

Les Baugh  
County Member

Larry Farr  
City Member

Stan Neutze  
City Member

Michael Dacquisto  
City Member Alternate

Irwin Fust  
Special District Member

Mary Rickert  
County Member Alternate

Brenda Haynes  
Special District Member



Larry Russell  
Public Member

Joe Chimenti  
County Member

Patricia A. Clarke  
Special District Alternate

Katharine Ann Campbell  
Public Member Alternate

George Williamson  
Executive Officer

James M. Underwood  
General Counsel

Kathy Bull  
Manager

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## Agenda Item: 5.a.

**Meeting Date:** August 6, 2020

**From:** George Williamson, Executive Officer & Kathy Bull, Office Manager

**Subject:** Fiscal Information – May and June 2020; Bank Statements, Reconciliations, Disbursements

### **Background:**

At each Regular Commission Meeting, staff provides verification of operational expenditures via Bank Statements, Reconciliation Reports and Disbursement Reports.

### **Discussion:**

The following fiscal information for the months of May and June 2020 is included for the Commission's review and acceptance:

- US Bank Operational and Savings Reconciliation Summaries
- US Bank Operational and Savings Statements
- Shasta LAFCO Disbursement Reports

### **Recommendation:**

It is recommended that the Commission review and accept the reports as provided or provide direction to staff as needed.

Attachments: Bank Statements, Reconciliations, Disbursements

**Shasta Local Agency Formation Commission**  
**Reconciliation Detail**  
**10030 · US Bank - Savings, Period Ending 05/31/2020**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						46,712.44
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	05/29/2020			X	0.19	0.19
Total Deposits and Credits					0.19	0.19
Total Cleared Transactions					0.19	0.19
Cleared Balance					0.19	46,712.63
Register Balance as of 05/31/2020					0.19	46,712.63
<b>Ending Balance</b>					<b>0.19</b>	<b>46,712.63</b>

*A. Bull*

**Business Statement**

Account Number:

P.O. Box 1800  
Saint Paul, Minnesota 55101-0800

Statement Period:

3843 TRN S Y ST01

May 1, 2020  
through  
May 31, 2020

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000066084 01 SP 000638478316108 S  
SHASTA LOCAL AGENCY FORMATION  
COMMISSION  
999 MISSION DE ORO DR STE 106  
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**MUNICIPAL INVESTOR****Member FDIC**

U.S. Bank National Association

**Account Number****Account Summary**

	# Items				
Beginning Balance on May 1		\$	46,712.44	Annual Percentage Yield Earned	0.00478%
Other Deposits	1		0.19	Interest Earned this Period	\$ 0.19
<b>Ending Balance on May 31, 2020</b>		<b>\$</b>	<b>46,712.63</b>	Interest Paid this Year	\$ 0.94
				Number of Days in Statement Period	31

**Other Deposits**

Date	Description of Transaction	Ref Number	Amount
May 29	Interest Paid	2900001568	\$ 0.19
<b>Total Other Deposits</b>			<b>\$ 0.19</b>

## Shasta Local Agency Formation Commission Reconciliation Detail

10020 · US Bank - Operational, Period Ending 05/31/2020

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						95,838.88
<b>Cleared Transactions</b>						
<b>Checks and Payments - 8 items</b>						
Bill Pmt -Check	04/30/2020	3126	Express Employmen...	X	-2,778.84	-2,778.84
Bill Pmt -Check	04/30/2020	3125	Debra L. Randell	X	-500.00	-3,278.84
Bill Pmt -Check	04/30/2020	3130	Underwood & Wetze...	X	-330.00	-3,608.84
Bill Pmt -Check	04/30/2020	3129	Record Searchlight	X	-158.40	-3,767.24
Bill Pmt -Check	04/30/2020	3128	Pitney Bowes	X	-98.89	-3,866.13
Bill Pmt -Check	04/30/2020	3127	Mount Shasta Sprin...	X	-14.60	-3,880.73
Bill Pmt -Check	05/01/2020	3131	Debra L. Randell	X	-500.00	-4,380.73
Check	05/14/2020			X	-10.00	-4,390.73
Total Checks and Payments					-4,390.73	-4,390.73
<b>Deposits and Credits - 1 item</b>						
Bill Pmt -Check	04/13/2020	3121	Charter Communica...	X	0.00	0.00
Total Deposits and Credits					0.00	0.00
Total Cleared Transactions					-4,390.73	-4,390.73
Cleared Balance					-4,390.73	91,448.15
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Bill Pmt -Check	11/22/2019	3070	Shasta County - Rec...		-58.00	-58.00
Total Checks and Payments					-58.00	-58.00
Total Uncleared Transactions					-58.00	-58.00
Register Balance as of 05/31/2020					-4,448.73	91,390.15
<b>New Transactions</b>						
<b>Checks and Payments - 15 items</b>						
Bill Pmt -Check	06/08/2020	3138	Planwest Partners, I...		-8,053.00	-8,053.00
Bill Pmt -Check	06/08/2020	3132	Best Best Krieger		-6,293.00	-14,346.00
Bill Pmt -Check	06/08/2020	3134	Express Employmen...		-3,466.08	-17,812.08
Bill Pmt -Check	06/08/2020	3133	CBS Leasing, Inc.		-383.05	-18,195.13
Bill Pmt -Check	06/08/2020	3137	Pitney Bowes Purch...		-150.00	-18,345.13
Bill Pmt -Check	06/08/2020	3136	Office Depot		-131.01	-18,476.14
Bill Pmt -Check	06/08/2020	3135	Mount Shasta Sprin...		-8.35	-18,484.49
Bill Pmt -Check	06/11/2020	3140	Planwest Partners, I...		-4,039.00	-22,523.49
Bill Pmt -Check	06/11/2020	3139	Charter Communica...		-190.00	-22,713.49
Bill Pmt -Check	06/30/2020	3142	Planwest Partners, I...		-5,236.00	-27,949.49
Bill Pmt -Check	06/30/2020	3141	Aion Technologies, I...		-127.54	-28,077.03
Bill Pmt -Check	07/01/2020	3145	Debra L. Randell		-500.00	-28,577.03
Bill Pmt -Check	07/06/2020	3147	Express Employmen...		-5,019.84	-33,596.87
Bill Pmt -Check	07/06/2020	3148	SDRMA		-3,097.84	-36,694.71
Bill Pmt -Check	07/06/2020	3146	CBS Leasing, Inc.		-442.02	-37,136.73
Total Checks and Payments					-37,136.73	-37,136.73
<b>Deposits and Credits - 5 items</b>						
Deposit	06/01/2020				5,000.00	5,000.00
Deposit	07/24/2020				1,134.00	6,134.00
Deposit	07/24/2020				2,920.00	9,054.00
Deposit	07/24/2020				10,625.00	19,679.00
Deposit	07/24/2020				158,855.00	178,534.00
Total Deposits and Credits					178,534.00	178,534.00
Total New Transactions					141,397.27	141,397.27
<b>Ending Balance</b>					<b>136,948.54</b>	<b>232,787.42</b>

*A. Bull*

**Business Statement**

Account Number:

P.O. Box 1800  
Saint Paul, Minnesota 55101-0800

Statement Period:

3843 TRN S Y ST01

May 1, 2020  
through  
May 29, 2020

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000192735 01 SP 000638478442759 S  
SHASTA LOCAL AGENCY FORMATION  
COMMISSION  
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U.S. Bank National Association

Account Number

**Account Summary**

	# Items		
Beginning Balance on May 1		\$	95,838.88
Other Withdrawals	1		10.00-
Checks Paid	7		4,380.73-
<b>Ending Balance on May 31, 2020</b>		<b>\$</b>	<b>91,448.15</b>

**Other Withdrawals**

Date	Description of Transaction	Ref Number	Amount
May 14	Analysis Service Charge	1400000000	\$ 10.00-
<b>Total Other Withdrawals</b>			<b>\$ 10.00-</b>

**Checks Presented Conventionally**

Check	Date	Ref Number	Amount	Check	Date	Ref Number	Amount
3125	May 4	8056778935	500.00	3129	May 5	8355256908	158.40
3126	May 4	8053779277	2,778.84	3130	May 7	8954602372	330.00
3127	May 5	8356787204	14.60	3131	May 4	8056778934	500.00
3128	May 11	8050854955	98.89				
<b>Conventional Checks Paid (7)</b>							<b>\$ 4,380.73-</b>

**Balance Summary**

Date	Ending Balance	Date	Ending Balance	Date	Ending Balance
May 4	92,060.04	May 7	91,557.04	May 14	91,448.15
May 5	91,887.04	May 11	91,458.15		

Balances only appear for days reflecting change.

**Shasta Local Agency Formation Commission**  
**Statement of Disbursements**

May 1, 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	3131	05/01/2020	Debra L. Randell		10020 · US Bank - ...		-500.00
Bill	05012...	04/30/2020			52345 · Rents & Lea...	-500.00	500.00
TOTAL						-500.00	500.00

*H. Bull*

**Shasta Local Agency Formation Commission**  
**Reconciliation Detail**  
10030 · US Bank - Savings, Period Ending 06/30/2020

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						46,712.63
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	06/30/2020			X	0.19	0.19
Total Deposits and Credits					0.19	0.19
Total Cleared Transactions					0.19	0.19
Cleared Balance					0.19	46,712.82
Register Balance as of 06/30/2020					0.19	46,712.82
<b>Ending Balance</b>					<b>0.19</b>	<b>46,712.82</b>

*A. Sullivan*



**Business Statement**

Account Number:

P.O. Box 1800  
Saint Paul, Minnesota 55101-0800

Statement Period:

3843 TRN S Y ST01

Jun 1, 2020  
through  
Jun 30, 2020

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SHASTA LOCAL AGENCY FORMATION  
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**MUNICIPAL INVESTOR**

**Member FDIC**

U.S. Bank National Association

Account Number

**Account Summary**

	# Items				
Beginning Balance on Jun 1		\$	46,712.63	Annual Percentage Yield Earned	0.00494%
Other Deposits	1		0.19	Interest Earned this Period	\$ 0.19
<b>Ending Balance on Jun 30, 2020</b>		<b>\$</b>	<b>46,712.82</b>	Interest Paid this Year	\$ 1.13
				Number of Days in Statement Period	30

**Other Deposits**

Date	Description of Transaction	Ref Number	Amount
Jun 30	Interest Paid	3000001400	\$ 0.19
<b>Total Other Deposits</b>			<b>\$ 0.19</b>



## Shasta Local Agency Formation Commission Reconciliation Detail

10020 · US Bank - Operational, Period Ending 06/30/2020

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						91,448.15
<b>Cleared Transactions</b>						
<b>Checks and Payments - 11 items</b>						
Bill Pmt -Check	06/01/2020	3149	Charter Communica...	X	-118.04	-118.04
Bill Pmt -Check	06/08/2020	3138	Planwest Partners, I...	X	-8,053.00	-8,171.04
Bill Pmt -Check	06/08/2020	3132	Best Best Krieger	X	-6,293.00	-14,464.04
Bill Pmt -Check	06/08/2020	3134	Express Employmen...	X	-3,466.08	-17,930.12
Bill Pmt -Check	06/08/2020	3133	CBS Leasing, Inc.	X	-383.05	-18,313.17
Bill Pmt -Check	06/08/2020	3137	Pitney Bowes Purch...	X	-150.00	-18,463.17
Bill Pmt -Check	06/08/2020	3136	Office Depot	X	-131.01	-18,594.18
Bill Pmt -Check	06/08/2020	3135	Mount Shasta Sprin...	X	-8.35	-18,602.53
Bill Pmt -Check	06/11/2020	3140	Planwest Partners, I...	X	-4,039.00	-22,641.53
Bill Pmt -Check	06/11/2020	3139	Charter Communica...	X	-190.00	-22,831.53
Check	06/12/2020			X	-10.00	-22,841.53
Total Checks and Payments					-22,841.53	-22,841.53
<b>Deposits and Credits - 1 item</b>						
Deposit	06/01/2020			X	5,000.00	5,000.00
Total Deposits and Credits					5,000.00	5,000.00
Total Cleared Transactions					-17,841.53	-17,841.53
Cleared Balance					-17,841.53	73,606.62
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 3 items</b>						
Bill Pmt -Check	11/22/2019	3070	Shasta County - Rec...		-58.00	-58.00
Bill Pmt -Check	06/30/2020	3142	Planwest Partners, I...		-5,236.00	-5,294.00
Bill Pmt -Check	06/30/2020	3141	Aion Technologies, I...		-127.54	-5,421.54
Total Checks and Payments					-5,421.54	-5,421.54
Total Uncleared Transactions					-5,421.54	-5,421.54
Register Balance as of 06/30/2020					-23,263.07	68,185.08
<b>New Transactions</b>						
<b>Checks and Payments - 4 items</b>						
Bill Pmt -Check	07/01/2020	3145	Debra L. Randell		-500.00	-500.00
Bill Pmt -Check	07/06/2020	3147	Express Employmen...		-5,019.84	-5,519.84
Bill Pmt -Check	07/06/2020	3148	SDRMA		-3,097.84	-8,617.68
Bill Pmt -Check	07/06/2020	3146	CBS Leasing, Inc.		-442.02	-9,059.70
Total Checks and Payments					-9,059.70	-9,059.70
<b>Deposits and Credits - 4 items</b>						
Deposit	07/24/2020				1,134.00	1,134.00
Deposit	07/24/2020				2,920.00	4,054.00
Deposit	07/24/2020				10,625.00	14,679.00
Deposit	07/24/2020				158,855.00	173,534.00
Total Deposits and Credits					173,534.00	173,534.00
Total New Transactions					164,474.30	164,474.30
<b>Ending Balance</b>					<b>141,211.23</b>	<b>232,659.38</b>

*A. Burt*



P.O. Box 1800  
Saint Paul, Minnesota 55101-0800

3843 TRN S Y ST01

## Business Statement

Account Number:

Statement Period:

Jun 1, 2020

through

Jun 30, 2020

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## SILVER BUSINESS CHECKING

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Account Number

### Account Summary

	# Items		
Beginning Balance on Jun 1		\$	91,448.15
Customer Deposits	1		5,000.00
Other Withdrawals	2		128.04-
Checks Paid	9		22,713.49-
<b>Ending Balance on Jun 30, 2020</b>		<b>\$</b>	<b>73,606.62</b>

### Customer Deposits

Number	Date	Ref Number	Amount
	Jun 1	8057311812	5,000.00

Total Customer Deposits

\$

5,000.00

### Other Withdrawals

Date	Description of Transaction	Ref Number	Amount
Jun 1	Electronic Withdrawal REF=201500089738480N00	To CHARTER COMMUNIC C875115000CHARTER CO0012286495 SPA	\$ 118.04-
Jun 12	Analysis Service Charge	1200000000	10.00-

Total Other Withdrawals

\$

128.04-

### Checks Presented Conventionally

Check	Date	Ref Number	Amount	Check	Date	Ref Number	Amount
3132	Jun 15	8056328727	6,293.00	3137	Jun 19	9252014792	150.00
3133	Jun 16	8354793808	383.05	3138	Jun 15	8056641799	8,053.00
3134	Jun 15	8053898047	3,466.08	3139	Jun 17	8652369440	190.00
3135	Jun 17	8654944461	8.35	3140	Jun 15	8056641798	4,039.00
3136	Jun 19	9253556350	131.01				

Conventional Checks Paid (9)

\$

22,713.49-

### Balance Summary

Date	Ending Balance	Date	Ending Balance	Date	Ending Balance
Jun 1	96,330.11	Jun 12	96,320.11	Jun 15	74,469.03



SHASTA LOCAL AGENCY FORMATION  
 COMMISSION  
 1255 EAST ST STE 201  
 REDDING CA 96001-0800

**Business Statement**

Account Number:  
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Statement Period:  
 Jun 1, 2020  
 through  
 Jun 30, 2020

Page 2 of 2



**SILVER BUSINESS CHECKING**

**(CONTINUED)**

U.S. Bank National Association

Account Number  
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**Balance Summary (continued)**

<u>Date</u>	<u>Ending Balance</u>	<u>Date</u>	<u>Ending Balance</u>	<u>Date</u>	<u>Ending Balance</u>
Jun 16	74,085.98	Jun 17	73,887.63	Jun 19	73,606.62

Balances only appear for days reflecting change.

**Shasta Local Agency Formation Commission**  
**Statement of Disbursements**

June 1, 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	3149	06/01/2020	Charter Communic...		10020 - US Bank - ...	-118.04	-118.04
Bill	05092...	05/09/2020			52020 - Communica...	-118.04	118.04
TOTAL						-118.04	118.04

*A. Bull*

# Shasta Local Agency Formation Commission Statement of Disbursements

June 8, 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	3132	06/08/2020	Best Best Krieger		10020 · US Bank - ...		-6,293.00
Bill	878234	06/05/2020			52279 · Litigation - L...	-6,293.00	6,293.00
TOTAL						-6,293.00	6,293.00
Bill Pmt -Check	3133	06/08/2020	CBS Leasing, Inc.		10020 · US Bank - ...		-383.05
Bill	27134...	05/28/2020			52332 · Rents & Lea...	-383.05	383.05
TOTAL						-383.05	383.05
Bill Pmt -Check	3134	06/08/2020	Express Employme...		10020 · US Bank - ...		-3,466.08
Bill	23863...	04/15/2020			52008 · Contract LA...	-956.16	956.16
Bill	23882...	04/22/2020			52008 · Contract LA...	-836.64	836.64
Bill	23900...	04/29/2020			52008 · Contract LA...	-836.64	836.64
Bill	23921...	05/06/2020			52008 · Contract LA...	-836.64	836.64
TOTAL						-3,466.08	3,466.08
Bill Pmt -Check	3135	06/08/2020	Mount Shasta Spri...		10020 · US Bank - ...		-8.35
Bill	117440	05/29/2020			52080 · Office Expe...	-8.35	8.35
TOTAL						-8.35	8.35
Bill Pmt -Check	3136	06/08/2020	Office Depot		10020 · US Bank - ...		-131.01
Bill	48700...	05/06/2020			52100 · Office Suppl...	-65.27	65.27
Bill	49045...	05/11/2020			52100 · Office Suppl...	-65.74	65.74
TOTAL						-131.01	131.01
Bill Pmt -Check	3137	06/08/2020	Pitney Bowes Purc...		10020 · US Bank - ...		-150.00
Bill	05102...	05/10/2020			52110 · Postage & ...	-150.00	150.00
TOTAL						-150.00	150.00

# Shasta Local Agency Formation Commission Statement of Disbursements

June 8, 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	3138	06/08/2020	Planwest Partners,...		10020 · US Bank - ...		-8,053.00
Bill	20-23...	05/31/2020			52006 · Contractor ...	-5,259.00	5,259.00
					52680 · Misc. Other	-1,050.00	1,050.00
					52675 · GIS Services	-576.00	576.00
					52402 · EO - Applic...	-224.00	224.00
			Cottonwood Cemete...		52415 · GIS Services	-468.00	468.00
			Cottonwood Cemete...		52402 · EO - Applic...	-224.00	224.00
			Fall River Mills Fire ...		52415 · GIS Services	-252.00	252.00
			Fall River Mills Fire ...				
TOTAL						-8,053.00	8,053.00

Total \$ 18,484.49  
*J. Bull*

# Shasta Local Agency Formation Commission Statement of Disbursements

June 11, 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	3139	06/11/2020	Charter Communic...		10020 · US Bank - ...		-190.00
Bill	22864...	04/09/2020			52020 · Communica...	-71.97	71.97
Bill	22864...	06/09/2020			52020 · Communica...	-118.03	118.03
TOTAL						-190.00	190.00
Bill Pmt -Check	3140	06/11/2020	Planwest Partners,...		10020 · US Bank - ...		-4,039.00
Bill	20-23...	03/30/2020			52006 · Contractor ...	-2,408.00	2,408.00
			Cottonwood Cemete...		52402 · EO - Applic...	-392.00	392.00
			Fall River Mills Fire ...		52400 · Application ...	-1,113.00	1,113.00
					52415 · GIS Services	-126.00	126.00
TOTAL						-4,039.00	4,039.00

*previous check  
not received -  
voided payment*

Total \$4,889.00  
*P. Bull*

# Shasta Local Agency Formation Commission Statement of Disbursements

June 30, 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt - Check	3141	06/30/2020	Aion Technologies,...		10020 · US Bank - ...		-127.54
Bill	17058	06/27/2020			52251 · InfoTech Se...	-127.54	127.54
TOTAL						-127.54	127.54
Bill Pmt - Check	3142	06/30/2020	Planwest Partners,...		10020 · US Bank - ...		-5,236.00
Bill	20-23...	06/30/2020			52680 · Misc. Other	-672.00	672.00
					52675 · GIS Services	-144.00	144.00
					52006 · Contractor ...	-3,848.00	3,848.00
			Cottonwood Cemete...		52402 · EO - Applic...	-224.00	224.00
			Cottonwood Cemete...		52415 · GIS Services	-180.00	180.00
			McArthur Fire Protec...		52402 · EO - Applic...	-168.00	168.00
TOTAL						-5,236.00	5,236.00

Total \$ 5,363.54  
Ch. Bull