

Les Baugh  
County Member

Larry Farr  
City Member

Stan Neutze  
City Member Alternate

Francie Sullivan  
City Member

Irwin Fust  
Special District Member

Mary Rickert  
County Member Alternate

Brenda Haynes  
Special District Member



Larry Russell  
Public Member

David Kehoe  
County Member

Patricia A. Clarke  
Special District Alternate

Vacant  
Public Member Alternate

George Williamson  
Executive Officer

James M. Underwood  
General Counsel

Kathy Bull  
Office Manager

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## Agenda Item: 5.c.

**Meeting Date:** June 7, 2018

**From:** George Williamson, Executive Officer & Kathy Bull, Office Manager

**Subject:** FY 2017/2018 Budget Adjustment Authorization

### **Background:**

The Fiscal Year 2017/2018 Budget was approved by the Commission on June 1, 2017. Staff provides budget adjustment information to the Commission for review and approval when needed.

### **Discussion:**

For Executive Officer Staffing Services, there are budgets for Municipal Services Reviews (MSR) and Sphere of Influence (SOI) Updates - Review & Analysis (\$25,000) and for staffing services (\$ 60,000). For Fiscal Year 2017/2018 the Fire Protection District MSRs and SOI Updates are being conducted. There are 10 Fire Protection District under review. The Intermountain Area FPD MSR and SOI Update and the Castella FPD MSR and SOI Update have been completed. The Central Valley Area FPD MSR and SOI Updates are being finished up. This will include references to two CSDs - Mountain Gate and Shasta, and the City of Redding, that also provide fire protection services. It is expected that this will exceed the MSR and SOI Updates - Review & Analysis budget. Staffing services should come in below budget. Therefore, the following Budget Adjustment Authorization is requested.

- Increase MSR and SOI Updates - Review & Analysis budget to \$28,000
- Decrease staffing services budget to \$ 57,000

### **Recommendation:**

It is recommended that the Commission approve the adjusted budget line items in relation to this "Shasta LAFCO Budget Adjustment Authorization," or provide direction to staff as needed.

### **Financial:**

There is no net impact to the Fiscal Year 2017/2018 Budget.

Attachment: Shasta LAFCO Budget Adjustment Authorization – 6.7.2018

**SHASTA LAFCO BUDGET ADJUSTMENT AUTHORIZATION**

Date: June 7, 2018  
 Fiscal Year: FY 2017/2018

Justification: It is expected MSR/SOI Expenses will exceed budgeted amount, however staffing services for Contract Executive Officer is expected to be less than the budgeted amount.  
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REVENUE CHANGES				
Account Number	Description	Amount Budgeted	Revised Amount	Change
TOTAL REVENUE CHANGES				

EXPENDITURE CHANGES				
Account Number	Description	Amount Budgeted	Revised Amount	Change
52006	Contract Executive Officer	\$60,000.00	\$57,000.00	-\$3,000.00
52670	MSR/SOI Expenses	\$25,000.00	\$28,000.00	\$3,000.00
TOTAL EXPENDITURE CHANGES				\$0.00

_____	Date: _____
Office Manager	
_____	Date: _____
Executive Officer	
_____	Date: _____
Vice-Chairman	
_____	Date: _____
Chairman	