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City Member

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City Member

Francie Sullivan  
City Member Alternate

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Special District Member

Mary Rickert  
County Member Alternate

Brenda Haynes  
Special District Member



Dick Fyten  
Public Member

David Kehoe  
County Member

Stephen Morgan  
Special District Alternate

Bob Richardson  
Public Member Alternate

George Williamson  
Executive Officer

James M. Underwood  
General Counsel

Kathy Bull  
Office Manager

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## Agenda Item: 5.b.

**Meeting Date:** October 5, 2017

**From:** George Williamson, Executive Officer & Kathy Bull, Office Manager

**Subject:** Fiscal Information – November and December bank statements, reconciliations, disbursements

### **Background:**

At each Regular Commission Meeting, staff provides verification of operational expenditures via Bank Statements, Reconciliation Reports and Disbursement Reports.

### **Discussion:**

The following fiscal information for the month of July 2017 is included for the Commission's review and acceptance:

- US Bank Reconciliation Summary
- US Bank Statement
- Shasta LAFCO Disbursement Reports

### **Recommendation:**

It is recommended that the Commission review and accept the reports as provided or provide direction to staff as needed.



P.O. Box 1800  
Saint Paul, Minnesota 55101-0800

Statement Period:

3843 TRN

Y ST01

Jul 3, 2017

through

Jul 31, 2017



000133437 01 SP 106481142582038 S  
SHASTA LOCAL AGENCY FORMATION  
COMMISSION  
1255 EAST ST STE 201  
REDDING CA 96001-0800



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INFORMATION YOU SHOULD KNOW

Important changes are coming to your Online and Mobile Financial Services Agreement. Review the changes being made by clicking on the banner on your My Accounts page in Online Banking to learn more.

At U.S. Bank we are committed to doing our part to deter criminal activities related to money laundering.

We are enhancing our level of security on cash transactions in order to meet regulatory guidelines. To comply with these requirements, we need to clearly identify all individuals making cash transactions at our branches.

Beginning later this year we will require additional information from individuals who make cash transactions at the branch. Individuals who are not U.S. Bank accountholders will also be required to provide additional information, including individuals who present or receive cash on behalf of a business.

What may be required for a cash transaction?

This additional information includes: full name, address, date of birth, Taxpayer Identification Number (of the individual), occupation and photo identification (driver's license or government issued ID). Once the necessary information is established in our system, only photo identification will be required for subsequent cash transactions. Please be ready to provide this information when asked. For your convenience, our branches will be able to collect the additional information in advance of the requirement that becomes mandatory later this year. Thank you for your assistance.

SILVER BUSINESS CHECKING

Member FDIC

U.S. Bank National Association

Account Number

Account Summary

	# Items		
Beginning Balance on Jul 3		\$	26,361.45
Customer Deposits	6		117,729.03
Other Withdrawals	1		10.00-
Checks Paid	15		19,300.87-
<b>Ending Balance on Jul 31, 2017</b>		<b>\$</b>	<b>124,779.61</b>

Customer Deposits

Number	Date	Ref Number	Amount	Number	Date	Ref Number	Amount	
	Jul 12	8656154458	70,239.00		Jul 26	8655338066	7,688.00	
	Jul 19	8655653181	3,835.00		Jul 31	8059966376	6,673.03	
	Jul 25	8358070043	12,948.00		Jul 31	8059966038	16,346.00	
<b>Total Customer Deposits</b>							<b>\$</b>	<b>117,729.03</b>

Other Withdrawals

Date	Description of Transaction	Ref Number	Amount
Jul 17	Analysis Service Charge	1700000000	\$ 10.00-
<b>Total Other Withdrawals</b>			<b>\$ 10.00-</b>

Checks Presented Conventionally

Check	Date	Ref Number	Amount	Check	Date	Ref Number	Amount
2669	Jul 3	8058183395	250.00	2686*	Jul 7	9255515003	128.40
2682*	Jul 7	9256661623	8.05	2689*	Jul 7	9253357014	781.20
2683	Jul 7	9255737410	15.43	2690	Jul 3	8150017053	940.00
2684	Jul 18	8357051387	531.70	2693*	Jul 17	8054821351	6,687.88



SHASTA LOCAL AGENCY FORMATION  
 COMMISSION  
 1255 EAST ST STE 201  
 REDDING CA 96001-0800

**Business Statement**  
 Account Number:

Statement Period:  
 Jul 3, 2017  
 through  
 Jul 31, 2017



Page 2 of 2

**SILVER BUSINESS CHECKING (CONTINUED)**

U.S. Bank National Association

Account Number

**Checks Presented Conventionally (continued)**

Check	Date	Ref Number	Amount	Check	Date	Ref Number	Amount
2696*	Jul 31	8054450921	1,116.00	2702	Jul 31	8054450904	2,311.20
2699*	Jul 31	8058186068	4,133.00	2703	Jul 31	8057738163	95.00
2700	Jul 31	8054159600	384.91	2704	Jul 31	8059145907	1,833.02
2701	Jul 31	8055923939	85.08				

\* Gap in check sequence

**Conventional Checks Paid (15) \$ 19,300.87-**

**Balance Summary**

Date	Ending Balance	Date	Ending Balance	Date	Ending Balance
Jul 3	25,171.45	Jul 17	87,779.49	Jul 25	104,030.79
Jul 7	24,238.37	Jul 18	87,247.79	Jul 26	111,718.79
Jul 12	94,477.37	Jul 19	91,082.79	Jul 31	124,779.61

Balances only appear for days reflecting change.

**Shasta Local Agency Formation Commission**  
**Reconciliation Detail**  
10020 · US Bank - Operational, Period Ending 07/31/2017

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						26,361.45
<b>Cleared Transactions</b>						
<b>Checks and Payments - 16 items</b>						
Bill Pmt -Check	05/31/2017	2669	Shasta County - Rec...	X	-250.00	-250.00
Bill Pmt -Check	06/28/2017	2689	Express Employmen...	X	-781.20	-1,031.20
Bill Pmt -Check	06/28/2017	2684	Record Searchlight	X	-531.70	-1,562.90
Bill Pmt -Check	06/28/2017	2686	VESTRA Resources...	X	-128.40	-1,691.30
Bill Pmt -Check	06/28/2017	2683	Office Depot	X	-15.43	-1,706.73
Bill Pmt -Check	06/28/2017	2682	Mount Shasta Sprin...	X	-8.05	-1,714.78
Bill Pmt -Check	06/30/2017	2693	Planwest Partners, I...	X	-6,687.88	-8,402.66
Bill Pmt -Check	06/30/2017	2696	Express Employmen...	X	-1,116.00	-9,518.66
Bill Pmt -Check	07/01/2017	2690	Shasta Regional Tra...	X	-940.00	-10,458.66
Bill Pmt -Check	07/13/2017	2699	CALPERS	X	-4,133.00	-14,591.66
Bill Pmt -Check	07/13/2017	2702	Express Employmen...	X	-2,311.20	-16,902.86
Bill Pmt -Check	07/13/2017	2704	SDRMA	X	-1,833.02	-18,735.88
Bill Pmt -Check	07/13/2017	2700	CBS Leasing, Inc.	X	-384.91	-19,120.79
Bill Pmt -Check	07/13/2017	2703	merry maids	X	-95.00	-19,215.79
Bill Pmt -Check	07/13/2017	2701	City of Redding Utilit...	X	-85.08	-19,300.87
Check	07/17/2017			X	-10.00	-19,310.87
<b>Total Checks and Payments</b>					<b>-19,310.87</b>	<b>-19,310.87</b>
<b>Deposits and Credits - 6 items</b>						
Deposit	07/12/2017			X	70,239.00	70,239.00
Deposit	07/19/2017			X	3,835.00	74,074.00
Deposit	07/25/2017			X	12,948.00	87,022.00
Deposit	07/26/2017			X	7,688.00	94,710.00
Deposit	07/31/2017			X	6,673.03	101,383.03
Deposit	07/31/2017			X	16,346.00	117,729.03
<b>Total Deposits and Credits</b>					<b>117,729.03</b>	<b>117,729.03</b>
<b>Total Cleared Transactions</b>					<b>98,418.16</b>	<b>98,418.16</b>
<b>Cleared Balance</b>					<b>98,418.16</b>	<b>124,779.61</b>
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 9 items</b>						
Bill Pmt -Check	06/28/2017	2688	Board of Equalization		-350.00	-350.00
Bill Pmt -Check	06/28/2017	2687	Board of Equalization		-300.00	-650.00
Bill Pmt -Check	06/28/2017	2685	Shasta County - Rec...		-50.00	-700.00
Transfer	06/30/2017				-2,431.00	-3,131.00
Bill Pmt -Check	06/30/2017	2692	Pitney Bowes		-97.60	-3,228.60
Bill Pmt -Check	06/30/2017	2695	Pitney Bowes		-75.00	-3,303.60
Bill Pmt -Check	07/03/2017	2691	Shasta County - Rec...		-50.00	-3,353.60
Bill Pmt -Check	07/13/2017	2698	CALAFCO		-2,726.00	-6,079.60
Bill Pmt -Check	07/13/2017	2697	AT&T		-103.30	-6,182.90
<b>Total Checks and Payments</b>					<b>-6,182.90</b>	<b>-6,182.90</b>
<b>Deposits and Credits - 2 items</b>						
Deposit	07/13/2017				5,141.00	5,141.00
Deposit	07/17/2017				2,513.00	7,654.00
<b>Total Deposits and Credits</b>					<b>7,654.00</b>	<b>7,654.00</b>
<b>Total Uncleared Transactions</b>					<b>1,471.10</b>	<b>1,471.10</b>
<b>Register Balance as of 07/31/2017</b>					<b>99,889.26</b>	<b>126,250.71</b>

**Shasta Local Agency Formation Commission  
Reconciliation Detail  
10020 · US Bank - Operational, Period Ending 07/31/2017**

Type	Date	Num	Name	Clr	Amount	Balance
<b>New Transactions</b>						
<b>Checks and Payments - 18 items</b>						
Bill Pmt -Check	08/01/2017	2705	Shasta Regional Tra...		-940.00	-940.00
Bill Pmt -Check	08/14/2017	2713	Planwest Partners, I...		-9,275.94	-10,215.94
Bill Pmt -Check	08/14/2017	2708	Express Employmen...		-4,780.80	-14,996.74
Bill Pmt -Check	08/14/2017	2712	Underwood & Wetze...		-810.00	-15,806.74
Bill Pmt -Check	08/14/2017	2706	CBS Leasing, Inc.		-384.91	-16,191.65
Bill Pmt -Check	08/14/2017	2715	AT&T		-112.53	-16,304.18
Bill Pmt -Check	08/14/2017	2711	Office Depot		-108.94	-16,413.12
Bill Pmt -Check	08/14/2017	2707	City of Redding Utilit...		-101.25	-16,514.37
Bill Pmt -Check	08/14/2017	2709	merry maids		-95.00	-16,609.37
Bill Pmt -Check	08/14/2017	2714	Any Sign USA		-26.81	-16,636.18
Bill Pmt -Check	08/14/2017	2710	Mount Shasta Sprin...		-16.10	-16,652.28
Bill Pmt -Check	09/01/2017	2716	Shasta Regional Tra...		-940.00	-17,592.28
Bill Pmt -Check	09/07/2017	2722	Planwest Partners, I...		-7,789.94	-25,382.22
Bill Pmt -Check	09/07/2017	2718	Express Employmen...		-4,063.68	-29,445.90
Bill Pmt -Check	09/07/2017	2717	CBS Leasing, Inc.		-384.91	-29,830.81
Bill Pmt -Check	09/07/2017	2720	Pitney Bowes		-97.60	-29,928.41
Bill Pmt -Check	09/07/2017	2721	Pitney Bowes		-64.65	-29,993.06
Bill Pmt -Check	09/07/2017	2719	Office Depot		-41.23	-30,034.29
Total Checks and Payments					-30,034.29	-30,034.29
<b>Deposits and Credits - 5 items</b>						
Deposit	08/07/2017				1,245.00	1,245.00
Deposit	08/10/2017				2,320.70	3,565.70
Deposit	08/22/2017				55,329.00	58,894.70
Deposit	08/23/2017				3,756.00	62,650.70
Deposit	09/01/2017				2,598.00	65,248.70
Total Deposits and Credits					65,248.70	65,248.70
Total New Transactions					35,214.41	35,214.41
<b>Ending Balance</b>					<b>135,103.67</b>	<b>161,465.12</b>

*A. Bull*

**Shasta Local Agency Formation Commission**  
**Check Detail**  
 July 1, 2017

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2690	07/01/2017	Shasta Regional Tr...		10020 · US Bank - ...		-940.00
Bill	07012...	06/28/2017			52345 · Rents & Lea...	-940.00	940.00
TOTAL						-940.00	940.00

*A. Bull*

**Shasta Local Agency Formation Commission**  
**Check Detail**  
 July 13, 2017

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2697	07/13/2017	AT&T		10020 · US Bank - ...	-103.30	-103.30
Bill	07032...	07/03/2017			52020 · Communica...	-103.30	103.30
TOTAL						-103.30	103.30
Bill Pmt -Check	2698	07/13/2017	CALAFCO		10020 · US Bank - ...	-2,726.00	-2,726.00
Bill	2017-45	07/01/2017			52060 · Memberships	-2,726.00	2,726.00
TOTAL						-2,726.00	2,726.00
Bill Pmt -Check	2699	07/13/2017	CALPERS		10020 · US Bank - ...	-4,133.00	-4,133.00
Bill	10000...	07/01/2017			51103 · Retirement -...	-4,133.00	4,133.00
TOTAL						-4,133.00	4,133.00
Bill Pmt -Check	2700	07/13/2017	CBS Leasing, Inc.		10020 · US Bank - ...	-384.91	-384.91
Bill	20897...	06/28/2017			52330 · Rents & Lea...	-384.91	384.91
TOTAL						-384.91	384.91
Bill Pmt -Check	2701	07/13/2017	City of Redding Uti...		10020 · US Bank - ...	-85.08	-85.08
Bill	07052...	07/05/2017			52720 · Utilities	-85.08	85.08
TOTAL						-85.08	85.08
Bill Pmt -Check	2702	07/13/2017	Express Employme...		10020 · US Bank - ...	-2,311.20	-2,311.20
Bill	19120...	06/28/2017			52008 · Contract LA...	-1,116.00	1,116.00
Bill	19149...	07/05/2017			52008 · Contract LA...	-1,195.20	1,195.20
TOTAL						-2,311.20	2,311.20

**Shasta Local Agency Formation Commission**  
**Check Detail**  
 July 13, 2017

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2703	07/13/2017	merry maids		10020 - US Bank - ...	-95.00	-95.00
Bill	WO-4...	07/03/2017			52078 - Office Clean...	-95.00	95.00
TOTAL						-95.00	95.00
Bill Pmt -Check	2704	07/13/2017	SDRMA		10020 - US Bank - ...	-1,833.02	-1,833.02
Bill	60451	05/15/2017			52310 - Property & ...	-1,833.02	1,833.02
TOTAL						-1,833.02	1,833.02

Total: \$ 11,670.51  
*A. Bull*





P.O. Box 1800  
Saint Paul, Minnesota 55101-0800

Statement Period:

3843 TRN

Y ST01

Jul 3, 2017

through

Jul 31, 2017



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**MUNICIPAL INVESTOR**

**Member FDIC**

U.S. Bank National Association

**Account Number**

**Account Summary**

	# Items				
Beginning Balance on Jul 3		\$	29,430.28	Annual Percentage Yield Earned	0.00479%
Other Deposits	1		0.12	Interest Earned this Period	\$ 0.12
<b>Ending Balance on Jul 31, 2017</b>		<b>\$</b>	<b>29,430.40</b>	Interest Paid this Year	\$ 0.40
				Number of Days in Statement Period	31

**Other Deposits**

<i>Date</i>	<i>Description of Transaction</i>	<i>Ref Number</i>	<i>Amount</i>
Jul 31	Interest Paid	3100013805	\$ 0.12
<b>Total Other Deposits</b>			<b>\$ 0.12</b>

**Shasta Local Agency Formation Commission**  
**Reconciliation Detail**  
**10030 · US Bank - Savings, Period Ending 07/31/2017**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						29,430.28
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	07/31/2017			X	0.12	0.12
Total Deposits and Credits					0.12	0.12
Total Cleared Transactions					0.12	0.12
Cleared Balance					0.12	29,430.40
<b>Uncleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Transfer	06/30/2017				2,431.00	2,431.00
Total Deposits and Credits					2,431.00	2,431.00
Total Uncleared Transactions					2,431.00	2,431.00
Register Balance as of 07/31/2017					2,431.12	31,861.40
<b>Ending Balance</b>					<b>2,431.12</b>	<b>31,861.40</b>

*A. Bull*