

Les Baugh  
County Member

Larry Farr  
City Member

Stan Neutze  
City Member Alternate

Francie Sullivan  
City Member

Irwin Fust  
Special District Member

Mary Rickert  
County Member Alternate

Brenda Haynes  
Special District Member



Larry Russell  
Public Member

David Kehoe  
County Member

Patricia A. Clarke  
Special District Alternate

Agenda Item 5.a.

Vacant  
Public Member Alternate

George Williamson  
Executive Officer

James M. Underwood  
General Counsel

Kathy Bull  
Manager

## MINUTES

### Regular Commission Meeting April 5, 2018 City of Redding Council Chambers

*(These minutes are not intended to be a verbatim transcription of the proceedings and discussion associated with the business on the Commission's agenda; rather, what follows is a summary of the order of business and general nature of testimony, Commission deliberation, and action taken.)*

#### 1. CALL TO ORDER

- a. Chairman Fust called the meeting to order at 9:00 a.m. at the City of Redding Council Chambers, 777 Cypress Avenue, Redding, California.

**Present:** Chairman Fust, Vice Chairman Farr; Commissioners: Baugh, Haynes, Kehoe, Russell and Sullivan. Alternate Commissioners Neutze, Richardson and Rickert were in the audience.

**Staff Present:** Executive Officer George Williamson, and Office Manager Kathy Bull.

**Absent:** Alternate Commissioner Clarke and General Counsel Jim Underwood available via phone).

- b. Commissioner Haynes led the Pledge of Allegiance.
- c. Chairman Fust presented a Certificate of Recognition to Alternate Robert Richardson who recently resigned.

#### 2. PUBLIC COMMENT

No public comments were presented.

#### 3. AGENDA ADOPTION

- a. Agenda Additions/Changes
- b. Business/Campaign Conflict Disclosures

No changes or conflicts were provided.

#### 4. SPECIAL PRESENTATIONS

No special presentations were presented.

#### 5. CONSENT CALENDAR

- a. Minutes from February 1, 2018 Commission Meeting.
- b. Fiscal Information – January and February; bank statements, reconciliations, disbursements.

## SHASTA LAFCO

Meeting Minutes April 5, 2018

Page 2 of 5

**Motion** to approve consent calendar items was presented by Commissioner Sullivan, seconded by Commissioner Baugh and passed by the following votes:

**Ayes:** Baugh, Farr, Fust, Haynes, Kehoe, Russell and Sullivan

**Noes:** None

**Abstain:** None

**Absent:** None

## 6. CORRESPONDENCE

### a. CalPERS letter regarding "Formal Request to Report Payroll"

Ms. Bull informed the Commission that information had previously been provided twice to CalPERS and will provide information for third time and confirmed that Shasta LAFCO was in compliance with CalPERS.

## 7. SCHEDULED PUBLIC HEARINGS

### a. Intermountain Fire Protection Districts MSR/SOI

Mr. Williamson provided information regarding the update to the MSR/SOI and answered questions from the Commissioners. There were a few corrections to the MSR/SOI provided by the Commission.

Chairman Fust opened the public hearing. Jeff Oldson, Fire Chief for the McArthur Volunteer Fire Department stated he supported the current MSR/SOI and was happy to leave it as is. Mary Rickert, Board of Supervisor for the area thanked the volunteer fire departments including Joe Bruce. The public hearing was closed.

**Motion** to approve Resolution 2018-02 for the updated MSR/SOI for the Intermountain Fire Protection Districts was presented by Commissioner Kehoe, seconded by Commissioner Sullivan and passed by the following votes:

**Ayes:** Baugh, Farr, Fust, Haynes, Kehoe, Russell and Sullivan

**Noes:** None

**Abstain:** None

**Absent:** None

### b. Castella Fire Protection District MSR/SOI

Mr. Williamson provided information regarding the update to the MSR/SOI and answered questions from the Commissioners. There were a few corrections to the MSR/SOI provided by the Commission.

Chairman Fust opened the public hearing and with no comments provided, the public hearing was closed.

**Motion** to approve Resolution 2018-03 for the updated MSR/SOI for the Castella Fire Protection Districts was presented by Commissioner Sullivan, seconded by Commissioner Russell and passed by the following votes:

**Ayes:** Baugh, Farr, Fust, Haynes, Kehoe, Russell and Sullivan

**Noes:** None

**Abstain:** None

**Absent:** None

c. Proposed Draft Budget for Fiscal Year 2018/2019

Ms. Bull provided information on the proposed draft budget for Fiscal Year 2018/2019. Commissioner Kehoe asked that there be a consideration in the future for a policy to limit funds in the contingency fund.

**Motion** to approve the Proposed Draft Budget for Fiscal Year 2018/2019 was presented by Commissioner Baugh, seconded by Commissioner Sullivan and passed by the following votes:

**Ayes:** Baugh, Farr, Fust, Haynes, Kehoe, Russell and Sullivan

**Noes:** None

**Abstain:** None

**Absent:** None

8. NEW BUSINESS

a. FY 2017/2018 Budget Adjustment Authorization

Commissioner Kehoe asked that Budget Adjustments be placed on the consent calendar in the future and answered questioned from the Commission.

**Motion** to approve the Budget Adjustment for Fiscal Year 2017/2108 was presented by Commissioner Sullivan, seconded by Commissioner Baugh and passed by the following votes:

**Ayes:** Baugh, Farr, Fust, Haynes, Kehoe, Russell and Sullivan

**Noes:** None

**Abstain:** None

**Absent:** None

b. Staff Services – FY 2018/2019 Contract Extension

Mr. Williamson offered that he was in favor of extending his contract by one year with Shasta LAFCO and if the Commission agreed to a contract extension, an updated contract would be brought to the next Commission Meeting in June.

**Motion** to approve an 2018/2019 extension of contract services was presented by Commissioner Russell, seconded by Commissioner Haynes and passed by the following votes:

**Ayes:** Baugh, Farr, Fust, Haynes, Kehoe, Russell and Sullivan

**Noes:** None

**Abstain:** None

**Absent:** None

c. RDA Oversight Consolidation – Special District Representative Selection

Mr. Williamson provided information regarding the consolidation of the RDA Oversight Committee and stated Shasta LAFCO staff is handling the ballot process.

**Motion** to continue item until the June 7<sup>th</sup> meeting was presented by Commissioner Baugh, seconded by Commissioner Haynes and passed by the following votes:

**Ayes:** Baugh, Farr, Fust, Haynes, Kehoe, Russell and Sullivan

**Noes:** None

**Abstain:** None

**Absent:** None

## SHASTA LAFCO

Meeting Minutes April 5, 2018

Page 4 of 5

## d. Public Member Alternate Commissioner Vacancy

Mr. Williamson stated staff is following processes to fill the Public Member Alternate vacancy and will bring this item forward at the June 7<sup>th</sup> meeting.

## 9. OLD BUSINESS

## a. Planwest Partners Invoices, George Williamson for January and February 2018

Mr. Williamson presented the Planwest Partners invoices for January and February 2018.

**Motion** to approve was presented by Commissioner Sullivan, seconded by Commissioner Russell and passed by the following votes:

**Ayes:** Baugh, Farr, Fust, Haynes, Kehoe, Russell and Sullivan

**Noes:** None

**Abstain:** None

**Absent:** None

## b. CalPERS Change to Amortization Schedule

Ms. Bull provided information regarding the CalPERS Board meeting and approving a change to the amortization schedule. CalPERS should be able provide new costs to Shasta LAFCO in August of 2018.

## 10. EXECUTIVE OFFICER REPORT

## a. CALAFCO White Paper – State of the Art on Agricultural Preservation

Mr. Williamson provided information from CALFCO regarding LAFCO's best practices and stated Shasta LAFCO has already been following these practices.

## 11. CLOSED SESSION

No closed session items were scheduled.

## 12. COMMISSIONER ANNOUNCEMENTS

Commissioner Russell stated Shasta LAFCO staff did a good job on getting information from the Fire Districts.

## 13. STAFF ANNOUNCEMENTS

## a. Next Regular Meeting is scheduled for Thursday, June 7, 2018 at 9:00 a.m. located at the City of Anderson Council Chambers, 1887 Howard Street, Anderson, California.

## SHASTA LAFCO

Meeting Minutes April 5, 2018

Page 5 of 5

## 14. ADJOURNMENT

There being no further business, Chairman Fust adjourned the meeting at 10:10 a.m.

ATTEST:

APPROVED:

\_\_\_\_\_  
Kathy Bull  
Acting Clerk to the Commission

\_\_\_\_\_  
Irwin Fust  
Chairman

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_