Les Baugh County Member Larry Farr City Member

Stan Neutze City Member Alternate

Francie Sullivan City Member

Irwin Fust Special District Member

Mary Rickert County Member Alternate

Brenda Havnes Special District Member



Larry Russell Public Member

David Kehoe County Member

Patricia A. Clarke Special District Alternate

Vacant Public Member Alternate George Williamson **Executive Officer** James M. Underwood General Counsel Kathy Bull Manager

Agenda Item: 5.b.

Meeting Date: June 7, 2018

From: George Williamson, Executive Officer & Kathy Bull, Office Manager

Subject: Fiscal Information – March and April 2018; bank statements,

reconciliations, disbursements

### **Background:**

At each Regular Commission Meeting, staff provides verification of operational expenditures via Bank Statements, Reconciliation Reports and Disbursement Reports.

### **Discussion:**

The following fiscal information for the months of March and April 2018 is included for the Commission's review and acceptance:

- US Bank Operational and Savings Reconciliation Summaries
- **US Bank Operational and Savings Statements**
- Shasta LAFCO Disbursement Reports

## **Recommendation:**

It is recommended that the Commission review and accept the reports as provided or provide direction to staff as needed.

Attachments

11:14 AM 04/24/18

# Shasta Local Agency Formation Commission Reconciliation Detail

10030 · US Bank - Savings, Period Ending 03/31/2018

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						35,919.32
Cleared Trans	sactions and Credits - 1 ite	em				
Deposit	03/30/2018			Χ _	0.15	0.15
Total Depo	sits and Credits			_	0.15	0.15
Total Cleared	Transactions				0.15	0.15
Cleared Balance					0.15	35,919.47
Register Balance as	of 03/31/2018				0.15	35,919.47
Ending Balance					0.15	35,919.47



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ST01



Account Number:

Statement Period: Mar 1, 2018 through Mar 31, 2018



Page 1 of 1

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T To Contact U.S. Bank Commercial Customer

Service:

1-877-295-2509

U.S. Bank accepts Relay Calls

Internet:

usbank.com

MUNICIPAL INVESTOR	₹	 			Member FDIO
U.S. Bank National Association	***************************************	 	Acc	ount Numbe	T
Account Summary					
	# Items				
Beginning Balance on Mar 1		\$ 35,919.32	Annual Percentage Yield Earned		0.00491%
Other Deposits	1	0.15	Interest Earned this Period	\$	0.15
	Carrier Carrier Street	 Page 1997 Control of the Control of	Interest Paid this Year	\$	0.43
Ending Balance on Ma	31, 2018	\$ 35,919.47	Number of Days in Statement Period		31
Other Deposits					
Date Description of Transac	tion		Ref Number		Amount
Mar 30 Interest Paid			300000034	\$	0.15
			Total Other Deposits	\$	0.15

# Shasta Local Agency Formation Commission Reconciliation Detail

10020 · US Bank - Operational, Period Ending 03/31/2018

Туре	Date	Num	Name	Clr	Amount	Balance
Beginning Balance Cleared Tran		,		enomenti liti		91,690.26
	nd Payments - 9 iter	ms				
Bill Pmt -Check	03/02/2018	2784	Shasta Regional Tra	X	-968.00	-968.00
Bill Pmt -Check		2785		x		-6,297.85
	03/05/2018		Express Employmen		-5,329.85	
Bill Pmt -Check	03/05/2018	2786	CBS Leasing, Inc.	X	-373.26	-6,671.11
Bill Pmt -Check	03/05/2018	2787	merry maids	X	-95.00	-6,766.11
Bill Pmt -Check	03/05/2018	2788	Office Depot	X	-60.01	-6,826.12
Bill Pmt -Check	03/10/2018	2789	AT&T	X	-104.59	-6,930.71
Bill Pmt -Check	03/10/2018	2790	City of Redding Utilit	X	-70.27	-7,000.98
Bill Pmt -Check	03/12/2018	2791	Planwest Partners, I	X	-16,396.61	-23,397.59
		2/51	Flatiwest Faithers, I	X		
Check	03/14/2018			^	-10.00	-23,407.59
Total Chec	ks and Payments			1	-23,407.59	-23,407.59
Total Cleared	Transactions				-23,407.59	-23,407.59
Cleared Balance					-23,407.59	68,282.67
Uncleared Tr						
Checks ar Bill Pmt -Check	nd Payments - 1 iter 02/12/2018	m 2783	Board of Equalization		-500.00	-500.00
177-181 NI NI NI NI NI	ks and Payments				-500.00	-500.00
Total Unclear	ed Transactions			_	-500.00	-500.00
Register Balance as	of 03/31/2018				-23,907.59	67,782.67
New Transac						
	nd Payments - 16 ite		Everens Employees		2 246 56	2 246 56
Bill Pmt -Check	04/02/2018	2794	Express Employmen		-3,346.56	-3,346.56
Bill Pmt -Check		2792	Shasta Regional Tra		-968.00	-4,314.56
Bill Pmt -Check	04/02/2018	2798	Office Depot		-578.53	-4,893.09
Bill Pmt -Check	04/02/2018	2793	CBS Leasing, Inc.		-373.26	-5,266.35
Bill Pmt -Check	04/02/2018	2799	Underwood & Wetze		-255.00	-5,521.35
Bill Pmt -Check	04/02/2018	2797	Mountain Echo		-104.00	-5,625.35
Bill Pmt -Check	04/02/2018	2795	merry maids		-95.00	-5,720.35
Bill Pmt -Check	04/02/2018	2796	Mount Shasta Sprin		-28.10	-5,748.45
Bill Pmt -Check	04/18/2018	2805	Planwest Partners, I		-8,309.48	-14,057.93
Bill Pmt -Check	04/18/2018	2806	Record Searchlight		-170.97	-14,228.90
Bill Pmt -Check	04/18/2018	2803	Pitney Bowes		-116.89	-14,345.79
Bill Pmt -Check	04/18/2018	2807	Underwood & Wetze		-90.00	-14,435.79
Bill Pmt -Check	04/18/2018	2804	Pitney Bowes Purch		-81.93	-14,517.72
Bill Pmt -Check	04/18/2018	2802	Office Depot		-68.81	-14,586.53
Bill Pmt -Check		2800	City of Redding Utilit		-60.57	
			, ,			-14,647.10
Bill Pmt -Check	04/18/2018	2801	Mount Shasta Sprin	100	-2.65	-14,649.75
Total Chec	ks and Payments				-14,649.75	-14,649.75
Total New Tra	nsactions				-14,649.75	-14,649.75
					-38,557.34	53,132.92



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Balances only appear for days reflecting change.

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ST01



Account Number:

Statement Period: Mar 1, 2018 through Mar 30, 2018



Page 1 of 1

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To Contact U.S. Bank

Commercial Customer

Service:

1-877-295-2509

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Internet:

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SILVER BU		CHECKIN	G					Appaun	t Number	Member FDI
U.S. Bank National A								Accoun	i Nullibel	
Account Sum	mary									
		# Items		04 000 00						
Beginning Balar		1	\$	91,690.26						
Other Withdraw	als	1		10.00-						
Checks Paid		8		23,397.59-						
Ending B	Balance on	Mar 31, 2018	\$	68,282.67			-	-		
Other Withdra							-	(1)		Amount
	otion of Tra							of Number	<u> </u>	10.00-
Mar 14 Analys	is Service	Charge					14	00000000	\$	10.00-
					То	tal Oth	er With	drawals	\$	10.00-
Checks Prese	ented Cor	nventionally								
Check	Date	Ref Number		Amount	Check	D	ate	Ref Number		Amount
2784	Mar 2	9256557016		968.00	2788	М	ar 29	8954596397		60.01
	Mar 19	8058440291		5,329.85	2789	М	ar 20	8357469252		104.59
2786	Mar 22	8953182465		373.26	2790	M	ar 19	8056192763		70.27
2787	Mar 28	8654711774		95.00	2791	M	ar 12	8059538366		16,396.61
					Conven	tional (	Checks	Paid (8)	\$	23,397.59-
Balance Sum	mary	\								
Date		ding Balance	Date		Ending Baland	ce	Date		Ending I	Balance
Mar 2		90,722.26	Mar 19		68,915.53	3	Mar 2	8		342.68
Mar 12		74,325.65	Mar 20		68,810.94	1	Mar 2	9	68,	282.67
Mar 14		74,315.65	Mar 22		68,437.68	2				

# Shasta Local Agency Formation Commission Statement of Disbursements March 2, 2018

Туре	Num	Date	Name	ltem	Account	Paid Amount	Original Amount
Bill Pmt -Check	2784	03/02/2018	Shasta Regional Tr		10020 · US Bank		-968.00
Bill	03012	03/02/2018			52345 · Rents & Lea	-968.00	968.00
TOTAL						-968.00	968.00

# Shasta Local Agency Formation Commission Statement of Disbursements March 5, 2018

					25 26 44 01 01 58.13
Original Amount	-5,329.85	836.64 956.16 967.37 836.64 896.40 836.64	-373.26 373.26 373.26	-95.00 95.00	-60.01 21.31 17.26 21.44 60.01 60.01 70/a) \$ \$ \$ \$ 8 8 . 13
Paid Amount		-836.64 -956.16 -967.37 -836.64 -896.40 -836.64	-373.26	-95.00	-21.31 -17.26 -21.44 -60.01
Account	10020 · US Bank	52008 · Contract LA 52008 · Contract LA	10020 · US Bank 52332 · Rents & Lea	10020 · US Bank 52078 · Office Clean	10020 • US Bank • 52350 • Small Tools 52100 • Office Suppl 52100 • Office Suppl
ltem					
Name	Express Employme		CBS Leasing, Inc.	merry maids	Office Depot
Date	03/05/2018	01/24/2018 01/31/2018 02/07/2018 02/14/2018 02/21/2018	<b>03/05/2018</b> 02/26/2018	<b>03/05/2018</b>	<b>03/05/2018</b> 02/26/2018 02/26/2018
Num	2785	20089 20116 20145 20212 20245	<b>2786</b> 22224	2787 WO-4	<b>2788</b> 11075
Туре	Bill Pmt -Check	Bill Bill Bill Bill TOTAL	Bill Pmt -Check Bill TOTAL	Bill Pmt -Check Bill TOTAL	Bill Bill TOTAL

# Shasta Local Agency Formation Commission Statement of Disbursements March 10, 2018

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2789	03/10/2018	AT&T		10020 · US Bank		-104.59
Bill	03092	03/09/2018			52020 · Communica	-104.59	104.59
TOTAL						-104.59	104.59
Bill Pmt -Check	2790	03/10/2018	City of Redding Uti		10020 · US Bank		-70.27
Bill	03072	03/07/2018			52720 · Utilities	-70.27	70.27
TOTAL						-70.27	70.27

11:39 AM 05/03/18

# Shasta Local Agency Formation Commission Reconciliation Detail

10030 · US Bank - Savings, Period Ending 04/30/2018

Type	Date	Num	Name	Clr	Amount	Balance	
Beginning Balar						35,919.47	
Cleared Tr	ransactions						
Deposi	ts and Credits - 1 ite	em					
Deposit	04/30/2018			Χ	0.71	0.71	
Total De	eposits and Credits				0.71	0.71	
Total Clear	red Transactions				0.71	0.71	
Cleared Balance					0.71	35,920.18	
Register Balance	e as of 04/30/2018				0.71	35,920.18	
Ending Balance					0.71	35,920.18	
				<del></del>			^





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Account Number:

Statement Period: Apr 2, 2018 through Apr 30, 2018



Page 1 of 1

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T To Contact U.S. Bank

Commercial Customer

Service:

1-877-295-2509

U.S. Bank accepts Relay Calls

Internet:

usbank.com

MUNICIPAL INVESTOR		((3) ( ) = ab(1) () × ab(1) * + ab(1			Member FDIC
U.S. Bank National Association	0.00.00.00.00.00.00.00		Acco	ount Numbe	r
Account Summary					
# Items					
Beginning Balance on Apr 2	\$	35.919.47	Annual Percentage Yield Earned		0.02404%
Other Deposits 1	77. <b>*</b> 32.1	0.71	Interest Earned this Period	\$	0.71
Cirie Beposito		J.1.1	Interest Paid this Year	\$	1.14
Ending Balance on Apr 30, 2018	\$	35,920.18	Number of Days in Statement Period		30
Other Deposits					
Date Description of Transaction			Ref Number		Amount
Apr 30 Interest Paid			300000089	\$	0.71
			Total Other Deposits	\$	0.71

11:47 AM 05/03/18

# Shasta Local Agency Formation Commission Reconciliation Detail

10020 · US Bank - Operational, Period Ending 04/30/2018

Туре	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						68,282.67
Cleared Tran						
	nd Payments - 17		200 200 021	1000	ONE CONTROL OF THE CO	
Bill Pmt -Check	04/02/2018	2794	Express Employmen	X	-3,346.56	-3,346.56
Bill Pmt -Check	04/02/2018	2792	Shasta Regional Tra	X	-968.00	-4,314.56
ill Pmt -Check	04/02/2018	2798	Office Depot	Χ	-578.53	-4,893.09
ill Pmt -Check	04/02/2018	2793	CBS Leasing, Inc.	X	-373.26	-5,266.35
ill Pmt -Check	04/02/2018	2799	Underwood & Wetze	X	-255.00	-5,521.35
ill Pmt -Check	04/02/2018	2797	Mountain Echo	X	-104.00	-5,625.35
ill Pmt -Check	04/02/2018	2795	merry maids	X	-95.00	-5,720.35
ill Pmt -Check	04/02/2018	2796	Mount Shasta Sprin	X	-28.10	-5,748.45
heck	04/13/2018			X	-10.00	-5,758.45
ill Pmt -Check	04/18/2018	2805	Planwest Partners, I	X	-8,309.48	-14,067.93
Il Pmt -Check	04/18/2018	2806	Record Searchlight	X	-170.97	-14,238.90
Il Pmt -Check	04/18/2018	2803	Pitney Bowes	X	-116.89	-14,355.79
Il Pmt -Check	04/18/2018	2807	Underwood & Wetze	X	-90.00	-14,445.79
II Pmt -Check	04/18/2018	2804	Pitney Bowes Purch	X	-81.93	-14,527.72
Il Pmt -Check	04/18/2018	2802	Office Depot	X	-68.81	-14,596.53
II Pmt -Check	04/18/2018	2800	City of Redding Utilit	Χ	-60.57	-14,657.10
II Pmt -Check	04/18/2018	2801	Mount Shasta Sprin	X	-2.65	-14,659.75
Total Chec	ks and Payments				-14,659.75	-14,659.75
Total Cleared	Transactions				-14,659.75	-14,659.75
leared Balance					-14,659.75	53,622.92
Uncleared Tr	ansactions					
Checks ar	nd Payments - 1 i	tem				
II Pmt -Check	02/12/2018	2783	Board of Equalization	-	-500.00	-500.00
Total Chec	ks and Payments				-500.00	-500.00
Total Uncleare	ed Transactions				-500.00	-500.00
egister Balance as	of 04/30/2018				-15,159.75	53,122.92
New Transac						
	id Payments - 2 i	tems				
ill Pmt -Check	05/01/2018	2808	Shasta Regional Tra		-968.00	-968.00
Il Pmt -Check	05/01/2018	2809	AT&T		-104.20	-1,072.20
Total Chec	ks and Payments				-1,072.20	-1,072.20
Total New Tra	nsactions				-1,072.20	-1,072.20
					-16,231.95	52,050.72



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**Business Statement** 

Account Number:

Statement Period: Apr 2, 2018 through Apr 30, 2018



Page 1 of 2

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Commercial Customer
Service: 1-877-295-2509

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### INFORMATION YOU SHOULD KNOW

Important Note: Effective May 14th, 2018:

- The Overdraft Protection Transfer fee:
  - Will be removed on automated transfers from U.S. Bank Business Deposit Accounts linked as Overdraft Protection
  - > Will be \$12.50 for each automated transfer from linked U.S. Bank Business Credit Card and Business Reserve Line Accounts and will be assessed to the business checking account.
- The Extended Overdraft Fee will change from \$25.00 per week. If the available account balance remains negative for seven consecutive calendar days, a fee of \$36.00 is charged on the eighth calendar day.
- The Business Reserve Line Annual fee of \$20 will be eliminated going forward.

There is no fee assessed when you manually transfer funds between the Business Reserve Line and a business checking account. You can manually transfer funds through online banking, mobile banking, in the branch or through our telephone bankers.

These changes serve as updates to the *Business Pricing Information Brochure* and *Your Deposit Account Agreement*. For any questions, please visit your local branch or call 800.673.3555.

SILVER BUS	SINESS	CHECKIN	G						Member FDI
J.S. Bank National A	ssociation						Accour	nt Numbe	er
Account Sumi	mary								
		# Items							
Beginning Balan	ce on Apr 2	2	\$	68,282.67					
Other Withdrawa	als	1		10.00-					
Checks Paid		16		14,649.75-					
Ending B	alance on	Apr 30, 2018	\$	53,622.92					
Other Withdra	wals								
Date Descrip	tion of Trai	nsaction				R	ef Number		Amount
Apr 13 Analysis	s Service C	Charge				13	30000000	\$	10.00-
						Total Other With	idrawals	\$	10.00-
Checks Prese	nted Con	ventionally							
	Date	Ref Number		Amount	Check	Date	Ref Number		Amount
2792	Apr 17	8358213491		968.00	2800	Apr 23	8055973553		60.57
	Apr 19	8952903609		373.26	2801	Apr 24	8358225605		2.65
2794	Apr 17	8355676112		3,346.56	2802	Apr 23	8053886569		68.81
2795	Apr 16	8058558445		95.00	2803	Apr 26	8950870595		116.89
2796	Apr 17	8355228997		28.10	2804	Apr 27	9250882420		81.93
	Apr 19	8954290170		104.00	2805	Apr 24	8357451658		8,309.48
2798	Apr 16	8055462166		578.53	2806	Apr 26	8955242306		170.97
	Apr 17	8355229012		255.00	2807	Apr 23	8059037152		90.00
					C	entional Checks I	D=:=! (4C)	\$	14,649.75-



SHASTA LOCAL AGENCY FORMATION COMMISSION 1255 EAST ST STE 201 REDDING CA 96001-0800

### **Business Statement**

Account Number:

Statement Period: Apr 2, 2018 through Apr 30, 2018



Page 2 of 2

U.S. Bank National	Association	A SECTION OF THE PROPERTY OF T		P	Account Number
Balance Sum		Date	Ending Balance	Date	Ending Balance
Date Apr 13	Ending Balance 68.272.67	Apr 19	62,524.22	Apr 26	53,704.85
Apr 16	67,599.14	Apr 23	62,304.84	Apr 27	53,622.92
Apr 17	63,001.48	Apr 24	53,992.71		

# Shasta Local Agency Formation Commission Statement of Disbursements

April 2, 2018

t l	00.	968.00	968.00	1.26	373.26	373.26	.56	836.64 836.64 836.64	836.64	.56	-95.00	95.00	95.00	-28.10	14.05	28.10	00	39.00	104.00
Original Amount	-968.00	896	896	-373.26	373	373	-3,346.56	836 836 836	836	3,346.56	-95	96	96	-28	14	28	-104.00	39	104
Paid Amount		-968.00	-968.00		-373.26	-373.26		-836.64 -836.64 -836.64	-836.64	-3,346.56		-95.00	-95.00		-14.05	-28.10		-39.00	-104.00
Account	10020 · US Bank	52345 · Rents & Lea		10020 · US Bank	52332 · Rents & Lea		10020 · US Bank	52008 · Contract LA 52008 · Contract LA 52008 · Contract LA	52008 · Contract LA		10020 · US Bank	52078 · Office Clean		10020 · US Bank	52080 · Office Expe 52080 · Office Expe		10020 · US Bank	52320 · Publication/ 52678 · Public Heari	
ltem																			
Name	Shasta Regional Tr			J, Inc.			loyme							ori					
	Shasta R			CBS Leasing, Inc.			Express Employme				merry maids			Mount Shasta Spri			Mountain Echo		
Date	04/02/2018 Shasta F	04/02/2018		04/02/2018 CBS Leasing	03/28/2018		04/02/2018 Express Emp	03/07/2018 03/14/2018 03/21/2018	03/28/2018		04/02/2018 merry maids	04/02/2018		04/02/2018 Mount Shasta Sp	02/27/2018 03/20/2018		04/02/2018 Mountain Echo	03/23/2018	
Num Date	<b>&amp;</b>	04012 04/02/2018		œ	22393 03/28/2018		80		20361 03/28/2018		œ	WO-4 04/02/2018		<b>∞</b>	174165 02/27/2018 179811 03/20/2018		œ	3593 03/23/2018	

# Shasta Local Agency Formation Commission Statement of Disbursements April 2, 2018

Original Amount	-578.53	63.69 55.00 17.91 441.93	578.53	-255.00	255.00	255.00
Paid Amount		-63.69 -55.00 -17.91 -441.93	-578.53		-255.00	-255.00
Account	10020 · US Bank	52100 · Office Suppl 52110 · Postage & 52080 · Office Expe 52090 · Office Furni		10020 · US Bank	52287 · Miscellaneo	
Item						
Name	Office Depot			Underwood & Wetz		
Date	04/02/2018	02/06/2018 02/06/2018 03/13/2018 03/13/2018		04/02/2018	02/28/2018	
Num	2798	10511 10511 11549		2799	6466	
Туре	Bill Pmt -Check		TOTAL	Bill Pmt -Check	Bill	TOTAL

Shasta Local Agency Formation Commission Statement of Disbursements

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Original Amount	-60.57	60.57	60.57	-2.65	2.65	2.65	-68.81	.22.98 44.71 1.12	68.81	-116.89	116.89	116.89	-81.93	81.93	81.93	-8,309.48	5,101.48 2,698.00 124.00
Paid Amount		-60.57	-60.57		-2.65	-2.65		-22.98 -44.71 -1.12	-68.81		-116.89	-116.89		-81.93	-81.93		-5,101.48 -2,698.00 -124.00
Account	10020 · US Bank	52720 · Utilities		10020 · US Bank	52080 · Office Expe		10020 · US Bank	52080 · Office Expe 52120 · Printing 52100 · Office Suppl		10020 · US Bank	52331 · Rents & Lea		10020 · US Bank	52110 · Postage &		10020 · US Bank	52006 · Contractor 52680 · Misc. Other 52675 · GIS Services
Item																	
Name	City of Redding Uti			Mount Shasta Spri			Office Depot			Pitney Bowes			Pitney Bowes Purc			Planwest Partners,	
Date	04/18/2018	04/05/2018		04/18/2018	04/10/2018		04/18/2018	04/04/2016		04/18/2018	03/02/2018		04/18/2018	04/09/2018		04/18/2018	03/31/2018
Num	2800	04052		2801	186556		2802	12273		2803	31020		2804	04092		2805	18-23
Туре	Bill Pmt -Check	Bill	TOTAL	Bill Pmt -Check	Bill	TOTAL	Bill Pmt -Check	Bill	TOTAL	Bill Pmt -Check	Bill	TOTAL	Bill Pmt -Check	Bill	TOTAL	Bill Pmt -Check	Bill

# Shasta Local Agency Formation Commission Statement of Disbursements April 18, 2018

Original Amount	324.00 62.00	8,309.48	-170.97	68.25	47.25	55.47	170.97	-90.00	90.00	00.06	
Paid Amount C	-324.00	-8,309.48		-68.25	-47.25	-55.47	-170.97		-90.00	00.06-	
Account	52402 · EO - Applic 52415 · GIS Services		10020 · US Bank	52678 · Public Heari	52320 · Publication/	52320 · Publication/		10020 · US Bank	52287 · Miscellaneo		
Item											
Name	City of Redding:Wes City of Redding:Wes		Record Searchlight					Underwood & Wetz			
Date			04/18/2018	04/01/2018	04/01/2018	04/02/2018		04/18/2018	04/01/2018		
Num			2806	157170	1956708	RW13		2807	6525		
Type		TOTAL	Bill Pmt -Check	Bill	Bill	Bill	TOTAL	Bill Pmt -Check	Bill	TOTAL	

70tal : 8901.30