

Les Baugh
County Member
Larry Farr
City Member
Stan Neutze
City Member
Francie Sullivan
City Member Alternate

Irwin Fust
Special District Member
Mary Rickert
County Member Alternate
Brenda Haynes
Special District Member



Dick Fyten
Public Member
David Kehoe
County Member
Patricia A. Clarke
Special District Alternate

Bob Richardson
Public Member Alternate
George Williamson
Executive Officer
James M. Underwood
General Counsel
Kathy Bull
Office Manager

MINUTES

Regular Commission Meeting June 1, 2017 Shasta County Board of Supervisor Chambers

(These minutes are not intended to be a verbatim transcription of the proceedings and discussion associated with the business on the Commission's agenda; rather, what follows is a summary of the order of business and general nature of testimony, Commission deliberation, and action taken.)

1. CALL TO ORDER

- a. Vice-Chairman Fust called the meeting to order at 9:00 a.m. at the Shasta County Board of Supervisor Chambers, 1450 Court Street, Redding, California.

Present: Chairman Fust; Vice Chairman Farr; Commissioners: Baugh, Fyten, Haynes, Kehoe and Neutze. Alternate Commissioner Clarke was present in the audience.

Staff Present: Executive Officer George Williamson, Office Manager Kathy Bull and General Counsel Jim Underwood.

Absent: Alternate Commissioners Richardson, Rickert, and Sullivan.

- b. Commissioner Les Baugh led the Pledge of Allegiance.

2. PUBLIC COMMENT

No public comment was provided.

3. AGENDA ADOPTION

- a. Agenda Additions/Changes

Ms. Bull asked that the Minutes from April 6, 2017 be pulled from the agenda and corrected for the August 3, 2017 meeting.

- b. Business/Campaign Conflict Disclosures

No conflicts were disclosed.

4. SPECIAL PRESENTATIONS

No special presentations were provided.

5. CONSENT CALENDAR

- a. Minutes from April 6, 2017 Commission Meeting to be added to the August 3, 2017 agenda.

- b. Fiscal Information – March and April bank statements, reconciliations, disbursements.

Motion to approve consent calendar items was presented by Commissioner Kehoe, seconded by Commissioner Baugh and passed by the following votes:

Ayes: Baugh, Farr, Fust, Fyten, Haynes, Kehoe and Neutze

Noes: None

Abstain: None

Absent: None

6. CORRESPONDENCE

a. SDRMA – Property/Liability rate increase

Mr. Williamson provided information regarding the rate increase and confirmed the new amount was included in the finalized budget for Fiscal Year 2017/2018.

7. SCHEDULED PUBLIC HEARINGS

a. Finalized Budget – Fiscal Year 2017/2018

Mr. Williamson provided information on the finalized budget with staff's recommendation to approve the budget for Fiscal Year 2017/2018.

Commissioner Fyten said it was noteworthy the way Ms. Bull and Mr. Williamson managed the budget, and there will be a contingency fund of over \$35,000.00.

Motion to approve Fiscal Year 2017/2018 as presented by staff was presented by Commissioner Fyten, seconded by Commissioner Kehoe and passed by the following votes:

Ayes: Baugh, Farr, Fust, Fyten, Haynes, Kehoe and Neutze

Noes: None

Abstain: None

Absent: None

Commissioner Baugh thanked Commissioner Fyten for his input.

With a point of order, Chairman Fust opened the public hearing, and with no public comments, the public hearing was closed. The Chairman asked for a re-vote.

Motion to approve Fiscal Year 2017/2018 as presented by staff was presented by Commissioner Fyten, seconded by Commissioner Kehoe and passed by the following votes:

Ayes: Baugh, Farr, Fust, Fyten, Haynes, Kehoe and Neutze

Noes: None

Abstain: None

Absent: None

b. Pine Grove and Fall River Mills Cemetery District Consolidation

Mr. Williamson provided information regarding the consolidation and stated, there was a minor procedural change listed as 24.a in the resolution which had previously been provided to the Commission.

Chairman Fust opened the public hearing, and with no public comments, the public hearing was closed.

Motion to adopt Resolution 2017-10 for the consolidation of Fall River Mills Cemetery and Pine Grove Cemetery Districts; the dissolution of Fall River Mills Cemetery District and the SOI update for Pine Grove/Fall River Mills Cemetery District with item 24.a added was presented by Commissioner Baugh, seconded by Commissioner Kehoe and passed by the following votes:

Ayes: Baugh, Farr, Fust, Fyten, Haynes, Kehoe and Neutze

Noes: None

Abstain: None

Absent: None

c. City of Anderson MSR/SOI Update

Mr. Williamson provided information regarding the update to the MSR/SOI, and answered questions from the Commissioners. There were a few corrections to the MSR/SOI provided by the Commission.

Chairman Fust opened the public hearing. Jim Hamilton, Consulting City Planner for the City of Anderson thanked Mr. Williamson for his assistance in working with the City. The public hearing was closed.

Motion to adopt as corrected and addition the City of Anderson updated MSR/SOI with Resolution 2017-11 was presented by Commissioner Baugh, seconded by Commissioner Haynes and passed by the following votes:

Ayes: Baugh, Farr, Fust, Fyten, Haynes, Kehoe and Neutze
Noes: None
Abstain: None
Absent: None

8. NEW BUSINESS

a. Weaver Service Extension from City of Anderson

Mr. Williamson provided information regarding the service extension into the City of Anderson. There were a few corrections to the MSR/SOI provided by the Commission.

Chairman Fust said this item was not a public hearing, but asked if anyone in audience cared to comment.

Motion to approve Resolution 2017-09 for the Weaver service extension into the City of Anderson was presented by Commissioner Neutze, seconded by Commissioner Baugh and passed by the following votes:

Ayes: Baugh, Farr, Fust, Fyten, Haynes, Kehoe and Neutze
Noes: None
Abstain: None
Absent: None

b. Approval of Resolutions on Previously Adopted MSR/SOI

Ms. Bull provided information that listed MSR/SOI previously adopted with no Resolution provided to the Commission and this action was for administrative purposes.

Commissioner Kehoe asked if there was any procedural difficulty associated with the method used. Mr. Underwood stated this was not the preferred method, but would clean up the record and there is no legal flaw.

Motion to approve the Resolutions listed for previously adopted MSR/SOI's was presented by Commissioner Haynes, seconded by Commissioner Fyten and passed by the following votes:

Ayes: Baugh, Farr, Fust, Fyten, Haynes, Kehoe and Neutze
Noes: None
Abstain: None
Absent: None

- c. 3rd Quarter Financial Budget Reports – Budget vs Actual, Revenue Statement, Financial Statement, Balance Sheet

Ms. Bull explained additional information regarding application costs usage is listed at the end of Budget vs Actual report.

Motion to approve the Resolutions listed was presented by Commissioner Baugh, seconded by Commissioner Kehoe and passed by the following votes:

Ayes: Baugh, Farr, Fust, Fyten, Haynes, Kehoe and Neutze
Noes: None
Abstain: None
Absent: None

- d. Request for relief from CalPERs payment mandate

Mr. Williamson explained we are still waiting to hear back from CalPERS Board. Ms. Bull stated U.S. Bank was willing to allow us to open an account for the purposes of paying CalPERS with fees waved.

9. OLD BUSINESS

- a. Policy and Procedures Update – Chapter 3 (continued)

Mr. Williamson stated Chapter 3 of the Policy and Procedures Update would be brought forward in the August 3, 2107 meeting.

- b. Invoices from Planwest Partners, George Williamson for March and April 2017

Mr. Williamson explained the items within the invoices that were submitted for payment. Commissioner.

Commissioner Baugh thanked staff for the transparency in all the reports provided.

Motion to approve the Planwest Partners invoices as submitted was presented by Commissioner Fyten, seconded by Commissioner Baugh and passed by the following votes:

Ayes: Baugh, Farr, Fust, Fyten, Haynes, Kehoe, Neutze
Noes: None
Abstain: None
Absent: None

10. EXECUTIVE OFFICER REPORT

Mr. Williamson provided that staff traveled to Fall River Valley and met with Fall River Valley CSD staff regarding upcoming service extensions and annexations.

11. CLOSED SESSION

Pursuant to Government Code Section 54957(b) and 54956.9, the Commission entered into Closed Session at 9:55 a.m.

Return from closed session to open session at 10:22 a.m. with Mr. Underwood stating there were no reportable actions.

12. COMMISSIONER ANNOUNCEMENTS

Chairman Fust stated he represented LAFCO at a Sunset Rotary dinner.

13. STAFF ANNOUNCEMENTS

a. The next Regular Meeting was stated to be scheduled for August 3, 2017 at 9:00 a.m. located at the City of Redding Council Chambers, 777 Cypress Avenue, Redding, California.

14. ADJOURNMENT

There being no further business, Chairman Fust adjourned the meeting at 10:24 a.m.

ATTEST:

APPROVED:

Kathy Bull
Kathy Bull
Acting Clerk to the Commission

Irwin Fust
Irwin Fust
vice Chairman
Kathy Farr
Kathy Farr

DATE: 8/3/2017

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