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County Member

Larry Farr  
City Member

Stan Neutze  
City Member

Michael Dacquisto  
City Member Alternate

Irwin Fust  
Special District Member

Mary Rickert  
County Member Alternate

Brenda Haynes  
Special District Member



Larry Russell  
Public Member

Joe Chimenti  
County Member

Patricia A. Clarke  
Special District Alternate

Katharine Ann Campbell  
Public Member Alternate

George Williamson  
Executive Officer

James M. Underwood  
General Counsel

Kathy Bull  
Manager

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## Agenda Item: 5.d.

**Meeting Date:** October 1, 2020

**From:** George Williamson, Executive Officer & Kathy Bull, Office Manager

**Subject:** Fiscal Information – July and August 2020; Bank Statements, Reconciliations, Disbursements

### **Background:**

At each Regular Commission Meeting, staff provides verification of operational expenditures via Bank Statements, Reconciliation Reports and Disbursement Reports.

### **Discussion:**

The following fiscal information for the months of July and August 2020 is included for the Commission's review and acceptance:

- US Bank Operational and Savings Reconciliation Summaries
- US Bank Operational and Savings Statements
- Shasta LAFCO Disbursement Reports

### **Recommendation:**

It is recommended that the Commission review and accept the reports as provided or provide direction to staff as needed.

Attachments: Bank Statements, Reconciliations, Disbursements

**Shasta Local Agency Formation Commission**  
**Reconciliation Detail**  
10030 · US Bank - Savings, Period Ending 07/31/2020

Type	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>					46,712.82
<b>Cleared Transactions</b>					
<b>Deposits and Credits - 1 item</b>					
Deposit			X	0.19	0.19
Total Deposits and Credits				0.19	0.19
Total Cleared Transactions				0.19	0.19
Cleared Balance				0.19	46,713.01
Register Balance as of 07/31/2020				0.19	46,713.01
<b>Ending Balance</b>				<b>0.19</b>	<b>46,713.01</b>

*L.B. Wood*



Account Number:

P.O. Box 1800  
Saint Paul, Minnesota 55101-0800

Statement Period:

3843 TRN S Y ST01

Jul 1, 2020  
through  
Jul 31, 2020

Page 1 of 1



000065843 01 SP 000638535971516 S  
SHASTA LOCAL AGENCY FORMATION  
COMMISSION  
999 MISSION DE ORO DR STE 106  
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**INFORMATION YOU SHOULD KNOW**

Effective immediately, there will be no limits on the number of withdrawals and transfers out of your U.S. Bank Savings and Money Market accounts due to an interim change in Federal Regulation D, and we have suspended the Excessive Withdrawal Fee.

**MUNICIPAL INVESTOR**

**Member FDIC**

U.S. Bank National Association

Account Number

**Account Summary**

	# Items				
Beginning Balance on Jul 1		\$	46,712.82	Annual Percentage Yield Earned	0.00478%
Other Deposits	1		0.19	Interest Earned this Period	\$ 0.19
<b>Ending Balance on Jul 31, 2020</b>		<b>\$</b>	<b>46,713.01</b>	Interest Paid this Year	\$ 1.32
				Number of Days in Statement Period	31

**Other Deposits**

Date	Description of Transaction	Ref Number	Amount
Jul 31	Interest Paid	3100001571	\$ 0.19
<b>Total Other Deposits</b>			<b>\$ 0.19</b>

**Shasta Local Agency Formation Commission  
Reconciliation Detail  
10020 · US Bank - Operational, Period Ending 07/31/2020**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						73,606.62
<b>Cleared Transactions</b>						
<b>Checks and Payments - 7 items</b>						
Bill Pmt -Check	06/30/2020	3142	Planwest Partners, I...	X	-5,236.00	-5,236.00
Bill Pmt -Check	06/30/2020	3141	Aion Technologies, I...	X	-127.54	-5,363.54
Bill Pmt -Check	07/01/2020	3145	Debra L. Randell	X	-500.00	-5,863.54
Bill Pmt -Check	07/06/2020	3147	Express Employmen...	X	-5,019.84	-10,883.38
Bill Pmt -Check	07/06/2020	3148	SDRMA	X	-3,097.84	-13,981.22
Bill Pmt -Check	07/06/2020	3146	CBS Leasing, Inc.	X	-442.02	-14,423.24
Check	07/14/2020			X	-10.00	-14,433.24
Total Checks and Payments					-14,433.24	-14,433.24
<b>Deposits and Credits - 5 items</b>						
Deposit	07/24/2020			X	1,134.00	1,134.00
Deposit	07/24/2020			X	2,920.00	4,054.00
Deposit	07/24/2020			X	10,625.00	14,679.00
Deposit	07/24/2020			X	158,855.00	173,534.00
Deposit	07/28/2020			X	8,617.00	182,151.00
Total Deposits and Credits					182,151.00	182,151.00
Total Cleared Transactions					167,717.76	167,717.76
Cleared Balance					167,717.76	241,324.38
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Bill Pmt -Check	11/22/2019	3070	Shasta County - Rec...		-58.00	-58.00
Total Checks and Payments					-58.00	-58.00
Total Uncleared Transactions					-58.00	-58.00
Register Balance as of 07/31/2020					167,659.76	241,266.38
<b>New Transactions</b>						
<b>Checks and Payments - 13 items</b>						
Bill Pmt -Check	08/01/2020	3150	Debra L. Randell		-500.00	-500.00
Bill Pmt -Check	08/12/2020	3156	Planwest Partners, I...		-5,041.50	-5,541.50
Bill Pmt -Check	08/12/2020	3153	Express Employmen...		-4,900.32	-10,441.82
Bill Pmt -Check	08/12/2020	3155	Pitney Bowes Purch...		-443.88	-10,885.70
Bill Pmt -Check	08/12/2020	3158	Underwood & Wetze...		-396.00	-11,281.70
Bill Pmt -Check	08/12/2020	3151	CBS Leasing, Inc.		-383.05	-11,664.75
Bill Pmt -Check	08/12/2020	3152	Charter Communica...		-116.97	-11,781.72
Bill Pmt -Check	08/12/2020	3157	Record Searchlight		-103.95	-11,885.67
Bill Pmt -Check	08/12/2020	3154	Office Depot		-56.16	-11,941.83
Bill Pmt -Check	09/01/2020	3161	Express Employmen...		-3,256.92	-15,198.75
Bill Pmt -Check	09/01/2020	3160	Debra L. Randell		-500.00	-15,698.75
Bill Pmt -Check	09/01/2020	3159	Charter Communica...		-116.97	-15,815.72
Bill Pmt -Check	09/01/2020	3162	Pitney Bowes Purch...		-98.89	-15,914.61
Total Checks and Payments					-15,914.61	-15,914.61
<b>Deposits and Credits - 5 items</b>						
Deposit	08/05/2020				500.00	500.00
Deposit	08/05/2020				1,006.00	1,506.00
Deposit	08/05/2020				2,267.00	3,773.00
Deposit	08/05/2020				2,445.00	6,218.00
Deposit	08/27/2020				6,984.00	13,202.00
Total Deposits and Credits					13,202.00	13,202.00
Total New Transactions					-2,712.61	-2,712.61
<b>Ending Balance</b>					<b>164,947.15</b>	<b>238,553.77</b>

*H. Bull*



P.O. Box 1800  
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Statement Period:

3843 TRN S Y ST01

Jul 1, 2020  
through  
Jul 31, 2020



000250823 01 SP 000638536156496 S  
SHASTA LOCAL AGENCY FORMATION  
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SILVER BUSINESS CHECKING

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Account Number

Account Summary

	# Items		
Beginning Balance on Jul 1		\$	73,606.62
Customer Deposits	5		182,151.00
Other Withdrawals	1		10.00-
Checks Paid	6		14,423.24-
<b>Ending Balance on Jul 31, 2020</b>		<b>\$</b>	<b>241,324.38</b>

Customer Deposits

Number	Date	Ref Number	Amount	Number	Date	Ref Number	Amount
	Jul 24	9254579860	1,134.00		Jul 24	9254579848	158,855.00
	Jul 24	9254579858	2,920.00		Jul 31	9254894080	8,617.00
	Jul 24	9254579863	10,625.00				

Total Customer Deposits \$ 182,151.00

Other Withdrawals

Date	Description of Transaction	Ref Number	Amount
Jul 14	Analysis Service Charge	1400000000	\$ 10.00-

Total Other Withdrawals \$ 10.00-

Checks Presented Conventionally

Check	Date	Ref Number	Amount	Check	Date	Ref Number	Amount
3141	Jul 14	8355843350	127.54	3146	Jul 15	8655109466	442.02
3142	Jul 13	8056860998	5,236.00	3147	Jul 13	8054060487	5,019.84
3145*	Jul 3	9254493680	500.00	3148	Jul 14	8356563213	3,097.84

\* Gap in check sequence

Conventional Checks Paid (6) \$ 14,423.24-

Balance Summary

Date	Ending Balance	Date	Ending Balance	Date	Ending Balance
Jul 3	73,106.62	Jul 14	59,615.40	Jul 24	232,707.38
Jul 13	62,850.78	Jul 15	59,173.38	Jul 31	241,324.38

Balances only appear for days reflecting change.

**Shasta Local Agency Formation Commission  
Statement of Disbursements**

July 1, 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	3145	07/01/2020	Debra L. Randell		10020 · US Bank - ...		-500.00
Bill	07001...	07/01/2020			52345 · Rents & Lea...	-500.00	500.00
TOTAL						-500.00	-500.00

*H. R. 2020*

**Shasta Local Agency Formation Commission**  
**Statement of Disbursements**  
 July 6, 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	3146	07/06/2020	CBS Leasing, Inc.		10020 · US Bank - ...		-442.02
Bill	27326...	06/29/2020			52332 · Rents & Lea...	-442.02	442.02
TOTAL						-442.02	442.02
Bill Pmt -Check	3147	07/06/2020	Express Employme...		10020 · US Bank - ...		-5,019.84
Bill	23942...	05/13/2020			52008 · Contract LA...	-836.64	836.64
Bill	23963...	05/20/2020			52008 · Contract LA...	-836.64	836.64
Bill	23987...	05/27/2020			52008 · Contract LA...	-836.64	836.64
Bill	24008...	06/03/2020			52008 · Contract LA...	-836.64	836.64
Bill	24028...	06/10/2020			52008 · Contract LA...	-836.64	836.64
Bill	24050...	06/17/2020			52008 · Contract LA...	-836.64	836.64
TOTAL						-5,019.84	5,019.84
Bill Pmt -Check	3148	07/06/2020	SDRMA		10020 · US Bank - ...		-3,097.84
Bill	68198	05/12/2020			52320 · Publication/...	-3,097.84	3,097.84
TOTAL						-3,097.84	3,097.84

*8,559.70*  
*K. D. ...*



**Shasta Local Agency Formation Commission**  
**Reconciliation Detail**  
 10030 · US Bank - Savings, Period Ending 08/31/2020

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						46,713.01
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	08/31/2020			X	0.19	0.19
Total Deposits and Credits					0.19	0.19
Total Cleared Transactions					0.19	0.19
Cleared Balance					0.19	46,713.20
Register Balance as of 08/31/2020					0.19	46,713.20
<b>Ending Balance</b>					<b>0.19</b>	<b>46,713.20</b>

*K. Bull*





**Business Statement**

Account Number:

P.O. Box 1800  
Saint Paul, Minnesota 55101-0800

Statement Period:

3843 TRN S Y ST01

Aug 3, 2020

through

Aug 31, 2020

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000143574 01 SP 000638564398217 S  
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Account Number

**Account Summary**

	# Items				
Beginning Balance on Aug 3		\$	46,713.01	Annual Percentage Yield Earned	0.00478%
Other Deposits	1		0.19	Interest Earned this Period	\$ 0.19
<b>Ending Balance on Aug 31, 2020</b>		<b>\$</b>	<b>46,713.20</b>	Interest Paid this Year	\$ 1.51
				Number of Days in Statement Period	31

**Other Deposits**

Date	Description of Transaction	Ref Number	Amount
Aug 31	Interest Paid	3100003497	\$ 0.19
<b>Total Other Deposits</b>			<b>\$ 0.19</b>

**Shasta Local Agency Formation Commission**  
**Reconciliation Detail**  
10020 · US Bank - Operational, Period Ending 08/31/2020

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						241,324.38
<b>Cleared Transactions</b>						
<b>Checks and Payments - 10 items</b>						
Bill Pmt -Check	08/01/2020	3150	Debra L. Randell	X	-500.00	-500.00
Bill Pmt -Check	08/12/2020	3156	Planwest Partners, I...	X	-5,041.50	-5,541.50
Bill Pmt -Check	08/12/2020	3153	Express Employmen...	X	-4,900.32	-10,441.82
Bill Pmt -Check	08/12/2020	3155	Pitney Bowes Purch...	X	-443.88	-10,885.70
Bill Pmt -Check	08/12/2020	3158	Underwood & Wetze...	X	-396.00	-11,281.70
Bill Pmt -Check	08/12/2020	3151	CBS Leasing, Inc.	X	-383.05	-11,664.75
Bill Pmt -Check	08/12/2020	3152	Charter Communica...	X	-116.97	-11,781.72
Bill Pmt -Check	08/12/2020	3157	Record Searchlight	X	-103.95	-11,885.67
Bill Pmt -Check	08/12/2020	3154	Office Depot	X	-56.16	-11,941.83
Check	08/14/2020			X	-10.00	-11,951.83
Total Checks and Payments					-11,951.83	-11,951.83
<b>Deposits and Credits - 5 items</b>						
Deposit	08/05/2020			X	500.00	500.00
Deposit	08/05/2020			X	1,006.00	1,506.00
Deposit	08/05/2020			X	2,267.00	3,773.00
Deposit	08/05/2020			X	2,445.00	6,218.00
Deposit	08/27/2020			X	6,984.00	13,202.00
Total Deposits and Credits					13,202.00	13,202.00
Total Cleared Transactions					1,250.17	1,250.17
Cleared Balance					1,250.17	242,574.55
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Bill Pmt -Check	11/22/2019	3070	Shasta County - Rec...		-58.00	-58.00
Total Checks and Payments					-58.00	-58.00
Total Uncleared Transactions					-58.00	-58.00
Register Balance as of 08/31/2020					1,192.17	242,516.55
<b>New Transactions</b>						
<b>Checks and Payments - 4 items</b>						
Bill Pmt -Check	09/01/2020	3161	Express Employmen...		-3,256.92	-3,256.92
Bill Pmt -Check	09/01/2020	3160	Debra L. Randell		-500.00	-3,756.92
Bill Pmt -Check	09/01/2020	3159	Charter Communica...		-116.97	-3,873.89
Bill Pmt -Check	09/01/2020	3162	Pitney Bowes Purch...		-98.89	-3,972.78
Total Checks and Payments					-3,972.78	-3,972.78
Total New Transactions					-3,972.78	-3,972.78
<b>Ending Balance</b>					<b>-2,780.61</b>	<b>238,543.77</b>

*K. B. [Signature]*



P.O. Box 1800  
Saint Paul, Minnesota 55101-0800

3843 TRN S Y ST01

## Business Statement

Account Number:

Statement Period:

Aug 3, 2020  
through  
Aug 31, 2020

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000232415 01 SP 000638564487058 S  
SHASTA LOCAL AGENCY FORMATION  
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As the RTP® network continues to grow, it may be a good time to explore how it's 24/7, real-time payment capability could help your business. If you haven't tried RTP and want to discuss adding this capability to your U.S. Bank services, contact your Personal Banker, Treasury Management Consultant or Commercial Customer Service team.

## SILVER BUSINESS CHECKING

U.S. Bank National Association

Member FDIC

### Account Summary

Account Number

	# Items		
Beginning Balance on Aug 3		\$	241,324.38
Customer Deposits	5		13,202.00
Other Withdrawals	1		10.00-
Checks Paid	9		11,941.83-
<b>Ending Balance on Aug 31, 2020</b>		<b>\$</b>	<b>242,574.55</b>

### Customer Deposits

Number	Date	Ref Number	Amount
	Aug 26	8653683606	500.00
	Aug 26	8653683612	1,006.00
	Aug 26	8653683610	2,267.00

Number	Date	Ref Number	Amount
	Aug 26	8653683608	2,445.00
	Aug 28	9252908165	6,984.00

**Total Customer Deposits \$ 13,202.00**

### Other Withdrawals

Date	Description of Transaction	Ref Number	Amount
Aug 14	Analysis Service Charge	1400000000	\$ 10.00-

**Total Other Withdrawals \$ 10.00-**

### Checks Presented Conventionally

Check	Date	Ref Number	Amount
3150	Aug 6	8954173206	500.00
3151	Aug 24	8053015532	383.05

Check	Date	Ref Number	Amount
3152	Aug 25	8353409134	116.97
3153	Aug 21	9252388839	4,900.32



SHASTA LOCAL AGENCY FORMATION  
 COMMISSION  
 1255 EAST ST STE 201  
 REDDING CA 96001-0800

**Business Statement**

Account Number:

Statement Period:  
 Aug 3, 2020  
 through  
 Aug 31, 2020



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**SILVER BUSINESS CHECKING**

**(CONTINUED)**

U.S. Bank National Association

Account Number

**Checks Presented Conventionally (continued)**

Check	Date	Ref Number	Amount	Check	Date	Ref Number	Amount
3154	Aug 24	8055156486	56.16	3157	Aug 21	9253302426	103.95
3155	Aug 24	8053191864	443.88	3158	Aug 27	8954359538	396.00
3156	Aug 24	8053721861	5,041.50				

**Conventional Checks Paid (9) \$ 11,941.83-**

**Balance Summary**

Date	Ending Balance	Date	Ending Balance	Date	Ending Balance
Aug 6	240,824.38	Aug 24	229,885.52	Aug 27	235,590.55
Aug 14	240,814.38	Aug 25	229,768.55	Aug 28	242,574.55
Aug 21	235,810.11	Aug 26	235,986.55		

Balances only appear for days reflecting change.

**Shasta Local Agency Formation Commission**  
**Statement of Disbursements**  
 August 1, 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	3150	08/01/2020	Debra L. Randell		10020 · US Bank - ...		-500.00
Bill	08012...	08/01/2020			52345 · Rents & Lea...	-500.00	500.00
TOTAL						-500.00	500.00

*K. B. Williams*

**Shasta Local Agency Formation Commission  
Statement of Disbursements**

August 12, 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	3156	08/12/2020	Planwest Partners,...		10020 · US Bank - ...		-5,041.50
Bill	20-23...	07/31/2020			52006 · Contractor ...	-693.50	693.50
					52680 · Misc. Other	-3,828.00	3,828.00
					52675 · GIS Services	-172.00	172.00
					52402 · EO - Applic...	-348.00	348.00
TOTAL						-5,041.50	5,041.50
Bill Pmt -Check	3157	08/12/2020	Record Searchlight		10020 · US Bank - ...		-103.95
Bill	3388542	07/01/2020			52320 · Publication/...	-103.95	103.95
TOTAL						-103.95	103.95
Bill Pmt -Check	3158	08/12/2020	Underwood & Wetz...		10020 · US Bank - ...		-396.00
Bill	8044	05/10/2020			52287 · Miscellaneo...	-132.00	132.00
Bill	8082	06/10/2020			52288 · PERL Legal...	-264.00	264.00
TOTAL						-396.00	396.00

\$ 11,491.83  
 K. BULL

**Shasta Local Agency Formation Commission**  
**Statement of Disbursements**  
 August 12, 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	3151	08/12/2020	CBS Leasing, Inc.		10020 · US Bank - ...		-383.05
Bill	27511...	07/28/2020			52332 · Rents & Lea...	-383.05	383.05
TOTAL						-383.05	383.05
Bill Pmt -Check	3152	08/12/2020	Charter Communic...		10020 · US Bank - ...		-116.97
Bill	22864...	07/09/2020			52020 · Communica...	-116.97	116.97
TOTAL						-116.97	116.97
Bill Pmt -Check	3153	08/12/2020	Express Employme...		10020 · US Bank - ...		-4,900.32
Bill	24076...	06/24/2020			52008 · Contract LA...	-836.64	836.64
Bill	24100...	07/01/2020			52008 · Contract LA...	-836.64	836.64
Bill	24125...	07/08/2020			52008 · Contract LA...	-1,195.20	1,195.20
Bill	24147...	07/15/2020			52008 · Contract LA...	-1,195.20	1,195.20
Bill	24175...	07/22/2020			52008 · Contract LA...	-836.64	836.64
TOTAL						-4,900.32	4,900.32
Bill Pmt -Check	3154	08/12/2020	Office Depot		10020 · US Bank - ...		-56.16
Bill	10327...	07/01/2020			52080 · Office Expe...	-56.16	56.16
TOTAL						-56.16	56.16
Bill Pmt -Check	3155	08/12/2020	Pitney Bowes Purc...		10020 · US Bank - ...		-443.88
Bill	07092...	07/09/2020			52110 · Postage & ...	-443.88	443.88
TOTAL						-443.88	443.88