

Les Baugh  
County Member  
  
Larry Farr  
City Member  
  
Stan Neutze  
City Member  
  
Francie Sullivan  
City Member Alternate

Irwin Fust  
Special District Member  
  
Mary Rickert  
County Member Alternate  
  
Brenda Haynes  
Special District Member



Dick Fyten  
Public Member  
  
David Kehoe  
County Member  
  
Vacant  
Special District Alternate

Bob Richardson  
Public Member Alternate  
  
George Williamson  
Executive Officer  
  
James M. Underwood  
General Counsel  
  
Kathy Bull  
Office Manager

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## Agenda Item: 8.b.

**Meeting Date:** February 2, 2017  
**From:** George Williamson, Executive Officer & Kathy Bull, Office Manager  
**Subject:** FY 2017-18 Budget Schedule

### **Background:**

The current Shasta LAFCO Policy states: As provided in LAFCO statute Section 56381,

*(a) The commission shall adopt annually, following noticed public hearings, a proposed budget by May 1 and final budget by June 15. At a minimum, the proposed and final budget shall be equal to the adopted prior fiscal year budget unless the commission finds that reduced staffing or program costs will nevertheless allow the commission to fulfill the purposes and programs of this chapter.*

*(b) After public hearings, consideration of comments, and adoption of a final budget by the commission. the auditor shall apportion the net operating expenses of a commission in the following manner: ~~(1) the counties in which there is city and independent special district representation on the commission,~~ the county, cities, and independent special districts shall each provide a one-third share of the commission's operational costs."*

### **2.1 Annual Budget**

*Pursuant to LAFCO statute, Shasta LAFCO shall annually adopt a budget for operations. The annual budget shall be submitted in a format consistent with generally accepted budget documents for local government agencies. At a minimum, the budget shall include provisions for ~~salaries and benefits~~ staff compensation services and supplies, including any contract services, necessary to operate and maintain Shasta LAFCO functions in a manner that efficiently serves public needs and meets statutory intent. To offset expenditures to the fullest extent possible, the budget shall identify and include projected revenues from other agencies, as defined and permitted by statute, as well as fees and charges, as defined and permitted ~~by statute~~ the adopted fee ordinance. The Executive Officer shall prepare and submit proposed and final annual budgets according to the statutory deadlines.*

### **Discussion:**

Proposed FY 2017-18 Budget Review and Adoption Schedule:

Draft Budget presented to Commission for approval at public hearing:	April 6 2017
Draft Budget mailed to member organizations:	April 10 2017
Final Budget presented to Commission for approval at public hearing:	June 1 2017
Final Budget mailed to member organizations:	June 5 2017

### **Recommendation**

Accept and file.