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County Member

Larry Farr
City Member

Stan Neutze
City Member

Michael Dacquisto
City Member Alternate

Irwin Fust
Special District Member

Mary Rickert
County Member Alternate

Brenda Haynes
Special District Member



Larry Russell
Public Member

Joe Chimenti
County Member

Fred Ryness
Special District Alternate

Katharine Ann Campbell
Public Member Alternate

George Williamson
Executive Officer

James M. Underwood
General Counsel

Kathy Bull
Manager

Agenda Item: 5.b.

Meeting Date: December 3, 2020

From: George Williamson, Executive Officer & Kathy Bull, Office Manager

Subject: Fiscal Information – September and October 2020; Bank Statements, Reconciliations, Disbursements

Background:

At each Regular Commission Meeting, staff provides verification of operational expenditures via Bank Statements, Reconciliation Reports and Disbursement Reports.

Discussion:

The following fiscal information for the months of September and October 2020 is included for the Commission's review and acceptance:

- US Bank Operational and Savings Reconciliation Summaries
- US Bank Operational and Savings Statements
- Shasta LAFCO Disbursement Reports

Recommendation:

It is recommended that the Commission review and accept the reports as provided or provide direction to staff as needed.

Attachments: Bank Statements, Reconciliations, Disbursements

Shasta Local Agency Formation Commission
Reconciliation Detail
10030 · US Bank - Savings, Period Ending 09/30/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						46,713.20
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	09/30/2020			X	0.19	0.19
Total Deposits and Credits					0.19	0.19
Total Cleared Transactions					0.19	0.19
Cleared Balance					0.19	46,713.39
Register Balance as of 09/30/2020					0.19	46,713.39
Ending Balance					0.19	46,713.39

A. Bull



P.O. Box 1800
Saint Paul, Minnesota 55101-0800

3843 TRN S Y ST01

Business Statement

Account Number:

Statement Period:

Sep 1, 2020
through
Sep 30, 2020

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000240384 01 SP 000638593529173 S
SHASTA LOCAL AGENCY FORMATION
COMMISSION
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INFORMATION YOU SHOULD KNOW

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- In the "Dormant Accounts and Escheat" and "Time Deposit" sections, clarification on the state permitted process and cost structure for escheatment.
- Update to section "Types of Transactions", sub section "Account Access at Automated Teller Machines" regarding: You may access your Home Equity Line of Credit or Personal Line of Credit for balance inquiries and making a payment to the respective line of credit at the ATM. Customers with a Debit or ATM card that have accessed a Home Equity Line of Credit or a Personal Line of Credit through the expanded card access feature, cash withdrawals/advances and transferring from the Home Equity Line of Credit or Personal Line of Credit is no longer allowed.

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MUNICIPAL INVESTOR

Member FDIC

U.S. Bank National Association

Account Number

Account Summary

	# Items				
Beginning Balance on Sep 1		\$	46,713.20	Annual Percentage Yield Earned	0.00494%
Other Deposits	1		0.19	Interest Earned this Period	\$ 0.19
Ending Balance on Sep 30, 2020		\$	46,713.39	Interest Paid this Year	\$ 1.70
				Number of Days in Statement Period	30

Other Deposits

Date	Description of Transaction	Ref Number	Amount
Sep 30	Interest Paid	3000001780	\$ 0.19
Total Other Deposits			\$ 0.19

Shasta Local Agency Formation Commission Reconciliation Detail

10020 · US Bank - Operational, Period Ending 09/30/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						242,574.55
Cleared Transactions						
Checks and Payments - 6 items						
Bill Pmt -Check	09/01/2020	3161	Express Employmen...	X	-3,256.92	-3,256.92
Bill Pmt -Check	09/01/2020	3160	Debra L. Randell	X	-500.00	-3,756.92
Bill Pmt -Check	09/01/2020	3159	Charter Communica...	X	-116.97	-3,873.89
Bill Pmt -Check	09/01/2020	3162	Pitney Bowes Purch...	X	-98.89	-3,972.78
Check	09/15/2020			X	-10.00	-3,982.78
Bill Pmt -Check	09/23/2020	3163	Best Best Krieger	X	-9,950.00	-13,932.78
Total Checks and Payments					-13,932.78	-13,932.78
Deposits and Credits - 1 item						
Bill Pmt -Check	09/23/2020	3164	Board of Equalization	X	0.00	0.00
Total Deposits and Credits					0.00	0.00
Total Cleared Transactions					-13,932.78	-13,932.78
Cleared Balance					-13,932.78	228,641.77
Uncleared Transactions						
Checks and Payments - 7 items						
Bill Pmt -Check	11/22/2019	3070	Shasta County - Rec...		-58.00	-58.00
Bill Pmt -Check	09/23/2020	3169	Planwest Partners, I...		-6,150.00	-6,208.00
Bill Pmt -Check	09/23/2020	3165	CALAFCO		-3,487.00	-9,695.00
Bill Pmt -Check	09/23/2020	3170	Underwood & Wetze...		-676.50	-10,371.50
Bill Pmt -Check	09/23/2020	3166	CBS Leasing, Inc.		-383.05	-10,754.55
Bill Pmt -Check	09/23/2020	3167	Charter Communica...		-118.72	-10,873.27
Bill Pmt -Check	09/23/2020	3168	Mount Shasta Sprin...		-5.70	-10,878.97
Total Checks and Payments					-10,878.97	-10,878.97
Total Uncleared Transactions					-10,878.97	-10,878.97
Register Balance as of 09/30/2020					-24,811.75	217,762.80
New Transactions						
Checks and Payments - 15 items						
Bill Pmt -Check	10/01/2020	3171	Debra L. Randell		-500.00	-500.00
Bill Pmt -Check	10/12/2020	3175	Underwood & Wetze...		-3,696.00	-4,196.00
Bill Pmt -Check	10/12/2020	3173	Express Employmen...		-2,599.56	-6,795.56
Bill Pmt -Check	10/12/2020	3174	Innovative Web Desi...		-959.00	-7,754.56
Bill Pmt -Check	10/12/2020	3172	CBS Leasing, Inc.		-383.05	-8,137.61
Bill Pmt -Check	11/02/2020	3183	Planwest Partners, I...		-7,905.50	-16,043.11
Bill Pmt -Check	11/02/2020	3180	Express Employmen...		-4,183.20	-20,226.31
Bill Pmt -Check	11/02/2020	3179	CSDA		-1,482.00	-21,708.31
Bill Pmt -Check	11/02/2020	3185	Underwood & Wetze...		-825.00	-22,533.31
Bill Pmt -Check	11/02/2020		Debra L. Randell		-500.00	-23,033.31
Bill Pmt -Check	11/02/2020	3177	CBS Leasing, Inc.		-424.14	-23,457.45
Bill Pmt -Check	11/02/2020	3184	Record Searchlight		-128.40	-23,585.85
Bill Pmt -Check	11/02/2020	3178	Charter Communica...		-118.72	-23,704.57
Bill Pmt -Check	11/02/2020	3181	Pitney Bowes		-98.89	-23,803.46
Bill Pmt -Check	11/02/2020	3182	Pitney Bowes Purch...		-86.72	-23,890.18
Total Checks and Payments					-23,890.18	-23,890.18
Total New Transactions					-23,890.18	-23,890.18
Ending Balance					-48,701.93	193,872.62

K. Bull



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3843 TRN S Y ST01

Business Statement

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Statement Period:

Sep 1, 2020
through
Sep 30, 2020

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SILVER BUSINESS CHECKING

U.S. Bank National Association

Member FDIC

Account Number

Account Summary

	# Items		
Beginning Balance on Sep 1		\$	242,574.55
Other Withdrawals	1		10.00-
Checks Paid	5		13,922.78-
Ending Balance on Sep 30, 2020		\$	228,641.77

Other Withdrawals

Date	Description of Transaction	Ref Number	Amount
Sep 15	Analysis Service Charge	1500000000	\$ 10.00-
Total Other Withdrawals			\$ 10.00-



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Statement Period:

Sep 1, 2020

through

Sep 30, 2020

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SILVER BUSINESS CHECKING

(CONTINUED)

U.S. Bank National Association

Account Number

Checks Presented Conventionally

<i>Check</i>	<i>Date</i>	<i>Ref Number</i>	<i>Amount</i>	<i>Check</i>	<i>Date</i>	<i>Ref Number</i>	<i>Amount</i>
3159	Sep 15	8353752859	116.97	3162	Sep 17	8950731268	98.89
3160	Sep 3	8954712810	500.00	3163	Sep 30	8654072958	9,950.00
3161	Sep 14	8054117603	3,256.92				

Conventional Checks Paid (5) \$ 13,922.78-

Balance Summary

<i>Date</i>	<i>Ending Balance</i>	<i>Date</i>	<i>Ending Balance</i>	<i>Date</i>	<i>Ending Balance</i>
Sep 3	242,074.55	Sep 15	238,690.66	Sep 30	228,641.77
Sep 14	238,817.63	Sep 17	238,591.77		

Balances only appear for days reflecting change.

Shasta Local Agency Formation Commission
Statement of Disbursements
 September 1, 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	3159	09/01/2020	Charter Communic...		10020 · US Bank - ...	-116.97	-116.97
Bill	08132...	09/01/2020			52020 · Communica...	-116.97	116.97
TOTAL						-116.97	116.97
Bill Pmt -Check	3160	09/01/2020	Debra L. Randell		10020 · US Bank - ...	-500.00	-500.00
Bill	09012...	09/01/2020			52345 · Rents & Lea...	-500.00	500.00
TOTAL						-500.00	500.00
Bill Pmt -Check	3161	09/01/2020	Express Employme...		10020 · US Bank - ...	-3,256.92	-3,256.92
Bill	24199...	07/29/2020			52008 · Contract LA...	-747.00	747.00
Bill	24227...	08/05/2020			52008 · Contract LA...	-836.64	836.64
Bill	24254...	08/12/2020			52008 · Contract LA...	-836.64	836.64
Bill	24281...	08/19/2020			52008 · Contract LA...	-836.64	836.64
TOTAL						-3,256.92	3,256.92
Bill Pmt -Check	3162	09/01/2020	Pitney Bowes Purc...		10020 · US Bank - ...	-98.89	-98.89
Bill	31041...	07/30/2020			52331 · Rents & Lea...	-98.89	98.89
TOTAL						-98.89	98.89

Total \$3,992.78
K. B. ...

Shasta Local Agency Formation Commission
Statement of Disbursements
September 23, 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	3163	09/23/2020	Best Best Krieger		10020 · US Bank - ...		-9,950.00
Bill	883828	08/17/2020			52279 · Litigation - L...	-9,950.00	9,950.00
TOTAL						-9,950.00	9,950.00
Bill Pmt -Check	3164	09/23/2020	Board of Equalizati...		10020 · US Bank - ...		0.00
TOTAL						0.00	0.00
Bill Pmt -Check	3165	09/23/2020	CALAFCO		10020 · US Bank - ...		-3,487.00
Bill	2020-45	07/01/2020			52060 · Memberships	-3,487.00	3,487.00
TOTAL						-3,487.00	3,487.00
Bill Pmt -Check	3166	09/23/2020	CBS Leasing, Inc.		10020 · US Bank - ...		-383.05
Bill	27701...	08/28/2020			52332 · Rents & Lea...	-383.05	383.05
TOTAL						-383.05	383.05
Bill Pmt -Check	3167	09/23/2020	Charter Communic...		10020 · US Bank - ...		-118.72
Bill	22864...	09/09/2020			52020 · Communica...	-118.72	118.72
TOTAL						-118.72	118.72
Bill Pmt -Check	3168	09/23/2020	Mount Shasta Spri...		10020 · US Bank - ...		-5.70
Bill	150371	09/15/2020			52080 · Office Expe...	-5.70	5.70
TOTAL						-5.70	5.70

Shasta Local Agency Formation Commission
Statement of Disbursements
 September 23, 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	3169	09/23/2020	Planwest Partners,...		10020 · US Bank - ...		-6,150.00
Bill	20-23...	08/31/2020			52006 · Contractor ...	-3,259.00	3,259.00
					52680 · Misc. Other	-1,163.00	1,163.00
					52675 · GIS Services	-1,032.00	1,032.00
					52402 · EO - Applic...	-696.00	696.00
TOTAL						-6,150.00	6,150.00
Bill Pmt -Check	3170	09/23/2020	Underwood & Wetz...		10020 · US Bank - ...		-676.50
Bill	8151	08/10/2020			52287 · Miscellaneo...	-181.50	181.50
					52288 · PERL Legal...	-495.00	495.00
TOTAL						-676.50	676.50

total \$90,770.97
A. Bude

Shasta Local Agency Formation Commission
Reconciliation Detail
10030 · US Bank - Savings, Period Ending 10/31/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						46,713.39
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	10/31/2020			X	0.19	0.19
Total Deposits and Credits					0.19	0.19
Total Cleared Transactions					0.19	0.19
Cleared Balance					0.19	46,713.58
Register Balance as of 10/31/2020					0.19	46,713.58
Ending Balance					0.19	46,713.58

x. Bell



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3843 TRN S Y ST01

Business Statement

Account Number:

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Oct 1, 2020
through
Oct 31, 2020

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MUNICIPAL INVESTOR

U.S. Bank National Association

Member FDIC

Account Summary

Account Number

	# Items				
Beginning Balance on Oct 1		\$	46,713.39	Annual Percentage Yield Earned	0.00478%
Other Deposits	1		0.19	Interest Earned this Period	\$ 0.19
Ending Balance on Oct 31, 2020		\$	46,713.58	Interest Paid this Year	\$ 1.89
				Number of Days in Statement Period	31

Other Deposits

Date	Description of Transaction	Ref Number	Amount
Oct 30	Interest Paid	3000002386	\$ 0.19
Total Other Deposits			\$ 0.19

**Shasta Local Agency Formation Commission
Reconciliation Detail**

10020 · US Bank - Operational, Period Ending 10/31/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						228,641.77
Cleared Transactions						
Checks and Payments - 12 items						
Bill Pmt -Check	09/23/2020	3169	Planwest Partners, I...	X	-6,150.00	-6,150.00
Bill Pmt -Check	09/23/2020	3165	CALAFCO	X	-3,487.00	-9,637.00
Bill Pmt -Check	09/23/2020	3170	Underwood & Wetze...	X	-676.50	-10,313.50
Bill Pmt -Check	09/23/2020	3166	CBS Leasing, Inc.	X	-383.05	-10,696.55
Bill Pmt -Check	09/23/2020	3167	Charter Communica...	X	-118.72	-10,815.27
Bill Pmt -Check	09/23/2020	3168	Mount Shasta Sprin...	X	-5.70	-10,820.97
Bill Pmt -Check	10/01/2020	3171	Debra L. Randell	X	-500.00	-11,320.97
Bill Pmt -Check	10/12/2020	3175	Underwood & Wetze...	X	-3,696.00	-15,016.97
Bill Pmt -Check	10/12/2020	3173	Express Employmen...	X	-2,599.56	-17,616.53
Bill Pmt -Check	10/12/2020	3174	Innovative Web Desi...	X	-959.00	-18,575.53
Bill Pmt -Check	10/12/2020	3172	CBS Leasing, Inc.	X	-383.05	-18,958.58
Check	10/15/2020			X	-10.00	-18,968.58
Total Checks and Payments					-18,968.58	-18,968.58
Total Cleared Transactions					-18,968.58	-18,968.58
Cleared Balance					-18,968.58	209,673.19
Uncleared Transactions						
Checks and Payments - 1 item						
Bill Pmt -Check	11/22/2019	3070	Shasta County - Rec...		-58.00	-58.00
Total Checks and Payments					-58.00	-58.00
Total Uncleared Transactions					-58.00	-58.00
Register Balance as of 10/31/2020					-19,026.58	209,615.19
New Transactions						
Checks and Payments - 10 items						
Bill Pmt -Check	11/02/2020	3183	Planwest Partners, I...		-7,905.50	-7,905.50
Bill Pmt -Check	11/02/2020	3180	Express Employmen...		-4,183.20	-12,088.70
Bill Pmt -Check	11/02/2020	3179	CSDA		-1,482.00	-13,570.70
Bill Pmt -Check	11/02/2020	3185	Underwood & Wetze...		-825.00	-14,395.70
Bill Pmt -Check	11/02/2020		Debra L. Randell		-500.00	-14,895.70
Bill Pmt -Check	11/02/2020	3177	CBS Leasing, Inc.		-424.14	-15,319.84
Bill Pmt -Check	11/02/2020	3184	Record Searchlight		-128.40	-15,448.24
Bill Pmt -Check	11/02/2020	3178	Charter Communica...		-118.72	-15,566.96
Bill Pmt -Check	11/02/2020	3181	Pitney Bowes		-98.89	-15,665.85
Bill Pmt -Check	11/02/2020	3182	Pitney Bowes Purch...		-86.72	-15,752.57
Total Checks and Payments					-15,752.57	-15,752.57
Total New Transactions					-15,752.57	-15,752.57
Ending Balance					-34,779.15	193,862.62

A. Bull



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3843 TRN S Y ST01

Business Statement

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COMMISSION
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SILVER BUSINESS CHECKING

U.S. Bank National Association

Member FDIC

Account Number

Account Summary

	# Items		
Beginning Balance on Oct 1		\$	228,641.77
Other Withdrawals	1		10.00-
Checks Paid	11		18,958.58-
Ending Balance on Oct 31, 2020		\$	209,673.19

Other Withdrawals

Date	Description of Transaction	Ref Number		Amount
Oct 15	Analysis Service Charge	1500000000	\$	10.00-
Total Other Withdrawals			\$	10.00-



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SILVER BUSINESS CHECKING

(CONTINUED)

U.S. Bank National Association

Account Number

Checks Presented Conventionally

<i>Check</i>	<i>Date</i>	<i>Ref Number</i>	<i>Amount</i>	<i>Check</i>	<i>Date</i>	<i>Ref Number</i>	<i>Amount</i>
3165	Oct 1	8954492372	3,487.00	3171	Oct 5	8057386882	500.00
3166	Oct 7	8655410347	383.05	3172	Oct 19	8053172583	383.05
3167	Oct 5	8052600221	118.72	3173	Oct 19	8053846998	2,599.56
3168	Oct 1	8955076430	5.70	3174	Oct 19	8055448449	959.00
3169	Oct 5	8055129951	6,150.00	3175	Oct 20	8356924853	3,696.00
3170	Oct 2	9255444828	676.50				

Conventional Checks Paid (11) \$ 18,958.58-

Balance Summary

<i>Date</i>	<i>Ending Balance</i>	<i>Date</i>	<i>Ending Balance</i>	<i>Date</i>	<i>Ending Balance</i>
Oct 1	225,149.07	Oct 7	217,320.80	Oct 19	213,369.19
Oct 2	224,472.57	Oct 15	217,310.80	Oct 20	209,673.19
Oct 5	217,703.85				

Balances only appear for days reflecting change.

**Shasta Local Agency Formation Commission
Statement of Disbursements**

October 1, 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	3171	10/01/2020	Debra L. Randell		10020 · US Bank - ...	-500.00	-500.00
Bill	10012...	10/01/2020			52345 · Rents & Lea...	-500.00	500.00
TOTAL						-500.00	500.00

A. Bull

Shasta Local Agency Formation Commission
Statement of Disbursements
 October 12, 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	3172	10/12/2020	CBS Leasing, Inc.		10020 · US Bank - ...		-383.05
Bill	2788980	09/28/2020			52332 · Rents & Lea...	-383.05	383.05
TOTAL						-383.05	383.05
Bill Pmt -Check	3173	10/12/2020	Express Employme...		10020 · US Bank - ...		-2,599.56
Bill	24311...	08/26/2020			52008 · Contract LA...	-717.12	717.12
Bill	24339...	09/02/2020			52008 · Contract LA...	-239.04	239.04
Bill	24367...	09/09/2020			52008 · Contract LA...	-806.76	806.76
Bill	24397...	09/16/2020			52008 · Contract LA...	-836.64	836.64
TOTAL						-2,599.56	2,599.56
Bill Pmt -Check	3174	10/12/2020	Innovative Web De...		10020 · US Bank - ...		-959.00
Bill	08142...	08/14/2020			52270 · InfoTech - ...	-80.00	80.00
					52270 · InfoTech - ...	-240.00	240.00
Bill	10052...	10/05/2020			52270 · InfoTech - ...	-399.00	399.00
					52270 · InfoTech - ...	-240.00	240.00
TOTAL						-959.00	959.00
Bill Pmt -Check	3175	10/12/2020	Underwood & Wetz...		10020 · US Bank - ...		-3,696.00
Bill	8187	09/10/2020			52287 · Miscellaneo...	-3,630.00	3,630.00
					52288 · PERL Legal...	-66.00	66.00
TOTAL						-3,696.00	3,696.00

Total \$9,637.61
K. Bull