Commissioners Farr, and Richardson. Alternate Commissioner Fust was present in the audience.

**Staff Present:** Executive Officer George Williamson, General Counsel Jim Underwood, Commission Clerk Natalie Johnson, and Office Manager Kathy Bull

**Absent:** Commissioner Baugh, Sullivan, and Alternate Commissioner Giacomini.

Executive Officer introduced staff that were present.

- b. Commissioner Haynes led the Pledge of Allegiance.

#### 2. PUBLIC COMMENT

Members of the public were invited to address the Commission regarding any item that is not scheduled for discussion as part of this agenda, and that are within the jurisdiction of LAFCO. Comments may be limited to three (3) minutes per person. No action will be taken by the Commission at this meeting as a result of items presented at this time.

**Brad Seiser**, Resident of the Palo Cedro area shared concerns with the Commission about the proposed one hundred sixty six home subdivision called Tierra Robles in Palo Cedro. Seiser mentioned that he along with many other property owners are in opposition to this rezoning and subdivision. He voiced that his main concerns were relating to the re-zoning, water, traffic, road, and fire protection issues and concerns with fire danger.

#### 3. ADOPTION OF AGENDA

- a. Additions/Changes to the Agenda- Commissioner Kehoe suggested that item #10 be addressed first.
- b. Business/Campaign Conflict Disclosures- None

**Motion** to approve Consent Calendar with one change to move item #10 before item #8 a. & b. was presented by Commissioner Yarbrough, seconded by Commissioner Haynes and passed by the following votes:

**Ayes:** Farr, Fyten, Haynes, Kehoe, Morgan, Richardson, Yarbrough

**Noes:** None

**Abstain:** None

**Absent:** Commissioner Baugh, Sullivan and Alternate Commissioner Giacomini

4. SPECIAL PRESENTATIONS- None

5. CONSENT CALENDAR- None

6. CORRESPONDENCE- None

7. SCHEDULED PUBLIC HEARINGS- None

8. NEW BUSINESS

- a. Proposal for short term office space rental: terms, rates, insurance, utilities; Signage Removal/Repair; and Moving Proposals and Associated Expenses:

**Executive Officer Williamson** discusses the options for moving the office, rental terms, and the spaces for short term rent. Our new office is still under construction and will be potentially available in September with all the amenities. Discusses options for selecting a moving company. He is directed by Commission to use best judgment and authorize staff to proceed.

**Commissioner Fyten** answers financial questions about the spreadsheet that was provided by office staff. Gives his comments about what he thinks is the best option on East Street.

**Chairman Morgan** informs Commission about the few properties that he visited with Ms. Bull and that he liked the East Street as well. Refers to Ms. Bull for her comments on the condition and location of the properties she has visited. Discusses parking issues and how close to the new location that the East Street property is to that building.

**Office Manager, Kathy Bull**, addresses the Commission and gives valuable insight to the several properties and finances for the move and answers various questions from several different Commissioners. Recommended that the Commission provide an alternate plan of the top three options as a backup plan in case one falls through due to time constraint issues.

**Motion** to approve a short term rental agreement with the first option being East Street, second option being Hartnell Avenue and the third option at Court Street was presented by Commissioner Kehoe, seconded by Commissioner Haynes and passed by the following votes:

**Ayes:** Farr, Fyten, Haynes, Kehoe, Morgan, Richardson, Yarbrough

**Noes:** None

**Abstain:** None

**Absent:** Commissioner Baugh, Sullivan and Alternate Commissioner Giacomini

- b. Shasta LAFCO surplus equipment: **Executive Officer Williamson** asks Commission to approve the surplus list as listed and staff have permission to sell items as needed.

**Motion** to approve the surplus list and sale of property was presented by Commissioner Yarbrough, seconded by Commissioner Farr and passed by the following votes:

**Ayes:** Farr, Fyten, Haynes, Kehoe, Morgan, Richardson, Yarbrough

**Noes:** None

**Abstain:** None

**Absent:** Commissioner Baugh, Sullivan and Alternate Commissioner Giacomini

9. OLD BUSINESS – None

10. EXECUTIVE OFFICER REPORT- Special District Elections: **Alternate Commissioner Fust** addressed the Commission about electing positions for Seat 1 & 2 and Alternate. He explained what was done in the past with the election. Fust expressed that the way it was done this year wasn't a simple process and that there was confusion and questions about the forms and letter that was sent out. He commented about the terms of the elections, staggering the terms, and what the law said. Recommended that the election process be changed to be clearer and possibility of going back to the old process.

**Chairman Morgan** commented that his special district committees had lots of questions and concerns about the election and he had to explain it to them in the meetings.

**Executive Officer Williamson** spoke to the Commission and said he used the process from another commission that worked well and had positive feedback on. He said that there are sometimes interest in being an Alternate Commissioner and to see what level of interest for all the three seats was. He explains his knowledge of what has happened in LAFCO elections before and his recount of what the law says. He recommends mailing out a ballot form to where the special districts can select three candidates. He says that his intent was to get willing candidates from across the board and to not create any confusion and that the nomination ballot is the only form that has gone out so far and that the ballot forms have not been sent out yet.

**Commissioner Haynes** spoke the Commissioners about concerns that were addressed to her the Special Districts that she is involved with and had to clarify what the letter's intent was, but understood the need to see if there were candidates interested in wanting to be an Alternate. Asks that this item be on the April 7<sup>th</sup> meeting.

**Jim Smith**, Bella Vista Water District candidate expressed concerns to the Commission about the form and confusion with the process.

**Commissioner Farr** says that the current process is not working and he asks questions to the Commission.

**Attorney Underwood** confirms that LAFCo has followed the rules, recommends waiting until the nominations come in before making changes and have the Executive Officer and Executive Committee look at them and decide how to proceed from there. Moving forward suggested the policy be clarified and policy to be specific.

- 11. CLOSED SESSION- None
- 12. COMMISSIONER ANNOUNCEMENTS- None
- 13. STAFF ANNOUNCEMENTS
  - a. Next Regular Meeting is scheduled for April 7<sup>th</sup> at 9:00 a.m. located at the City of Redding Council Chambers, 777 Cypress Street, Redding California. Possible meet and greet after the meeting for interested parties and special districts to meet the new Executive Officer.
- 14. ADJOURNMENT OF MEETING- Meeting was adjourned at 10:04 a.m.

ATTEST:

APPROVED:

  
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Natalie Johnson, Commission Clerk

  
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Stephen Morgan, Chairman

DATE: 4-21-16

DATE: 4-23-16